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ROCK HILL MIDDLE SCHOOL BELL SCHEDULE

STANDARD BELL SCHEDULE			
		Beginning	Concluding
Dismissal to Homeroom		7:35 AM	7:39 AM
Homeroom		7:39 AM	7:45 AM
1 st Block	1 st Half	7:48 AM	8:28 AM
1 st Block	2 nd Half	8:28 AM	9:08 AM
2 nd Block	1 st Half	9:11 AM	9:51 AM
2 nd Block	2 nd Half	9:51 AM	10:31 AM
3 rd Block 7 th <u>or</u> ENR 6 th & 8 th		10:34 AM	11:14 AM
3 rd Block 7 th & 8 th <u>or</u> 1 st Lunch 6 th		11:17 AM	11:55 AM
3 rd Block 6 th & 8 th <u>or</u> 2 nd Lunch 7 th		11:58 AM	12:36 PM
3 rd Block 6 th <u>or</u> 3 rd Lunch 8 th or ENR 7 th		12:39 PM	1:17 PM
4 th Block		1:20 PM	2:40 PM
1 st Bell Buses/			2:40PM
2 nd Bell Buses			2:45PM

2 HOUR DELAY SCHEDULE			
		Beginning	Concluding
Dismissal to Homeroom		9:35 AM	9:39 AM
Homeroom		9:39 AM	9:45 AM
1 st Block	1 st Half	9:48AM	10:14 AM
1 st Block	2 nd Half	10:14 AM	10:40 AM
3 rd Block 7 th <u>or</u> ENR 6 th & 8 th		10:43 AM	11:13 AM
3 rd Block 7 th & 8 th <u>or</u> 1 st Lunch 6 th		11:16 AM	11:46 AM
3 rd Block 6 th & 8 th <u>or</u> 2 nd Lunch 7 th		11:49 AM	12:19 PM
3 rd Block 6 th <u>or</u> 3 rd Lunch 8 th or ENR 7 th		12:22 PM	12:52 PM
2 nd Block	1 st Half	12:55 PM	1:21 PM
2 nd Block	2 nd Half	1:21 PM	1:47 PM
4 th Block		1:50 PM	2:40 PM
1 st Bell Buses			2:40 PM
2 nd Bell Buses			2:45 PM

12:30 PM EARLY DISMISSAL SCHEDULE		
	Beginning	Concluding
Dismissal to Homeroom	7:35 AM	7:39 AM
Homeroom	7:39 AM	7:45 AM
1 st Block	1 st Half	7:48 AM
1 st Block	2 nd Half	8:12 AM
2 nd Block	1 st Half	8:39 AM
2 nd Block	2 nd Half	9:03 AM
3 rd Block 7 th <u>or</u> ENR 6 th & 8 th		9:30 AM
3 rd Block 7 th & 8 th <u>or</u> 1 st Lunch 6 th		10:03 AM
3 rd Block 6 th & 8 th <u>or</u> 2 nd Lunch 7 th		10:36 AM
3 rd Block 6 th <u>or</u> 3 rd Lunch 8 th <u>or</u> ENR 7 th		11:09 AM
4th Block		11:42 AM
1 st Bell Buses		12:30 PM
2 nd Bell Buses		12:35 PM

ASSEMBLY SCHEDULE		
	Beginning	Concluding
Dismissal to Homeroom	7:35 AM	7:39 AM
Homeroom	7:39 AM	7:45 AM
1 st Block	1 st Half	7:48 AM
1 st Block	2 nd Half	8:23 AM
2 nd Block	1 st Half	9:01 AM
2 nd Block	2 nd Half	9:36 AM
3 rd Block 7 th <u>or</u> ENR 6 th & 8 th		10:14 AM
3 rd Block 7 th & 8 th <u>or</u> 1 st Lunch 6 th		10:52 AM
3 rd Block 6 th & 8 th <u>or</u> 2 nd Lunch 7 th		11:30 AM
3 rd Block 6 th <u>or</u> 3 rd Lunch 8 th <u>or</u> ENR 7 th		12:08 PM
4 th Block		12:46 PM
Assembly		2:00 PM
1 st Bell Buses		2:40 PM
2 nd Bell Buses		2:45 PM

ROCK HILL LOCAL SCHOOL DISTRICT 2019-2020 CALENDAR

August 12-13.....	Staff In-Service
August 14.....	First Day of School for Students
September 2.....	Labor Day
November 5.....	Election Day
November 27.....	Parent-Teacher Conferences
November 28-December 1.....	Thanksgiving Vacation
December 21-January 5.....	Christmas Break
January 20.....	Martin Luther King Jr. Day
February 14.....	Parent-Teacher Conferences
February 17.....	Presidents Day
March 10.....	Election Day
April 10-19.....	Spring Break
May 24.....	Last Day of School

Days still to be determined after board of elections decides an alternate voting site. December 2nd may be substituted for the March 10th Primary.

Nine Weeks Schedule

FIRST SEMESTER

First Nine Weeks	August through October	00 Days
Second Nine Weeks	October through December	<u>00 Days</u> 00 Days

SECOND SEMESTER

Third Nine Weeks	January through March	00 Days
Fourth Nine Weeks	March through May	<u>00 Days</u> 00 Days

178 Days of Instruction
 2 Days of Conferences
2 Professional Days
 182 Total Days

Note As mandated by HB 638, the protocol for make-up days will be as followed: Presidents Day, Spring Break, and the extension of the school year if needed

ROCK HILL MIDDLE SCHOOL DIRECTORY

Teacher	Subject	Email	Phone Extension
Owens, Jason	Principal	jowens@rockhill.org	11588
Howard, Zachary	Assistant Principal	zhoward@rockhill.org	11538
Haynes, Bill	Guidance Counselor	bhaynes@rockhill.org	10979
Simpson, Michelle	Secretary	msimpson@rockhill.org	11583
Barker, Bill	Transportation Dir.	bbarker@rockhill.org	10808
Basham, Nick	Band Director	nbasham@rockhill.org	11547
Besco, Jennifer	Interventionist	jbesco@rockhill.org	11548
Besco, Lorna	8 th Math/HS Algebra	lbesco@rockhill.org	11549
Bickford, Donna	Speech Pathologist	dbickford@rockhill.org	11579
Blizzard, Becky	Aide	bblizzard@rockhill.org	10835
Bolner, Lisa	Nurse	lbolner@rockhill.org	11587
Bowman, Joe	6 th History	jbowman@rockhill.org	11552
Cochran, Jeff	Custodian	jcochran@rockhill.org	11583
Dunham, Carissa	Interventionist/504 Coordinator	cdunham@rockhill.org	11553
Firestine, Sandy	Interventionist	sfirestine@rockhill.org	10918
Fraley, Denise	8 th Language Arts	dfraley@rockhill.org	11556
Fuller, Jerome	Health/PE	jfuller@rockhill.org	11557
Gannon, Joanna	6 th Language Arts	kgannon@rockhill.org	11558
Glenn, Lisa	Math Study Skills	lglenn@rockhill.org	11559
Gordon, Josh	Interventionist	jgordon@rockhill.org	10835
Gore, Katherine	7 th Science	kgore@rockhill.org	11560
Hacker, Rhonda	8th History	rhacker@rockhill.org	11561
Hairston, Andrea	Computer Tech	ahairston@rockhill.org	11562
Hanshaw, Amy	Aide	ahanshaw@rockhill.org	11581
Haynes, Trena	Talented and Gifted/Acceleration	thaynes@rockhill.org	11564
Jenkins, Emily	Library	ejenkins@rockhill.org	11570
Jiles, Kenneth	Custodian	kjiles@rockhill.org	11583
Kelly, Emily	Interventionist	ekelly@rockhill.org	11551
Kidd, Jerry	6 th Math/Athletic Dir.	jkidd@rockhill.org	11566
Lambert, Rebecca	7 th Language Arts	rlambert@rockhill.org	11568

Layne, Becky	6 th Math	blayne@rockhill.org	11565
Lutz, Mark	MS/HS PE	mlutz@rockhill.org	10842
Markel, Debbie	Aide	dmarkel@rockhill.org	11551
Mullins, Phyllis	Cook	pmullins@rockhill.org	11567
Mullins, Tom	Custodian	tmullins@rockhill.org	11583
Nelson, Zach	7 th Math	znelson@rockhill.org	11563
Pemberton, Rhonda	Band/Chorus	rpemberton@rockhill.org	11547
Rogers, Elizabeth	Interventionist	erogers@rockhill.org	11574
Ross, Madeline	7 th Language Arts	mross@rockhill.org	11575
Sark, Joe	6 th Science	jsark@rockhill.org	11576
Schwab, Tamara	8 th Language Arts	tschwab@rockhill.org	11572
Scythes, Greg	8 th Science	gscythes@rockhill.org	11577
Simpson, Adam	ELA Study Skills	asimpson@rockhill.org	11578
Spence, Deb	Interventionist	dspence@rockhill.org	11581
Stevens, Kristy	7 th History	kstevens@rockhill.org	11580
Taylor, Kaylyn	8 th Math/HS Algebra	ktaylor@rockhill.org	11550
Wheatley, Summer	7 th Math	swheatley@rockhill.org	11565
Williams, Kim	STEM PLTW	kwilliams@rockhill.org	11555
Wood, Becky	6 th Language Arts	bwood@rockhill.org	11573
Worley, Margie	Cook	mworley@rockhill.org	11567

MESSAGE FROM THE PRINCIPAL

I would like to welcome guardians and students to Rock Hill Middle School. As a graduate of Rock Hill, it is an honor to serve as your child's principal. My philosophy is the foundation of academic success lies within the cultivation of building a strong community, teaching the standards, and constructing strong professional relationships with stakeholders. The fostering of academic networks between staff members and guardians plays a crucial role in bridging the gap seen in schools today. These partnerships build trust and community. As a result, our children will gain the necessary confidence to ask questions in class, be motivated to come to school each day, set goals, acquire a thirst for knowledge, and leave a lasting legacy as he or she enters the next chapter of life. Our goal as educators is for your child to achieve inside and outside of school. I want every child to know they have a purpose as a member of our middle school community. Thank you for helping us build a better school for a better tomorrow. If you have any questions or concerns, feel free to contact me at 740-532-7026.

Jason Owens, Principal

ROCK HILL MIDDLE SCHOOL MISSION STATEMENT

The mission of Rock Hill Middle School is to provide our students with a positive learning environment that will challenge each unique individual while instilling in them that desire for lifelong learning, enabling them to be productive, responsible, and confident citizens in any ever-changing global society.

ROCK HILL MIDDLE SCHOOL VISION STATEMENT

Within five years, all students in our building will demonstrate, in a variety of ways, that they have achieved a high level of understanding of the material in each subject area. Students will be excited about learning and demonstrate this by their increased attendance and will be a source of encouragement for each other. Our staff will be a group of caring, nurturing individuals who are committed to continual personal development that enhances their instructional effectiveness.

The school will be a safe, structured, comfortable, and accepting environment that embraces all students in ways that promote equity, communication, understanding, and individuality. Students will have a sense of pride and respect for themselves and others and will demonstrate a joy in being part of our learning family.

ROCK HILL LOCAL SCHOOL DISTRICT HISTORY

The Rock Hill Local School District is a public school district located in Lawrence County, Ohio. It was established in 1949 as a result of the consolidation of Hanging Rock, Kitts Hill, and Pedro Schools. Decatur Township joined the school district in the mid-1960s. The first consolidation allowed for the newly created Rock Hill Local School District to bring some of the components of each of the former schools: “Rock” from Hanging Rock, “Hill” from Kitts Hill, and the “Redmen” mascot from the Pedro Redmen. The newly formed Rock Hill District also adopted the red and white school colors from the Pedro Redmen. The first Rock Hill High School was housed in the former Pedro High School on State Route 93.

