

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

June 24, 2019

President White called the meeting to order at 12:00 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Lori Helgevold, Shawna Henry, and Dena White (via phone). Robin Galvez arrived at 12:05 p.m. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Helgevold and Henry moved approval of the agenda. Motion carried (6-0).

Deutsch and Helgevold moved to approve the following personnel:

- Resignation: Tracy Johnson, Activities Director
- Position Increase of Hours: Early Childhood Special Education program associate – previously 3.5 hour position to a 7 hour position to meet student need and numbers
- Hires: Annalise Minnick, K-6 Music Teacher; Michelle Lehman, Elementary Special Education Teacher; Polly Blum, 4th Grade Teacher; Allison Graesing, 3rd Grade Teacher; Jessica Bucklin, HS Social Studies Teacher
- Transfers: April Smith from HS Reading Teacher to Family & Consumer Science Teacher; Robert Best, from Assistant Middle School Track Coach to Assistant High School Track; Elizabeth Weeda from secondary 1:1 associate to elementary 1:1 associate and reduce her hours to 7¼ per day; Sheryl Burke, to another student and reduce hours to 7¼ per day; Katie Jensen from 2 PS 1:1 associate positions to the 7 hr/day Monday-Thursday ECSE associate.

Motion carried (6-0).

Crawford and Bair moved to award contracts to the following bidders for Base Bids plus Alternate 1 (Middle School Locker Rooms):

High School & Middle School Additions & Renovations Project:

Bid Package A – General Trades: DDVI, Inc. \$1,975,000, Alt. 1 \$70,000; Total \$2,045,000.

Bid Package K – Plumbing: Proctor Mechanical Corp. \$941,000, Alt. 1 \$87,000; Total \$1,028,000.

Bid Package L – HVAC: Air Con Mechanical Corp. \$1,669,434, Alt. 1 \$83,838; Total \$1,753,272.

Bid Package M – Electrical: Van Maanen Electric \$1,315,000, Alt. 1 \$26,900; Total \$1,341,900.

Motion carried (7-0).

Helgevold and Henry moved to approve the renewal contract between Clarke as a member of the Central Buying Consortium (CBC) and Martin Brother's Distributing for the period of August 1, 2019 to July 31, 2020. Motion carried (7-0).

Helgevold and Deutsch moved the July board meeting be changed to July 15th. Motion carried (7-0).

The Board adjourned at 12:48 p.m. following a motion by Deutsch and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Secondary LMC

June 17, 2019

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Robin Galvez, Lori Helgevold, Shawna Henry and Dena White. James Bair and Joe Deutsch were absent. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Helgevold and Galvez moved approval of the amended agenda which removed "Update TLC Technology Integrationist job description". Motion carried (5-0).

Rachel Kerr spoke during public comments on proposed public comment changes and communication.

Helgevold and Henry moved to approve the consent items. Motion carried (4-1 Crawford opposed).

- Board minutes: May 13, 2019
- Personnel:
 - ✓ Resignation: Dawn Williams, Elementary Special Education; Calie Dukes 3rd Grade Teacher, Hannah Ridder, Elementary BD Teacher, and John Wyatt, Bus Driver
 - ✓ Non Acceptance of Contract: Kasey Horn is not accepting offer for 4th grade teacher
 - ✓ Non Contract Renewal: Kandi Jensen – Secondary Head Cook
 - ✓ Hires: Andrea Miller, Elementary School Nurse; Blanca Ludington, ELL Interpreter / Classroom Associate for PK; Jody Kerchal Elementary Principal; Abbie Donehoo, Elementary Special Ed teacher.
 - ✓ Transfers: Shawn Pavlik, Head Volleyball Coach.
 - ✓ Reduction in Contract: Lisa Miller, Print Shop from 207 days to 200 days.
 - ✓ New Positions: ESYS for summer 2019 - Bambi Sharp – 30 hours; Amy Tharp – 25 hours; Tracy Berryhill – 18.75 hours and Patricia Brenizer – 7.5 hours all at \$19.00 per hour plus FICA and IPERS; Belinda Stuva as Associate to ride bus with a student. Elementary Summer School to be June 17-28 and July 29-August 9 with Teachers Valarie Bishop, Maggie Eichhorn and Sherri Aschan at \$19.00 per hour plus FICA and IPERS.
- Payment of bills
- Financial reports

The Board received Principal, Director and Coordinator reports.

The Board received Committee updates from the Bullying Task Force, Facility Committee, and Construction Committee.

Open Enrollment has been approved for Evelyn and Paige Huntley from Clarke to Indianola, and Knox Otto from Clarke to I-35.

Helgevold and Crawford moved to deny the late filed open enrollment application for Cecilia Hadley from Clarke to Clayton Ridge. Motion carried (5-0).

Estes provided an update on projects and answered questions from the board.

Superintendent Seid's Communication Plan is to meet on a monthly basis with the Concerned Parent Group to discuss issues, ideas and questions. This will be co-facilitated by Mackenzie O'Hair and Lindsey Redman with an agenda to be developed to guide the meetings. Also a monthly community meeting will be implemented one morning and one late afternoon to provide the opportunity for our community to discuss issues, ideas, and questions. These meetings will be publicized on the district website, app, as well as with Andrew Clark, district public relations contact.

Helgevold and Galvez moved to approve the revised District Developed Delivery Service Plan for Special Education. Motion carried (5-0).

Crawford and Henry moved to approve the 2019-20 course description book. Motion carried (5-0).

Rick Perin, transportation director, declined adding help at the bus barn to answer correspondence.

The Board chose these 4 IASB Legislative Resolutions topics as priorities: Early Literacy, Mental Health, Teacher Leadership and Development, and Benefits.

CPI training was held in the LMC; ten attended the June 6th initial training, and thirty eight attended the refresher CPI training June 7th.

The Bullying Committee submitted their document to be reviewed by the school district's law firm. May 21st the attorney returned the document with suggestions and recommendations. The document was sent to the three board member representatives, and the Board President. Building administration has reviewed the document.

Reviewed the elementary school major/minor discipline matrix which has been presented to the elementary staff and will be included in the elementary handbook.

Crawford and Helgevold moved to approve Ruth White to create accounts on the school's behalf at First National Bank. Motion carried (5-0).

Galvez and Henry moved to approve the tentative agreement with CCESA for 2019-20 for a package increase of 2.453%. Motion carried (5-0).

Helgevold and Crawford moved to approve the updated Elementary Principal job description. Motion carried (5-0).

Helgevold and Galvez moved to approve updating Microsoft Office 2010 to Microsoft Office 2019 Profession Plus for 155 licenses at \$80.11 each for a total of \$12,417.05. Motion carried (5-0).

Crawford and Galvez moved to approve the replacement of chromebooks and related software for grades 3-12 for 32 MG chromebooks for \$606,771.80. Motion carried (5-0).

First Reading of Board Policies: 213 Public participation in Board Meetings; REMOVE - 213.1R1 General Complaints by Citizens; NEW - 213.1 Public Complaints; REMOVE - 402.5 Public Complaints about Employees; NEW - 712 Technology and Data Security; NEW - 712R1 Security Requirements of Third-Party Vendors Regulation; 401.7 Employee Travel Compensation; 410.10 Credit Cards; 401.12 Employee use of Cell Phones; 401.12R1 Employee use of Cell Phones Regulation; 704.5 Student Activities Fund; NEW - 705.4 Expenditures for a Public Purpose; NEW - 705.4R1 Use of Public Funds Regulation; 707.5 Internal Controls; 707.5R1 Internal Controls Procedures; 905.1 Community use of School District Facilities & Equipment; REMOVE - 804.2 Warning System and Emergency Plans; REMOVE - 804.3 Bomb Threats; NEW - 804.2 District Emergency Operations Plans; 502.3 Student Expression; 505.1 Student Progress Reports and Conferences; 505.2 Student Promotion - Retention - Acceleration; 505.5 Graduation Requirements; 602.1 Curriculum Development; 604.6 Instruction at a Post-Secondary Educational Institution; 604.10 Online Courses; 704.3 Investments; 705.1 Purchasing - Bidding; 710.2 Free or Reduced Price Meals Eligibility; 710.4 Meal Charges; 505.8 Parent and Family Engagement Districtwide Policy; NEW - 508.8R1 Parent and Family Engagement Building-Level Regulation; 204 Code of Ethics; NEW - 401.6 Limitations to Employment References; 504.3 Student Publications; 504.3R1 Student Publications Code.

Helgevold and Crawford moved to approve the second reading of board policies: 606.3 Animals in the Classroom; 105 Assistance Animals; 102.E4 Complaint Form; 102.E5 Witness Disclosure Form; 104 Anti-Bullying/Harassment Policy; 104.E1 Complaint Form (Anti-Bullying/Harassment Form – Target Form); 104.E2 Witness Disclosure Form. REMOVE 102.E6 Disposition of Complaint Form. Motion carried (5-0).

Superintendent Seid reported on bid opening on June 19th and exit interviews.

The next regular board meeting scheduled for July 8th may be changed to July 15th.

The Board adjourned at 6:52 p.m. following a motion by Crawford and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

HS / MS LMC

May 13, 2019

President White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Joe Deutsch, Robin Galvez, Lori Helgevold, Shawna Henry, and Dena White. Brian Crawford arrived at 6:50 p.m. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Bair and Galvez moved approval of the amended agenda to remove #9 Old Business. Motion carried (6-0).

With May being school board recognition month the Clarke School Board members were spotlighted and presented certificates for their many hours of service.

Casey Wade and family, along with Archery Club sponsor Jeff Beener were spotlighted for Casey's achievements and participation at Nationals.

Public comments were received from Teresa Woods of Great Western Bank thanking the school district for allowing Great Western Bank to serve banking needs for the last 12 years; Ben Hicks regarding CPI training for school staff; Lindsey Redman regarding the hiring of an elementary principal; Melanie Elben regarding employee paid leave time and deduct pay for absence when appropriate paid leave is exhausted; and Audrey Wheeler with concerns about answers provided regarding safety.

Helgevold and Henry moved to approve the Consent Items. Motion carried (6-0).

- Board minutes: April 11 regular meeting and April 22, 2019 special meeting
- Personnel:
 - ✓ Early Retirement Request, late filed: Lisa Wallace
 - ✓ Resignations: Aimee Rhode, Director of Special Education, 504 and CPI; Jill Kiger, Elementary Principal; Courtney Tegtmeyer, Family & Consumer Science Teacher and FCCLA Advisor; Darci Campbell, Elementary BD Teacher; Jeff Beener, Assistant Varsity Track Coach
 - ✓ Hires: Gloria Becerra, part time food service for 2 ¼ hours; DeAnndra Blackford, 9th grade softball coach and Lindsay Diehl and Chynna Beydler, volunteer softball coaches. 2019-20 hires – Kasey Horn, 4th Grade Teacher; Megan Maaske, 4th Grade Teacher; Brenda Bussanmas-Johnson, 4th Grade Teacher; Sarah Chellew, 3rd Grade Teacher; DeeAnn Clark, 5-8 Counselor; DeAnndra Blackford, 9-12 Math Teacher; Courtney Clayberg, 1st Grade Teacher
 - ✓ Transfers: Hannah Ridder from 4th grade to Elementary BD
 - ✓ New Positions: Add 9-12 Social Studies Teacher
 - ✓ Additional Hours: 40 additional hours for the K-12 Technology Coach Contract starting the 2019-2020 school year
 - ✓ Coursework Approvals: Molly Audlehelm, "Culture & Student Engagement", "Capstone Seminar", "Data Literacy & Assessment for Schools", "Trends & Issues in Curriculum Instruction", "Change Management in Education", and "Multicultural Education for Diversity, Equity and Inclusion", 3 hours each at NWMSU. Christie Stortenbecker, "Graduate Music Education Workshop: IBA Conference, 2019" 1 hour University of Iowa. April Smith, "Developing Fluent Readers", 3 hours and "Standards Based Curriculum, Instruction & Assessment", 4 hours both at Capella University. Micheala Lane, "Speaking the Language of the Book Whisperer", 1 hour, Morningside. Whitney Siefkas, "Instructional School Leadership", "Managerial School Leadership", "Innovative School Leadership" and "Data Literacy and Assessment", 3 hours each at NWMSU. Payment of bills as presented with the exception of Larsen Engineering
- Payment of bills
- Financial reports
- Early Graduation for Hailey Weirick contingent upon satisfying all graduation requirements.

