

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
August 12, 2019  
ADMINISTRATION BUILDING MEETING ROOM  
2000 168<sup>TH</sup> AVE. N.E.  
NORMAN, OK 73026  
6:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL AND ESTABLISH A QUORUM
- III. FLAG SALUTE
- IV. RECOGNITION OF VISITORS
- V. CONSENT DOCKET

INFORMATION: These items are placed on the agenda so that the Board of Education, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board members; that item will be heard in regular order.

1. Approval of Minutes from the July 11, 2019 regular meeting.
2. Consider a request to vote to approve entering into contract agreements with the following for the 2019-2020 fiscal/school year:
  - a. Alcohol and Drug Testing
  - b. Melissa Reitz-Speech-Language Pathologist
  - c. Career Tech
3. Consider a request and vote to approve / not approve Tobacco Policy CKDA.
4. Consider a request to vote to enter into a loan agreement for food service deficits between the Little Axe School General Fund and the Little Axe Child Nutrition Program in the amount not to exceed \$50,000.00 as a contingent liability subject to repayment as funds become available from the Child Nutrition Program for the 2019-2020 school year.
5. Consider a request to vote to open an activity account # 836 for the Class of 2023.

VI REQUESTS

1. Consider a request and vote to approve / not approve revising the 2019-2020 student/parent handbook to include the new high school discipline polices.

VII REPORTS

1. Treasurer Report by Tammy Thele, Treasurer.
2. Report by Beverly Felton, Board President in reference to the SB441 Working Group Meeting held on July 31, 2019 hosted by Superintendent Hofmeister.

VIII FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2018-2019 General Fund Encumbrances for Approval Purchase Orders: none
- b. 2018-2019 General Fund Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 8-07-2019)

BUILDING FUND

- a. 2018-2019 Building Fund Encumbrances for Approval Purchase Orders: none
- b. 2018-2019 Building Fund Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 8-07-2019)

CHILD NUTRITION FUND

- a. 2018-2019 Child Nutrition Encumbrance for Approval Purchase Order: none
- b. 2018-2019 Child Nutrition Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 8-07-2019)

GENERAL FUND

- a. 2019-2020 General Fund Encumbrances for Approval Purchase Orders: 146-210 Attachment (A)
- b. 2019-2020 General Fund Warrants for Approval 7-01-2019 through 7-31-2019 (Report Date: 08-07-19)

BUILDING FUND

- a. 2019-2020 Building Fund Encumbrances for Approval Purchase Orders: 1-3 Attachment (B)

b. 2019-2020 Building Fund Warrants for Approval 7-01-2019 through 7-31-2019  
(Report Date: 8-07-2019)

CHILD NUTRITION FUND

- a. 2019-2020 Child Nutrition Encumbrance for Approval Purchase Order: 15-16  
Attachment (C)
- b. 2019-2020 Child Nutrition Warrants for Approval 7-01-2019 through 7-31-2019  
(Report Date: 8-07-2019)

BUILDING BOND 2011 FUND 33

Encumbrances for Approval Purchase Order 1-2  
Attachment (D)

BUILDING BOND 2016 FUND 35

Encumbrances for Approval Purchase Order 1-2  
Attachment (E)

3. Vote to approve expenditures for the following cash funds for the 2019-2020 school year as listed in the August 12, 2019 board meeting financial packet.

- a. Activity Fund

IX. NEW BUSINESS

X. PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel. 25 O.S Section 307 (B) (1) and (B) (2).

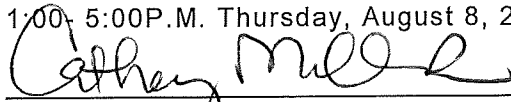
1. Negotiations with the Little Axe Teacher's Association for the 2019-2020 school year
2. Employment of the follow employees for the 2019-2020 school year, subject to assignment, pending results from drug testing, background check:
  - a. Elementary Full Time Sub
  - b. High School Foreign Language
  - c. Elementary Classroom Teacher
  - d. Middle School Math Teacher
  - e. Middle School Physical Education
  - f. Elementary Paraprofessional
3. Resignation from Twila Adams, Paraprofessional, effective the end of 2018-2019 school year.
4. Employment of other necessary hires for 2019-2020 school year, subject to assignment, pending results from drug testing and background check.