Multiple school buildings have been erected in various places throughout the district’s history, most being located in different townships throughout the past. The elementary, middle, and high schools were finally brought together on a campus complex located along County Road 26 in 2002. This consolidation established the four elementary schools in one new facility, the middle school inherited the renovated former Rock Hill High School building, and the high school received a new school complex and football stadium. Further additions include numerous updates in computers and technological resources, new baseball and softball facilities, soccer facilities, a field for elementary football, as well as new facilities for track and field. Moreover, in 2019, the Rock Hill Local School District became a trauma-informed district, allowing for the implementation of on-site medical facilities for mental healthcare, dental and vision, and other medical needs, with a nurse practitioner available on campus. The district will continue to prosper and move forward throughout the 21st century.

SCHOOL FIGHT SONG

Music by John McCoy and Lyrics by Betty Adams

Rah, Rah, Rah,
Rock Hill Redmen we're proud of you.
We will pledge our loyalty to you.
Win us this game and you'll lead us to fame.
We'll always give a mighty cheer.

Rah, Rah, Rah,
Rock Hill Redmen stand up and fight.
Victory for our red and our white.
Fight right on through and we'll always be true,
To the Redmen of Rock Hill High!

ALMA MATER

To you, our dear old Rock Hill High,
All our love we give.
There are many reasons why
You will always live.
May all the happiness we've known,
Make you dearer grow,
For you will ever yearn
When we have to go.
With each passing day we lift
Our voices in praise.
Each foe may you allay your
Banner to be raised.
Old Alma Mater, this we sing;
May your colors stand
And your cymbals ever ring,
Heard throughout the land.

We never shall forget the days
Spent within the walls.
Many tributes we will pay to
These cherished halls.
May all the happiness we've known
Make you dearer grow;
For you we will ever yearn
When we have to go.
With each passing day
We lift our voices in praise.
Each foe may you allay,
Your banner to be raised.
Our Alma Mater proud and true,
Loud may your colors fly.
And we will always stand with you,
Dear old Rock Hill High.

VISITORS

Due to the safety and security of our school, no student will be permitted to bring visitors to school. Any individual who is neither a student nor a staff member of Rock Hill Middle School must sign in at the office upon entry of the building and remain in the waiting room, unless permission has been obtained from the Administration or office staff to do otherwise after signing in. Community members and parents who are given permission to go beyond the office area are required to wear guest passes. We welcome communication from our parents and stakeholders and look forward to establishing a professional relationship that will bolster the success of our students. Moreover, if you wish to meet with a staff member regarding your child, you may make an appointment through the office or email the teacher directly. Furthermore, teachers may utilize guest speakers who have been approved by the Administration in advance so as to provide students with additional opportunities for enrichment.

ENROLLING IN THE SCHOOL

In general, State law requires students to enroll in the school district in which their parent or legal guardian reside, unless enrolling under the District's open enrollment policy, or unless enrolling and paying tuition.

New students under the age of 18 must be enrolled by their parent or legal guardian.

When enrolling, parents must provide copies of the following:

- Birth Certificate
- Social Security Card
- Court Papers Allocating Parental Rights and Responsibilities, or Custody (if appropriate.)
- Proof of Residency
- Proof of Immunizations

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred. Your guidance counselor will assist in obtaining the transcript, if not presented at the time of enrollment.

Homeless students who meet the Federal definition of homeless may enroll and fall under the guidelines set forth by law.

Suspended or expelled students trying to enroll from another school district to Rock Hill Middle School will be required to follow County and State protocol.

WITHDRAWAL/TRANSFER FROM SCHOOL

No student under the age of eighteen is allowed to withdraw from school without the written consent of his/her parents and must be in compliance with State law. Parents must notify the guidance counselor about plans to transfer their child to another school. School records will be transferred to the new school within 14 days of the parents' notice or request. Rock Hill Middle School will not withdraw a student unless a records request has been received and processed by the appropriate personnel. Any Rock Hill Middle School student enrolling elsewhere will continue to be marked absent by the office

until the appropriate records request has been received by the office. The Administration reserves the right to utilize Child Protective Services, the Truant Officer, Law Enforcement Officials, and the Court System if a child has allegedly changed schools without having the appropriate records request sent to Rock Hill, or has moved and his or her whereabouts are not known.

IMMUNIZATIONS

Students must be current with all immunizations required by law, including but not limited to, poliomyelitis, measles, diphtheria, rubella, pertussis, tetanus, and mumps, or have an authorized exemption from State immunization requirements. For the safety of all students, the school principal may remove a student from school or establish a deadline for meeting State requirements if a student does not have the necessary immunizations or authorized exemption. A child can be marked with an unexcused absence if he or she is removed from school due to failure to comply with the vaccination policy.

EMERGENCY MEDICAL CARDS

A complete Emergency Medical Authorization Form must be on file with the School. This is done in order to ensure the safety of your child and the protocol you wish the school to follow in case of an emergency. It is the responsibility of the parent and child to keep the school current on any changes pertaining to this. In order for a student to participate in any activity off school grounds, including field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities, an up-to-date card must be on file. The Emergency Medical Authorization form is provided at the time of enrollment and at the beginning of each school year. Parents are asked to submit two cards to the school. Action such as, but not limited to, notification of Children's Services can be taken by the Administration if a student/guardian fails to submit up-to-date emergency medical information when requested, as this is a safety issue.

MEAL SERVICE

Rock Hill Middle School participates in the National School Lunch Program and makes Lunches available to its students for a fee of \$0.00, and provides breakfast to its students for a fee of \$0.00. In addition, students may bring their own lunch to school. The breakfast and lunch schedule is as followed:

RHMS Breakfast:

7:15 – 7:35

RHMS Lunch:

1st Lunch (6th Grade) 11:17 – 11:55

2nd Lunch (7th Grade) 11:58 – 12:36

3rd Lunch (8th Grade) 12:39 – 1:17

HOMEROOM

Students will report to homeroom after the first bell rings. During that time, students will listen to morning announcements, submit their lunch options, and verify they are present during roll call. Homeroom can be utilized throughout the year as a base for students to collect progress reports and report cards, as well as any other activity deemed necessary by the Administration.

MORNING ARRIVAL TO SCHOOL

Rock Hill Middle School doors will be opened at 7:15 am for students who are arriving to school. No student will be permitted to enter the building before 7:15 am due to staff report time and student supervision concerns. Guardians are asked not to drop off their children until a staff member opens the door at 7:15 am. Automobiles must enter the east parking lot nearest to the bus garage and remain driving single file along the side of the lot, not passing other vehicles. Utilize a safe speed on the lot. Driving west, follow the drop off signs all the way around the back of the building. Please note that behind the school is one-way traffic from east to west. Children must be released from the automobile at the student drop off sign beside the west end of the building. All drivers are asked to keep their children in the automobile until the car in front has exited the drop-off point and the following car has safely pulled up to the drop-off point, coming to a complete stop. Children must stay back from the main bus lot, while safely walking on the sidewalk to enter the west entrance of the middle school. A teacher will be on duty to assist. In order for the guardian's automobile to exit after the child is safely with the teacher on duty, he or she must remain stopped for all buses driving in their respective bus lanes. Afterwards, the driver may safely pull forward to the next stop sign by county road 26, stopping for oncoming traffic before approaching the highway. **Please note that buses have the right of way.**

As a student enters the building, he or she may either go to the cafeteria to eat breakfast before reporting to the gymnasium to sit with his or her grade level, or he or she may report directly to the gymnasium and remain seated with said grade until the bell rings for dismissal. Students are expected to keep voices at a conversational level and remain seated in the bleachers until the supervising staff on duty dismisses them. Students may not make multiple trips back and forth from the gymnasium to other areas of the building. If a child has gym class clothing or band instruments, they may place the items in designated areas when they arrive to school. All students who take gym class are assigned a gym locker. Students may enter the locker room facilities one at a time to place their gym class items in their locker. For those students who take band, a teacher will be on duty in the band wing to assist with supervision and instruments. Afterwards, said students may go eat breakfast or sit down with their group on the gym bleachers. Students who are finished eating breakfast may not linger in the cafeteria. Once finished eating, they must report to the gym. When the 7:35 am bell rings, students will exit the gymnasium upon directive of the staff members supervising. Students will exit the gymnasium quietly, expeditiously, and in an orderly manner as they report to their lockers before arriving to homeroom.

LEAVING SCHOOL DURING THE DAY

No student is allowed to leave the school grounds once he or she is on school premises unless permission is obtained from the office. Students who need to leave school must have a parent/guardian provide notice to the school the day of leaving. A signature from the parent/guardian is required, with an explanation of why the child is being signed out. A phone number to verify the sign-out must be provided within the note of explanation. Any person, who may sign out a student, must be listed on the

emergency medical card. A student who leaves school grounds without following the proper sign-out procedure can be treated as skipping. Guardians are asked to make all appointments for their children after 2:40 p.m. The school will log hours of missed time due to early pickups, which will factor into said child's attendance.

Three-step Sign-out Procedure:

1. Note from parent or legal guardian.
2. Phone call from parent which has been approved by the principal or secretary (Mandatory).
3. Sign-out.

NO STUDENT WILL BE PERMITTED TO LEAVE SCHOOL GROUNDS WITH PERSONS NOT LISTED ON EMERGENCY MEDICAL CARD. PARENTS AND STUDENTS ARE RESPONSIBLE FOR ALERTING THE SCHOOL WHEN EMERGENCY MEDICAL CARD INFORMATION IS TO BE UPDATED. ALL STUDENTS ARE REQUIRED TO HAVE TWO UP-TO-DATE CARDS ON FILE.

TARDINESS TO SCHOOL

All students should be in the classroom and remain seated when the tardy bell rings. If a student is late to school and enters the building after the tardy bell rings, they must sign in and report to the Assistant Principal's office before going to class. Discipline for tardiness to school can result in, but may not be limited to, the following:

1. One unexcused tardiness may result in a Warning. Tardiness to school may be excused if there is a note from a physician, or deemed applicable by the Administration.
2. A student who is tardy to school 2 to 3 times during a nine-week period may be assigned Lunch Detention for each infraction.
3. Upon the 4th or 5th tardiness infraction during a nine-week period, the student may be assigned Morning Detention.
4. Upon the 6th or 7th tardiness infraction during a nine-week period, the student may be assigned After-School Detention.
5. Upon the 8th or 9th tardiness infraction during a nine-week period, the student may be assigned Saturday Detention.
6. Upon the 10th tardiness infraction or more during a nine-week period, the student may be assigned Alternative School and/or other disciplinary action deemed appropriate by the Administration.

The Administration has the discretion to exercise more serious and rapid action when a student's tardiness has become chronic or has not improved with past disciplinary involvement. Moreover, tardiness incidents to school that apply to the above ladder can reset at the beginning of each new, nine-week period. Tardiness resulted in missed school time will be recorded in the child's attendance record and can affect a child's overall attendance or perfect attendance standing. Time missed cannot be reset. Further make-up time can be utilized if deemed applicable by the administration.

LAST BLOCK SIGN OUTS

Signing out last block to leave without a sanctioned State approved excuse can, but may not be limited to, the same protocol utilized for morning tardiness to school. If an authorized individual signs a student out last block, he or she must bring in an appropriate excuse the following day of school. Failure to do this can result in an unexcused sign-out. See the discipline ladder above for school ramifications that can be assigned for repetitive sign-outs during last block. The time a student misses from early pickups can be tracked toward his or her hourly attendance.