The Board received reports from Principals, Directors, and Coordinators.

The Board received updates from the Bullying Task Force, Facility and Construction Committees.

Open Enrollment has been approved for Lilliahna Schrandt from Clarke to Central Decatur.

Bair and Duetsch moved to approve the late filed open enrollment application for the 2019-20 school year for Eleanor Shinn from Clarke to CAM. Motion carried (6-0).

Estes Construction provided an update on the roadway, bus barn, and preparation for construction at the Middle/High School.

Bair and Helgevold moved to approve Phase 2 AIA Documents for Caliber Concrete, LLC for bid package B for \$2,035,200; Absolute Group for bid package B-1 for \$856,745; DCLI, LLC for bid package B-2 for \$242,000; Joiner Construction Company, Inc. for bid package C for \$395,000; Katelman Steel Fabrication, Inc. for bid package D for \$686,000; and Vanderpool Construction, Inc. for bid packages D-1 for \$570,500 and D-2 for \$309,000. Motion carried (6-0).

Helgevold and Deutsch moved to approve the 5 year banking service bid from First National Bank. Motion carried (6-0).

Helgevold and Galvez moved to approve the list of graduating seniors for 2018-19 pending completion of all requirements for a diploma. Motion carried (6-0).

The board is to select up to four resolutions as IASB's legislative resolutions for 2019. Following review the board will discuss and vote on these options at the June board meeting.

Galvez and Deutsch moved to approve the contract between Clarke CSD and the Simpson College Teacher Education Program. Motion carried (6-0).

Deutsch and Bair moved to approve The Leader In Me Online and Intellectual Property License for the middle school in the amount of \$5,175.00. Motion carried (6-0).

Bair and Helgevold moved to approve the mentorship program agreement between Lakeside Hotel Casino and Clarke High School. Motion carried (6-0).

Deutsch and Henry moved to approve the contract with National SAM Innovation Project in the amount of \$8,995.00. Motion carried (6-0).

Helgevold and Galvez moved to approve the membership renewal with Iowa Association of School Boards (IASB) for the annual cost of \$4,646.00. Motion carried (6-0).

Helgevold and Galvez moved to approve the membership renewal with Iowa School Finance Information Services (ISFIS) for the annual cost of \$2,204.00. Motion carried (6-0).

Deutsch and Henry moved to approve the bid by Des Moines Steel Fence Co., Inc. for K-2 playground fencing in the amount of \$9,600.00. Motion carried (7-0).

Sunday activities are outlined in board policy 504.14 which specifies allowable Sunday activities as well as athletic practices with permission from the building principal if for a state athletic association schedule or a state tournament contest on the following Monday.

The location of the future board meetings will be listed at the top of each posted board agenda.

Reviewed board policy 401.12 Employee use of cell phones and 401.12R1 Employee use of cell phones administrative regulation.

Administration will to continue to work with staff regarding morale.

Mr. Seid presented his response to the questions from the Concerned Clarke Parents regarding student safety, teacher wellbeing, communication of aggressive events and disciplinary policies and procedures.

Bair and Crawford moved the board approve the District Administrative Secretary job description. Motion carried (7-0).

Helgevold and Henry moved to approve the CCEA agreement for 2019-20 with a package increase of 2.4522% Motion carried (7-0).

Galvez and Deutsch moved to approve the CBDA agreement for 2019-20 with a package increase of 4.9119%. Motion carried (7-0).

Bair and Deutsch moved to approve the following resolution for Concussion Protocol and the Return to Play Protocol:

WHEREAS, Concussions are a type of brain injury that can range from mild to severe and can disrupt the way the brain normally works. Concussions can occur with or without loss of consciousness. Iowa Code 280.13C(1)(b)

WHEREAS, Concussions are among the most commonly reported injuries to children and adolescents who participate in recreational activities. Continuing to engage in activities with a concussion or symptoms of a brain injury leaves a young athlete vulnerable to greater injury. Iowa Code 280.13C(1)(a)(c)

WHEREAS, Concussions can impair how a student athlete thinks, acts, feels and learns. A student who has sustained a concussion may need adjustments, modifications to curriculum, and monitoring by medical staff until the student is fully recovered. Iowa Code 280.13C(1)(d)

WHEREAS The Iowa Department of Public Health has created return-to-play protocol based upon peer-reviewed scientific evidence consistent with the guidelines of the Centers for Disease Control and Prevention of the United States Department of Health and Human Services, for a student's return to participation in any extracurricular interscholastic activity after showing signs, symptoms, or behaviors consistent with a concussion or brain injury. Iowa Code 280.13C(6)(a)

NOW THEREFORE, LET IT BE RESOLVED, that Clarke Board of Education formally adopts the return-to-play protocol established by the Iowa Department of Public Health, listed in 641 Iowa Administrative Code Chapter 54 as the appropriate protocol for [school district]. Iowa Code 280.13C(6)(a)

ADOPTED by ACTION of the BOARD this 13th day of May, 2019. Motion carried (7-0).

Helgevold and Henry moved to approve Allison Hemesath's Social Worker contract reducing the number of days from 260 to 220 per year, and a 2.95% package increase. Motion carried (7-0).

Helgevold and Galvez moved to approve contracts for 2019-20 for Superintendent package increase 3.0%; Curriculum Director, Activities Director, Transportation Director, Food Service Director package increase all at 2.95%; all other Administrators, Confidential/Director/Other Employees package increase 2.45%. Motion carried (7-0).

First Reading of Board Policies – 606.3 Animals in the Classroom; 105 Assistance Animals; 102.E4 Complaint Form; 102.E5 Witness Disclosure Form; 104 Anti-Bullying/Harassment Policy; 104.E1 Complaint Form (Anti-Bullying/Harassment Form – Target Form); 104.E2 Witness Disclosure Form. REMOVE 102.E6 Disposition of Complaint Form.

Review Board Policies – 605.7 Use of Information Resources; 605.7R1 Use of information Resources Regulation; 606.1 Class Size – Class Grouping; 606.2 School Ceremonies and Observances; 606.4 Student Production of Materials and Services; 606.5 Student Field Trips

and Excursions; 606.6 Insufficient Classroom Space; 606.7 Shared-Time Staff; 606.8 Shared-Time Enrollment; 606.9 Public/Private School relations; 607.1 Student Guidance and Counseling Program; 607.2 Student Health Services; 607.2R1 Student Health Services Regulations; 607.3 Control of Head Lice. 100 Legal Status of the School District; 101 Educational Philosophy of the School District; 103.R1 Long-Rang Needs Assessment; 104.E3 Disposition of complaint Form (Anti-Bullying/Harassment Form – Bully/Harasser Form); 104.R1 Anti-Bullying/Harassment Investigation Procedures.

Superintendent Seid reported on Baccalaureate May 15 at 6:00 pm in the Auditorium followed by Senior Award Night, Graduation May 19 at 2:00 pm in the High School Gym, last day of school May 30th, end of year professional development for staff schedule developed, CPI training at Clarke June 6 & 7.

Items to be considered for the next board agenda include: Discuss having help to answer phone calls, etc. at the bus barn; Legislative priorities; CPI training; Code of Conduct.

Crawford and Galvez moved the board go into exempt session at 7:40 p.m. for negotiations strategy. Motion carried (7-0).

The board returned to open session at 7:51 p.m.

The next regular board meeting is June 10, 2019.

The Board adjourned at 7:58 p.m. following a motion by Deutsch and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

April 22, 2019

President White called the special meeting to order at 5:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Lori Helgevold, Shawna Henry, and Dena White. Robin Galvez arrived at 5:40 p.m. Superintendent Steve Seid, Business Manager Ruth White, and five guests were present.

Bair and Crawford moved approval of the agenda. Motion carried (6-0).

Public Hearing was held regarding the plans, specifications, form of contract, estimate cost and advertisement for bids on the construction of Clarke Community Schools-High School & Middle School Additions & Renovations Phase 2. There were no comments.

Bair and Helgevold moved to award contracts to the following bidders for Base Bids:
High School and Middle School Additions & Renovations:

Bid Package E – Masonry: Seedorff Masonry Inc. \$1,197,351.

Bid Package F - Roofing & Sheet Metal: Hopkins Roofing \$549,000.

Bid Package H – Glazing: Mid-American Glazing \$172,663.

Bid Package I – Food Service Equipment: Hoeckenburgs \$351,078.

Bid Package J – Fire Protection: Summit Fire Protection \$359,950.

Motion carried (7-0).

Crawford and Galvez moved to approve the contract with Terracon for testing materials and inspection services on the Bus Barn, Entrance Drive, and HS & MS Additions & Renovations projects. Motion carried (7-0).

Helgevold and Galvez moved to go into closed session at 6:01 p.m. as per Section 21.5(1)i of the Iowa Code "To evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session". Roll Call Vote – All Ayes.

The Board returned to open session at 7:14 p.m.

The Board adjourned at 7:15 p.m. following a motion by Helgevold and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

April 11, 2019

President White called the regular meeting to order at 6:00 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Shawna Henry, and Dena White. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Galvez and Henry moved approval of the agenda. Motion carried (7-0).

The public hearing for Fiscal Year '19 Certified Budget Amendment was held with no public comments. Crawford and Helgevold moved to adopt the Fiscal Year '19 Budget Amendment increasing total other expenditures from \$3,513,745 to \$7,515,000 for land acquisition and construction. Motion carried (7-0).

The public hearing for Fiscal Year '20 Certified Budget was held with no public comments. Helgevold and Galvez moved to adopt the Fiscal Year '20 Budget at a proposed property tax rate of \$14.95458 per \$1,000 taxable valuation with 5% income surtax in Voted PPEL. Motion carried (7-0).

Public Comments were heard from Melanie Elben, Sherry Dudley and Ryan Cline about their concerns within the school district; and Duane Matthes about activities being held on Sundays.

Bair and Helgevold moved to approve the Consent Items. Motion carried (7-0).

- Board minutes: March 18th regular meeting and March 21st special meeting
- Personnel:
 - ✓ Resignations: Jessica White, Preschool 1:1 Associate; Michelle Peters, MS Math Teacher; Paula Reece, Co-Cheer Coach and Chanell Gay, Co-Elementary Student Council Advisor both contingent on finding suitable replacements, Marilyn Roberts Elementary Special Education and Sara Pauley First Grade Teacher
 - ✓ Retirements: Steve Tussey, 5-8 Counselor and Bruce Kentner, Elementary School Nurse
 - ✓ Hires: Ann Fantz 1-4 Science Teacher
 - ✓ Transfers: Glenda Luce from 2¼ to 3 hour Food Service; Lonnie Smith from MS Volleyball to MS Football, Walker Adams from Assistant Golf to Head Golf Coach and Matt Bell, from HS Math to 8th Grade Math.
 - ✓ Coursework Approvals: Beth Comer, "Trends and Issues in Curriculum and Instruction" and "Capstone Seminar", 3 hours each at NWMSU
- Payment of bills
- Financial reports
- Out of State travel: FCCLA students to compete at the National Leadership Conference in Anaheim, California, June 28 to July 5, 2019; Brandi Boyd and 4 College Animal Science students to participate in an out of state trip to Princeton and Chillicothe, Mo during April 2019 and requesting use of a school vehicle.