5. Acknowledge Board's return to open session
6. Executive session minutes compliance announcement
7. Vote to approve / not approve Negotiations with the Little Axe Teachers' Association for the 2019-2020 school year.
8. Vote to employ / not employ the following employees for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check:
  - a. Elementary Full Time Sub
  - b. High School Foreign Language
  - c. Elementary Classroom Teacher
  - d. Middle School Math Teacher
  - e. Middle School Physical Education
  - f. Elementary Paraprofessional
9. Vote to approve / not approve resignation from Twila Adams, Paraprofessional, effective the end of 2018-2019 school year.
10. Vote to approve / not approve other necessary hires for the 2019-2020 school year, subject to assignment, pending results from drug testing and background check.

#### XI. ADJOURNMENT

ANY PERSON WISHING TO ADDRESS AN ISSUE ON THE AGENDA MUST SIGN IN WITH THE BOARD PRESIDENT AND GIVE SUBJECT MATTER PRIOR TO ROLL CALL. THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO DISCUSS ANY MATTER ON THIS AGENDA DEEMED APPROPRIATE BY LAW. SUCH VOTES MAY BE TO ADOPT, REJECT, TABLE, REAFFIRM, RESCIND, OR TAKE NO ACTION ON ANY AGENDA MATTER.

THIS AGENDA WAS POSTED AT THE ADMINISTRATION BUILDING ANNOUNCEMENT BOX LOCATED AT 2000 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE ELEMENTARY SCHOOL LOCATED AT 2200 168<sup>TH</sup> AVE. N.E. NORMAN, OK 73026; HIGH SCHOOL LOCATED AT 1301 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; AT THE MIDDLE SCHOOL LOCATED AT 1250 168<sup>TH</sup> AVE. N.E., NORMAN, OK 73026; BULLETIN BOARDS AT HARPS, PECAN VALLEY JUNCTION, THE LITTLE AXE COMMUNITY CENTER BETWEEN 1:00- 5:00P.M. Thursday, August 8, 2019 BY Cathey Miller, Board Clerk.

  
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Cathey Miller, Board Clerk

Attachment (A)

## Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 146 - 209

PO No	Date	Vendor No	Vendor	Description	Amount
146	07/10/2019	71887	PDQ.COM CORP	RENEW PDQ DEPLY ENTERPRISE - 1 YR	450.00
147	07/11/2019	52157	AMAZON.COM	CELL PHONE SIGNAL BOOSTER ANTENNA	189.89
148	07/11/2019	52157	AMAZON.COM	NIKON CAMERA, LENS, FLASH/BUNDLE	496.95
149	07/11/2019	71694	CARD SERVICES-TIB MASTERCARD	MISC ADMIN EXPENDITURES	500.00