ROCK HILL MIDDLE SCHOOL 2:40 PM STUDENT PICKUP PROTOCOL

For those Rock Hill Middle School guardians who transport their children from school via car at the end of the school day, it is important to take note that there has been a new afternoon pickup procedure that was enacted at the beginning of the 2017-2018 school year so as to provide additional safeguards for your children. The protocol is as followed:

Upon picking up a student at the conclusion of the school day, parents or authorized people listed on the emergency medical card must park on the east side lot of the middle school before walking to the east entrance of the building, located between the fitness center and annex building. Be cautious of any buses that may pass by. Parents or authorized transporters will remain in a line outside the building along the sidewalk. All student pickups will begin by lining up together downstairs in front of the office after the 2:40 pm bell, and will walk with staff members to the east exit, where they will remain inside the building in a line until the appropriate individual signs them out. Each individual must show picture identification to the staff members in charge, before signing out a child. Multiple staff members can be on duty in order to minimize wait time. Failure to show the appropriate identification or any unauthorized persons trying to sign out a child can result in said student remaining at school until sufficient protocol is followed. We apologize for any inconvenience this may cause guardians, but the safety of each child is our first priority. After procuring a child, guardians are asked to exit the lot by driving behind the school and stopping at the stop sign at the west end of the building, providing for a safe passage of all vehicles. **Please note that buses have the right of way.**

LAWRENCE COUNTY SCHOOLS ATTENDANCE POLICY

The educational program offered by the Lawrence County Schools is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session.

In accordance with statute, the Superintendent or his or her designee, shall require, from the parent of each student of compulsory age or from an adult student who has been absent from school or from class for any reason, a written statement of the cause for such absence. The Board of Education reserves the right to verify such statements and to investigate the cause of each single absence or prolonged absence.

Repeated infractions of Board policy on attendance may result in additional consequences for the student and the parent/guardian of the school age student.

The Board considers the following factors to be reasonable excuses for time missed at school:

- A. Personal illness (a written physician's statement required)
- B. Illness in the family necessitating the presence of the child
- C. Quarantine of the home
- D. Death in the family
- E. Necessary work at home due to absence or incapacity of parent(s) / guardian(s)
- F. Observation or celebration of a bona fide religious holiday
- G. Out-Of-State travel (up to a maximum twenty-four (24) hours per school year that the student's school is open for instruction) to participate in a District-approved enrichment or extracurricular activity.

Any classroom assignment missed due to the absence shall be completed by the student.

If the student will be absent for twenty-four (24) or more consecutive hours that the student's school is open for instruction, a classroom teacher shall accompany the student during the travel period to provide the student with instructional assistance.

- H. Such good cause as may be acceptable to the Superintendent
- I. Medically necessary leave for a pregnant student

Attendance need not always be within the school facilities, but a student will be considered to be in attendance if present at any place where school is in session by authority of the Board.

The Board shall consider each student assigned to a program of other guided learning experiences to be in regular attendance for the program provided that s/he reports to such staff member s/he is assigned for guidance at the place in which s/he is conducting study, and regularly demonstrates progress toward the objectives of the course of study.

The Superintendent or his or her designee may excuse a student over fourteen (14) years of age from attendance at school for a future limited period for the purpose of performing essential work directly or exclusively for his/her parents or guardians. Such excuse should not exceed five (5) days and may at the discretion of the Superintendent be renewed for five (5) additional days. At no time, however, shall such excuse cause a student to be absent from school for a period of more than ten (10) consecutive days.

At the discretion of the Superintendent or his/her designee, a student may be excused for a longer period of time than ten (10) days if a child's parent or guardian has recently died or become totally or partially incapacitated and there is no older brother or sister living in the home who is out of school. The Superintendent may request a certificate of a physician attesting to the physical condition of the parent or guardian.

A student will be considered habitually truant if the student is absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year.

Legitimate excuses for the absence of a student who is otherwise habitually truant include, but are not limited to:

- A. The student was enrolled in another school district;
- B. The student was excused from attendance in accordance with R.C. 3321.04; or
- C. The student has received an age and schooling certificate.

If a student is habitually truant and the student's parent has failed to cause the student's attendance, the Board authorizes the Superintendent or his or her designee to file a complaint with the judge of the Juvenile Court and/or take any other appropriate intervention actions set forth in this Board's policy.

If a student who is habitually truant violates the order of a Juvenile Court regarding the student's prior adjudication as an unruly child for being a habitual truant, s/he may further be adjudicated as a delinquent child.

In order to address the attendance practices of a student who is habitually truant, initially determined by absence of the student without an excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year, the Board authorizes the Superintendent or his or her designee to take any of the following intervention actions:

- A. Assign the student to a truancy intervention program
- B. Provide Counseling to the student
- C. Request the student's parent to attend a parental involvement program
- D. Request a parent to attend a truancy prevention mediation program
- E. Notify the Registrar of Motor Vehicles of the student's absences
- F. Take appropriate legal action
- G. Assignment to an Alternative School as a possible absence intervention strategy

The Superintendent or his or her designee is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. Any parent who does not complete the program is to be reported to law enforcement authorities for parental education neglect, a fourth class misdemeanor if found guilty.

The Superintendent or his or her designee shall develop guidelines that:

- A. Establish proper procedures so the student and his/her parents are provided the opportunity to challenge the attendance record prior to notification and that such notification complies with R.C. 3321.13 (B)(2);
- B. Establish a school session which is in conformity with the requirements of the rules of the State Board;
- C. Govern the keeping of attendance records in accordance with the rules of the State Board;
- D. Identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modifications of his/her educational program to meet particular needs and interests;
- E. Provide students whose absence has been excused an opportunity to make up work they missed and receive credit for the work, if completed;

F. Refer for evaluation any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence to determine eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973, or other appropriate accommodation.

If a student transfers from one Lawrence County School to another, the student's absence record will follow the student and all appropriate policies and laws will apply.

R.C. 3313.664, 3317.034, 3321.01 et seq., 3321.13(B)(2), 3321.19, 3321.191

R.C. 3321.22, 3321.38, 3323.041, 3331.05

A.C. 3301-35-03(G), 3301-47-01, 3301-69-02

The Board has the ability to adopt further guidelines in reference to the attendance policy.

The Superintendent may assign a designee to oversee attendance.

The Administration may establish a specific number of handwritten notes acceptable to be excused.

UNEXCUSED ABSENCE GUIDELINES

Any absence which is not excused or pre-approved (including truanancies/class cuts), without a medical excuse will be considered unexcused and the student is considered truant. Students will be disciplined for unexcused absences per the Rock Hill Middle School handbook. Students and parents may be cited to Lawrence County Juvenile Court for not attending school. Parents are asked to call to report their child's absence from school at 740-532-7026 (ext. 11538) as soon as they are aware of their child's absence. The school will attempt to contact the parent of each absent student who is not reported.

HABITUAL ABSENCES/TARDY/TRUANCY POLICY

A student's excessive or habitual absence, tardiness, or truancy to school, will result in a requirement for their parent(s) to attend an Attendance Intervention Meeting in accordance with ORC 3313.663, ORC 2151.011(B)(17), and HB 410.

Legally a student is considered habitually truant if the student is absent without a legitimate excuse for:

- 30 or more consecutive hours (approx. 5 school days)
- 42 or more hours in a month (approx. 6 school days)
- 72 or more hours in a year (approx. 12 school days)

STUDENT CONSEQUENCES FOR UNEXCUSED ABSENCES

1. First offense – The student will receive one Extended School or 1 day AEP per each ½ day of unexcused absence.
2. Second offense – The same penalty as the first offense.
3. Third offense – The student may receive, but not limited to, three days of AEP or three Extended Schools, possible referral to the school's attendance officer; and possible loss of school driving privileges (length of time determined by administration). Note: on the third unexcused absence, a attendance notice with information regarding HB 410 and State of Ohio mandated steps regarding compulsory attendance laws will be sent to the parent/guardian.
4. Fourth Offense - Same as above (less letter to parent)
5. Fifth offense - a fifth unexcused absence may require the parent and student to attend a parent involvement program (Attendance Intervention Meeting) and an Absence Intervention Plan (AIP) will be

developed. As mandated by Ohio law, failure of the student to make satisfactory progress per the AIP will require a court complaint to be filed. The student may receive three days of AEP or three Extended Schools, possible referral to the school's attendance officer; and other sanctions/measures as determined by the AIP.

6. Any subsequent offenses – If the student has not made satisfactory progress per the AIP, a court complaint may be filed. Having subsequent offenses would be a strong indicator that satisfactory progress has not been made and court involvement becomes likely. The student may receive three days of AEP or three Extended Schools, possible referral to the school's attendance officer; and other sanctions/measures as determined by the AIP.

NOTES AND REFERENCES TO H.B. 410- LAWRENCE COUNTY ATTENDANCE POLICY

1. On and after July 1, 2017, **no** school district or school shall suspend, expel, or remove a student from school under section ORC 3313.66 solely on the basis of the student absences from school without legitimate excuse.

2. Appropriate Board **shall** consult with the: (the **committee** has contacted the Judge, the Juvenile Court representative, and other appropriate State and Local agencies during this process)

- Judge of the Probate Court;
- Appropriate State and Local Agencies;
- Parents, guardians, or persons in care of students- **school district will be responsible for contacting this group**

3. **ORC 3321.16** -The attendance officer shall file a complaint with the Juvenile Court against a student on the sixty-first (61) day after implementation of an absence intervention plan or other intervention strategies provided the following:

- Student was absent without legitimate excuse from school the child is supposed to attend thirty (30) or more consecutive hours, forty-two (42) or more hours in one school month, or seventy-two (72) or more hours in a school year.
- The school district or school has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies, and any offered alternatives to adjudication described under ORC 3321.191 (c) (2) (b).
- The student has refused to participate in or failed to make satisfactory progress on the plan, as determined by the **absence intervention team**, or any offered intervention strategies or alternative to adjudication.
- If the student, at any time during the implementation phase of the absence intervention plan, or other intervention strategies, is absent without legitimated excuse for thirty (30) consecutive hours, forty-two (42) hours in a month, the attendance officer **against shall file a complaint in Juvenile Court against the student**, unless the absence intervention team has determined the student has made substantial progress on the absence intervention plan.
- In the event that the sixty-first (61) day after the implantation of the absence intervention plan or other intervention strategies falls on a day during the summer months, in the school's discretion, the absence intervention team or the attendance officer may extend the

implementation of the plan and delay filing of the complaint for an additional thirty (30) days from the first day of instruction of the next school year.

4. **Prosecutor**- if it proceeds to the Court, the Prosecutor has burden of proof beyond reasonable doubt as follows:

- Child is of compulsory age
- Child was absent without legitimate excuse from public school for thirty (30) consecutive hours, forty-two (42) or more hours in one school month, or seventy-two (72) or more hours in a school year.

5. **Court** - a hearing may be conducted at juvenile court if a child meets the criteria for truancy.

6. **ORC 3321.19** - a school district with a chronic absenteeism percentage that is less than five (5%) percent, as displayed on the school district's most recent report card, under section 3302.03, and the school buildings within that district, shall be exempt from assigning students to an absence intervention team and shall instead take any appropriate action as an intervention strategy contained in the Board approved policy. After the intervention fails, within sixty-one (61) days after the implementation, the attendance officer shall file a complaint provided conditions described are satisfied.

7. **Absence Intervention Team**- the Superintendent, Principal, or chief administrator shall select a team within seven (7) days of the triggered event.

- Within the same seven (7) day period, the person shall make three (3) good faith attempts to secure participation of the parent/guardian. If the parent cannot attend, inform them that a designee may sit in. If the parent cannot be reached, please document, the following shall be done:
 - A. Investigate failure to respond- contact Children's Services
 - B. Instruct intervention team to develop a plan – notwithstanding the absence of the child's parent.

8. Membership-Absence Intervention Team

- **Required Members**- representative from child's school district or school; another representative from the school who knows the child; child's parent or parent's designee
- **Other Members May Include**- school psychologist, school counselor, social worker, or a public agency designated to assist in reducing absences.