The Board received Principal, Director, and Coordinator reports.

Bair and Helgevold moved to approve to continue with 1:1 chromebooks for 2019-20 school year in the Middle School and leaving the devices in the advisory classroom overnight and weekends for charging. Motion carried (7-0).

Mr. Seid reported on meeting with each building principal on staff morale and what has been implemented and additional possibilities being considered. Principals are working with leadership teams in their individual buildings on ways to improve morale.

Received updates from the Bullying Taskforce, Facility, and Construction Committees.

Open Enrollment requests have been approved for Bo Redding and Emma Brogan from Clarke to Interstate 35; and Ruger Firth from Clarke to Wayne.

Helgevold and Bair moved to approve holding Kindergarten round up on May 30, 2019. Motion carried (7-0).

Deutsch and Helgevold moved to approve leaving registration book fees at \$60.00 per student with a family maximum of \$150.00. Motion carried (7-0).

Bair and Crawford moved to approve the Educational Services Contracts with Southwestern Community College to provide the Welding Career Academy; Information Technology Systems Networking Career Academy, and Electrical Technology Career Academy; Health Career Academy; Auto Collision Repair/Refinish; Automotive Repair Technology and Carpentry and Building Trades; Arts and Sciences; and for the following classes taught at Clarke by a Clarke teacher: College Algebra, Statistics, Calculus I, Calculus II and Calculus III, Math for Liberal Arts, Technical Math, Survey of Animal Industry and Introduction to Education for 2019-20. Information Technology Systems Networking Career Academy, and Welding Technology Career Academy for Summer College Credit Program. Motion carried (7-0).

The board chose to table taking action until more information is available for Mr. Jeff Beener to plan an international trip for Clarke students the summer of 2021.

Superintendent Seid reported on Phase 2 Bid Opening April 16; SIAC April 16; Negotiations April 17 & 18; Special board meeting April 22 @ 5:30 for Public Hearing on plans, specifications, form of contract, and estimated cost for HS/MS Phase 2 and Board approval to award HS/MS Phase 2 bids.

Items to be considered for the next board agenda include: International travel, Sunday activities, future plans for board meetings, review and explain cell phone policy for students, lighting at athletic complexes, recommendations from administration for morale issues at the elementary, answers in writing to parents questions and concerns.

Helgevold and Galvez moved to go into exempt session for negotiation strategy at 8:00 p.m. Roll Call vote showed Bair, Crawford, Deutsch, Galvez, Helgevold, Henry and White voting aye.

The board returned to open session at 8:22 p.m.

The next regular board meeting is May 13, 2019.

The Board adjourned at 8:22 p.m. following a motion by Helgevold and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

March 21, 2019

President White called the meeting to order at 12:00 noon. Board members present were Brian Crawford (via phone), Joe Deutsch (via phone), Robin Galvez and Dena White. James Bair, Lori Helgevold, and Shawna Henry were absent. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Galvez and Crawford moved approval of the agenda. Motion carried (4-0).

Crawford and Galvez moved to authorize Estes Construction & CMBA Architects to advertise for bids for Phase 2 for the middle/high school remodel. Motion carried (4-0).

The Board adjourned at 12:06 p.m. following a motion by Deutsch and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

March 18, 2019

President White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Joe Deutsch, Robin Galvez, Lori Helgevold, Shawna Henry, and Dena White. Brian Crawford arrived at 5:40 p.m. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Galvez and Henry moved approval of the agenda. Motion carried (6-0).

Public Hearing was held regarding the plans, specifications, form of contract, estimate cost and advertisement for bids on the construction of Clarke Community Schools-High School & Middle School Additions & Renovations Phase 1. There were no comments.

Bair and Deutsch moved that board recommend awarding contracts to the bidders for Base Bid and two Alternates at this time as indicated:

High School Middle School:

Bid Package B- Concrete and Earthwork: Caliber Construction \$1,954,200 plus Alternate #2 Parking Lot Expansion for \$81,000.

Bid Package C- Site Utilities: Joiner Construction \$395,000.

Bid Package D – Structural Steel: Katelman Steel \$686,000.

Entrance Drive:

Bid Package D1- Earthwork and Utilities: Vanderpool Construction \$570,500.

Bid Package D2 – Paving and Base: Vanderpool Construction \$309,000.

Bus Barn:

Bid Package B-1 – General Trades: Absolute Group \$633,995.07 plus Alternate #1 PCC PVT in Lieu of Gravel PVT \$222,750.

Bid Package B-2 – Earthwork and Site Utilities: DCLI LLC \$242,000.

Motion carried (6-0).

Public Hearing was held regarding the 2019-20 school calendar. There were no comments.

Deutsch and Galvez moved to approve the 2019-20 school calendar as presented. Motion carried (7-0).

During public comments Emily Sullivan spoke about room clears.

Helgevold and Bair moved to approve the Consent Items. Motion carried (7-0).

- Board minutes: February 21, 2019
- Personnel:
 - ✓ Resignations: Gloria Reindl, 1:1 associate; Helen Hart, part-time elementary food service, Kim Draisey, 4th grade teacher and Mady Adamson, 3rd grade teacher; and Doug May from elementary student council advisor contingent upon finding a suitable replacement
 - ✓ Hires: Staci Tull, administrative secretary, and Sarah Perry 1:1/ECSE Associate
 - ✓ Transfers: 2019-20 Mary Linn Olson from 4th to Title I, Gina Sickels from 4th to 6th (Reading); and Melanie Strudthoff from Elementary BD teacher to Elementary Special Ed teacher contingent upon finding a suitable replacement
 - ✓ New Positions: Additional assistant soccer coach
- Payment of bills
- Financial reports
- Out of State Travel for National Speech and Debate Contest in Dallas, Texas, June 15–22, 2019

Principal, Director and Coordinators reports were submitted for review and questions.

Report updates from the Bullying Task Force Committee, Facility Committee, and Construction Committee.

Helgevold and Crawford moved to amend the 2018-19 School Calendar to obtain 1080 student hours; with teachers required to be in attendance through June 5th. Motion carried (7-0).

Open enrollment requests have been approved for Amelia Brinson from Clarke to Murray; Evan Ross from Clarke to Clayton Ridge; Leslie, Bobbi, and Christopher Halterman-West, Riley Sherbon, Layla and Harrison Harvey all from Clarke to Murray; Spencer Smith from Clarke to Central Decatur. Aaron Rivera from Murray to Clarke; Lainey Bucy and Michael Heston from Clarke to Chariton

Helgevold and Galvez moved to approve the late filed open enrollment application for Hannah Webb for both 2018-19 and 2019-20 from Clarke to Interstate 35. Motion carried (7-0).

Discussed alternative school criteria.

Bair and Crawford moved to approve the 2019-20 cooperative agreement between University of Northern Iowa and Clarke Community School District. Motion carried (7-0).

Helgevold and Henry moved to approve the student teaching district agreement between Graceland University and Clarke Community Schools which would be in effect from January 1, 2019 through December 31, 2020. Motion carried (7-0).

Bair and Galvez moved to approve the 28E agreement between Clarke Community Schools and The Village Early Childhood Center for July 1, 2019 through June 30, 2020. Motion carried (7-0).

The Board discussed the recommendation to purchase 12 chromebook charging carts for the middle school and having the middle school chromebooks used at school only. The consensus was to table action until next month.

Crawford and Galvez moved to increase adult meals by 10 cents for the 2019-20 school year. This puts adult lunches at \$3.75 and adult breakfasts to \$2.05; and no change in athletic fees. Motion carried (7-0).

The amendment of certified budget for fiscal year 2018-19 and certified budget proposal for fiscal year 2019-20 will be published March 28, 2019 with a public hearing and submission for board approval on April 11, 2019.

Deutsch and Helgevold moved to approve the 2nd Reading of Board Policies 604.6 Instruction at a Post-Secondary Educational Institution and 604.10 Virtual/On-Line Courses. Motion carried (7-0).

Superintendent Seid reported on building climate surveys and FFA banquet to be held March 21st.

Items suggested for the next board agenda: technology recommendation, update on ways to improve morale.

Crawford and Galvez moved to go into closed session at 7:45 p.m. as per Section 21.5(1)j of the Iowa Code "To evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session". Roll Call Vote – All Ayes.

The Board returned to open session at 8:49 p.m.

Helgevold and Deutsch moved to go into exempt session at 8:53 p.m. as permitted in Iowa Code 20.17(3) to discuss negotiations strategy. Roll Call Vote – All Ayes.

The Board returned to open session at 9:03 p.m.

Next board meeting is scheduled for April 11, 2019.

The Board adjourned at 9:04 p.m. following a motion by Deutsch and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT
Regular Meeting of the Board of Education
Middle/High School LMC
February 21, 2019

President White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Shawna Henry and Dena White. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Galvez and Helgevold moved approval of the agenda. Motion carried (7-0).

Crawford and Bair moved to approve the Consent Items. Motion carried (7-0).

- Board minutes: January 14 regular and January 29 special meetings
- Personnel:
 - ✓ New Position: elementary 1:1 associate, 7¼ hours per day due to a student's IEP
 - ✓ Retirements: Steve McWilliams early retirement and resignation as teacher, MS football coach, assistant bowling coach and head golf coach; Cindy Norman for early retirement and resignation as teacher; Kathy Smith for retirement from teaching
 - ✓ Resignations: Molly Audlehelm as head volleyball coach for 2019-20 contingent on finding a suitable replacement; Randi Johnson, ELL teacher
 - ✓ Hires: Glenda Luce, part-time food service
 - ✓ Transfers: Halee Cox from 1:1 associate to elementary BD associate (7½ hours per day); Deb Snell from secondary 1:1 to elementary 1:1; Kelly Myers to 5th grade (2019-20); Patti Hostetler from secondary 1:1 to elementary 1:1
 - ✓ Increase Hours: Elizabeth Weeda from 7¼ to 7¾ hours per day
 - ✓ Coursework Approvals: Whitney Siefkas, "Visionary School Leadership" and "Relational School Leadership", NWMSU, 3 hours each; April Smith, "Assessment & Improvement of Instruction" and "Survey of Research Methodology", Capella University, 4 hours each; Molly Audlehelm, "Feedback/Goal Setting" and "Leading in the Digital Age", NWMSU, 3 hours each.
- Payment of bills
- Financial reports

Nurtured Heart approach presentation and discussion was held.

Principal, Director and Coordinators reports were submitted for review and questions.

A progress update was given from the construction committee.

An update from the bullying task force. Their next meeting is March 6th.

Received an update from the facility committee.

Discussed the employee satisfaction survey.

Helgevold and Bair moved to table action on forming a staff morale task force. Motion carried (7-0).

Data was shared regarding students removed from classrooms at the elementary.

Open enrollment requests have been approved for Hannah Flaherty, Jacob Werneburg, Addilyn Danley, Maleya Danley and Teagan Danley all from Clarke to Murray.

Discussed posting agenda's for all committees.

Bair and Deutsch moved to change the March 11th board meeting to March 7th at noon for public hearings and possible action on construction projects, and March 18th at 5:30 p.m. for

other business; and change the April 8th meeting to April 11th at 6:00 p.m. Motion carried (7-0).

Jean Bahls will compile a list of books available in her office for board members to check out.

Helgevold and Galvez moved to approve the agreement for driver's education between Street Smarts and Clarke Community School District. The contract is for 3 years (June 1, 2019 through May 31, 2022) with the fee of \$345 for 2019-20 and 2020-21 and \$350 for 2021-22. There is an either party without cause, ninety (90) day, written notice, termination clause. Motion carried (7-0).