150	07/11/2019	72190	IDENTICARD	3.5X2.25" VINYL HORIZONTAL CARD HOLDER	625.00
151	07/16/2019	72191	RED DIRT SEPTIC AND BACKHOE, LLC	SVC/REPR- LIFT PUMP STATIONS	5,000.00
152	07/17/2019	72192	MODERN DIESEL SERVICE, LLC	SVC-PARTS-REPRS-COACH BUS	3,000.00
153	07/17/2019	70954	SAM'S MC/SYNCB	PAINT/SUPPLIES FOR CLASSROOM	98.00
154	07/22/2019	25510	DANA STROUD	CAREER TECH AUG 1-2 SUMMER CONF EXP	400.00
155	07/22/2019	71694	CARD SERVICES-TIB MASTERCARD	SUMMER CONF REG-FACS CONF REG	107.00
156	07/22/2019	25578	ASHLEY THOMPSON	CAREER TECH AUG 1-2 SUMMER CONF EXP	200.00
157	07/22/2019	72193	CONVERGINT TECHNOLOGIES, LLC	FIRE SYS MONITORING-SVC MULTIPURPOSE RM	800.00
158	07/22/2019	31212	HOME DEPOT CREDIT SERVICES	PAINT, PRIMER & SUPPLIES	100.00
159	07/22/2019	32030	CROSSLANDS RENT-ALL & SALES	RENTAL EQUIPMENT & REPR	4,000.00
160	07/22/2019	32090	DAVE'S SMALL ENGINE REPAIR	WEEDEATER-REPR ON 2 CYCLE ENG	1,500.00
161	07/22/2019	51730	SYNERGY	NETWORKING SUPPLIES	100.00
162	07/22/2019	72194	PC/NAMETAG, INC	REUSABLE BADGE INSERT-20EA	34.01
163	07/22/2019	71210	IDVILLE	ID PRINTER RIBBON-PLASTIC ID CARDS	1,225.90
164	07/22/2019	53367	CONSOLIDATED NETWORKS	NON eRATE SVC & NETWORK MONITORING	500.00
165	07/22/2019	70663	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY SOFTWARE LIC RENEWAL	1,525.34
166	07/22/2019	31212	HOME DEPOT CREDIT SERVICES	CHEST FREEZER FRIGIDAIRE 8.7 CU FT	359.10
167	07/22/2019	52107	P & K EQUIPMENT	JD TRACTOR PARTS, MISC	2,500.00
168	07/22/2019	36130	PALACE AUTO SUPPLY, INC.	AUTO & EQUIPMENT PARTS	2,000.00
169	07/22/2019	71295	CREATIVE GIRL DESIGNS	BUSINESS CARDS-HS-MS-ES	500.00
170	07/22/2019	33850	MUNICIPAL ACCOUNTING SYSTEMS	STUDENT INFO, GRADEBK,LUNCH SOFTWARE	13,150.00
171	07/22/2019	71906	COUNCIL ON LAW ENFORCE ED & TRAIN	FEES FOR SECURITY LICENSING, MISC	700.00
172	07/24/2019	34725	SCHOOL SPECIALTY SUPPLY, INC	STUDENT TABLES/CHAIRS	2,591.42
173	07/24/2019	69374	SLAUGHTERVILLE TIRE SHOP	REPAIR SVC - TIRES	2,000.00
174	07/24/2019	53375	SUPPLYWORKS / HOME DEPOT PRO	CUSTODIAL SUPPLIES AND EQUIPMENT	11,000.00
175	07/24/2019	69863	SCHOOL OUTFITTERS	5EA TABLE & CHAIR SETS	1,947.05
176	07/24/2019	71735	TEACHER SYNERGY, LLC	OKLAHOMA HISTORY CURR	64.00
177	07/24/2019	70800	SCHOOL TECH SUPPLY	2 DELL OPTIPLEX 9020 MT	689.00
178	07/24/2019	69493	HOLIDAY INN EXPRESS	TRAVEL EXP-RM- TLE CONF - JENKS AUG 5th	120.00

