

List of Potential Documents to Verify ECEAP Eligibility

2022-2023

Age Verification (Bring one)

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|--|--|
| <input type="checkbox"/> Adoption papers | <input type="checkbox"/> Medical card or records |
| <input type="checkbox"/> Birth certificate | <input type="checkbox"/> Medical record of birth |
| <input type="checkbox"/> Child Profile | <input type="checkbox"/> Passport or visa |
| <input type="checkbox"/> Court documents | <input type="checkbox"/> Paternity affidavit |
| <input type="checkbox"/> Foster care authorization letter | <input type="checkbox"/> Permanent resident ("green") card |
| <input type="checkbox"/> Government document with birth date | <input type="checkbox"/> School records |
| <input type="checkbox"/> IEP (Individualized Education Program) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Immunization record (CIS or online Child Profile) | |

Legal Guardianship – if not biological parent (Bring one)

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|---|---|
| <input type="checkbox"/> Adoption papers | <input type="checkbox"/> Letter from social worker, school personnel, lawyer, religious leader, or mental health professional |
| <input type="checkbox"/> Benefits letter showing guardian receives benefit on behalf of the child (TANF, food stamps, etc.) | <input type="checkbox"/> Passport or visa |
| <input type="checkbox"/> Birth certificate | <input type="checkbox"/> Records from DSHS that show guardian as contact for the child |
| <input type="checkbox"/> Court order | <input type="checkbox"/> Records from school, hospital, clinic, other public health, or social service agency |
| <input type="checkbox"/> Foster care record | <input type="checkbox"/> Written agreement signed and dated by parent and person assuming custodial responsibility |
| <input type="checkbox"/> Guardian's income tax return listing child (1040) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> In loco parentis | |
| <input type="checkbox"/> Insurance documents stating the relationship | |
| <input type="checkbox"/> Legal will, describing the relationship | |

Family Size (Bring one)

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| <input type="checkbox"/> Benefits letter (TANF, SSI, etc.) | <input type="checkbox"/> Provider One website |
| <input type="checkbox"/> Court or legal document | <input type="checkbox"/> School records |
| <input type="checkbox"/> Foster care grant | <input type="checkbox"/> Tax records from previous year (1040) |
| <input type="checkbox"/> Rental/Housing Document | <input type="checkbox"/> Other _____ |

Income (Bring all that apply. *recommend Tax record page listing total income, plus any other document that shows family income listed below)

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|---|--|
| <input type="checkbox"/> Benefits letter | <input type="checkbox"/> Supplemental Security (SSI) statement |
| <input type="checkbox"/> Child support court order, received or paid. | <input type="checkbox"/> TANF (Temporary Assistance for Needy Families) award letter |
| <input type="checkbox"/> College financial aid award letter, and college tuition and fees | <input type="checkbox"/> *Tax records from previous year (1040), page listing total income . You may black out social security numbers. |
| <input type="checkbox"/> Foster care authorization letter | <input type="checkbox"/> Unemployment Insurance |
| <input type="checkbox"/> Military Leave and Earnings Statements | <input type="checkbox"/> W-2 form from previous year (IRS) |
| <input type="checkbox"/> Pay stubs for 12 calendar months | <input type="checkbox"/> Worker's Compensation (L&I) |
| <input type="checkbox"/> Retirement payment statement | <input type="checkbox"/> Tribal Income (taxable) |
| <input type="checkbox"/> Self-employment income statement (IRS Form 1099 or Form K-1) | <input type="checkbox"/> Written statement from employer, as last resort |
| <input type="checkbox"/> Social Security (OASI or SSDI) statement | <input type="checkbox"/> Written statement from parent, as last resort |
| <input type="checkbox"/> Spousal maintenance ("alimony") award letter, court order, DCS statement, copy of check, or signed statement from payer. | <input type="checkbox"/> Other _____ |

Verification of Child's Immunization – Certificate of Immunization Status (CIS) or Exemption Form.

Immunization requirements may change between application and start of program and may need updating to start program.