

2020-2021 Professional Development FLEX/ Off-Contract Verification Form AR Ideas and Non-District PD

Submit documentation and this form completed to building principal and/or bookkeeper before May 1, 2021.



Name (First & Last):	
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School:	
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PD Session: Title	Date of Completion

Teacher Signature: _____ Date: _____

Off Contract Credit:

- AR IDEAS eligible for credit.
- No duplicate registration accepted. You will not receive PD credit for taking the same session multiple time.
- In order to qualify to be used as off-contract credit, all professional development activities must be completed outside of the teacher's workday/work year.
 - PD sessions attended MUST relate to the current position and is strongly encouraged to support your PGP.
 - All hours must be completed between June 1, 2020, and May 1, 2021, to be credited for the 2020-2021 School Year
 - Completed Flex documentation must be submitted prior to May 1, 2021, per administrator request.
- Prior approval from the PD Department is required for PD sessions not listed on the district PD calendar, ADE approved, or at an education cooperative (form located at pcssd.org under Staff-Electronic Forms-PD)
- AR IDEAS- May take up to 12 hours, not including the 2-hour requirement Arkansas History and Human Trafficking.

[Link to the District Master Calendar](#)

[Link to escWorks](#)

[Instructions on Creating and Managing escWorks Shoebox](#)

[Instructions on Creating and Managing AR Ideas Account](#)