

Chromebook Damage Documentation

Building: _____

Teacher: _____

Room: _____

Date: _____

Chromebook # _____ Damage
Description _____

By signing this, I the faculty member in charge of said chromebooks, to the best of my knowledge confirm this documentation as accurate and accept responsibility if damage does not match the description given above.

Teacher Signature: _____ Date: _____

Principal Signature: _____ Date: _____

I the IT Technician responsible for MHS, confirm I have reviewed and confirmed the damage documented by the above faculty member.

HP Repair Order Confirmation # _____

IT Technician Signature: _____ Date: _____

IT Director Signature: _____ Date: _____



