

RECORD OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6  
July 25, 2016

A regular meeting of the Board of Education of Morrison Community Unit School District #6, County of Whiteside, State of Illinois, was duly called and held at 6:31 P.M. in the Superintendent's Office located within Morrison High School in said district on July 25, 2016.

On roll call, the following were present: Stephanie Neas, Wolfgang Schmidt, Tricia Mickley, James Ridley, and Cathleen Vegter. Members Brandon Shelton and Gus Linke were absent. Also present were Superintendent Scott Vance, Dennis Westin (new hire- JH), Board Secretary LuAnn Wieneke, and one media representative.

6:31 P.M.

Closed Session

Motion: Mickley; Second: Ridley; To enter into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Ayes: Five; Nays: None. Motion carried

7:01 P.M.

Adjourn Closed Session

Motion: Mickley; Second: Schmidt; To adjourn closed session and reconvene in open session. Ayes: Five; Nays: None. Motion carried

APPROVAL OF AGENDA

President Cathleen Vegter asked for changes to the agenda. Action Item - Independent Participation Policy was added to the agenda and Good News from Around the District was removed.

Motion: Ridley; Second: Mickley; To approve the changes to the agenda as presented. Ayes: Five; Nays: None; Motion Carried.

APPROVAL OF MINUTES

President Cathleen Vegter called for any changes or corrections to the minutes of the last regular Board meeting held June 23, 2016.

Motion: Schmidt; Second: Vegter; To approve the minutes of the last regular Board meeting June 23, 2016. Ayes: Five; Nays: None; Motion Carried.

COMMUNICATIONS/PUBLIC COMMENTS

Good News from Around the District

Since school was not in session this was removed from the agenda.

Dennis Westin – New Science teacher (Jr High)

Mr. Westin was introduced to the board.

Public Forum

There was no public forum.

**2016-2017 Board Committee Assignments**

Assignments for different committees were discussed. Mr. Vance will be contacting board members to have them sign up for committees that they feel knowledgeable being on.

RECORD OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6  
July 25, 2016

DISCUSSION ITEMS

Financial Report

The financial report as of June 30, 2016 was reviewed.

Treasurer's Report as of June 30, 2016

The treasurer's report as of June 30, 2016 was reviewed.

The FY14, FY15, FY16 Financial Comparisons

The FY14, FY15, FY16 Financial Comparisons were reviewed.

Cash Flow Projections

The Cash Flow Projections were reviewed.

Bills as of July 25, 2016

The Board reviewed the bills for payment as of July 25, 2016.

St. Mary's Request Building usage request

The Father/Daughter dance committee of St. Mary's Church is requesting to use the high school commons area for their annual community Father/Daughter dance. The dance is currently being held at St. Mary's but has grown too large for that facility. The current building usage policy does allow for district buildings to be used by Churches for community programs.

District Handbook

In the past the District has created a Behavioral Code outlining District policies and disciplinary procedures. In an attempt to streamline this document, a District Handbook has been created. The handbook contains pertinent information for parents and guardians. The handbook was modeled after the Illinois Principal Model Handbook.

Joint Annual Conference

The annual Joint Conference is scheduled for November 18th-20th. This conference is the largest gathering of school administrators and board members in the nation. In the past MCUSD administration and board members have regularly attended the conference. We did not send representatives last year however.

High School HVAC

Over the course of the last several months discussion has taken place concerning the High School HVAC system. In order to proceed to the next stage of the process a decision needs to be made concerning the type of system suits the district needs.

Morrison Alternative Learning Program Contract

The Morrison Alternative Learning Program was approved by the Board of Education last year. For various reasons the program was not implemented. At this point, the project is moving forward. In order to take the next steps the Board of Education must approve the contract between the Regional Office of Education and the District. The highlights of the contract include:

- MCUD #6 will receive 80% of the GSA generated for non-Morrison students

RECORD OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6  
July 25, 2016

- Tuition will be \$400 per quarter and paid to MCUD within 30 days of receipt by the Regional Office of Education.
- The district has the right to end the program in the event it is no longer cost feasible.

Morrison Preschool Lease Agreement

Located within your board folders is the lease agreement between the MCUD #6 and the Morrison Preschool. The Preschools is asking to lease one classroom at Northside Elementary for the 2016-2017 school year. Contractual highlights include:

- \$250/month license fee
- Access to the classroom Monday-Friday from 7:30 am-3:30 pm.