Bair and Deutsch moved to approve Iowa Foundation Repair in the amount of \$25,200.00 to fix the sinking foundation at the elementary building. Motion carried (7-0).

Crawford and Galvez moved to approve Quality Glass replace 11 doors at the elementary kitchen in the amount of \$11,631.00. Motion carried (7-0).

Helgevold and Crawford moved to approve J&A Flooring to remove and install carpet for 5 sixth grade classrooms in the amount of \$14,986.20. Motion carried (7-0).

Bair and Deutsch moved to approve the Budget Adjustment (Guarantee) Resolution "RESOLVED, that the Board of Directors of the Clarke Community School District, will levy property tax for fiscal year 2019-2020 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa". Motion carried (7-0).

Deutsch and Helgevold moved to allow the \$666,634.39 request for allowable growth and supplemental aid for negative special education balance. Motion carried (7-0).

First Reading on Board Policies 604.6 Instruction at a Post-Secondary Educational Institution; and 604.10 Virtual/On-Line Online Courses.

Review of Board Policies 603.9 Academic Freedom; 603.9R1 Teaching Controversial Issues; 603.10 Global Education; 603.11 Citizenship; 603.12 Foreign Study; 603.13 Co-Curricular Activities; 603.14 Outside Resource People; 604.1 Private Instruction; 604.2 Individualized Instruction; 604.3 Extended Learning Program; 604.4 Program for At-Risk Students; 604.5 Religious-Based Exclusion from a School Program; 604.7 Dual Enrollment; 604.8 Foreign Students; 604.9 RESERVED; 605.1 Instructional Materials Selection; 605.1R1 Selection of Instructional Materials; 605.2 Instructional Materials Inspection; 605.3 Objection to Instructional Materials; 605.3E1 Instructions to the Reconsideration Committee; 605.3E2 Reconsideration of Instructional Materials; 605.3E3 Sample Letter to Individual Challenging Instructional Materials; 605.3R1 Reconsideration of Instructional Materials Regulation; 605.4 Technology and Instructional Materials; 605.5 School Library; 605.6 Internet – Acceptable Use – Safety Policy; 605.6E1 Internet Access Permission Letter to Parents K-12; 605.6E1A Acceptable Use of Technology Agreement Student/Parent Acknowledgement; 605.6E1B Acceptable Use Agreement for Student Electronic Devices; 605.6E1C Student Pledge for Electronic Device Use; 605.6E2 Internet Acceptable Use Violation Notice; 605.6R1 Internet – Acceptable Use – Safety Regulation.

Helgevold and Bair moved to approve the Second Reading of Board Policies 505.5, Graduation Requirements; 602.5 REMOVE; 603.1 Basic Instruction Program; 603.4 Multicultural/Gender Fair Education. Motion carried (7-0).

Superintendent Seid reported on high school speech contest results, agriculture literacy foundation grant; Deseree Stubbe and Megan Linskens each achieved 1,000+ career points, and district wrestling qualifiers.

Items suggested for future board agendas include: alternative school criteria, touch base on committees.

The Board moved into closed session for negotiations strategy at 8:30 p.m.

The Board returned to open session at 9:01 p.m.

The Board adjourned at 9:02 p.m. following a motion by Bair and Helgevold.

Next board meeting is scheduled for March 7, 2019.

CLARKE COMMUNITY SCHOOL DISTRICT
Board of Education Special Meeting
Administrative Conference Room
January 29, 2019

President White called the meeting to order at 12:00 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch (via phone), Robin Galvez, Shawna Henry and Dena White. Lori Helgevold was absent. Steve Seid, Superintendent, Ruth White, Business Manager, and four guests were also present.

Galvez and Bair moved approval of the agenda. Motion carried (6-0).

Bair and Galvez moved to authorize Estes Construction & CMBA Architects to advertise for bids for Phase 1 of the following projects; the public roadway, bus barn, middle/high school site work, middle/high school concrete work, and middle/high school steel structure. Motion carried (6-0).

Crawford and Galvez moved to approve members for the Bullying Task Force. Community members: Ryan Cline, Lindsey Redman and MacKinzie O'Hair; Staff members: Mary Murphy and Duane Matthes (HS); Tracy Schlichte and Kory McKasson (MS); Bambi Sharp and Melanie Elben (Elem). Motion carried (6-0).

The Board adjourned at 12:42 p.m. following a motion by Crawford and Galvez. Motion carried (6-0).

CLARKE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Middle/High School LMC
Monday, January 14, 2019

President White called the meeting to order at 5:31 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Shawna Henry and Dena White. Steve Seid, Superintendent, Vicky Shields, Adm. Secretary, and several guests were also present.

Helgevold and Galvez moved approval of the agenda. Motion carried (7-0).

Public hearing on conveyance of real property was held.

Bair and Crawford moved to adopt the RESOLUTION FOR A CONVEYANCE OF REAL PROPERTY. Roll Call Vote – All Ayes. Motion Carried.

WHEREAS, pursuant to notice published as required by law, the Board of Directors of the Clarke Community School District on the 14th day of January, 2019 held a hearing on the proposal to convey an interest in real property and the extent of objections received from residents or property owners as to said proposed transaction has been fully considered; and, accordingly the following action is now considered to be in the best interests of the District and residents thereof:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CLARKE COMMUNITY SCHOOL DISTRICT:

That the real property described herein shall be conveyed by the District to City of Osceola in exchange for other land owned by the City of Osceola and other good and valuable consideration. Conveyance by the District shall be by Deed without Warranty.

The Board President and Secretary are authorized to sign all conveyance documents for the real property described herein.

The Board President, Secretary, Superintendent, and administrative officers of the District are authorized to take all actions necessary to complete the above-described transaction, including execution of ancillary documents.

The real property is legally described as follows:

All that part of the North 66 feet of the South 169.7 feet of the southwest one-fourth of the Southwest Quarter (SW 1/4 SW 1/4) of Section 8, Township 72 North, Range 25 West of the 5th P.M., lying West of the center-line of U.S highway #69 as now located

AND

The East Sixty-Six (66) feet of the South 169.71 feet of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Seven (7), Township Seventy-two (72) North, Range Twenty-five (25) West of the 5th P.M., Clarke County, Iowa.

PASSED AND APPROVED, this 14th day of January 2019.

Sarah Truitt and Wendy Short addressed the board during public comments.

Helgevold and Deutsch moved to approve the consent item. Motion carried (7-0).

- December 10, 2018 regular meeting
- Personnel:
 - ✓ New Positions: 7¼ hour elementary 1:1 associate per request from Aimee Rhode
 - ✓ Resignations: Jessika Perry, ELL interpreter effective 12/21/18

- ✓ Hires: Mackenzi Otto, 2nd Grade Teacher; Jody Doolittle, Title Teacher; Fatima Sanchez, part-time food service and Nayely Martinez, ELL Interpreter.
 - ✓ Transfers: Marlene Burgus, transfer from 1 1:1 student to another; Stacey Manternach from 5th Grade to 6th Grade effective 2019-20 school year
- Coursework Approvals: Molly Audlehelm, "Visionary School Leadership" and "Academic Inquiry", 3 hours each, NWMSU.
 - Master's Degree Approvals: Molly Audlehelm, Masters Curriculum and Instruction, anticipated Spring 2020; Whitney Siefkas, Masters of Science in Education in Educational Leadership anticipated March 2021
 - Payment of bills
 - Financial Reports

Principal, Director and Coordinator reports were submitted for review and questions.

Jacqueline Shinn presented therapy dog information to the board.

Open enrollment request have been approved for: 2018-19 Sophia Ashley from Clarke to I-35; William Smith from Central Decatur to Clarke; Kailee, Jaelyn and Briana Gorsline all from Clarke to Central Decatur; 2019-20 Gabriella Flores from Clarke to Clayton Ridge.

Rob Smith, CMBA, and Paul Neuharth, Estes Construction presented information and timelines for the construction project.

Bair and Deutsch moved to approve the mechanic assistant job description as presented. (7-0).

Crawford and Galvez moved to approve the bid from Gilbert Home Comfort in the amount of \$11,755.00 for the rooftop unit for the auditorium lobby. (7-0).

Helgevold and Bair moved to approve Martin Bros as the central buying consortium vendor for the remainder of the year. (7-0).

Deutsch and Bair moved approval of a bullying task force pending board approval of community members with the following vision statement, "To evaluate bullying and discipline policies at Clarke Community Schools to make improvements and recommendations to School Board and Administration. Completed by August Board Meeting." and to table the staff morale task force until the February meeting awaiting survey results. (7-0)

First Reading of Board Policies 505.5 Graduation Requirements; REMOVE 602.5 Comprehensive School Improvement Plan; 603.1 Basic Instruction Program; 603.4 Multicultural/Gender Fair Education.

Review Policies 600 Goals and Objectives of the Education Program; 601.1 School Calendar; 601.2 School Day; 602.1 Curriculum Development; 602.2 Curriculum Implementation; 602.3 Curriculum Evaluation; 602.4 Pilot-Experimental-Innovative Projects; 602.6 Staff Development; 603.2 Summer School Instruction; 603.3 Special Education; 603.5 Health Education; 603.5E1 Human Growth and Development Student Excuse Form; 603.6 Physical Education; 603.7 Career Education; 603.8 Teaching About Religion; 603.8R1 Teaching About Religion Regulation – Religious Holidays.

Superintendent Seid reported on Nurtured Heart Training, CCDC Grant and City Off Street Parking and Loading Ordinance.

Items to consider for the next board meeting: employee satisfaction survey, task force update, facility committee update, determine if staff morale task force is needed, information on number of students removed from classrooms and how often, legal notifications out for all meetings, March meeting date change and possible book reading of nurtured heart.

Galvez and Crawford moved to go into closed session as allowed in Section 21.5(1)i of the Iowa Code "To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session" at 7:27 p.m. Roll Call vote showed Bair, Crawford, Deutsch, Galvez, Helgevold, Henry and White voting aye. There were no nay votes.

The board returned to open session at 9:01 p.m.

The Board adjourned at 9:01 p.m. following a motion by Crawford and Deutsch.

CLARKE COMMUNITY SCHOOL DISTRICT
Meeting of the Board of Education
Middle School Gymnasium
December 10, 2018

Vice-President Deutsch called the regular meeting to order at 5:34 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, and Lori Helgevold. Dena White was absent. Superintendent Steve Seid, Business Manager Ruth White and many guests were also present.

Bair and Galvez moved approval of the agenda. Motion carried (5-0).

Many community citizens spoke during public comments about bullying, safety in schools, staff morale, and a therapy dog in the buildings.

Galvez and Helgevold moved to approve the consent items. Motion carried (5-0).

- Board minutes: November 12, 2018 regular and December 3 special meeting
- Personnel:
 - ✓ Resignations: Jessica Muller/Stewart, 1:1/preschool associate
 - ✓ Hires: Paula Reece, Co-Cheer Coach
 - ✓ Transfers: Bruce Reece to bus route #21; Vanessa Bakley from 9th Softball Coach to Assistant Softball Coach; Jim Courcier from Assistant Bus Mechanic to yellow bus route #22.
 - ✓ New Positions: 7¼ hour per day Secondary ELL Interpreter (31% Special Ed/69% General Ed) per district need.
- Coursework: Beth Comer, "Feedback and Goal Setting" and "Academic Inquiry", 3 hours each, NWMSU; Kelly Myers, "STEM Leadership Seminar" 3 hours, Adams State/Endeavor NASA and "Environmental Science", 3 hours, Northeastern State University; Lakyn Mathews, "Classroom Inquiry Action Research", "Classroom Inquiry Action Research Practicum", "Differentiated Instructional Strategies", 3 hours each, Graceland University.
- Payment of bills
- Financial reports
- Out of State Travel for Speech team to travel to Millard North High School in Millard, NE on January 5, 2019 and to Omaha Westside High School in Omaha, NE on January 11, 2019 to attend speech contests.
- Early graduation requests for Destiny Fairbanks, David Escareno Flores, Kambree Ladd, Mindy Larrington and Matthew Stout contingent upon satisfying all graduation requirements.

