

**MINUTES
SPECIAL MEETING
BISHOP BOARD OF EDUCATION
LIBRARY- BISHOP PUBLIC SCHOOL
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA
AUGUST 15, 2019**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a SPECIAL meeting on August 15, 2019 at 12:00 o'clock p.m., at the Library/Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *None*

II. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Mr. Guest*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

III. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly treasurer's report.

B. Superintendent's Report

1. District Enrollment

Mr. Hampton presented the district enrollment.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. School Year 2019
 - 1. General Fund Payroll #70048
 - 2. Change Orders GF #93
- B. School Year 2020
 - 1. General Fund #181-205
 - 2. General Fund Payroll #70007-70042, 70044, 70111-70120
 - 3. Building Fund None
 - 4. Child Nutrition None
 - 5. Child Nutrition Payroll None
 - 6. Change Orders GF #118

Motion: *To approve Warrants & Encumbrances as listed. [Item IV.A.1-2 and Item IV.A.1-6]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

V. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the Child Nutrition Program Renewal Application/Agreement for the 2019-2020 school year.

Motion: *To approve the Child Nutrition Program Renewal Application/Agreement for the 2019-2020 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- B. Discuss and vote to adopt or not to adopt, amend or not amend the following policies, regulations and forms:
 - 1. District Policy: BB – District Property, Facilities, and Equipment
 - 2. District Policy: BC – Safety Programs
 - 3. District Policy: BJ – Internet Access and Acceptable Use
 - 4. District Policy: BP – Safety Animals
 - 5. District Policy: CE-R – Attendance Bonus
 - 6. District Policy: CF – Travel and Expense Reimbursement
 - 7. District Policy: CG – Child Nutrition Program Procurement
 - 8. District Policy: DA – General Personnel Policies
 - 9. District Policy: DI – Leave
 - 10. District Policy: EA – General Student Policies
 - 11. District Policy: ED – Grading, Promotion, Retention, and Graduation
 - 12. District Policy: ER – Parent’s Bill of Rights

Motion: *To adopt or not to adopt, amend or not amend the following policies, regulations and forms as listed. [V.B.1-12]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

- C. Discuss and vote to approve or disapprove compensation amounts for the 2019-2020 school year:
 - 1. Certified / Non-Certified Substitute Teacher \$ 75.00 Per Day

Motion: *To approve compensation amounts for the 2019-2020 school year as listed. [Item V.C.1]*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote: *Seabolt Yes*
Timbo Yes
Guest Yes

Motion carried.

VI. PERSONNEL

- A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

- 1. Items for discussion:

- a. The employment contracts of certified personnel listed below:

1. Stephanie Adams – Elementary Teacher
2. Amber Anderson – Elementary Teacher
3. Lori Baggett – Reading Specialist
4. Elizabeth Bennett – Elementary Teacher
5. Sandra Brierton – Elementary Teacher
6. Brenda Chambers – Library Media Specialist
7. Kayla Durgin – Elementary Teacher
8. Lindsey Herbert – Elementary Teacher
9. Gwen Hunt – Elementary Teacher
10. Carolle Johnson – Elementary Teacher
11. Terry Jolly – Physical Education Teacher
12. Jennifer Kuntz – Elementary Teacher
13. Karri Landoll – Elementary Teacher
14. Jared Mansel – Elementary Teacher
15. Laura Mansel – Elementary Teacher
16. Josianne Marcum – Elementary Teacher
17. Raegan Martin-Teakell – Elementary Teacher
18. Christy Mays – Elementary Teacher
19. Denise McComber – Elementary Teacher
20. Mary McCoy – Elementary Teacher
21. Carole Morris – Elementary Teacher
22. Mistie Murrah – Elementary Teacher
23. Shelly Penrod – Elementary Teacher
24. Jeanette Peters – Elementary Teacher
25. Amy Rittenhouse – Elementary Teacher
26. Christie Tugmon – Elementary Teacher
27. Judy Williams – Elementary Teacher
28. Marissa Williams – Elementary Teacher

Note: The following have been hired as elementary teachers for the 2019-2020 school year:

1. *Jacqueline Simmons March 11, 2019 Temporary Contract*
2. *Kristen Todd March 11, 2019 Temporary Contract*
3. *Megan Veldhuizen May 9, 2019 Regular Contract*
4. *Lacey Gretsinger June 10, 2019 Temporary Contract*

- b. The employment contracts of support personnel listed below:
 - 1. Jody Ingram – Secretary
 - 2. Jennifer Kaplan – Support Staff
 - 3. Roselynn Macias – Teacher Assistant
 - 4. Ginger Merrick – Teacher Assistant
 - 5. Sheri Nicholson – Teacher Assistant
 - 6. Cyenthia Pennington – Secretary
 - 7. Alisha Saufoi – Teacher Assistant
 - 8. Carmen Sierra – Teacher Assistant
 - 9. Erica Tondre –Custodian
 - 10. Mike Wait - Custodian
 - 11. Suzan Wait – Secretary
- c. Employment contract for the Superintendent

No action.

- B. Vote to return to Open Session.
- C. Executive Session Minutes Compliance Statement.
- D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2019-2020 school year.

Motion: To approve Certified Personnel Employee Contracts for the 2019-2020 school year.

Motion made by: Mr. Guest
Motion seconded by: Ms. Timbo

Vote:	Seabolt	Yes
	Timbo	Yes
	Guest	Yes

Motion carried.

- E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2019-2020 school year.

Motion: To approve Support Personnel Employee Contracts for the 2019-2020 school year.

Motion made by: Mr. Guest
Motion seconded by: Ms. Timbo

Vote:	Seabolt	Yes
	Timbo	Yes
	Guest	Yes

Motion carried.

- F. Discuss and vote to amend or not to amend the Superintendent’s Contract.

Motion: To approve the Superintendents Contract

Motion made by: Mr. Guest
Motion seconded by: Ms. Timbo

Vote:	Seabolt	Yes
	Timbo	Yes
	Guest	Yes

Motion carried.

G. Discuss and vote to approve or disapprove the 2019-2020 Certified Salary Schedule.

Motion: *To approve the 2019-2020 Certified Salary Schedule.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote: *Seabolt Yes*
Timbo Yes
Guest Yes

Motion carried.

H. Discuss and vote to employ or not to employ Kimberly Thorman as a Teacher Assistant for the 2019-2020 school year.

Motion: *To employ Kimberly Thorman as a Teacher Assistant for the 2019-2020 school year.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote: *Seabolt Yes*
Timbo Yes
Guest Yes

Motion carried.

VII. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 12:35PM.)*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Seabolt*

Vote: *Seabolt Yes*
Timbo Yes
Guest Yes

Motion carried.

Agenda and notice of this meeting were posted on the 14th day of August, 2019 at 12:00PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 2nd day of August, 2019.

APPROVED THIS 9th DAY OF SEPTEMBER, 2019.

Board President

Board Vice-President

Board Clerk