Service Fees for Online Payments

The District has approved the implementation of the Revtrak online payment system. A service charge of 3.49% per transaction. The district has the option of (a) absorbing that charge, (b) passing that service on to the customer, or (c) passing on a portion of that charge to the customer. Historically the district has charged a 3.5% service fee since moving away from the Illinois E Pay System.

Cross Country Request

Mr. Dolan, High School Activities Director, has been approached about the possibility of implementing a Cross Country team at Morrison High School. At this time, we are not able to co-op with another local high school. We can enter student athletes on an individual basis, but there are several issues with this, including:

- Transportation to and from meets
- Entry fees
- Uniforms
- Insurance
- Athletic Fees
- Coach/supervisor/sponsorship

CONSENT AGENDA

Motion: Neas; Second: Mickley; To approve the consent Agenda including District bills for payment as of July 25, 2016, Financial Report as of June 30, 2016, Treasurer's report as of June 30, 2016, Financial Comparisons FY14, FY15, and FY16, Cash Flow as of June 30, 2016, Personnel recommendations: Resignations Certified: **Shari Elfline** as High School Science Teacher, **Duane Shaffer** as High School Special Education Teacher and **Tim Sullivan** as Social Studies Teacher; Resignation Non-Certified: **Brandy Wren** as High School Office Manager, Employment Certified: **Dennis Westin** as Jr High Science Teacher, **Michael Budka** as High School Physical Education Teacher; **Duane Shaffer** as Technology Director and **Janelle Miller** as Northside Special Education Teacher ; Employment Non-Certified: **Laini Housenga** as High School Office Manager; Transfer Non-certified: **Jenny Anderson** as Jr High Aide. On roll call voting Aye – Schmidt, Ridley, Neas, Mickley and Vegter; Nay – None; motion carried.

ACTION ITEMS

RC Smith Contract

Motion: Mickley; Second: Schmidt; To approve the contract with R.C. Smith Transportation for the 2016-2017 school years as presented.. On Roll Call Voting Aye: Ridley, Neas, Mickley, Schmidt and Vegter; Nays: none; motion carried.

RECORD OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6  
July 25, 2016

High School Football Helmets

Motion: Ridley; Second: Mickley; To approve the purchase of 15 Schutt Vengeance Z10 helmets for the cost of \$4500.00. On roll call voting Aye: Neas, Mickley, Schmidt, Ridley, and Vegter; Nay: None; motion carried.

High School HVAC System

Motion: Ridley; Second: Schmidt; To approve the plan to replace the existing High School HVAC system with a two pipe hydronic unit ventilator system, including the addition of air conditioning capabilities. As part of this project the Board approves the addition of air conditioning at Northside and Southside Elementary Schools. . On Roll Call Voting Aye: Neas, Mickley, Schmidt, Ridley, and Vegter; Nays: none; motion carried.

Morrison Alternative Learning Program Contract

Motion: Schmidt; Second: Mickley; To approve the Morrison Alternative Learning Program agreement with the Regional Office of Education as presented. Ayes: Five; Nays: none; motion carried.

Morrison Preschool Lease Agreement

Motion: Mickley; Second: Schmidt; To approve the lease agreement with the Morrison Preschool as presented pending approval by the District Insurance carrier. Ayes: Five; Nays: none; motion carried.

2016-2017 District Handbook

Motion: Neas; Second: Ridley; To approve the 2016-2017 District Handbook as presented. Ayes: Five; Nays: none; motion carried.

Service Fees for Online Payments

Motion: Mickley; Second: Ridley; To approve a 3.5% service charge on all online payments. On Roll Call Voting Aye: Mickley, Schmidt, Ridley, Neas and Vegter; Nays: none; motion carried.

Time Clock Plus

Motion: Neas; Second: Ridley; To approve the purchase and implementation of Time Clocks Plus for the 2016-2017 school year as presented. On Roll Call Voting Aye: Neas, Mickley, Schmidt, Ridley and Vegter; Nays: none; motion carried.

Independent Participation Policy

Motion: Neas; Second: Mickley; To approve the Board 6:190 E1, Independent participation in Interscholastic Activities, as presented. Ayes: Five; Nays: none; motion carried.

OTHER BUSINESS

There was no other business.

ADJOURN MEETING

9:02 p.m.

Motion: Neas; Second: Ridley; To adjourn the meeting. Ayes: Five; Nays: None. Motion carried.

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MORRISON COMMUNITY UNIT SCHOOL DISTRICT #6  
July 25, 2016

(President) \_\_\_\_\_

(Secretary) \_\_\_\_\_ Date Approved \_\_\_\_\_