Principal, Director and Coordinators reports were submitted for review and questions.

Superintendent Seid reported on the feedback he received regarding having a therapy Dog in the buildings.

Rick Perin, transportation director, reported on the shortage of bus drivers and an update on the bus fleet.

Open enrollment requests have been approved for: 2018-19 Carli Cooper from Clarke to I-35; Bryley McDowell from Clarke to Chariton; Koden Smith from I-35 to Clarke; Kale, Autumn, and Sapphire Tyler all from Clarke to Murray.

Bair and Helgevold moved to appoint Shawna Henry as the replacement for Bert Houge as the Director District 1 Board Member seat until the November 2019 election. Motion carried (5-0). Henry took the oath of office and joined the board table.

Kennedy Bland spoke about her FCCLA Star Event presentation based on why we should keep race away from our mascots.

FFA Students presented information from the National FFA convention.

Crawford and Helgevold moved the board approve a fire alarm system and fire sprinkling system for the entire secondary campus that is beyond the bonded expense project. Motion carried (6-0).

Bair and Crawford moved to approve upgrading our original plan of a private roadway to a public roadway with an additional cost of \$437,710.00. Motion carried (6-0).

Helgevold and Galvez moved to approve construction testing and inspection services by Team Services for the synthetic turf project in the amount of \$2,591.50. Motion carried (6-0).

Bair and Galvez moved the board set a public hearing on January 14th at 5:30 P.M. on the conveyance of the described property and to authorize and direct the board secretary to prepare, publish, and distribute the Notice of the Hearing. Motion carried (6-0).

Galvez and Helgevold moved the board approve pursuing the application of a Pillars Grant through CCDC in the amount of \$437,710 in order to move from a private drive to a public road with the funding to be distributed over two years. Motion carried (6-0).

Helgevold and Galvez moved to ensure a smooth transition of Vicky Shields' retirement to her future replacement, a total of four weeks of training be allowed for this event. Motion carried (6-0).

The board will establish task forces that will focus on bullying and staff morale.

Bair and Crawford moved to accept the 2018 audit as presented. Motion carried (6-0).

Helgevold and Galvez moved to approve the second reading of Board Policies 102 Equal Educational Opportunity; 102.E1 Annual Notice of Nondiscrimination; 102.E2 continuous Notice of Nondiscrimination; 102.E3 Section 504 Student and Parental Rights; 102.R1 Grievance Procedure; 103 Long-Range Needs Assessment Motion carried (6-0).

Superintendent Seid reported on IASB Day on the Hill; and meeting with parents from elementary.

Items to consider for the next board meeting: task forces with monthly updates, Jacqueline Shinn and therapy dog, Clarke Indians mascot, move school board meetings to the secondary building LMC.

The next school board meeting is scheduled for January 14, 2019.

The Board adjourned at 9:04 p.m. following a motion by Helgevold and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

December 3, 2018

Vice-President Deutsch called the meeting to order at 5:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, and Robin Galvez. Lori Helgevold and Dena White were absent. Steve Seid, Superintendent, Ruth White, Business Manager, and five guests were also present.

Bair and Galvez moved approval of the agenda. Motion carried (4-0).

Bair and Galvez moved to approve the resignations of Zoey Stiles, associate; Precila Carlon-Rater, food service; Sherri Lahvic, 2nd grade teacher; Todd Rowland, bus driver; and hires of Helen Hart, part-time food service; April Hughes, payroll clerk. Motion carried (4-0).

Crawford and Bair moved to approve the payroll clerk job description. Motion carried (4-0).

The Board adjourned at 5:32 p.m. following a motion by Galvez and Crawford.

Following adjournment of the special board meeting Lori Helgevold arrived and the board went directly into a workshop to discuss the financial options of installing sprinklers for the secondary campus remodel. This was discussion only; there was no action taken during the workshop which ended at 7:16 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

November 12, 2018

President Dena White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Bert Houge and Dena White. Superintendent Steve Seid, Business Manager Ruth White and eleven guests were present.

Galvez and Deutsch moved approval of the agenda. Appointment of board vice president was added to the agenda and the Land Swap was removed from the agenda. Motion carried (7-0).

Crawford and Helgevold moved to accept the resignation of Bert Houge from the board (6-0).

Galvez and Bair moved to nominate Joe Deutsch for vice president of the board (6-0).

Joe Deutsch was sworn in as vice president by board secretary Ruth White.

Deutsch volunteered to replace Houge on the Superintendents Advisory Committee.

Galvez volunteered to replace Houge as the IASB Delegate.

Bair volunteered to replace Houge as a board representative on teacher negotiations.

Don May was spotlighted as Iowa Middle School Football Coach of the year.

Public comments included: Callie Shields, bullying; Jacqueline Shinn, Therapy dog; Sara Truitt, bullying.

Helgevold and Galvez moved to approve the consent items. Motion carried (6-0).

- Board minutes – October 8 regular meeting and October 22 special meeting
- Resignations: William Ruble, bus driver; Rachael Jorgensen, payroll clerk.
- Early Retirements: Scott McFarland and Vicky Shields early retirement and resignations effective at the end of this school year.
- Hires: Garen Brown, custodian (start date to be determined); Jessica White, 1:1 associate starting 11/13/18.
- Transfers: Don Waltz to bus route #16.
- New Positions: One additional Title teacher to serve both reading and math starting in January 2019.
- Approval of the bills submitted for payment
- Approve early graduation requests – Kayleann Bishop, Davian Burkett, Martin Corona Alvarez, Toby Mosher, Logan Phillips, and Emily Hollingsworth.

Principal/Director/Coordinator reports were discussed.

Open Enrollment has been approved for Jaydon Throckmorton from I-35 to Clarke, Chloe Cochayne from I-35 to Clarke, Jack Burton and Blexley Burton from Clarke to I-35, and Chaz Bishop from Clarke to Des Moines.

Bair and Deutsch moved to approve the late filed open enrollment for Ami Lou Jackson from Clarke to I-35. Motion carried (5-0-1).

Mary Murphy presented to the board regarding the new district app from Apptegy.

Bair and Deutsch moved to approve the Technology Proposal from Combined Systems INC. Motion carried (6-0).

Crawford and Galvez moved to approve the fuel agreement between Clarke Schools and Clarke County. Motion carried (6-0).

Bair and Crawford moved to approve the SBRC Application. Motion carried (6-0).

First Reading of Board Policies 102, Equal Educational Opportunity; 102 E1 Annual Notice of Nondiscrimination; 102 E2 Continuous Notice of Nondiscrimination; 102 E3 Section 504 Student and Parental Rights; 102 R1 Grievance Procedure and 103 Long-Range Needs Assessment.

Superintendent Seid reported high school gym mural was paid from general fund, information regarding bond debt service, and the administrative team will discuss the potential usage of a therapy dog at the building level.

Items to consider for the next board agenda: bullying with a potential taskforce, staff morale, bussing issues, cutting expenses, library usage and circulation by grade level.

The next regular meeting will be December 10, 2018.

The board adjourned at 7:48 p.m. following a motion by Deutsch and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

October 22, 2018

President White called the meeting to order at 6:00 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold and Dena White. James Bair and Bert Houge were absent. Steve Seid, Superintendent, Ruth White, Business Manager, and 1 guest were also present.

Crawford and Galvez moved approval of the agenda. Motion carried (5-0).

Helgevold and Galvez moved to approve the termination of Brittany Cline, Co-Cheer Advisor; and hire Linda Hamilton as part-time food service; and Danielle Coates and Tonya McCloney as full-time food service. Motion carried (5-0).

Deutsch and Crawford moved to approve the purchase of a floor scrubber from Supply Works for \$13,823.75. Motion carried (5-0).

Crawford and Galvez moved to approve the contract between Clarke CSD and Clarke Athletic Boosters for repayment of the scoreboard in the high school gym. Motion carried (5-0).

Helgevold and Crawford moved to approve the repair of the auditorium lights by So Bright Productions in the amount of \$53,730.00. Motion carried (5-0).

Deutsch and Helgevold moved to approve the snow removal bid from Bud Jones Construction for 2018-19 at \$72.50 per hour per rig and if fuel raises over \$3.50 a fuel charge will apply. Motion carried (5-0).

Discussed the investment of G.O. Bond proceeds.

Galvez and Helgevold moved to approve the two resolutions required to use TELF for investments. Motion carried (5-0).

Crawford and Deutsch moved to set a \$20 million depository limit with Great Western Bank as our official bank and set a \$13 million limit for 2018-19 for 1st National Bank and American State Bank allowing investments in these banks also. Motion carried (5-0).

Superintendent Seid reported on definition of quorum of the school board; athletic trainer legal work with other school district, types of funds and their uses, therapy dogs, small vehicle drivers.

The Board adjourned at 7:28 p.m. following a motion by Helgevold and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

Administrative Conference Room

October 8, 2018

President Pro-Tem Ruth White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Bert Houge and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were present.

Crawford and Deutsch moved approval of the agenda. Motion carried (7-0).

Houge and Galvez moved to nominate Dena White for Board President. No further nominations. Motion carried (7-0).

Dena White assumed the chair.

Helgevold and Galvez moved to nominate Bert Houge for Board Vice-President. No further nominations. Motion carried (7-0).

Oath of Office was given to White as Board President and Houge as Board Vice-President by Ruth White, Board Secretary.

Helgevold and Deutsch moved to set the 2nd Monday of the month at 5:30 p.m. for regular meetings of the board. Motion carried (7-0).

Houge and Helgevold moved the board name the Osceola Sentinel-Tribune as the Clarke Community School District official publication. Motion carried (7-0).

The high school cheerleaders were spotlighted.

Houge and Helgevold moved to approve the consent items. Motion carried (7-0).

- Board minutes: 9/10/18 regular meeting; 9/12/18 & 9/24/18 special meetings.
- Personnel:
 - ✓ Resignations: Debra Overstreet, food service.
 - ✓ Hires: Donna Ruth-Hines as part-time food service worker; Marcia Bailey as small route driver
 - ✓ Transfers: Tricia Bolton from Assistant Softball Coach to Head Softball Coach; Kim Pollard from 1 student to another; Sheryl Burke from 1 student to another and increase hours to 7½, Ada Lewis to another student due to her student moving
 - ✓ New Positions: Aimee Rhode is requesting a new 3½ hour per day (M-Th) 1:1 associate at the Preschool due to an IEP.
- Payment of bills
- Financial reports
- Out of State Travel –Paula Reece to travel to Minneapolis, MN for the National Association for Gifted Children, November 15-18, 2018.

Principal/Director/Coordinator reports were discussed.

Received an update on Phase II construction projects from CMBA Architects and Estes Construction.

Discussed the shortage of staffing of food service workers.

Discussion on support systems for teachers and PLC was tabled.

Open Enrollment for Annabelle Hallmark from Clarke to Central Decatur, and Janie Antoine from Clarke to Murray was presented as information only.

Bair and Helgevold moved to approve the Educational Services Contract with Southwestern Community College to provide additional courses through the Automotive Collision Repair/Refinish Career Academy and Clarke Schools for 2018-19. Motion carried (7-0).

Discussed upcoming IASB board member orientation workshops.

Helgevold and Bair moved to approve Houge as the IASB delegate for Clarke Community Schools. Motion carried (7-0).

