

Heber Springs School District  
School Board Meeting Minutes

**The Heber Springs Board of Education held their regularly scheduled board meeting on July 15, 2019, at 5:30 p.m.** Members present were Judy Crowder, Bryce Farmer, and Kevin Thomas. Ryan Buffalo entered the meeting via telephone. Jason Jones was absent.

**I. President Judy Crowder called the meeting to order.**

**II. President Judy Crowder asked for a motion to approve the agenda.** Motion to approve agenda. Motion approved by unanimous consent.

**III. President Judy Crowder asked for a motion to approve the minutes from the June 17, 2019, regular board meeting.** Motion to approve the regular board minutes. Motion approved by unanimous consent.

**IV. Financial Report:** Dr. Stauffacher presented the financial report for approval. A discussion followed.  
Motion to approve the financial report: Bryce Farmer  
Second: Kevin Thomas  
Motion passed.

**V. School/Business Reports:**

- Dr. Stauffacher presented the resignations/retirements.
- Dr. Stauffacher presented new hires.
- Dr. Stauffacher presented the asphalt bill.
- Dr. Stauffacher presented the lunch prices for 19-20.
- Dr. Stauffacher presented a request for a stipend for the security team.
- Dr. Stauffacher recommended hiring a district communications director.
- Dr. Stauffacher presented the school improvement plans for approval.
- Dr. Stauffacher presented policy updates.
- Dr. Stauffacher presented the student handbooks for the second reading.
- Dr. Stauffacher presented a request for an out of state trip.

**VI. Board Action:**

Dr. Stauffacher made a recommendation to accept the following resignations/retirement:

*Kelly Powell – elementary paraprofessional*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Megan Stokes – elementary teacher*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Chelsie Brooks – high school secretary*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Lindsey Sartain – elementary paraprofessional*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Amanda Brogdon – high school & GT teacher*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

Dr. Stauffacher made a recommendation to hire the following:

*Danny Bohannon, middle school special education teacher - ALP*

Motion to hire pending passage of background checks and this contract is subject to and conditioned upon employee's strict compliance with the rules and regulations promulgated by the Arkansas Department of Education governing employee's application for Special Education. The teacher must make adequate yearly progress (as specified in the Rules Governing Educator Licensure) each school year that the educator is employed in the out-of-area assignment. The employee will have no more than three years from the first date employed in the out-of-area assignment to meet full licensure requirements: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*David Burkhalter – middle school band*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Emily Richard – elementary K-12 counselor*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Lisa Braken - custodian*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Will Cox – interim head football coach*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed

*Chase Roberts – high school math – ALP, assistant football coach, assistant track coach, and a \$2,000 signing bonus.*

Motion to hire pending passage of background checks and this contract is subject to and conditioned upon employee's strict compliance with the rules and regulations promulgated by the Arkansas Department of Education governing employee's application for an Additional Licensure Plan. The teacher must make adequate yearly progress (as specified in the Rules Governing Educator Licensure) each school year that the educator is employed in the out-of-area assignment. The employee will have no more than three years from the first date employed in the out-of-area assignment to meet full licensure requirements: Kevin Thomas

Second: Bryce Farmer

Opposed: Judy Crowder

Motion passed.

*Hunter Davis – elementary P.E., head girls track, assistant football coach.*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Bonnie Webber – district food service manager - \$2,000 stipend.*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Kelly Simmons – high school cheer coach*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Jenni Prince – tennis coach*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Tonya Ritter – HIPPY coordinator*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Sherry Allen – from 3 hr. employee to full time*

Motion to hire: Kevin Thomas



Second: Bryce Farmer

Motion passed.

*Jay Bishop – junior assistant football coach*

Motion to hire Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Dale Cresswell - girls and boys head cross country coach, sports supervisor*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Dea Blanchard – from short to long bus route*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*James Williams – from long to extra-long afternoon route to Quitman*

Motion to hire: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to accept the resignation of Will Cox as head interim football coach at the end of football season.

Motion to accept resignation: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to increase lunch prices as follows:

Elementary - \$2.70

Middle School - \$2.85

High School - \$3.20

Motion to increase lunch prices: Bryce Farmer

Second: Kevin Thomas

Motion passed.

Dr. Stauffacher made a recommendation to approve a \$500 stipend for the 9 security team members.

Motion to approve stipend: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to hire Bahar Pruitt as Communications Director - \$2,000 stipend.

Motion to hire: Bryce Farmer

Second: Kevin Thomas

Motion passed.

Dr. Stauffacher made a recommendation to approve the building's school improvement plans.

Motion to approve plans: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to approve the following policies: 4.1,4.2,4.3,4.4,4.5, 4.18,4.19,4.21,4.22,4.24,4.29F,4.43,4.45,4.45.1,4.55,4.56.2,4.57,4.59, and 4.39.1.

Motion to approve policies: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to approve the additional absence language to policy 4.7.

Motion to approve additional language: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to approve the additional retention language to policy 4.55.  
Motion to approve additional language: Kevin Thomas  
Second: Bryce Farmer  
Motion passed.

Dr. Stauffacher made a recommendation to approve the student handbooks as presented.  
Motion to approve: Kevin Thomas  
Second: Bryce Farmer  
Motion passed.

Dr. Stauffacher made a recommendation to approve the request for an out of state trip for the girls' basketball team.  
Motion to approve trip request: Kevin Thomas  
Second: Bryce Farmer

**VII. Executive Session:** The board did not go into executive session.

**VIII. With no further business, President Judy Crowder asked for a motion to adjourn the meeting.** Bryce Farmer made a motion to adjourn at 6:25 p.m. Kevin Thomas seconded the motion. The motion passed unanimously.

### Approval of the minutes

The minutes of the July 15, 2019, regular meeting are approved.

/s/ Judy Crowder

Mrs. Judy Crowder, President



/s/ Ryan Buffalo

Mr. Ryan Buffalo, Secretary

/s/ Dr. Stauffacher

Dr. Alan Stauffacher, Superintendent



APPROVED: 8-19-19