HOURLY MAKE-UP TIME FOR ABSENCES OR MISSING ASSIGNMENTS

The Rock Hill Middle School Administration reserves the right to utilize Saturday Detention and or additional detentions to compensate for missed school time. Rock Hill Middle School cares about its students and believes in the following philosophy: Teachers cannot educate an empty seat. Furthermore, a child who has missing assignments may be placed in detention so as to complete said assignments.

Failure to fulfill assigned make-up time may be viewed as, but not be limited to, failure to comply with school directives and can result in stiffer disciplinary action set forth by the Code of Conduct.

The Board may adopt further guidelines in reference to the attendance policy.

*The Superintendent may assign a designee to oversee attendance.
The Administration may establish a specific number of handwritten notes acceptable to be excused.*

TRUANT OFFICER

The Rock Hill Middle School Administration reserves the right to utilize the truant officer in regard to, but not limited to, student attendance circumstances. If a child begins missing multiple days of school (whether consecutively or throughout the school year), or the whereabouts of the child is unknown, the truant officer can be notified. Notification can also be made if a pattern of missed days is evident. In the event the truant officer is notified by the Principal or Assistant Principal, he will begin an investigation and report his findings to the Administration.

AUTOMATED ATTENDANCE NOTIFICATION

An automated attendance notification will be delivered to a child's residence when that child is absent from school. This alert is delivered regardless of the type of absence the student has acquired. Moreover, the alert will also be automatically delivered to those who have given prior notification of absences to the Rock Hill Middle School staff. We apologize for any inconvenience.

MISSING ASSIGNMENTS DUE TO ABSENCE

Students who are absent from school are required to make up missed assignments and return them to the teachers in a prompt manner. It is the absent student's responsibility to collect his or her missed assignments when returning to school. Students will be allotted make-up time to complete missing assignments, which is equivalent to the number of days the child missed. If he or she is absent on the day of the due assignments, work must be submitted upon arrival to school. Make-up time can be utilized by the Administration if a child exceeds his or her allotted period for the submission of assignments.

HOME INSTRUCTION

Circumstances arise in which a child can have something profound occur to his or her being, possibly impeding the ability for him or her to physically come to school on a regular basis. Some of these circumstances lead to a student being placed on home instruction. In order for a student to qualify for any type of home instruction through the Rock Hill Local School District, he or she must have a written statement from a physician validating that the child has a profound circumstance with his or her being, which impedes regular school attendance. Afterwards, the written statement from the physician must be submitted to the central office for the Superintendent and Board of Education to review. If home instruction is granted, the school will follow the policy and law governing home instruction protocol. If necessary, a central meeting place may be necessary, ie library, etc., for the teacher and student to meet if it is not practical to meet at the child's residence. Standardized testing may be done at the school due to the online factor of State exams. For said child to return to school on a full time daily basis, he or she must have specific written clearance, detailing the type of release from said physician.

CODE OF CONDUCT

It is the philosophy of Rock Hill Middle School that in order to facilitate the educational process that students, parents, and faculty work together in a cooperative manner. It is essential to demonstrate respect for others, while also taking pride in our school. This Code of Conduct are the established rules and regulations of Rock Hill Middle School. A violation of any section or rule of this Code may result in disciplinary action. Any action which causes a disruption to the educational process may be treated as insubordination.

The Rock Hill Board of Education has adopted this Student Code of Conduct, which is in effect during the school day and while students are at bus stops, on buses, or at extracurricular activities and school sponsored events. We expect our students to conduct themselves as students should. That means students should be on time to school every day, treat others the way they would want to be treated, and give an honest effort in all academic endeavors. Rock Hill Middle School is an academic community that will strive to promote a safe and encouraging learning environment, ultimately assisting with the continued development in producing successful educational opportunities and work-place readiness for Rock Hill Middle School students. Students should take pride in being a member of the Redmen Community and continue to learn now in order to embrace the endless opportunities the future has to offer.

Students will address staff members in a respectful manner (ie. Mr., Mrs., Miss, Ms., Coach, etc.) Disrespectful mannerisms and obscene gestures will not be tolerated. **Any forms of student misconduct or other behavior can be expedited or adjusted at different steps of any discipline ladder if deemed necessary by the Administration. The discipline ladder serves as a general guide only.** The following acts of misconduct may result in, but are not limited to any or a combination of, consequences such as Lunch Detention, Morning Detention, After-School Detention, Saturday Detention, Suspension, Expulsion, Alternative School, Isolation, Emergency Removal from School, Referral to Prosecutor and Juvenile Court, Authorities Summoned, Restitution, Bus Removal, Conferencing, Parent Meeting, Schedule Change, Forfeiture of Property, Forfeiture of School Privileges, Referral to Guidance Counselor, Loss of Credit, Permanent Exclusion, Assigned Additional School Work or Additional Lessons, Awareness Programs, Community Service, and/or any consequence deemed appropriate by the Administration:

1. Disturbing or interfering with normal school activities whether it is curricular or extracurricular. Any act of misconduct that creates a disruption of the school day
2. All forms of communication must be conducted with respect. Students must not use words (written, verbal, electronic) gestures, photographic images, drawings, or any other form of communication to intimidate, harass, bully, threaten, or degrade another person based on race, gender, religious beliefs, nationality, disability, or other human differences
3. Vandalism of School Property, destruction of school property, or destruction of another's property
4. Failure to accept forms of discipline
5. Failure to comply with the directions of teachers, school aides, bus drivers, principals, or other authorized school personnel. Teachers are authorized to make any rules that apply to their classrooms, which will aid in efficiency. Any request made by a staff member must be promptly complied with by students in a spirit of cooperation and courtesy

6. Assault or inappropriate contact of a school employee, student, or other persons on school premises, while in the custody and control of the school, or in the course of a school related activity
7. Use of profanity or vulgar language. This also applies to inappropriate gestures or written language, pictures, symbols, etc.
8. Public displays of affection, unreasonable personal contact, or inappropriate contact
9. Misconduct on the school bus, as this constitutes being on school property and in school custody
10. Truancy and or skipping class. Failure to practice proper attendance
11. Theft or attempted theft
12. Pushing or shoving in hallway or misconduct in hallways
13. Cheating on tests, assignments, and projects. Academic Dishonesty and Plagiarism
14. Sexual harassment. Verbal or physical harassment. Any unacceptable sexual behavior
15. Possession, distribution, sale, or use of explosives or deadly weapons or "look alike"
16. Use, possession, transmission, sale, attempt to possess or sell drugs, drug paraphernalia, alcohol, tobacco products, tobacco paraphernalia or devices to smoke tobacco, ie vape pens or e-cigarettes, etc., or any "look alike" associated with drugs, alcohol, or tobacco
17. Violation of the Rock Hill Middle School "Zero Tolerance Policy," Code of Conduct or school handbook.
18. Violations of the Code of Conduct or gross misconduct can result in disciplinary action
19. Eating food and drinking beverages outside of cafeteria or allotted areas. No gum is allowed at school
20. Violation of school dress code policy
21. Insubordination
22. Failure to complete assignments or tasks given by staff
23. Aiding and Abetting
24. Misconduct at a school function or school-related event
25. Inciting panic
26. Class disruption
27. Violation of any Rock Hill Local School District Policy
28. Unauthorized fire, use of fireworks, or explosives
29. Fighting
30. Tardiness
31. Disrespect to Staff
32. Out of area or trespassing
33. Loitering
34. Disrespectful Acts
35. Creating safety concerns/reckless behavior/ horseplay
36. General misconduct
37. Bullying, Harassment, Intimidation, Threats, and Cyberbullying
38. Sleeping in class
39. Possessing, selling, or distributing pornographic or lewd materials
40. Violation of technology plan and possession of unauthorized electronic equipment
41. Ethnic/Racial intimidation, bullying, or harassment
42. Gambling
43. Selling or buying on school grounds without principal approval
44. Misuse of social networking, internet, cell phones, and or any other form of technology or electronic device inside or outside of school, which creates a school disturbance. This may

- refer to sexting, cyberbullying, etc. These situations may be referred to the Lawrence County Sheriff's Department and or Child Protective Services, depending on the matter
45. Extortion of students or school personnel
 46. False alarms
 47. Improper usage, sale, improper distribution, or improper possession of prescription medication. Failure to abide by Rock Hill Middle School medication protocol
 48. Forgery
 49. Menacing remarks or behavior
 50. Deceptive Acts

**The Rock Hill Middle School Student Code of Conduct is not limited to the above list. These are simply the most common points seen in schools today. As previously stated, students are required to conduct themselves as a student should: be on time to school every day, treat others the way they would want to be treated, and give an honest effort in all academic endeavors. Students will be held accountable for their actions.*

ZERO-TOLERANCE POLICY

Students are expected to conduct themselves in such a way that they respect and consider the rights of others. Students of Rock Hill Middle School must conform to school regulations and accept directions from school personnel. Rock Hill Middle School has "Zero Tolerance" of violent, disruptive, or inappropriate behavior, or excessive truancy by its students. A student who fails to comply with established school rules or with any reasonable request made by school personnel on school property and or at school related events is subject to approved student discipline regulations. Students and parents annually receive, at the beginning of the school year or upon entering during the year, written information of the rules and regulations to which they are subject while in school or participating in any school related activity or event. The information includes the types of conduct which are subject to suspension or expulsion from school or to make all students aware of the Student Code of Conduct and the fact that any violation of the Student Code of Conduct is punishable.

If a student violates this policy or the Code of Conduct, school personnel, students, or parents should report the student to an Administrator. The Administration cooperates in any prosecution pursuant to the criminal laws of the State of Ohio and local ordinances. The Student Code of Conduct is made available to students and parents and is posted in a central location within the building. The Administration reserves the right to question students in order to ensure day-to-day operations of the school run in an efficient manner.

INFRACTION DISCIPLINE LADDER

The following ladder pertains to the assignment of student discipline within the school and during school related activities due to the infraction of school rules, policies, laws, or regulations of Rock Hill Middle School or the Rock Hill Local School District. This is simply a **general guideline** for discipline. The Administration reserves the right to utilize elasticity of steps to any discipline ladder if deemed applicable. Please note that multiple days of school discipline can be assigned for student infractions, as well as a combination of different types of discipline. Please note that other discipline ladders are listed for other forms of infractions throughout this handbook.

1st – 2nd Offenses can result in, but may not be limited to, Lunch Detention
3rd- 4th Offenses can result in, but may not be limited to, Morning Detention
5th - 6th Offenses can result in, but may not be limited to, After-School Detention
7th Offense can result in, but may not be limited to, Saturday Detention
8th Offense and Beyond can result in, but may not be limited to, Alternative School Placement and or Court Referral

There may be a letter or telephone call to parents upon a student's third infraction. Once a student has acquired five infractions, a conference may be scheduled for the parents and Administration to discuss the child's behavior. The child may or may not be present for the meeting. Telephone calls home and conferences about student behavior can depend on the nature, severity, and pattern of the child's infractions. Depending on these criteria, the Administration reserves the right to contact guardians about their children's behaviors at any point of the discipline ladder. As previously stated, the above discipline ladder serves as a general guide for consequences. The Administration reserves the right to expedite more severe consequences or adjust disciplinary action for student misconduct if deemed applicable by the administration. More serious and rapid action can be utilized if a student's behavior is severe, chronic, unimproved, or has warranted a greater degree of ramification.

Refusal to accept forms of discipline can result in a student being placed at the Lawrence County Alternative School. The Rock Hill Middle School Administration reserves the right to file charges if a parent and/or student refuses the child's placement at the Lawrence County Alternative School. Parents who are unable to take their child to or from Detention may opt for Alternative School for their child. Please note that three separate placements at the Lawrence County Alternative School can result in a charge of unruliness submitted to Juvenile Court. This is the policy of the Lawrence County Alternative School and Rock Hill Middle School.