Board Member Crawford introduced the following Resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA TO SERVE AS PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF SAME" and moved its adoption. Board Member Bair seconded the motion to adopt. The roll was called and the vote was carried (7-0). The President declared the Resolution adopted.

Board Member Galvez moved that the form of Tax Exemption Certificate be placed on file and approved. Board Member Deutsch seconded the motion. The roll was called and the vote was carried (7-0). The President declared the motion adopted.

Board Member Helgevold moved that the form of Continuing Disclosure Certificate be placed on file and approved. Board Member Houge seconded the motion. The roll was called and the vote was carried (7-0). The President declared the motion adopted.

Board Member Houge introduced the following Resolution entitled "RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,000,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, AND LEVYING A TAX FOR THE PAYMENT THEREOF," and moved its adoption. Board Member Bair seconded the motion to adopt. The roll was called and the vote was carried (7-0). The President declared the motion adopted.

Houge and Crawford moved to approve the drug and alcohol testing consortium service agreement between Medical Enterprises, Inc. and Clarke Community Schools District. Motion carried (7-0).

Due to bad weather the Superintendent's report and items to consider for the next board agenda were skipped.

The next regular meeting will be November 12, 2018.

The board adjourned at 7:32 p.m.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

September 24, 2018

President White called the meeting to order at 5:30 p.m. Board members present were Joe Deutsch, Lori Helgevold, Bert Houge and Dena White. James Bair arrived at 5:33 p.m. Brian Crawford and Robin Galvez were absent. Steve Seid, Superintendent, Ruth White, Business Manager, and 2 guests were also present.

Houge and Helgevold moved approval of the agenda. Motion carried (4-0).

Houge and Deutsch moved to approve the resignations of Karen Rivera and Allison Reasoner from food service, and Sherry Reece from associate; and approve hiring Debra Overstreet as part-time food service and Ryan Britt as custodian. Motion carried (4-0).

Bair and Deutsch moved the board approve the following RESOLUTION DIRECTING THE SALE OF \$13,000,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018

WHEREAS, pursuant to notice as required by law, bids have been received at public sale for the Bonds and evaluated; and the best bid was determined:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE CLARKE COMMUNITY SCHOOL DISTRICT:

Section 1. That the bid for the Bonds was determined by the Superintendent of Schools, Secretary of the Board, and the Financial Advisor to be the best and most favorable bid received. Bonds are awarded, based on the following bid:

Bidder: Bernardi Securities, Inc. of Chicago, IL
Purchase Price: \$12,887,415.05
Net Interest Cost: \$5,065,531.20
True Interest Cost: 3.568353%

Section 2. That the form of contract for the sale of the Bonds is approved and the President and Secretary are authorized and directed to execute the contract for sale of the Bonds on behalf of the School District.

Section 3. That all acts of the Superintendent of Schools, Secretary of the Board, and Financial Advisor done in furtherance of the sale of the Bonds are ratified and approved. Roll Call Vote: Motion carried (5-0).

PASSED AND APPROVED this 24th day of September, 2018.

Discussion was held giving updates on an athletic trailer and Apptegy.

The Board adjourned at 6:18 p.m. following a motion by Helgevold and Houge.

CLARKE COMMUNITY SCHOOL DISTRICT

Special Meeting of the Board of Education

Administrative Conference Room

September 12, 2018

President White called the meeting to order at 12:00 noon. Board members present were James Bair, Brian Crawford, Joe Deutsch (via phone), Lori Helgevold, Bert Houge and Dena White. Robin Galvez arrived at 12:04 p.m. Steve Seid, Superintendent was also present.

Helgevold and Houge moved approval of the agenda. Motion carried (6-0).

Houge and Crawford moved to go into exempt session for negotiations strategy. Motion carried (6-0)

The Board came out of exempt session at 12:49 p.m.

Crawford and Houge moved to approve the agreement with CCEA for the 2019-20 school year. Motion Carried (4-2-1 Bair and Crawford voting nay, Helgevold abstained).

Houge and Helgevold moved to accept the donation of an enclosed trailer from the Athletic Booster Club. Motion carried (7-0).

The Board adjourned at 12:52 p.m. following a motion by Houge and Helgevold.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

September 10, 2018

President White called the regular meeting to order at 5:30 p.m. Board members present were James Bair, Joe Deutsch, Robin Galvez, Lori Helgevold, Bert Houge and Dena White. Brian Crawford arrived at 5:38 p.m. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Houge and Helgevold moved approval of the agenda. Motion carried (6-0).

Public comments included: Tom Kedley thanking the school for donation of used iPad cases to the City, and lunch shaming mandates in Iowa; Kathy Simmerman concerning the shortage of food service workers and asking for help; Brad Lampe regarding the beautiful new football field which makes a great place for the marching band to rehearse.

Helgevold and Deutsch moved to approve the consent items. Motion carried (6-0).

- Board minutes: August 20, 2018 regular meeting and August 24, 2018 special meeting
- Personnel:
 - ✓ Resignations: Pat Wolf, 1:1 Associate; Ty McCoy, small vehicle driver
 - ✓ Hires: Jessica Muller, ECSE/1:1 Associate; Brittany Cline, Co-Cheerleading; Maria Vargas, Elementary ELL Interpreter
 - ✓ Transfers: Deanna McDowell to another student; Ada Lewis to another student which reduces her hours from 7½ to 7¼ hours per day; Hilary Smith from food service to 1:1 associate
 - ✓ Movement Across Salary Schedule: BA to BA+15 – Randi Johnson; BA to BA + 15 Lakyn Mathews; BA+15 to BA+27 – Katherine Thostenson; BA+15 to MA – Mary Murphy; MA to MA+15 – Beverly Pollard; MA to MA+15 Jennifer Scott
 - ✓ Coursework Approvals: Kelly Myers, "Nature of Matter" and "Capstone I", 3 hours each, Northeastern State University
- Approval of Bills

Principal/Director/Coordinator Reports were discussed.

Houge and Deutsch moved to approve the updated District Learning Goals for the 2018-2019 school-year. Motion carried (7-0).

Houge and Galvez moved to approve scheduling a Board Work Session/Retreat. Motion carried (6-0 Helgevold was out of the room).

Crawford and Bair moved to approve the following Resolution:

Whereas participation in athletic and other school extracurricular activities furthers the skills, development, character and growth of our students, and

Whereas safety of our student athletes is of paramount importance to the district, and

Whereas student activity funds are insufficient to cover the costs of protective and safety gear required by the Athletic Associations for students participating in those activities, and

Whereas the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016,

BE IT THEREFORE RESOLVED: That the Board of Directors of the Clarke Community School District approves the transfer not to exceed \$7,000.00 from the general fund to the student activity fund for expenditures that occur between July 1, 2018 and June 30, 2019 for protective and safety gear required for athletic competition.

Roll Call Vote - Motion carried (7-0).

CMBA Architects gave the board an update of progress with Phase II projects.

Open enrollment requests have been approved for: Wendie Boles from Murray to Clarke; and Baylee Borwig from Clarke to Clayton Ridge.

Reviewed new criteria to eliminate lunch shaming.

Shane Stevens presented information regarding the Leader in Me program available for the High School level.

Tracy Johnson gave an update on how recognition will be displayed in the high school gym.

District Success Coaches presented very informative information of their work within the district.

Crawford and Helgevold moved to approve Amendment #2 to CMBA master contract dated June 1, 2018, for Bus Barn work only in the amount of \$97,500.00. Motion carried (7-0).

Crawford and Houge moved to approve the Financial Services Agreement with Piper Jaffray & Co. Motion carried (7-0).

Bair and Deutsch moved to approve the agreement for Piper Jaffray & Co. to serve as dissemination agent for secondary market disclosure. Motion carried (7-0).

Bair and Crawford moved to approve the following Resolution:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF NOT TO EXCEED \$13,000,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, APPROVING ELECTRONIC BIDDING PROCEDURES AND APPROVING OFFICIAL STATEMENT

WHEREAS, at a special election of the qualified electors of the Clarke Community School District in the Counties of Clarke, Decatur, and Lucas, State of Iowa, held on April 3, 2018, the voters authorized the issuance of \$13,000,000 of General Obligation School Bonds for the District for the purpose of providing funds to build, furnish, and equip additions to the middle school/high school building, and to remodel, repair, and improve the existing elementary and middle school/high school buildings, including site improvements; and to build, furnish and equip a bus barn, including land acquisition and site improvements; and

WHEREAS, this Board finds it advisable and necessary that bonds authorized at the election be offered for sale for the purpose authorized at the election; and

WHEREAS, the Board deems it in the best interests of the School District and the residents thereof to receive bids to purchase such General Obligation School Bonds by means of both sealed and electronic internet communication; and

WHEREAS, the Board has received information from its Financial Advisor, recommending the procedure for electronic bidding so as to provide for the integrity of the competitive bidding process and to facilitate the delivery of bids by interested parties:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE CLARKE COMMUNITY SCHOOL DISTRICT IN THE COUNTIES OF CLARKE, DECATUR, AND LUCAS, STATE OF IOWA:

Section 1. That the PARITY® Competitive Bidding System described in the Notice of Sale and the Electronic Bidding Procedures attached hereto are found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale of not to exceed \$13,000,000 General Obligation School Bonds, Series 2018.

Section 2. That all electronic bidding shall be submitted in substantial conformity with Iowa Code Section 75.14 and Chapter 554D.

Section 3. That General Obligation School Bonds, Series 2018, in the aggregate amount of not to exceed \$13,000,000, to be issued as referred to in the preamble of this Resolution, to be dated the date of delivery, will be offered for sale pursuant to published advertisement.

Section 4. That the Secretary of the Board of this School District publish notice of the sale of bonds at least once, the last one of which is not less than four days nor more than twenty days before the date of the sale. Publication will be in the Osceola Sentinel Tribune, a legal newspaper published wholly in the English language, published within the County in which the bonds are to be offered for sale or an adjacent County. Notice is given pursuant to Iowa Code chapter 75 that bids will be received and

acted upon by this Board at a meeting to be held on September 24, 2018; the notice must be in substantially the following form:

NEWSPAPER COPY – TO BE PUBLISHED AFTER SEPTEMBER 4, 2018 AND BEFORE SEPTEMBER 20, 2018 (One publication required)

NOTICE OF BOND SALE

Time and Place of Sale: Sealed bids or electronic bids for the sale of General Obligation School Bonds, Series 2018, of the Clarke Community School District, in the Counties of Clarke, Decatur, and Lucas, State of Iowa (the "Issuer"), will be received at the office of the Superintendent until 1:00 o'clock P.M. on September 24, 2018. The bids will be publicly opened at that time and evaluated by the Superintendent, Board Secretary and Financial Advisor and referred for action at the meeting of the Board of Directors.

Sale and Award: The sale and award of the bonds will be held at the Board meeting scheduled on the same date.

The Bonds. The bonds to be offered are the following:

GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, in the principal amount of not to exceed \$13,000,000* to be dated the date of delivery (the "Bonds").

**Subject to principal adjustment per the Terms of Offering.*

Manner of Bidding: Open bids will not be received. No bid will be received after the time specified above for receiving bids. Bids will be received by any of the following methods:

- Sealed Bidding: Sealed bids or electronic proposals may be submitted and will be received at the office of the Superintendent, Clarke Community School District, Osceola, Iowa.
- Electronic Bidding: Electronic bids via PARITY® will be received at the office of the Superintendent, Clarke Community School District, Osceola, Iowa. The bids must be submitted through PARITY®.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the Superintendent, Clarke Community School District, Osceola, Iowa, 641-342-6101. Electronic facsimile bids will be sealed and treated as sealed bids.

