

RECORD OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6
December 19, 2016

A regular meeting of the Board of Education of Morrison Community Unit School District #6, County of Whiteside, State of Illinois, was duly called and held at 6:31 P.M. in the Office of the Superintendent located within Morrison High School in said district on December 19, 2016.

On roll call, the following were present: Gus Linke, Tricia Mickley, Stephanie Neas, Wolfgang Schmidt, Brandon Shelton, and Cathleen Vegter. Also present were Superintendent Scott Vance, Principals Kay Harwood, Joe Robbins and Jennifer Oetting, recording secretary LuAnn Wieneke. Members from the Public: Heather Carr (teacher), Adam Smith (teacher), Tiffany Kao (teacher), Gregg Dolan (activity director/teacher) and Cheryl Robinson (curriculum director).

6:32 P.M.

Closed Session

Motion: Mickley; Second: Shelton; To enter into closed session for the matters relating to individual students, collective bargaining and employee compensation for an individual instance.

Ayes: Six; Nays: None. Motion carried

7:01 P.M.

Adjourn Closed Session

Motion: Mickley; Second: Schmidt; To adjourn closed session and reconvene in open session in the HS Library.

Ayes: Six; Nays: None. Motion carried

PUBLIC HEARING on the 2016 District Tax Levy

7:10 P.M. - President Cathleen Vegter declared the hearing open. There were no comments from the Board members. There were also no comments from the public.

Motion: Shelton; Second: Linke Motion: That the hearing be declared closed at 7:13pm

On roll call voting Aye: Shelton, Linke, Neas, Mickley, Schmidt, and Vegter; Nays: none; motion carried.

APPROVAL OF AGENDA

President Cathleen Vegter asked for changes to the agenda. There were no additions or subtractions to the Agenda.

Motion: Linke; Second: Neas; Ayes: Six; Nays: None. Motion carried

APPROVAL OF MINUTES

President Cathleen Vegter called for any changes or corrections to the minutes of the last regular Board meeting held November 28, 2016 and Finance/Facility Committee Meeting held December 13, 2016.

Motion: Shelton; Second: Neas; To approve the minutes of the last regular Board meeting of November 28, 2016 and Finance/Facility Committee Meeting held December 13, 2016

Ayes: Six; Nays: None; Motion Carried.

COMMUNICATIONS/PUBLIC COMMENTS

Mr. Gregg Dolan presented information to the Board with concerns regarding the Athletic Conference. The current conference is losing the smaller schools and they are being replaced with much larger schools. With our continued decrease in enrollment we need to keep our students best interest in mind. Schools requesting to leave the conference are required to give 2 years notice. Options for Morrison to look into would include the Lincoln Trail Conference to the south or Northern Upper Illinois Conference to the north.

Good News from Around the District

Mrs. Harwood updated the Board on activities that have been happening at the High School. There have many winter concerts in the auditorium at the High School. The Key Club and Student Council have been doing many activities at the High School over the last few weeks for the holidays. Semester exams have been completed. Mr.

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Joe Robbins gave an update of the Colts Club who participated in the Morrison Christmas Parade and folded and stuffed flyers for the Chamber of Commerce's annual dinner. Mr. Weston and Mr. Ernst both recently attended some workshops and presented information to the rest of the staff. Allyson Wetzell has made it to the final round for a fellowship with Eureka Math. She will be attending a 3 day training session in San Diego in the future with all expenses being covered by Eureka. Mrs. Oetting updated the board on how the 5th grade band concert was held with the junior high and high school. The students will be having their S.P.A.C.E Party on Monday with Chris McBrien (The Magic Storyteller) presenting a meaningful message on character and PBIS with the use of ventriloquist and comedian talents to entertain the students.

Public Forum

There were no comments from the public.

DISCUSSION ITEMS

Financial Report

The financial report as of November 30, 2016 was reviewed.

Treasurer's Report as of November 30, 2016

The treasurer's report as of November 30, 2016 was not available to review.