DISCIPLINE IMPOSED BEFORE SUMMER BREAK

The Administration would like to note that any suspension or other possible forms of discipline not completed by a student during the academic calendar due to summer break or the ending of the school year, can result in, but may not be limited to, a recommendation of expulsion to the Superintendent, in which said recommendation may carry over to the following school year. Furthermore, a recommendation for the student to complete community service or other forms of disciplinary action during the summer can be made by the Principal or Assistant Principal to the Superintendent.

DETENTION HALL

Detention Hall may be utilized by the Administration if there is an act of, but may not be limited to, undesirable student behavior, etc., or it may be incorporated as an intervention strategy for habitual truancy or excessive absences. Depending on the severity of the misconduct or number of infractions a child has received, a child may be assigned to Lunch, Morning, After-School, or Saturday Detention for one or more days. Lunch Detention may be utilized for minor infractions and will take place during lunchtime. ***This detention will not be supplemented for Morning, After-School, or Saturday Detentions.*** Failure to serve Lunch Detention may result in additional detentions, depending on the circumstances. Students receiving Morning Detention are required to have a parent bring them to school by 7:00 a.m. so as to allow the child to fulfill thirty minutes of uninterrupted detention before school begins. Those

referred to After-School Detention must report to the detention room at 2:45 p.m. and must be signed out by a parent or appropriate designee at 4:45 p.m. Moreover, Saturday Detention may be utilized at the discretion of the Administration. Saturday Detention, if deemed an applicable consequence by the Administration, will begin at 8:00 am and conclude at 11:00 am., with a supervising instructor on duty. The school is not responsible for providing student transportation to or from any form of Detention. The Administration may ask for a signed infraction form from the guardian following the misconduct of the student and will be required to sign out said child after an After-School or Saturday Detention concludes.

Students who skip, forget, or fail to serve Morning Detention may be assigned additional Detention, depending on the circumstances. Skipping, forgetting, or failing to serve After-School Detention when assigned may result in Alternative School placement and/or additional Detentions, depending on the circumstances. If the student is unable to serve Detention on a given day due to an emergency situation, then they must notify the Assistant Principal the day before the Detention, unless an emergency has occurred the day of the assigned discipline. Those students who are unable to serve Detentions due to scheduling conflicts or transportation factors may be assigned to Alternative School. Students assigned to any detention must come with classwork and adhere to the rules governed by the detention supervisor. Insubordination, tardiness, class disruption, or any other forms of misconduct during detention hall can result in additional punishment from the Administration. A student who is assigned detention hall may not have it rescheduled for the purposes of participating in extracurricular activities.

EXTENDED SCHOOL DETENTION

This is an alternative to suspension. Extended School is considered a privilege which the student may be offered. Students must provide their own transportation home from Extended School. This would be assigned on a designated day (usually Friday) from 2:40 PM to 6:00 PM in a supervised room. There are specific written Extended School rules that the students must agree to abide. This may be assigned by an administrator.

ALTERNATIVE EDUCATIONAL PLACEMENT (AEP)

This is an alternative to suspension. Students are placed in a supervised classroom in which they are expected to work quietly on school assignments during the school day. Students are responsible for all work that is assigned and completed in their classes. This may be assigned by an administrator.

SEVERITY CLAUSE AND EMERGENCY REMOVAL

Any student's behavior, which can be, but not limited to, written, physical, or verbal, that interferes with or disrupts the educational process may result in immediate office referral and temporary removal from school. The Administration may exercise this power immediately if it believes there is a just cause to do so. Additional consequences can be juxtaposed with emergency removal such as, but not limited to:

Isolation, Immediate Removal from School, Parents Called, Authorities Summoned, Suspension, Detention, Alternative School Placement, Court Referral, Expulsion or any disciplinary action deemed appropriate by the Administration.

ALTERNATIVE SCHOOL/SUSPENSION

Students who demonstrate specific or repetitive inappropriate behavior may be subjected to placement at the Lawrence County Alternative School or LCAS, and will be responsible for all classwork, physical training, and counseling when deemed necessary. The number of days a student is assigned to the Alternative School can be determined by the Rock Hill Middle School Administration, with respect given to school handbook protocols, attitude of the student, the nature of the misconduct, and the overall discipline history of the student. Due to the policy of the Lawrence County Alternative School, the Rock Hill Middle School Administration reserves the right to file juvenile court charges for unruly behavior if a child has three separate placements at the Alternative School. Depending on the severity of an infraction, the Administration reserves the right to use Alternative School, Law Enforcement, and Juvenile Court in juxtaposition.

Those students who are assigned Alternative School will either ride their bus or be driven by a parent to Rock Hill Middle School as done daily. After arriving to the middle school, the student will collect any schoolwork sent by his or her teachers in the office and remain in the lobby area until the Rock Hill shuttle bus to the Vocational School arrives. Before middle school students arrive at the Alternative School, the bus will transport Rock Hill Vocational School Students to the Collins Career Center.

Afterwards, middle school students will be transported to the Alternative School, which is housed in the former Rock Hill Junior High School on State Route 93, adjacent to the Lawrence County Juvenile Center. Students transported by car to the LCAS must arrive at 9:00 am at the main entrance and have an authorized individual sign them out at 1:00 pm at the same location. The LCAS is not boot camp, nor is it a typical gym class. Students will be required to do exercising and physical activity. In addition, while under the supervision of the facility's director, teachers, and other staff members, a student attending LCAS must complete all class assignments sent by Rock Hill Middle School teachers. Afterwards, students will board the Rock Hill shuttle bus back to the Vocational School in order to transport those Rock Hill Vocational School students to the high school, where LCAS students will board their appropriate bus to go home. Students may be assigned one or more days at the LCAS, which will result in the same process being repeated each day until fulfillment of the punishment.

People often have preconceived notions of what the Alternative School really is. There is a misconception that students assigned to the Alternative School by Rock Hill Middle School are required to stay the entire night at the facility and remain there until their punishment is served. Only a judge or law enforcement entity has that type of authority. The Alternative School is simply an alternative educational setting that allows for a student change of placement, without the detrimental effects of traditional out-of-school suspension.

The schools within Lawrence County partner with the Lawrence County Alternative School, which is under the supervision of the Lawrence County Superintendent. By using this form of discipline, students are not subjected to the damaging effects of traditional school suspension, otherwise called out-of-school suspension or OSS. Moreover, those placed at this facility during the school day will be allowed to make-up any assignments or tests given during the time of their placement, the complete opposite for students under traditional suspension. Traditional suspension calls for failing grades (Zero F Marks) during each day of absence. Furthermore, students will not be counted absent from school while under Alternative School placement, as they do for OSS.

As previously stated, students who are suspended out of school will not be permitted to makeup daily assignments, chapter tests, or other lessons assigned during the time of the child's suspension, resulting

in zero credit for those assignments. OSS may be utilized at the discretion of the Administration and may or may not be used in conjunction with Juvenile Court referral.

Rock Hill Middle School student athletes who are either placed at the Alternative School or Suspended will not be allowed to participate in any extracurricular activities while under placement or suspension and *must be present* at the event. They *will not be permitted* to wear school uniforms while present. All non-athletes who are placed at the Alternative School or suspended *will not be allowed to attend* any Rock Hill extracurricular activities.

LONG-TERM ALTERNATIVE PLACEMENT

Students may be referred to long-term alternative placement if educational needs are not being met. Placements will be determined upon agreement with school officials, parents and district superintendent. Students will receive educational services through the Virtual Learning Academy at the Alternative School. Target Population will be the following guidelines:

1. Alternative School Students
2. Students with behavior problems
3. Students with behavior and academic problems
4. Students with truancy problems
5. In lieu of expulsion/suspension

EXPULSION

Expulsion can result in the permanent exclusion of school or call for a child to be removed from school more than ten days. Such action results only from the Superintendent's action preceded by a recommendation from the middle school principal. Recommendation for expulsion may be made for, but not be limited to, possession of a weapon or look-alike, repeated misconduct, vandalism, theft, illegal drug activity, inciting to riot, inciting panic, actions or behavior dangerous to the welfare and safety of students, staff, or visitors, physical or verbal assault, attacks, or continued verbal abuse of students, school employees, or visitors, or other profound actions deemed applicable by the Administration. Furthermore, a student who is expelled cannot receive credit for missed work, nor will the child's absences be counted as excused. Ohio Revised Code furthermore elaborates upon expulsion as followed:

(1) Except as provided under division (B)(2), (3), or (4) of this section, and subject to section 3313.668 of the Revised Code, the superintendent of schools of a city, exempted village, or local school district may expel a pupil from school for a period not to exceed the greater of eighty school days or the number of school days remaining in the semester or term in which the incident that gives rise to the expulsion takes place, unless the expulsion is extended pursuant to division (F) of this section. If at the time an expulsion is imposed there are fewer than eighty school days remaining in the school year in which the incident that gives rise to the expulsion takes place, the superintendent may apply any remaining part or all of the period of the expulsion to the following school year.

(2) (a) Unless a pupil is permanently excluded pursuant to section 3313.662 of the Revised Code, the superintendent of schools of a city, exempted village, or local school district shall expel a pupil from

school for a period of one year for bringing a firearm to a school operated by the board of education of the district or onto any other property owned or controlled by the board, except that the superintendent may reduce this requirement on a case-by-case basis in accordance with the policy adopted by the board under section 3313.661 of the Revised Code.

(b) The superintendent of schools of a city, exempted village, or local school district may expel a pupil from school for a period of one year for bringing a firearm to an interscholastic competition, an extracurricular event, or any other school program or activity that is not located in a school or on property that is owned or controlled by the district. The superintendent may reduce this disciplinary action on a case-by-case basis in accordance with the policy adopted by the board under section 3313.661 of the Revised Code.

(c) Any expulsion pursuant to division (B)(2) of this section shall extend, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place. As used in this division, "firearm" has the same meaning as provided pursuant to the "Gun-Free Schools Act," 115 Stat. 1762, 20 U.S.C. 7151.

(3) The board of education of a city, exempted village, or local school district may adopt a resolution authorizing the superintendent of schools to expel a pupil from school for a period not to exceed one year for bringing a knife to a school operated by the board, onto any other property owned or controlled by the board, or to an interscholastic competition, an extracurricular event, or any other program or activity sponsored by the school district or in which the district is a participant, or for possessing a firearm or knife at a school, on any other property owned or controlled by the board, or at an interscholastic competition, an extracurricular event, or any other school program or activity, which firearm or knife was initially brought onto school board property by another person. The resolution may authorize the superintendent to extend such an expulsion, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

(4) The board of education of a city, exempted village, or local school district may adopt a resolution establishing a policy under section 3313.661 of the Revised Code that authorizes the superintendent of schools to expel a pupil from school for a period not to exceed one year for committing an act that is a criminal offense when committed by an adult and that results in serious physical harm to persons as defined in division (A)(5) of section 2901.01 of the Revised Code or serious physical harm to property as defined in division (A)(6) of section 2901.01 of the Revised Code while the pupil is at school, on any other property owned or controlled by the board, or at an interscholastic competition, an extracurricular event, or any other school program or activity. Any expulsion under this division shall extend, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

(5) The board of education of any city, exempted village, or local school district may adopt a resolution establishing a policy under section 3313.661 of the Revised Code that authorizes the superintendent of schools to expel a pupil from school for a period not to exceed one year for making a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat. Any expulsion under this division shall extend, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

(6) No pupil shall be expelled under division (B)(1), (2), (3), (4), or (5) of this section unless, prior to the pupil's expulsion, the superintendent does both of the following:

(a) Gives the pupil and the pupil's parent, guardian, or custodian written notice of the intention to expel the pupil;

(b) Provides the pupil and the pupil's parent, guardian, custodian, or representative an opportunity to appear in person before the superintendent or the superintendent's designee to challenge the reasons for the intended expulsion or otherwise to explain the pupil's actions.

