



MINUTES OF A REGULAR MEETING OF THE  
WILLIAMS UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD  
WEDNESDAY, APRIL 24, 2019



**COLLEGE, CAREER, AND COMMUNITY READY**

Roll call:

Board Members:

Herman Nixon, President, Present  
Leah Payne, Vice President, Absent  
Carla Dent, Present  
Michael Fleishman, Absent  
Ann Wells, Present

Administration:

Rick Honsinger, Superintendent, Present  
Carissa Morrison, WEMS Principal, Present  
Jessica Guzman, Special Education Director, Present  
Joyce McNelly, Business Manager, Present  
Guest, 4

The agenda for the meeting is as follows:

**OPENING ITEMS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Reorder Agenda
- D. Adopt Agenda

- Mr. Nixon called the meeting to order at 6:00 PM and led the pledge of allegiance.
- Motion made by Mrs. Wells to adopt the agenda, second by Mrs. Dent.
- Motion approved 3/0.

**BOARD DISCUSSION**

- **FY18 Audit results Joyce McNelly**  
Mrs. McNelly presented the board with the last 4 years of audit findings and reviewed FY18 findings.  
Mr. Honsinger thanked Mrs. McNelly for her time and effort keeping the district compliant.

**ACTION ITEMS**

1. Accept and acknowledge donation: Approve \$450.00 worth of Harkins gift cards, 30 cards from Williams Rotary Club for AzMerit testing awards.
  - **Motion made by Mrs. Dent to accept Williams Rotary Clubs donation, second by Mrs. Wells.**
  - **Motion approved 3/0.**
2. Accept and acknowledge donation: Approve \$225.00 worth of Harkins gift cards, 15 cards and \$500.00 worth of Amazon gift cards, 10 cards from Williams Kiwanis Club for AzMerit testing awards.
  - **Motion made by Mrs. Dent to accept Williams Kiwanis Club's donation, second by Mrs. Wells.**
  - **Motion approved 3/0.**
3. Accept and acknowledge donation: Viking Statue to be placed in WHS gymnasium from Anna Dick value \$200.00.
  - **Motion made by Mrs. Dent to accept Anna Dick's Viking Statue donation, second by Mrs. Wells.**
  - **Motion approved 3/0.**
  - **Mr. Honsinger told the board the statue is approximately 3' and is located in the gym lobby.**
4. Discussion and possible action re: Approve WUSD Preschool program as presented, funding source M&O with possible Quality First funding.
  - **Motion made by Mrs. Dent to approve WUSD Preschool as presented, second by Mrs. Wells.**
  - **Motion approved 3/0.**
  - **Mrs. Guzman explained there will be 2 classes in FY20, class hours will be Monday – Thursday from 8-11 and 12:30-3:30. Quality First funding will be determined in September 2019.**
5. Discussion and possible action re: Approval of 2019-20SY WUSD Preschool Program Assistant Tammy Benjamin.
  - **Motion made by Mrs. Dent to approve Tammy Benjamin, second by Mrs. Wells.**
  - **Motion approved 3/0.**

- **Mrs. Guzman introduced Mrs. Benjamin to the board, Tammy has amazing rapport with the kids, and she is always well prepared, we are excited to have her take on this position.**
6. Discussion and possible action re: Approve Lenora Dorsey as part time Preschool paraprofessional for 2019-20 SY.
    - **Motion made by Mrs. Dent to approve Lenora Dorsey, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  7. Discussion and possible action re: Approve Lenora Dorsey for part-time K-3 Literacy Aide for 2019-2020 SY funding M&O K3 literacy.
    - **Motion made by Mrs. Dent to approve Lenora Dorsey, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  8. Discussion and possible action re: Approve Anna Torrez Ell Parent Night Presenter outside her contracted work time, Title II funding.
    - **Motion made by Mrs. Wells to approve Ms. Torrez, second by Mrs. Dent.**
    - **Motion approved 3/0.**
    - **Mrs. Guzman explained that the Ell Parent Night is a required set aside in the Title II grant.**
  9. Discussion and possible action re: Approve WEMS Fit Kids program as presented.
    - **Motion made by Mrs. Wells to approve the WEMS Fit Kids program for SY20 as presented.**
    - **Motion approved 3/0.**
    - **Dr. Morrison said she has secured funding from NARBHA and County Supervisor Art Babbott. I have reduced a position 2 hours due to Fit Kids will not service Preschool in SY20.**
  10. Discussion and possible action re: Approve 2 fit Kids Program Assistant Positions for 2019-20 SY, Funding M&O, Northern Arizona Regional Behavioral Health Authority, and Art Babbott of Coconino County Board of Supervisors.
    - **Motion made by Mrs. Dent to approve 2 Fit Kids positions, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  11. Discussion and possible action re: Approve Tara Lowe for 34 hour Fit Kids Program Assistant for 2019-20 SY.
    - **Motion made by Mrs. Dent to approve Tara Lowe, second by Mrs. Wells.**
    - **Motion approved 3/0.**
    - **Dr. Morrison commented Tara has done a great job for 4 years as a program assistant for Fit Kids, the kids adore her. Jamie Pruett is of great support to the program.**
    - **Mrs. Wells agreed saying they are a good team.**
  12. Discussion and possible action re: Approve Jamie Pruett for 24 hour Fit Kids Program Assistant for 2019-20 SY.
    - **Motion made by Mrs. Dent to approve Jamie Pruett, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  13. Discussion and possible action re: Approve Darcy Evans as WEMS 4<sup>th</sup> Grade Teacher for 2019-20 SY.
    - **Motion made by Mrs. Dent to approve Darcy Evans, second by Mrs. Wells.**
    - **Motion approved 3/0.**
    - **Mr. Honsinger told the board Mrs. Evans is very qualified.**
  14. Discussion and possible action re: Approve resignation of Maya Caldwell as of May 23, 2019.
    - **Motion made by Mrs. Dent to approve Maya Caldwell's resignation, second by Mrs. Wells.**
    - **Motion approved 3/0.**
    - **Dr. Morrison said Maya is relocating taking on a different position. Maya put her heart and soul into WUSD over the years.**
    - **Mrs. Wells requested a letter of recognition from the board be sent to Mrs. Caldwell for all of the years she dedicated to the Williams School District.**
  15. Discussion and possible action re: Approve Andrew Wollman as WEMS Director of Student Services for SY20.
    - **Motion made by Mrs. Dent to approve Andrew Wollman, second by Mrs. Wells.**
    - **Motion approved 3/0.**
    - **Dr. Morrison said the interview committee was a 100 percent in agreement in presenting Mr. Wollman for the WEMS Director of Student Service position, he is ready to move into the position, he is qualified and he has a good established relationships with parents and staff.**
  16. Discussion and possible action re: Approve MOU with United Way of Northern Arizona.
    - **Motion made by Mrs. Dent to approve the MOU, second by Mrs. Dent.**
    - **Motion approved 3/0.**