Bills as of December 19, 2016

The Board reviewed the bills for payment as of December 19, 2016.

ENROLLMENT PROJECTIONS

District enrollment continues to decline. The current district enrollment is 1013 students, down six (6) students from last month. The continued decline in enrollment is troublesome. With the recent dramatic decline in enrollment the District will need to look at the implications of this decline.

LONG TERM FACILITY PLANNING

With the continued decline in district enrollment it may be prudent to look at the District's long term facility needs. Informal discussions have taken place pertaining to long term planning. Formalizing these discussions may now be necessary. Long term planning sessions would involve the District Architects, board members, administrators, and other stakeholders.

FY'16 DISTRICT AUDIT

The FY'16 District Audit is complete. Copies of the audit are in your board folder. The audit again depicts a stable financial portrait for the district. Suggestions for improvement include:

- Segregation of duties within the District Financial Department
- The District should prepare year-end financial statements internally rather than having the auditor prepare those documents.
- Re-examine reconciliation procedures to ensure that accounts are reconciled correctly.

HIGH SCHOOL AND JUNIOR HIGH SCHOOL BUILDING SIGNS

In order to improve the outward appearance of the District's buildings, the administrative team has researched the cost of replacing the current building signs at the High School and Junior High School. The signs would be full color and be able to display pictures and animation. The signs would be installed by District staff to reduce costs.

DRIVER EDUCATION CAR PURCHASE

The current District car is becoming un-drivable, therefore it is time explore the purchase of a new District Driver's Education car. The current Driver's Education car would be repurposed as the District Car. Ideally the District would like to purchase a newer mid-sized sedan with four doors, low miles, and few extras. Currently we have reached out to both Kunes Country Auto Group of Morrison and Schuler Motors inquiring as to vehicles they may have in stock. It is estimated that a vehicle meeting these requirements would range in costs from \$15,000 to \$22,000.

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NOON RELEASE REQUEST

The Morrison High School Social Emotional Team is brainstorming incentives for students for the 2017-2018 school year in order to improve school atmosphere. One such idea involves selection of two students of the month. Students selected as student of the month would be granted one (1) day that month to have lunch off campus. Selected students would be allowed to bring a friend. In order to offer this reward the board would be required to amend its closed campus policy.

RACE TO THE TOP UPDATE

The District received some unfortunate news this past week. Per the ISBE the Morrison School District will no Race to the Top Funds for the FY'17. Heading into this year the District was scheduled to receive approximately \$50,000 in funds. No direct reason was given by the ISBE other than miscommunication amongst their staff.

2017-2018 REGISTRATION FEES

With the reduction in extracurricular fees at the High School for the 2017-2018 school year the District will incur a significant loss of revenue. One possible area to recoup part of that revenue as discussed was to increase registrations fees and allow students to attend athletic events free of charge. Potential revenue increases are:

Increased Registration Fees	Additional Revenue	Adjusted Lost Revenue	HS Registration	Junior High Registration
\$5	\$2,685.00	\$16,990.00	\$115.00	\$100.00
\$10	\$5,370.00	\$14,305.00	\$120.00	\$105.00
\$15	\$8,055.00	\$11,620.00	\$125.00	\$110.00
\$20	\$10,740.00	\$8,935.00	\$130.00	\$115.00
\$25	\$13,425.00	\$6,250.00	\$135.00	\$120.00
\$30	\$16,110.00	\$3,565.00	\$140.00	\$125.00

AGRICULTURE EDUCATION PROGRAM UPDATE

The Agriculture Education teacher position has been posted. As of today the District has received two (2) applicants and is expecting more. The administration recently met with Kevin Larsen and developed a three year plan to implement Agricultural Education at Morrison High School.

COLD WEATHER POLICY

Given the recent stretch of dangerously cold weather the District has seen a discussion on the Board's perspective on school delays or dismissal is needed.