DUE PROCESS RIGHTS

The Board of Education recognizes that students have limited constitutional rights when it comes to, their education.

Accordingly, the Board establishes the following procedures:

A. Student subject to suspension:

When a student is being considered for an **out-of-school suspension** by the Superintendent, principal, or other administrator:

1. The student will be informed in writing of the potential suspension and the reasons for the proposed action.

2. The student will be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and to explain his/her actions.

3. An attempt will be made to notify parents or guardians by telephone if a suspension is issued.

4. Within one (1) school day of the suspension the Superintendent, principal, or other administrator will notify the parents, guardians, or custodians of the student. The notice will include the reasons for the suspension and the right of the student, parent, guardian, or custodian to appeal to the Board or its designee; the right to be represented at the appeal; and the right to request the hearing be held in executive session if before the Board. The notice shall also specify that if the student, parent, guardian, or custodian intends to appeal the suspension to the Board or its designee, such notice of appeal shall be filed, in writing, with the Treasurer of the Board or the Superintendent within seven (7) calendar days after the date of the notice to suspend. If the offense is one for which the District may seek permanent exclusion, then the notice will contain that information.

1. Notice of this suspension will also be sent to the:

a. Superintendent;

b. Student's school record (not for inclusion in the permanent record).

1. If a student leaves school property without permission immediately upon violation (or suspected violation) of a provision of the Student Code of Conduct/Student Discipline Code or prior to an administrator conducting an informal hearing as specified above, and the student fails to return to

school on the following school day, the principal, assistant principal, Superintendent, or any other administrator, may send the student and his/her parent(s)/guardian(s) notice of the suspension, and offer to provide the student and/or his/her parents an informal hearing upon request to discuss the reasons for the suspension and to allow the student to challenge the reasons and to explain his/her actions, any time prior to the end of the suspension period.

Appeal of Suspension to the Board or its designee

The student who is eighteen (18) or older or the student's parent(s) or guardian(s) may appeal the suspension to the Board or its designee. They may be represented in all such appeal proceedings.

A verbatim record will be kept of the hearing which may be held in executive session at the request of the student, parent, or guardian, if held before the Board.

The procedure to pursue such appeal will be provided in regulations approved by the Superintendent. Notice of appeal must be filed, in writing, with the Treasurer or the Superintendent within seven (7) calendar days after the date of the notice to suspend.

While a hearing before the Board may occur in executive session, the Board must act in public.

Appeal to the Court

Under Ohio law, appeal of the Board's or its designee's decision may be made to the Court of Common Pleas.

B. Students subject to expulsion:

When a student is being considered for expulsion by the Superintendent:

1. The Superintendent will give the student and parent, guardian, or custodian written notice of the intended expulsion, including reasons for the intended expulsion.
2. The student and parent or representative have the opportunity to appear before the Superintendent or designee to challenge the proposed action or to otherwise explain the student's actions. The written notice will state the time and place to appear, which must not be earlier than three (3) school days nor later than five (5) school days after the notice is given, unless the Superintendent grants an extension upon request of the student or parent.
3. Within one (1) school day of the expulsion, the Superintendent will notify the parents, guardians, or custodians of the student and Treasurer of the Board. The notice will include the reasons for the expulsion and the right of the student, parent, guardian, or custodian to appeal to the Board or its designee; the right to be represented at the appeal; and the right to request the hearing be held in executive session if before the Board. The notice shall also specify that if the student, parent, guardian, or custodian intends to appeal the expulsion to the Board or its designee, such notice of appeal shall be filed, in writing, with the Treasurer of the Board or the Superintendent within fourteen (14) calendar

days after the date of the notice of expulsion If the offense is one for which the District may seek permanent exclusion, then the notice will contain that information.

Appeal of Expulsion to the Board

A student who is eighteen (18) or older or a student's parent(s) or guardian(s) may appeal the expulsion by the Superintendent to the Board or its designee. They may be represented in all such appeal proceedings and will be granted a hearing before the Board or its designee.

A verbatim record will be kept of the hearing which may be held in executive session at the request of the student, parent, or guardian, if it is held before the Board.

The procedure to pursue such appeal will be in accordance with regulations approved by the Superintendent. Notice of appeal must be filed, in writing, within fourteen (14) calendar days after the date of the Superintendent's decision to expel with the Treasurer of the Board or the Superintendent.

While a hearing before the Board may occur in executive session, the Board must act in public.

Appeal to the Court

Under State law, the decision of the Board or its designee may be further appealed to the Court of Common Pleas.

C. Students subject to emergency removal:

Students whose conduct warrants emergency removal shall be dealt with in accordance with the rights and procedures outlined in the Rock Hill Board Policy 5610.03 – Emergency Removal.

D. Students subject to permanent exclusion:

Students whose conduct is that for which permanent exclusion is warranted shall be dealt with in accordance with the rights and procedures outlined in the Rock Hill Board Policy 5610.01 – Permanent Exclusion of Nondisabled Students.

E. Students subject to suspension from bus riding/transportation privileges:

Students whose conduct warrants suspension from bus riding and/or transportation services shall be dealt with in accordance with the rights and procedures outlined in Rock Hill Board Policy 5610.04 - Suspension of Bus Riding/Transportation Privileges.

The Superintendent shall ensure that all members of the staff use the above procedures when dealing with students. In addition, this statement of due process rights is to be placed in all student handbooks in a manner that will facilitate understanding by students and their parents.

These procedures shall not apply to in-school disciplinary alternatives including in-school suspensions. An in-school suspension is one served entirely in a supervised learning environment within a school setting. Nor shall these disciplinary alternative procedures apply to students who are prohibited by authorized school personnel from all or part of their participation in co-curricular, interscholastic, and/or non-interscholastic extra-curricular activities.

CHAIN OF COMMAND

Step One – Building Principal
Step Two – District Superintendent
Step Three – Board of Education
Step Four – Court of Common Pleas

VANDALISM

Rock Hill Middle School takes great pride in its facilities. It is crucial that our community's tax dollars that help to operate this district are being maintained efficiently. Moreover, students who deface building property, equipment, or any other destruction of property on school grounds or during a school sponsored activity can be assigned, but not be limited to, Detention, Suspension, Alternative School, Authorities summoned, depending on the level of damage inflicted and the type of property that was damaged. Consequences may be adjusted if deemed applicable by the Administration and will be examined on a case-by-case basis- ie. What was damaged, value of the property, level of damage inflicted, etc. Furthermore, the Administration may recommend extreme cases or chronic offenders to the Superintendent for possible Expulsion. In addition, all property damaged or destroyed must be restored or replaced (Restitution) by the offender's parents. Referral to Court will be at the discretion of the Administration.

INCITING PANIC

Students are expected to behave accordingly while at school. If a student commits an act that could otherwise incite panic, he or she can receive, but may not be limited to, the following consequences: Detention, Suspension, Alternative School, Emergency Removal, Expulsion, Authorities Summoned, and or Court Referral.

SKIPPING CLASS

Skipping class is when a student does not attend class or classes without permission. This is a safety concern and liability issue. Teachers are required to take class attendance every block or period. Students caught skipping class can receive, but may not be limited to, a minimum of After-School Detention. Depending on past behavior of the student and the number of accrued infractions they possess, the child can be assigned Alternative School or additional consequences for skipping class. Chronic skipping or tardiness can be subject to Juvenile Court referral. Punishment will be determined by the Administration through a case by case basis.

DISORDER AND DEMONSTRATION

The Board of Education recognizes the right of each student to attend school for the purpose of receiving an education. The disruption of the educational program of the schools by disorder or any other purposeful activity will not be countenanced.

For purposes of this policy, disorder shall be any deliberate activity by an individual or a group, whether peaceful or violent, which interferes with the normal operation of the school.

The Board, having the responsibility for providing an educational program for the students of this District, shall have the authority to preserve order for the proper functioning of that program.

Students shall not be disturbed in the exercise of their constitutionally guaranteed rights to assemble peaceably and to express ideas and opinions, privately or publicly, provided that such exercise does not infringe on the rights of others and does not interfere with the operation of the schools.

If a student disrupts or distracts the operation of the educational program, he or she is subject to discipline deemed appropriate by school Administration.

STUDENT DISAGREEMENTS

From time to time, students find themselves in disagreements with fellow classmates, friends, acquaintances, teammates, and or etc. Such disagreements, if approached negligently or if instigated by others, spiral out of control rather quickly for some students. "Drama" is not a healthy or appropriate way to settle disagreements with others, nor should it be induced by spectators in order to gain a laugh or establish entertainment for a group of people. This type of behavior may be a precursor to future bullying incidents or may lead to fighting. The Administration **expects** students to bring their problems or disagreements to the office before things spiral out of control. If a student brings a disagreement to an Administrator in good faith, the situation may be resolved through the mediation of office personnel, before any major infraction occurs. Students who fail to heed this expectation or decide to listen to "advice" from their peers, may find themselves receiving "pointers" from an individual who either gives recommendations that may not be the best alternative, or who may be giving input that simply creates more tension that escalates emotions, ultimately causing one to violate school policy. Do not take matters into your own hands or approach another individual if you have an issue with them.

We expect Rock Hill Middle School kids to be students. This means you are responsible enough to ask for help when times get tough. Please be aware that types of drama violate the Rock Hill Middle School Student Code of Conduct and can result in disciplinary action, depending on the situation. As stated earlier, types of disagreements brought to office personnel in its infancy stages may be remedied before disciplinary action ever becomes an option.

FIGHTING

Fighting may not be an acceptable behavior for solving student differences and may not be tolerated. Fighting at school or during any school related event can result in, but not be limited to, the following consequences:

1st Offense- 3-day placement at Alternative School and/or Juvenile Court/Authorities referral if deemed applicable by the Administration. Emergency removal may be utilized.

2nd Offense- 5-10 days of placement at Alternative School and/or Juvenile Court/Authorities referral if deemed applicable by the Administration. The number of days assigned to Alternative School will be determined by the Administration. Emergency removal may be utilized.

3rd Offense or Beyond- 10 day placement at Alternative School and referral to Juvenile Court/Authorities. Emergency removal may be utilized. Expulsion can be utilized.

Students should note that with this policy we are taking the stance that fighting at school or during school functions can be a completely unacceptable form of social behavior. An individual whose deliberate behavior leads to a fight between other parties can be considered a contributor of the fight and may incur punishment for his or her actions. We expect students to go to a staff member if said children have conflict with others. Simply taking on a problem without the counseling of the Administration or another staff member may not always be the best approach. Approaching another alone or with a group of people can often times escalate a situation. Students need to work with staff members to address whatever issue is at hand before it becomes a physical altercation between peers.

Furthermore, a student that physically attacks another in what may be considered by the Administration to be assault and/or “blindsiding” can be subject to one or more of, but not be limited to, the following actions: Emergency Removal, Suspension, Alternative School, Authorities Summoned, Juvenile Court, and or possible expulsion. This form of aggressive behavior deviates itself from a typical student altercation or fight and may therefore constitute alternative ramifications. After conducting the appropriate investigation, the Administration will determine if a situation is a fight, assault, inappropriate contact, horseplay, or “blindsiding.” Consequences may then be assigned.

INAPPROPRIATE CONTACT

Students are expected to conduct themselves accordingly and respect others around them. This means that students must keep their hands and feet to themselves and provide one another with appropriate space. Inappropriate contact such as, but not limited to, horseplay, pinching, kicking, hitting, or any other form of contact, whether jokingly or not, is unacceptable. Students are expected to behave in a way that provides a safe environment for those around them. Inappropriate contact or behavior that may or may not pose a safety risk to students will be addressed on a case by case basis and can result in, but not be limited to, disciplinary actions such as Detention, Suspension, Alternative School, Emergency Removal, Expulsion, Juvenile Court, and/or Authorities Summoned.