## Little Axe Public Schools

## Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 146 - 210

PO No	Date	Vendor No	Vendor	Description	Amount
179	07/25/2019	53360	METRO TURF	4 STROKE STIHL WEED EATER W/ ATTACHMENTS	900.00
180	07/29/2019	72196	GREAT PLAINS RESOURCE, LLP	Metal Desk	0.00
181	07/30/2019	52157	AMAZON.COM	CLASS SIZE OK & USA FLAGS	100.00
182	07/30/2019	52289	MOVIE LICENSING USA	1YR PUBLIC PERFORMANCE SITE LICENSE	519.00
183	07/30/2019	34725	SCHOOL SPECIALTY SUPPLY, INC	CLASSROOM HORSESHOE TABLE	306.08
184	07/30/2019	72197	LITERACY RESOURCES, INC, LRI	PHONEMIC AWARENESS CURRICULUM	99.00
185	07/31/2019	34575	QUILL CORPORATION	INSTRUCTIONAL SUPPLIES-TROTT	300.00
186	07/31/2019	33850	MUNICIPAL ACCOUNTING SYSTEMS	i GRADEBOOK SUPPORT ACCTS	750.00
187	07/31/2019	70445	OKLAHOMA STATE DEPT OF CAREER TECH	CAREER TECH-AUGUST CONF FEES/TRVL EXP	300.00
188	08/01/2019	72198	RON BROWN	SAFETY INSPECTION OF SPECIAL NEEDS BUS	100.00
189	08/01/2019	37845	JW PEPPER & SON, INC.	BAND-INSTRUCTION	143.99
190	08/01/2019	52157	AMAZON.COM	HS MISC OFFICE/TEACHER SUPPLIES AS LISTED	2,000.00
191	08/01/2019	25661	KATHERINE NIX	1/7 SALARY/K. NIX/ONLINE FOREIGN LANGUAGE	5,470.46
192	08/01/2019	52157	AMAZON.COM	SHELVING/OFFICE-ADMIN BLDG/TECH ARCHIVES	1,000.00
193	08/07/2019	33850	MUNICIPAL ACCOUNTING SYSTEMS	PROF DEV-MAS-WENGAGE	800.00
194	08/07/2019	70954	SAM'S MC/SYNCB	MISC ADMIN/OFF SUPPLIES-HS	500.00
195	08/06/2019	71694	CARD SERVICES-TIB MASTERCARD	TRAVEL EXP-PD	100.00
196	08/07/2019	71981	OKLAHOMA FFA ASSOCIATION	AG ED AFFILIATED FEES PACKAGE	1,128.00
197	08/07/2019	34575	QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	255.64
198	08/07/2019	69488	PRO-ED	SP ED EDMARK READING PROG-ES	3,207.00
199	08/07/2019	72200	ANDREA WOOD	SPEECH LANG PATH CONTRACT SVC FY20	64,000.00
200	08/07/2019	70369	KELLY CURRY	ONSITE PHYSICAL THERAPY SVC - FY20	14,000.00
201	08/07/2019	71300	MAGGIE MULLENIX	SP LANG PATH CONTRACT SVC - FY20 - ES	69,000.00
202	08/07/2019	72201	MELISSA REITZ	SLP CONTRACT SVC FY20-MS-HS	35,000.00
203	08/07/2019	70760	SELECT PHYSICAL THERAPY HOLDINGS IN	ONSITE OCC THERAPY SVC - FY20	35,000.00
204	08/07/2019	69088	NIKKI KECK	VISUAL CONSULT SVC ONSITE - FY20	3,000.00
205	08/07/2019	30727	BARNES & NOBLE	BOOKS/EDUCATIONAL GAMES	2,000.00
206	08/07/2019	51667	CLASSROOM DIRECT	HORSESHOE TABLES - 2	652.16
207	08/07/2019	72175	TINA SEABORN	BACKGROUND CHECK	53.94
208	08/07/2019	72202	JOE INMAN (ROUGHSTOCK WELDING)	LABOR - PIPE WORK-	4,000.00
209	08/07/2019	25455	JAMES THOMAS	2" PVC SLIP UNION SCH 40	20.11
210	08/08/2019	71921	TRANSPORTANT, LLC	CAMERA SYS INST-NEW ACTIVITY BUS-FEES	7,500.00

Non-Payroll Total: **\$310,678.04**Payroll Total: **\$0.00**Report Total: **\$310,678.04**

# Little Axe Public Schools

Attachment (B)

## Purchase Order Register

Options: Year: 2019-2020, Fund: BUILDING FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 5

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2019	34825	FIRST NATIONAL BANK	MS ROOF UNITS LEASE PYMTS	15,960.00
2	07/23/2019	70278	BANCFIRST	RENTAL PAYMENT	1,500.00
3	07/23/2019	70278	BANCFIRST	RENTAL PYMT & ADD RENT	6,629.04
<b>Non-Payroll Total:</b>					<b>\$24,089.04</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$24,089.04</b>

# Little Axe Public Schools

Attachment (C)

## Purchase Order Register

Options: Year: 2019-2020, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 15 - 30

PO No	Date	Vendor No	Vendor	Description	Amount
15	07/23/2019	34575	QUILL CORPORATION	OFFICE SUPPLIES/MISC	200.00
16	07/25/2019	70800	SCHOOL TECH SUPPLY	CN STAFF COMPUTERS	689.00
<b>Non-Payroll Total:</b>					<b>\$889.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$889.00</b>



# Little Axe Public Schools

Attachment (D)

## Purchase Order Register

Options: Year: 2019-2020, Fund: BUILDING BOND 2011, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 5

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/23/2019	70278	BANCFIRST	ACQUISITION PYMT	598,650.00
2	07/23/2019	70798	STEPHEN H MCDONALD & ASSOCIATES INC	FINANCIAL CONSULTANTS-BOND SERIES 2011	11,350.00
<b>Non-Payroll Total:</b>					<b>\$610,000.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$610,000.00</b>

Attachment(E)

Purchase Order Register

Options: Year: 2019-2020, Fund: BUILDING BOND 2016, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 2

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/23/2019	70798	STEPHEN H MCDONALD & ASSOCIATES INC	FINANCIAL CONSULTANTS-LEASE REV BONDS SERIES 2016	3,850.00
2	07/23/2019	70278	BANCFIRST	ACQUISITION PYMT LEASE REV BONDS SERIES 2016	381,150.00
<b>Non-Payroll Total:</b>					<b>\$385,000.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$385,000.00</b>