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the Secretary of the Board of Directors, Clarke Community School District, 802 N. Jackson Street, Osceola, Iowa 50213; Telephone: (641) 342-4969; or Matt Gillaspie, Piper Jaffray & Co., 3900 Ingersoll, Suite 110, Des Moines, Iowa 50312; Telephone: 515-247-2353.

Terms of Offering: All bids must be in conformity with and the sale must be in accordance with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the Board of Directors of the Clarke Community School District in the Counties of Clarke, Decatur, and Lucas, State of Iowa.

Secretary of the Board of Directors of the Clarke Community School District (End of Notice)

Section 5. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities

and Exchange Commission, subject to such revisions, corrections or modifications as the Superintendent and Board Secretary, upon the advice of the District's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Electronic Bidding Procedures Electronic facsimile bids must be delivered according to the following procedures:

- 1) A fax number and a telephone number will be provided to potential bidders in the Official Terms of Offering and in the Official Bid Form included in the Official Statement.
- 2) On or before the day bids are to be taken, potential bidders may fax signed Official Bid Forms, without price or coupons, to the fax number included in the Official Statement.
- 3) Prior to the deadline for receiving bids:
 - a. Bidders may fax a completed and signed Official Bid Form to the number provided in the Official Terms of Offering; or
 - b. Bidders by fax or phone may provide the final price and coupons to be inserted in the previously provided signed Official Bid Form; or
 - c. The financial advisor may call potential bidders to request final price and coupons to be inserted in a previously provided signed Official Bid Form.

The financial advisor will note the price and coupon on the signed Official Bid Form if taken by telephone. The name of the bidder representative from whom the price and coupon were taken and the time at which they were taken must be noted on the Official Bid Form.

- 4) The financial advisor will verify the TIC and conformance with Official Terms of Offering.
- 5) Final bids will be sealed, submitted, and publicly opened by the Board's designated representative.
- 6) Subsequent to the receipt of bids, the bidder submitting the best bid will be called by the financial advisor to verify that it submitted the bid, to verify the terms, and to request re offering rates.

The telephone and fax lines at the offices of the School District will be kept open to the extent possible for an hour prior to the sale deadline. The financial advisor must not share non-public bid information of one underwriter with another underwriter or with anyone not officially involved with the bidding process.

Verification of the underwriter submitting the best bid via PARITY® may be relied upon by virtue of PARITY's® requirement of registration prior to submitting a bid.

Roll Call Vote - Motion carried (7-0).

Houge and Galvez moved to approve Ahlers Cooney to provide Bond Counsel legal services for \$17,000.00, and Disclosure Counsel Service for \$5,000.00, plus any additional expenses not to exceed \$500.00. Motion carried (7-0).

Houge and Galvez moved to approve the following Resolution:

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CLARKE COMMUNITY SCHOOL DISTRICT FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS

WHEREAS, the Clarke Community School District anticipates making cash expenditures for one or more capital improvement projects generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the Clarke Community School District reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the Clarke Community School District's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CLARKE COMMUNITY SCHOOL DISTRICT, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the Clarke Community School District reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the Clarke Community School District in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

Project: Build, furnish, and equip additions to the middle school/high school building, and to remodel, repair, and improve the existing elementary and middle school/high school buildings, including site improvements; and to build, furnish and equip a bus barn, including land acquisition and site improvements.

Fund from which original expenditures are to be Advanced: SAVE Fund

Total Estimated Cost: \$16,000,000

Amount of Borrowing Anticipated: \$13,000,000

Estimated Date of Completion: August 2020

Section 5. That the Clarke Community School District reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

Section 6. That this Resolution be maintained by the Secretary of the Board of Directors in an Official Intent File maintained in the office of the Secretary and available at all times for public inspection, subject to such revisions as may be necessary.

Roll Call Vote - Motion carried (7-0).

The Board tabled action on the 2017 H & H Trailer.

Bair and Crawford moved to approve the transfer of building and ground expenses totaling \$336,349.00 to SAVE/LOSS Fund, and CST monthly services totaling \$108,000.00 to PPEL Fund; both from FY'18 General Fund expenditures. Motion carried (7-0).

Houge and Galvez moved to approve the terms of the proposal for the Private Drive/Public Road to Highway 69 in a study from Larson Engineering to review the design and costs variances for a private drive versus a public street between the secondary campus and Highway 69 (North Main Street). The fees included \$4,000.00 for concept design, \$1,000.00 for cost estimating assistance, and \$1,000.00 for executive summary for a total of \$6,000.00. Costs for additional services are listed only after written authorization from the school district. Motion carried (7-0).

Houge and Helgevold moved to approve the contract with Winterset for the Four Oaks program for \$174.50 per diem for 179 days for 3 Clarke students. Motion carried (7-0).

Galvez and Bair moved to appoint board members Helgevold and Houge to serve on the Superintendent's Advisory Committee for reviewing board policies. Motion carried (7-0).

Deutsch and Galvez moved to appoint board members Bair and Crawford to serve on the Facility Committee. Motion carried (7-0).

Houge and Galvez moved to approve the CCEA delegates as Houge and Deutsch; the CCESA delegates as Galvez and White; and the CBDA delegates as Crawford and Deutsch. Motion carried (7-0).

Superintendent Seid reported on the punch list for synthetic turf, auditors, and meeting regarding negotiations.

Items to consider for the next board meeting: Staffing of food service workers, support systems for teachers, PLC.

The next school board meeting is scheduled for October 8th.

The Board adjourned at 9:10 p.m. following a motion by Galvez and Helgevold.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

August 24, 2018

President White called the meeting to order at 12:00 p.m. Board members present were James Bair, Brian Crawford (via phone), Robin Galvez, and Dena White. Joe Deutsch, Lori Helgevold, and Bert Houge were absent. Steve Seid, Superintendent and Ruth White, Business Manager and 3 guests were also present.

Galvez and Crawford moved approval of the agenda. Motion carried (4-0).

Bair and Galvez moved to approve:

- Resignations: Cecilia Jimenez, ELL interpreter, Regina Haltom, associate.
- New Hires: Jessika Perry, preschool ELL interpreter; Belinda Sweeney, preschool 1:1 associate.
- New Positions: 1:1 associate at the elementary from 7:50 a.m.-3:05 p.m. Monday through Friday.
- Non-Renewal of Contract: Karla Pelkey, secondary custodian

Motion carried (4-0).

Galvez and Bair moved to approve the purchase agreement for land with the legal description of MISC SEC 5 S 1/2 SE SW (EXC PARCEL "A" & HWY) totaling 15 acres in the amount of \$110,00.00. Motion carried (4-0).

Bair and Galvez moved to approve Garden & Associates, LTD for surveying services in the amount of \$3,500.00 for the property at MISC SEC 5 S 1/2 SE SW (EXC PARCEL "A" & HWY). Motion carried (4-0).

Open enrollment requests have been approved for Colby Nold from Clarke to Murray and Lukas Ray Schiro from Clarke to Central Decatur.

Galvez and Bair moved to approve the late filed open enrollment for Keara Lynn Hartley from Clarke to Murray. Motion carried (4-0).

The Board adjourned at 12:06 p.m. following a motion by Crawford and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

August 20, 2018

President White called the regular meeting to order at 6:00 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Robin Galvez (left at 6:30 p.m. and returned at 8:06 p.m.), Lori Helgevold, Bert Houge, and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Houge and Deutsch moved approval of the agenda. Motion carried (7-0).

Bair and Houge moved approval of the following trail easement. Motion Carried (7-0).

This Trail Easement Agreement is entered into this 20th day of August, 2018, by and between Clarke Community School and the Clarke County Conservation Board:

For mutual consideration the Clarke Community School District and the Clarke County Conservation Board hereby agree as follows:

1. The Clarke Community School District grants to the Clarke County Conservation Board an easement to construct, repair, replace, inspect, use, access, and maintain an eight foot (8') wide hiking and biking trail over and across its land locally known as 215 South Dewey, Osceola and legally described as:

AN INGRESS AND EGRESS EASEMENT OVER AND ACROSS A PORTION OF OUTLOT 1 OF EAST OSCEOLA, AN OFFICIAL PLAT, IN THE CITY OF OSCEOLA, CLARKE COUNTY, IOWA, FOR THE BENEFIT OF THE PUBLIC, SAID EASEMENT BEING DESCRIBED AS: BEGINNING AT A 5/8" IRON PIN ON THE INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF JEFFERSON STREET AND THE EAST RIGHT OF WAY LINE OF DEWEY STREET, THENCE N00°04'35"E ALONG THE EAST RIGHT OF WAY LINE OF DEWEY STREET A DISTANCE OF 31.47', THENCE S72°21'35"E A DISTANCE OF 103.30', THENCE S67°32'30"E A DISTANCE OF 297 .34', THENCE S78°41'40"E A DISTANCE OF 449.27' TO THE EAST LINE OF SAID OUTLOT 1, THENCE S00°05'20"W ALONG THE EAST LINE OF SAID OUTLOT 1 A DISTANCE OF 30.58' TO A 5/8" IRON PIN, THENCE N78°41'40"W A DISTANCE OF 458.15 TO A 5/8" IRON PIN, THENCE N67°32'30"W A DISTANCE OF 299.01' TO A 5/8" IRON PIN, THENCE N72°21'35"E A DISTANCE OF 92.55' TO THE POINT OF BEGINNING, CONTAINING 0.56 ACRES, SUBJECT TO ANY OTHER EASEMENTS OF RECORD (the "Easement Area").

2. The Clarke County Conservation Board will install a hiking and biking trail in the Easement Area in a manner as not to interrupt the school activities and in a workman like manner.
3. The Clarke County Conservation Board shall keep the recreational trial in good repair and condition at all times, and shall maintain and/or remove any structure, material, device, thing or matter, or hedges or other vegetative growth within the Easement Area, including snow removal, which might reasonably be expected to obstruct, impede, or otherwise interfere with the normal pedestrian travel or recreational use over any path or passageway therein.
4. The Clarke County Conservation Board shall indemnify, defend, and hold the Clarke Community School District harmless for any liability for any damage or injuries incurred as a result of the installation and maintenance of the hiking and biking trail or the use thereof by the public.

PASSED AND APPROVED this 20th day of August, 2018.

The following citizens spoke during public comments: Thomas Kedley regarding school lunch shaming and staff trauma training; Adam Domina regarding the wrestling program and lunch program; Ashley Hartley, Brett Lewellen, Kathy Volbrecht, and Kim Carson regarding late filed open enrollment.

Bair and Deutsch moved to approve the consent items. Motion carried (7-0).

- Board minutes: July 9, 2018 regular meeting and July 26, 2018 special meeting
- Personnel:
 - ✓ Resignations: Sheryl Buesch, food service; Louise Ball, Amy Giza and Julie Pollard as associates
 - ✓ Hires: Jerrod Gaskill, Assistant Football Coach effective August 7, 2018; Lonnie Smith, MS Volleyball Coach
 - ✓ Transfers: Regina Haltom, Halee Cox and Carrie Spring transferring to different students
 - ✓ Reduction in Hours: Tammy Barnard, HS secretary from 212 to 208 days
 - ✓ Increase Hours: Increase Annette Lyden and Mary Oehlert's hours from 7¼ to 7¾ per day due to student needs
 - ✓ Coursework Approvals: Kris Campfield, "Overcoming the Achievement Gap", 3 hours, Colorado State University-Pueblo
- Payment of bills

Tracy Johnson, Activities Director; Randy Bolton, Assistant Elementary Principal; Jeff Sogard, Middle School Principal; and Jean Bahls, Curriculum Director reported to the Board.

Rob Smith from CMBA Architects provided an update on Phase II construction projects.

Gage DeCook from Larson Engineering provided an update on the synthetic turf and explained change orders.

Matt Gillaspie from Piper Jaffray provided information and strategies on the selling of General Obligation Bonds.