PUBLIC DISPLAYS OF AFFECTION

As mentioned in the previous section, students are required to keep their hands to themselves and respect the rights of others. This also includes public displays of affections such as, but not limited to, hugging, kissing, holding hands, and etc. Students who violate this rule can receive, but not be limited

to, Detention, Suspension, Alternative School, Emergency Removal, Expulsion, Juvenile Court, and/or Authorities Summoned.

PROHIBITION OF BULLYING, HARASSMENT, INTIMIDATION, OR THREATS

The Rock Hill Local School District practices Zero Tolerance in regard to bullying, hazing, harassment, intimidation, or threats of any individual. **Bullying is defined as any intentional written, verbal, or physical act that a student has exhibited toward another more than once and the behavior both:**

- 1. Causes mental or physical harm to a student.**
- 2. Is sufficiently severe, persistent, or pervasive that creates an intimidating, threatening or abusive educational environment for the other student.**

If this occurs, a student should report this to a teacher or principal. The Administration will undertake careful steps to ensure witnesses who report acts of bullying, or a victim of bullying who reports the acts committed toward him or her will remain anonymous. Parents or guardians of any student involved in a prohibited incident will be notified to the extent permitted by law. The victim and the individual who committed the bullying can be referred to the guidance office for counseling services. Applicable staff members can be notified to facilitate additional proactive steps to curtail any possible acts in the future. This may result in additional observation of the parties, doing routine follow ups with all involved, or etc. Bullying is not an acceptable practice under any circumstance. Disciplinary action can be assigned to any student proven to have violated the school's bullying policy. Consequences such as, but not limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion and/or Court Referral or Referral to Authorities may result if it is determined that a student is bullying another.

Bullying, harassment, intimidation, and threats must also extend to violence within a dating relationship. Any observation of this type of behavior should be reported directly to the principal by the victim or staff member as soon as possible. Every step will be taken in order to allow for anonymous reporting. The victim and the individual who committed the bullying can be referred to the guidance office for counseling services. Applicable staff members can be notified to facilitate additional proactive steps to curtail any possible acts in the future. This may result in additional observation of the parties, doing routine follow ups with all involved, or etc.

Furthermore, students who threaten staff members or students can receive, but not be limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion, and or Court Referral or Referral to Authorities.

As previously stated, bullying, harassment, intimidation, and threats will not be tolerated. Discipline imposed for such violations can be determined by, but not be limited to, the nature of the offense, its severity, prior acts of misconduct, and/or the overall discipline record of the student. The Administration reserves the right to recommend counseling for violators and or ask for clearance from an appropriate healthcare professional in order for said child to return to school. Any cost accrued from mental health professionals or healthcare professionals will be the responsibility of the child's guardian.

CYBER-BULLYING

House Bill 116

The “**Jessica Logan Act**” – in memory of a student who committed suicide due to bullying via texting. This bill expands the scope of Ohio’s current anti-bullying law to prohibit harassment by electronic means. This includes harassment, intimidation and bullying through computers, cell phones, or any other electronic device.

Infractions referenced to bullying of this type will be dealt with swiftly by school Administration. Disciplinary action can include, but not be limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion, Counseling, Court Referral and/or Referral to Authorities.

Students may not use a personal communication device in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior of the Rock Hill Local School District Board Manual. In particular, students are prohibited from using PCDs to: 1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and 2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

The victim and the individual who committed the bullying can be referred to the guidance office for counseling services. Applicable staff members can be notified to facilitate additional proactive steps to curtail any possible acts in the future. This may result in additional observation of the parties, doing routine follow ups with all involved individuals, or etc.

In regard to harassment, intimidation, and bullying, THERE WILL BE ZERO TOLERANCE FOR THIS TYPE OF CONDUCT. A copy of the Bullying Policy is on file in the principal’s office.

HAZING

The act of hazing is not an acceptable practice at Rock Hill Middle School and will result in consequences for any person committing such an act. According to Ohio Revised Code 2903.31, hazing is defined as the following:

(A) doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person.

(B) (1) No person shall recklessly participate in the hazing of another.

(2) No administrator, employee, or faculty member of any primary, secondary, or post-secondary school or of any other educational institution, public or private, shall recklessly permit the hazing of any person.

(C) Whoever violates this section is guilty of hazing, a misdemeanor of the fourth degree.

Effective Date: 03-03-1983

Hazing will not be permitted and can be subject to disciplinary action such as, but not limited to, Emergency Removal, Detention, Suspension, Alternative School, Expulsion, Referral to Authorities, Counseling and/or Court Referral.

The victim and the individual who committed the hazing can be referred to the guidance office for counseling services. Applicable staff members can be notified to facilitate additional proactive steps to curtail any possible hazing or inappropriate acts in the future. This may result in additional observation of the parties, doing routine follow ups with all members involved, or etc.

IN REGARD TO HAZING, THERE WILL BE ZERO TOLERANCE FOR THIS TYPE OF CONDUCT.

SEXUAL HARASSMENT

Sexual harassment is defined as unwanted sexual advances which may be verbal, visual, or physical contact. Sexual harassment in any form will not be condoned or tolerated by the Staff and/or Administration of Rock Hill Middle School. Any student who has been the victim of sexual harassment should immediately report the incident to the office of the Principal or Assistant Principal. Actions such as, but not limited to, Emergency Removal, Detention, Suspension, Alternative School, Expulsion, Referral to Counselor for Services, Referral to Authorities, and/or Court Referral can result if it has been determined that a student sexually harassed another. Victims of sexual harassment may be sent to the guidance counselor for counseling services if needed.

IN REGARD TO SEXUAL HARASSMENT, THERE WILL BE ZERO TOLERANCE FOR THIS TYPE OF CONDUCT.

INAPPROPRIATE REMARKS OR GESTURES

Inappropriate language or gestures alluding to profanity, racial slurs, vulgar or lewd communication, etc. is prohibited. This will be examined on a case-by-case basis and can result in, but may not be limited to, the following consequences: Detention, Suspension, Alternative School, Authorities Summoned, Juvenile Court, Emergency Removal, and Expulsion.

NONDISCRIMINATION POLICY

The Rock Hill Local School District has a nondiscrimination policy that applies to race, national origin, citizenship status, religion, gender, economic status, age, disability, and other human differences. A medical condition may be a disability under Section 504. The Superintendent is the contact person for Section 504 and can be reached through the Rock Hill Board of Education Office located at 2325A County Road 26, Ironton, Ohio, 45638. The contact number is 740-532-7030.

AIDING OR ABETTING VIOLATION OF SCHOOL RULES

If a student assists another student in violating any school rule, he or she can be disciplined. Students are expected to resist peer pressure and exercise sound decision making regarding their actions. The following discipline can result in, but may not be limited to, Detention, Suspension, Alternative School,

Emergency Removal, Expulsion, and/or Referral to Authorities or Court if a student has been identified as aiding or abetting in the violation of school rules. Discipline will be determined on a case-by-case basis.

FALSE REPORTS

A student shall not make a false statement, a false accusation, or provide false information that in any way defames or damages the reputation of another student or staff member. A student shall not make a false report or issue false accusations that result in the reporting of an incident of child abuse to Children's Services or any law enforcement agencies. Any forms of dishonesty, such as, but not limited to, providing false information to school personnel can result in, but not be limited to, disciplinary actions such as Detention, Suspension, Alternative School, Emergency Removal, Referral to Juvenile Court or Authorities, and/or Expulsion.

HONOR VIOLATION

Students shall not be involved in activities including, but not limited to, misrepresentation of facts, misuse of privileges, improper collusion, or falsification of information. No student shall place himself or herself in a position to aid, abet, facilitate, encourage, allow, or assist another student in violation of the school Code of Conduct. Disciplinary action such as, but not limited to, Detention, Suspension, Alternative School, Emergency Removal, Referral to Juvenile Court or Authorities, and/or Expulsion can occur if a student is in violation.

FORGERY

Any student caught forging the signature of a member of the professional staff on a note such as a hall pass, excuse, etc., will be disciplined. Any student who submits a forged doctor's excuse can receive, but not be limited to, Detention and/or Alternative School for his or her first offense. The second offense can result in, but may not be limited to, Alternative School placement and/or referral to Juvenile Court, with a possible recommendation of expulsion.

SCHOLASTIC DISHONESTY

Students shall not engage in or attempt to engage in scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, cheating on a test, class assignment, plagiarism, and collusion.

Cheating includes doing, or attempting to do, any of the following:

- Copying from another student's work
- Using material during a test or assignment which is not authorized by the instructor
- Collaborating with another student during the test or assignment without permission of the instructor
- Using, buying, selling, stealing, transporting, or soliciting the contents of a non-administered test or assignment
- Substituting for another person or permitting another student to substitute for one's self during a test or assignment
- Accessing or transferring material during a test or assignment to gain an advantage via electronic means without the permission of the instructor

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work for credit.

Discipline can be coordinated between the Administration and classroom teacher if a student commits scholastic dishonesty.

THEFT OR ATTEMPTED THEFT

The Administration reserves the right to enact discipline if theft or attempted theft occurred. Discipline such as, but not limited to, Detention, Suspension, Alternative School, Emergency Removal, Expulsion, Referral to Authorities, Referral to Juvenile Court, and/or Restitution up to \$2,000.00 can occur.

The Administration recommends that students leave valuable items at home. Furthermore, students should not share lockers with other students or give out their locker combinations to others. If a student has property stolen at school or suspects that their property is stolen at school, the Administration will take steps in investigating the matter. Consequences can apply to those proven to have stolen items from a student. The district will not be held liable for costs of unrecovered items or items lost by students. Moreover, the district will not be held liable for the costs of recovered damaged items.

PRIVATE SALES

Only Rock Hill Middle School approved fund raiser items can be sold at school. Students are not permitted to sell items for themselves or for outside organizations at school. Any and all sales must be approved by the Rock Hill Middle School Administration. Violation can result in disciplinary action.

POSSESSION OF GUNS, KNIVES OR DEADLY WEAPONS

The possession and/or replication of guns, knives, explosive devices, or deadly weapon on school property is strictly prohibited. The presence or threat of these weapons can result in a referral to the prosecutor's office in addition with, but not limited to, any one or more of the following: Emergency Removal, Authorities Summoned, Suspension, and/or Alternative School. Furthermore, the result of possessing a weapon on school property can result in expulsion from school.

FIREWORKS/FIRECRACKERS/FIRE ALARMS

Setting off false fire alarms or any false alarm or fireworks and or firecrackers (or possession of fireworks and or firecrackers) can result in, but may not be limited to, up to ten (10) days of Alternative School as well as any other disciplinary actions the school deems necessary in order to ensure the safety of both people and property. Offenders will be held responsible for all injuries and damages which result from these irresponsible types of activities. Moreover, setting off a false fire alarm is violation of State Law, as well as possessing, distributing, or using explosives on school property. The Administration also reserves

the right to utilize Juvenile Court and/or contact the authorities when applicable, if a student violates these rules. Expulsion can be recommended if one or more is found to be in violation.

PORNOGRAPHIC MATERIAL

Students are not permitted to possess a hardcopy or view online through the internet, or through other electronic means, any materials deemed pornographic or of an obscene nature while on any area of school premises. Any violation can result in disciplinary action as deemed appropriate by school Administration, including but not limited to, Alternative School Placement and/or Involvement of Appropriate Law Enforcement Agencies. A student's privilege to use the school's computer networking system can be revoked, as well. Expulsion may also be recommended.

CARD PLAYING AND GAMBLING

Use of playing cards may be permitted only when used for meaningful educational purposes and supervised by the classroom teacher. Any cards, playing or trading, not used properly can be confiscated until picked up by parents/guardians. Betting or gambling is prohibited on school property or during school functions. Violation can result in consequences deemed appropriate by the Administration.