- **Mrs. Wells said the MOU stated the program can service 40 students and asked the expected enrollment for this year? Dr. Morrison said normally there is between 23-28 students in attendance which is a nice size for the two classrooms.**
  - **Mrs. Wells ask if other than the MOU stated In Kind Support, will there be any other district funds required for the program? Dr. Morrison confirmed all other funds are donated to United Way for the program. Adding Williams Rotary received a special recognition from United Way for their years of support of KinderCamp.**
17. Discussion and possible action re: Approve Deniz Chavez as 2019 Kinder Camp Coordinator, funded by the United Way of Northern Arizona and the Williams Rotary Club.
    - **Motion made by Mrs. Dent to approve Deniz Chavez, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  18. Discussion and possible action re: Approve Christina Hernandez as 2019 Kinder Camp Teacher, funded by the United Way of Northern Arizona and the Williams Rotary Club.
    - **Motion made by Mrs. Dent to approve Christina Hernandez, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  19. Discussion and possible action re: Approve Holly Harris as 2019 Kinder Camp Teacher, funded by the United Way of Northern Arizona and the Williams Rotary Club.
    - **Motion made by Mrs. Dent to approve Holly Harris, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  20. Discussion and possible action re: Approve Proposed 2019-2020 Support Staff Placement Schedule.
    - **Motion made by Mrs. Wells to approve the Proposed FY20 Support Staff Placement schedule, including the increase of .60 per hour for returning staff, second by Mrs. Dent.**
    - **Motion approved 3/0.**
  21. Discussion and possible action re: Approve Proposed 2019-2020 Holiday Pay and Accrual Schedule.
    - **Motion made by Mrs. Dent to approve FY 20 Holiday Pay and Accrual Schedule, second by Mrs. Wells.**
    - **Motion approved 3/0.**
  22. Discussion and possible action re: Approve returning Support Staff as listed for 2019-20 SY.

Celia Aguilar  
 Stephen Boyack  
 Frank Cedillo  
 Refugio Duran  
 Brianne Ford  
 Cami Grantham  
 Sarah Hayward  
 Abelina Hernandez  
 Danielle Herrera  
 Charles Hoag  
 Cynthia Holmes  
 Annie Howe  
 Joseph Howe  
 Seles Howe  
 Lois Hupp  
 Steven Johnson  
 Laci Karlsberger  
 Alexis Kruse  
 Kymberlee Logan  
 Ramona Martinez  
 Barbara Mealer  
 Amy Mullikin  
 Lora O'Leary  
 Kelly Oswald  
 George Otero  
 Marie Otero  
 Randi Parenteau  
 Julie Perkins  
 Michael Perry  
 Angela Porr  
 Halley Rocha  
 Kelsey Skinner  
 Maria Solano  
 Jim Stubblefield

Russell Sutton  
Tifni Sutton  
Nancy Watson  
Julie Williams  
Delia Wolf  
Irma Yaw-Ruiz

- **Motion made by Mrs. Wells to approve listed support staff with the removal of Charles Hoag and Julie Williams as they will be brought to the board with the district substitute listing at a later date, second by Mrs. Dent.**
  - **Motion approved 3/0.**
23. Discussion and possible action re: Approve WUSD Policy GCD as recommended by WUSD Superintendent.
- **Motion made by Mrs. Wells to approve Policy GCD, second by Mrs. Dent.**
  - **Motion approved 3/0.**

**FUTURE AGENDA ITEMS** – The Governing Board may identify items they would like placed on a future agenda.

- Big Projects, Parking lots, AC at WHS, Windows at WHS, School Safety Camera System
- Board retreat ,July 2019

**ANNOUNCEMENTS**

- Monday, April 29<sup>th</sup>—National Junior Honor Society Induction Ceremony, Parenteau Auditorium, 6:00 p.m.
- Wednesday, May 1<sup>st</sup>—WUSD #2 Spring Band and Choir Concert, Parenteau Auditorium, 6:00 p.m.

**ADJOURNMENT**

- **Motion made by Mrs. Dent to adjourn, second by Mrs. Wells**
- **Motion approved 3/0.**
- **Meeting adjourned at 6:25.**

Governing Board President \_\_\_\_\_ Date \_\_\_\_\_