Open enrollment applications have been approved for Noah and Hannah Ware from Clarke to West Des Moines, Emanuel Mosley from SEW to Clarke; Evan Ross to East Union from Clarke; Emma Decker and Bentley Smith from Clarke to Murray; Sadye Cotton from Clarke to West Des Moines; and Ryan Hofmann from Clarke to Mormon Trail.

Bair and Deutsch moved to deny the late filed open enrollment for Isabelle Matthess from Clarke to Murray. Motion carried (5-1 Helgevold opposed).

District learning goals were reviewed with discussion on changes for the administrative team to consider. Action on the goals were tabled and will be brought back to the September meeting for consideration.

Tracy Johnson, Activities Director, has asked the board to allow safety/protective equipment to be paid from the district's General Fund on an annual basis. A resolution will be presented to the Board once the cost of such equipment is determined for the 2018-19 school year.

The possibility of holding Board work sessions/retreats was discussed. More information will be obtained by Superintendent Seid and brought back to the September meeting for further discussion.

Houge and Crawford moved to approve the Synthetic Turf project Change Order CO 1R to increase the turf surface from 89,085 SF to 89,364 SF for a total of \$1,099.00 to accommodate the relocation of the long and high jump events; and omitting the furnishing of a GreensGroomer Turf Groom and LitterKat with a magnet attachment in the amount of \$9,100.00. Combined total is a decrease in cost of \$8,001.00. Motion Carried (7-0).

Bair and Crawford moved to approve the Synthetic Turf project Change Order CO3 to remove and replace approximately 37 cubic yards and 16 cubic yards of unsuitable material with onsite like material at the north and south edges of the field in the amount of \$2,147.62; and the cost to furnish two additional communication boxes for the turf field for a cost of \$2,000.00. Total cost \$4,147.62. Motion Carried (7-0).

Bair and Crawford moved approval of payment to Boyd Construction in the amount of \$765,201.11 for completed work on the Synthetic Turf Field. Motion Carried (7-0).

Helgevold and Crawford moved approval of a Wiedenmann Terra Clean 160M in the amount of \$19,895.00 and a Wiedenmann Terra Groom in the amount of \$5,485.00, both to Van-Wall Equipment Inc. for a total of \$25,380.00 for grooming the synthetic turf field. Motion Carried (7-0).

Superintendent Seid reported on Apptegy, IASB annual conference, and bus barn land.

Items to consider for the next board meeting: school lunches, board work sessions /retreat, consider a program such as Leader In Me at high school, district learning goals, resolution for transfer of funds from General Fund to Athletics, high school gym update, update from Success Coaches.

The next school board meeting is scheduled for September 10th at 5:30 p.m.

The Board adjourned at 8:35 p.m. following a motion by Houge and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

July 26, 2018

President White called the meeting to order at 12:00 p.m. Board members present were James Bair (via phone), Brian Crawford (via phone), Joe Deutsch (via phone), Robin Galvez, Lori Helgevold, Bert Houge (via phone), and Dena White. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Helgevold and Crawford moved approval of the agenda. Motion carried (7-0).

Helgevold and Galvez moved to approve the resignations of Terri Ballard, custodian and Susan Stogdill, food service; transfers of Melanie Elben from Kindergarten to Title I, Dayton Little and Pat Wolf as associates both going to different students; new hires Emily Lande, 6th grade; Hannah Finn, Kindergarten; Jordyn Bethards, 3rd grade teachers; Louise Ball and Katie Jensen, each as 3½ hour PS 1:1 associates (each one had a student in 17-18 that is no longer here or went to kindergarten); change in hours for Shelly Hewitt increase hours to 7½ due to student needs and Sherry Reece decrease hours to 7¼ due to change in student; Tammy Barnard increase from 2 to 5 days per week as HS Office Secretary; hourly increase for Anna Beckett of a 1 time additional increase of 36¢ per hour as she has presented the district with a paraeducator certificate from the BOEE. Motion carried (7-0).

Houge and Deutsch moved to approve Gilbert Home Comfort for the district's portion of the cost to remove and replace a transformer with a pedestal mount service cabinet located on a pole by the ball fields in the amount of \$23,350.00, and Alliant Energy's fees for their portion of the work in the amount of \$27,237.00. Motion carried (7-0).

Open enrollment requests have been approved for McKinley Dotts from Clarke to Chariton; Isla Flaherty, Rylee Collins, and Raider Collins from Clarke to Murray.

The Board adjourned at 12:12 p.m. following a motion by Helgevold and Deutsch.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

Administrative Conference Room

July 9, 2018

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Lori Helgevold, Bert Houge, and Dena White. James Bair was absent. Superintendent Steve Seid, Business Manager Ruth White and seven guests were also present.

Helgevold and Deutsch moved approval of the agenda. Motion carried (6-0).

Helgevold and Crawford moved to approve the consent items. Motion carried (6-0).

- Board minutes: June 11, 2018
- Personnel:
 - ✓ Resignations: Lindsay Diehl, Elementary PE Teacher, Head Softball Coach, MS Volleyball Coach; Brenda Robbins as Title Teacher; Christine Jury, 3rd grade; Lana Denly as part-time HS Secretary
 - ✓ Hires: Jeff Beener as Assistant Boys/Girls Track Coach; Ashley Dudney as Cheerleading Coach
 - ✓ Transfers: Doug May from 6th to Elementary P.E.
- Payment of bills
- Set a \$6 million per account depository limit with Great Western Bank as our official bank and set a \$6 million limit for 18-19 for CCSB or ASB if the district would move some of our investments.
- Ruth White as Board Secretary and Treasurer for 18-19.
- Ahler's Law Firm as Clarke Community School District legal counsel.
- Middle school principal, Jeff Sogard, as harassment grievance office and elementary principal, Jill Kiger, as alternate.
- Curriculum Director, Jean Bahls, as equity coordinator.
- Middle school principal, Jeff Sogard, as Level I child abuse investigator, elementary school principal, Jill Kiger, as alternate Level I child abuse investigator and the Clarke County Sheriff as Level II child abuse investigator.
- Curriculum Director, Jean Bahls as Title IX Coordinator and high school principal, Shane Stephens, as alternate.
- Willy Smith as Hazardous Material Coordinator for 18-19.
- Out of State Travel for Coach Dingeman to University of Platteville in Wisconsin, July 31 to August 4.

Oath of office was administered to Ruth White by President White.

Jill Kiger, Elementary Principal, reported to the Board.

Rob Smith with CMBA Architects and Paul Neuharth with Estes Construction provided an update on Phase II construction projects timelines.

Mike Murphy with Larson Engineering provided an update and explained change orders regarding the synthetic turf project.

Crawford and Galvez moved to approve Change Order #1 as a decrease of \$82,625.15 and Change Order #2 as a decrease of \$1,515.00 on the Synthetic Turf Project. Motion carried (6-0).

Helgevold and Deutsch moved to approve following the Trail Easement Resolution for Public Hearing. Motion carried (6-0).

WHEREAS, the Board of Directors of the Clarke Community School District (the "District") has received a proposal to grant an easement interest in certain of its land to the Clarke County

Conservation Board for the purpose of construction, operation, and maintenance of a recreational trail across the following legally described property:

AN INGRESS AND EGRESS EASEMENT OVER AND ACROSS A PORTION OF OUTLOT 1 OF EAST OSCEOLA, AN OFFICIAL PLAT, IN THE CITY OF OSCEOLA, CLARKE COUNTY, IOWA, FOR THE BENEFIT OF THE PUBLIC, SAID EASEMENT BEING DESCRIBED AS:

BEGINNING AT A 5/8" IRON PIN ON THE INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF JEFFERSON STREET AND THE EAST RIGHT OF WAY LINE OF DEWEY STREET, THENCE N00°04'35"E ALONG THE EAST RIGHT OF WAY LINE OF DEWEY STREET A DISTANCE OF 31.47', THENCE S72°21'35"E A DISTANCE OF 103.30', THENCE S67°32'30"E A DISTANCE OF 297.34', THENCE S78°41'40"E A DISTANCE OF 449.27' TO THE EAST LINE OF SAID OUTLOT 1, THENCE S00°05'20"W ALONG THE EAST LINE OF SAID OUTLOT 1 A DISTANCE OF 30.58' TO A 5/8" IRON PIN, THENCE N78°41'40"W A DISTANCE OF 458.15 TO A 5/8" IRON PIN, THENCE N67°32'30"W A DISTANCE OF 299.01' TO A 5/8" IRON PIN, THENCE N72°21'35"E A DISTANCE OF 92.55' TO THE POINT OF BEGINNING, CONTAINING 0.56 ACRES, SUBJECT TO ANY OTHER EASEMENTS OF RECORD.

WHEREAS, it is appropriate pursuant to Iowa Code Section 297.22 to publish a Notice of the proposed conveyance and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Clarke Community School District:

Section 1. That this Board shall set a public hearing on the conveyance of the above-described Property for its regular August board meeting in the Board of Education Administrative Conference Room, Central Office, 802 North Jackson, Osceola, Iowa 50213.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

PASSED AND APPROVED this 9th day of July, 2018.

Discussed options regarding the selling of G.O. Bonds for construction project.

Deutsch and Galvez moved to approve the elementary student handbook for 2018-19 as presented. Motion carried (6-0).

Crawford and Deutsch moved to approve the elementary staff handbook for 2018-19 as presented. Motion carried (6-0).

Helgevold and Deutsch moved to approve the high school student handbook for 2018-19 as presented and adding the date for National Honor Society induction into the handbook. Motion carried (6-0).

Helgevold and Galvez moved to approve the high school faculty handbook for 2018-19 as presented. Motion carried (6-0).

Crawford and Deutsch moved to approve the agreement with America's Best Water Treaters, Inc. in the amount of \$3,432.00 for one year beginning July 15, 2018. Motion carried (6-0).

Discussed communication options for construction progress to keep the public informed.

Helgevold and Deutsch moved to approve the agreement with Hiland Dairy Foods Co. LLC for the 2018-2019 school-year. Motion carried (6-0).

Deutsch and Galvez moved to approve the agreement with Bimbo Bakeries USA for the 2018-2019 school-year. Motion carried (6-0).

Galvez and Houge moved to approve RICOH copiers (2) MP 4055SP, MP 6503, and MP C4504ex, Pro 8200 B/W Production Machine, ICE Subscription in the amount of \$1,985.85 per month. Motion carried (6-0).

Deutsch and Houge moved to approve the agreement with SWiCC to provide additional Arts and Sciences Education courses for the 2018-2019 school year. Motion carried (6-0).

Discussed school pride and support for student athletes and student activities.

Helgevold and Galvez moved to change the date of the August school board meeting to August 20th at 6:00 p.m. Motion carried (6-0).

Deutsch and Helgevold moved to approve the Second Reading of Board Policies: 706.2 Payroll Deductions; 201 Board of Directors' Elections; 202.3 Term of Office; 204 Code of Ethics; 303.1 Administrative Positions; 401.1 Equal Employment Opportunity; 407.6 Licensed Employee Early Retirement; 413.6 Classified/Confidential/Director/Other Employee Early Retirement; 410.1 Substitute Teachers; 102.E1 Annual Notice of Nondiscrimination. Motion carried (6-0).

Superintendent Seid reported on exit interview trends.

Items to consider for the next board meeting: consider board work sessions /retreats.

Motion by Helgevold and seconded by Houge "I move that we hold a closed session as provided in section 21.5(1)(j) of the open meetings law to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property." Roll Call Vote – all ayes.

The Board went into closed session at 7:30 p.m.

The Board returned to open session at 7:52 p.m.

The next school board meeting is scheduled for August 20th at 6:00 p.m.

The Board adjourned at 7:53 p.m. following a motion by Helgevold and Deutsch.