2017-2018 EXTRA-CURRICULAR FEES

Concern over the high cost of extracurricular fees in MCUD #6 continues to grow. In looking at other District's fees, MCUD activity fees continue to be much greater than other area schools. In discussing this situation with Mr. Dolan and community members it may be prudent to look at possible ways to reduced fees while maintaining vital revenue.

- First Activity: \$175
- Second Activity : \$100
- Third Activity: \$50
- Family Cap: \$500

CONSENT AGENDA

Motion: Linke; **Second:** Neas; To approve the consent Agenda including District bills for payment as of December 19, 2016, Building Activity Reports dated November 30, 2016, Personnel recommendations:

Hires: Non-Certified: None, **Austin Keller** as Volunteer Wrestling Coach at the HS, **Adam Schaefer** as Volunteer Wrestling Coach at the HS and JH and **Bob White** as Volunteer Wrestling Coach at JH. Resignations: -Certified: **Heather (Carr) Stoudt** as English Teacher/Librarian at HS.

On roll call voting Aye – Schmidt, Shelton, Linke, Neas, Mickley, and Vegter. Nay – None; motion carried.

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ACTION ITEMS

2016 DISTRICT TAX LEVY

Motion: Shelton; Second: Linke; To approve the 2016 Tax Levy as presented..

On roll call voting Aye: Shelton, Linke, Neas, Mickley, Schmidt, and Vegter; Nays: none; motion carried

2017-2018 MORRISON HIGH SCHOOL ATHLETIC FEES

Motion: Shelton; Second: Schmidt; To approve following Extracurricular Fee schedule for Morrison High School for the 2017-2018 school year.

- First Activity: \$175
- Second Activity : \$100
- Third Activity: \$50
- Family Cap: \$500

On roll call voting Aye: Shelton, Linke, Neas, Mickley, Schmidt, and Vegter; Nays: none; motion carried

ASSISTANT TRACK COACH MEMO OF UNDERSTANDING

Motion: Neas; Second: Linke; To approve the Memo of Understanding with Morrison Education Association adding an additional high school track coach for the 2017 track season.

On roll call voting Aye: Linke, Neas, Mickley, Schmidt, Shelton and Vegter; Nays: none; motion carried

RELEASE OF NORTHSIDE EQUIPMENT AND FURNITURE

Motion: Mickley; Second: Linke; To approve the release of the Northside Elementary equipment and furniture as presented.

Ayes: Six; Nays: None. Motion carried

DISTRICT AUTHORIZED IMRF AGENT

Motion: Mickley; Second: Neas; To approve Stephanie Scachette as the District's authorized IMRF agent.

Ayes: Six; Nays: None. Motion carried

FY'16 DISTRICT AUDIT

Motion: Linke; Second: Schmidt; To approve the FY'16 District Audit as presented.

On roll call voting Aye: Shelton, Linke, Neas, Mickley, Schmidt and Vegter; Nays: none; motion carried

HIGH SCHOOL AND JUNIOR HIGH SCHOOL SIGN PURCHASE

Motion: -----; Second: -----; To approve the purchase of a single faced 48 x 128 full color digital sign for the High School for a cost of \$12,997.63 and of a double faced 32 x 112 full color digital sign for the Junior High School for a cost of \$14,845.58

On roll call voting Aye: -----, Nays: -----; This action item was tabled.

PRE-ARRANGED ABSENCE REQUEST

Motion: Linke; Second: Neas; To an additional pre-arranged absence day for students #20190350.

Ayes: Six; Nays: None. Motion carried

PRE-ARRANGED ABSENCE REQUEST

Motion: Linke; Second: Mickley; To an additional pre-arranged absence day for students #20180270.

Ayes: Six; Nays: None. Motion carried

There was no second Closed Session.

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OTHER BUSINESS

There was no other business.

ADJOURN MEETING

8:26 p.m.

Motion: Shelton; Second: Linke; To adjourn the meeting.

Ayes: Six; Nays: None. Motion carried.

(President) _____

(Secretary) _____ Date Approved _____