STUDENT DRESS CODE

GIRLS:

1. Pants, dresses, skirts, skorts, shorts, etc. must meet a standard length of the fingertip rule. For instance, a student can judge this by standing while allowing his or her arms to rest downward in a relaxed manner at his or her sides. The item of clothing cannot be any shorter from where the longest fingertip rests in order to meet the length requirement. Any dresses, skirts, skorts or shorts, etc. above this length do not meet dress code. Skirts, shorts, etc., over tights/leggings must still meet the length requirement. Moreover, leggings may be worn if a shirt is worn over them, and the shirt extends coverage within compliance of the fingertip rule. If you are addressed by a staff member, then your pants, shorts, skirt, skort, dress, etc. is questionable and must be approved by the office or its designee. Belts should be worn to prevent sagging pants. Pants must be properly secured. Underwear or skin must not be exposed.
2. Sweaters, blouses, t-shirts: shoulders and back must be covered. No narrow tank tops like Spaghetti straps or shirts with cut out sleeves or oversized armholes which reveal undergarment or underneath shirt. Those students who wear sleeveless shirts must remember that the entire shoulder must be covered firmly around the arm. No exposed undergarments, including sports bras.
3. No shirts exposing any skin or undergarments at the midriff – whether sitting, standing, or bending over.
4. Shirts must have modest necklines – no cleavage or exposed undergarment whether sitting, standing, or bending over.
5. No article of clothing with symbols or sayings that are vulgar, suggestive, unreasonable, or that display alcohol, drugs, gang references, violence or illegal activities is permitted.
6. No hats, caps, bandannas, head scarves or sunglasses permitted (except on designated days).

7. Skin exposed by holes in clothing must be within the areas permitted by rules for shirts or pants. (*No tape will be provided by the school to cover holes in clothing*)
8. Due to safety concerns, tongue, lip, nose, cheek, and eyebrow piercings are prohibited.
9. No pajama pants, pajama tops, or house shoes.
10. Tattoos that display sexually suggestive content, that are obscene, display drugs, gangs, or violence and may be deemed by the Administration as a disruption to the educational process are prohibited.
11. Unnaturally colored or groomed hair that is a disturbance to the educational process is prohibited.
12. Students must maintain their personal appearance and hygiene so as not to disrupt the educational process.
13. No spikes or studded jewelry or apparel, which may pose a safety issue.
14. No steel chains worn on body or attached to wallets or purses.
15. Coats may be worn to and from school and during outside activities but must be placed back in a locker before going to class. Large coats should not be worn in classrooms due to safety concerns. Light jackets, sweaters, or sweatshirts are permitted.
16. Transparent clothing that reveals skin or undergarments is not permitted.
17. No clothing that has writing, pictures, or symbols, etc. which degrades or slurs an individual's race, national origin, citizenship status, religion, gender, economic status, age, disability, and other human differences.
18. Blankets are not permitted at school.

BOYS:

1. Pants are to be pulled up to waist, not sagging below. Underwear or skin must not be exposed. Belts should be worn to keep loose pants properly secured.
2. Pants, shorts, etc. must meet a standard length of the fingertip rule. For instance, a student can judge this by standing while allowing his or her arms to rest downward in a relaxed manner at his or her sides. The item of clothing cannot be any shorter from where the longest fingertip rests in order to meet the length requirement. Any shorts, etc. above this length do not meet dress code. Shorts worn over tights/leggings must also meet length requirement. Moreover, tights/leggings may also be worn if a shirt is worn over them, and shirt extends coverage within compliance of the fingertip rule. If you are addressed by a staff member, then your shorts, etc. are questionable and must be approved by the office or its designee.
3. Shoulders and back must be covered. No narrow tank tops or shirts with cut out sleeves or oversized armholes revealing underneath the shirt. Those students who wear sleeveless shirts must remember that the entire shoulder must be covered firmly around the arm.
4. No article of clothing with symbols or sayings that are vulgar, suggestive, unreasonable, or that display alcohol, drugs, gang references, violence or illegal activities is permitted.
5. Skin exposed by holes in clothing must be within the areas permitted by rules for shirts or pants. (*No tape will be provided by the school to cover holes in clothing*)
6. No hats, caps, bandannas, headbands or sunglasses permitted (except on designated days).
7. Due to safety concerns, tongue, lip, nose, cheek, and eyebrow piercings are prohibited.
8. No pajama pants, pajama tops, or house shoes.
9. Tattoos that display sexually suggestive content, that are obscene, display drugs, gangs, or violence and may be deemed by the Administration as a disruption to the educational process are prohibited.
10. Unnaturally colored or groomed hair that is a disturbance to the educational process is prohibited.
11. Students must maintain their personal appearance and hygiene so as not to disrupt the educational process.
12. No spikes or studded jewelry or apparel, which may pose a safety issue.

13. No steel chains worn on body or attached to wallets or purses.
14. No shirts exposing any skin at the midriff– whether sitting, standing, or bending over.
15. Coats may be worn to and from school and during outside activities but must be placed back in a locker before going to class. Large coats should not be worn in classrooms due to safety concerns. Light jackets, sweaters, or sweatshirts are permitted.
16. Transparent clothing that reveals skin or undergarments is not permitted.
17. No clothing that has writing, pictures, or symbols, etc. which degrades or slurs an individual’s race, national origin, citizenship status, religion, gender, economic status, age, disability, and other human differences.
18. Blankets are not permitted at school.

RAMIFICATIONS OF DRESS CODE VIOLATIONS

Any student not abiding by the Rock Hill Middle School dress code may not be permitted to attend classes until the item in question has been corrected. Furthermore, the Administration can also exercise the right to allow a timeframe to have the violation corrected if necessary. This can be done by the discretion of the Administration or through its designee and will be decided through a case-by-case basis, depending on the severity of the infraction at hand. Dress code violations can result in, but may not be limited to, the following:

- 1st Offense- Warning or possible discipline/Student must correct violation
- 2nd Offense- Student must correct violation and may be assigned Lunch Detention.
- 3rd Offense- Student must correct violation and may be assigned Morning Detention.
- 4th Offense- Student must correct violation and may be assigned After-School Detention.
- 5th Offense- Student must correct violation and may be assigned Saturday Detention.
- 6th Offense and Beyond- Student must correct violation and may be assigned Alternative School and/or other disciplinary action deemed appropriate by the Administration.

Dress code must be observed for gym class, field trips, dances, etc.)No list of dress and appearance guidelines for students can be written which will anticipate all potential dress and grooming extremes. In such cases, the Administration or its designee will make the final call pertaining to dress code violations and what is deemed as a safety issue and/or disruption.

CONDUCT IN HALLWAYS

All students should keep their voices at a conversational tone and walk to the right of the hallway in an orderly manner. Restroom sign-out sheets will be utilized to monitor students who leave the classroom during class time and will be submitted to the Administration periodically or upon request. Locker time will be designated by the Administration. No student should be in a locker before reporting to his or her second elective. Failure to maintain hallway procedures can result in disciplinary action.

CAFETERIA ETIQUETTE

1. All students are to remain in the cafeteria while eating their lunch.
2. Students in lunch are not permitted to be on the second floor until the end of their lunch period.

3. Any student leaving the school grounds for lunch without authorization will be treated as skipping.
4. No food or drinks are allowed out of the cafeteria.
5. Students at lunch must remain in a supervised area. No exceptions.
6. Students will be seated and called by homerooms until all have been served. Then seating can change.
7. Students must use their indoor voices while socializing at lunch.
8. Students must keep their hands and feet to themselves at all times and remain quiet exiting cafeteria.
9. Students are not permitted to mishandle food or lunch items.
10. Pick up all trash and dispose of properly before neatly stacking tray. This instills pride in our school.

LOCKERS

Lockers are the direct property of the Rock Hill Board of Education and may be inspected by the Administration at any time. It is the responsibility of the student to keep his or her locker locked at all times. Students are required to keep their lockers neat and orderly so that easy access to books and supplies can occur during scheduled locker time. Students should not share lockers with other students or give their combination to any other person. No locks are to be put on any locker that already has a manufactured combination. It is recommended that students do not preset their combinations. Tape is also prohibited inside and on the locker, unless prior approval is given by the Administration. Students may use magnets if necessary. It is also prohibited to write inside or on your locker. Students may be called down to the office to correct problems with lockers if paper and debris can be seen sticking out of it, or if it is known that a student has been vandalizing it in some manner. We want to take pride in the appearance of our school by keeping it neat and organized. Locker time will be designated by the Administration. No student should be in a locker before reporting to his or her second elective or during any unauthorized time of the day, **unless a teacher has provided a physical locker pass to a student.** Verbal consent by a teacher may not suffice as a locker pass. If a child is in violation of this rule, discipline can be enacted. Moreover, students will keep the same locker they are assigned for the entire school year, unless the Administration deems it necessary for the child to be reassigned a new locker.

LOCKER ROOMS

Students may be assigned lockers for gym class. Lockers in the locker room must have a lock placed on them. Students are asked to keep their items securely locked at all times. Students should not share gym lockers or leave items lying around the facilities. Access to gym lockers can be given to students one at a time before homeroom begins so as to secure gym or athletic clothing, items, or equipment. Students will promptly secure their belongings in the designated locker before exiting the locker room, either reporting to the gym bleachers or to breakfast. Loitering in the locker rooms is prohibited and can result in assigned discipline. The District is not liable for a student's lost, stolen, or damaged items.

BOOK BAGS AND ACCESSORIES

Due to safety concerns, backpacks, book bags, or book satchels are not permitted in the classroom and must remain in a locker. Purses may be carried, but must be no larger than, or about the size of a piece of notebook paper, and around five inches thick. If a purse is large enough to carry books, then it is considered a book bag. Students who fail to abide by this rule will be treated as insubordinate and can receive, but not be limited to, consequences based on their position on the discipline ladder.

SEARCH AND SEIZURE

All lockers, desks, storage areas, rooms, and etc. are the property of the Rock Hill Board of Education and can be searched by the Administration during any time. The Administration partners with the Lawrence County Sheriff's Department for routine safety drills and building inspections. The canine unit may be utilized to check the building for any prohibited or controlled substances or materials. Under no circumstance will the canine be utilized to smell a student.

If the Administration has reasonable suspicion that a student is in possession of a prohibited or controlled substance or material, it has the authority to search the contents possessed by the individual. This is to ensure the safety and protection of the students and staff. Any illegal substance or material found will be turned over to the Lawrence County Sheriff's Department. Administration will follow policy upon discovery of prohibited substances or materials.

SCHOOL SECURITY

For the safety and protection of the Rock Hill Middle School students and staff, our schools and buses are equipped with video surveillance. Such surveillance may be used by the Administration and law enforcement in the investigations of violations of the Student Code of Conduct, illegal activity, or for other purposes necessary for building operations and security. Due to student privacy policy, we do not release video surveillance to parents. Furthermore to ensure the safety of our students, we have also established partnerships with the Lawrence County Sheriff's Department, the Lawrence County Juvenile Court System, and the Lawrence County Child and Protective Services.

In addition to school safety, the Rock Hill Local School District Superintendent has authorized trained staff members the ability to carry firearms. In order to ensure the safety of our school, any attempt to harm children or staff will be met with whatever force is necessary. This policy is in place to safeguard our students and staff in accordance with Ohio Revised Code 2923.122(D) (1) (A).

FIRE DRILLS

The Rock Hill Middle School conducts routine fire drills each month during the school year, as required by State Law. This building evacuation procedure is a tool to prepare staff and students in case a fire should arise in the future. Teachers are required to have fire drill literature and evacuation routes posted in their classrooms. In the event of hearing a fire alarm, whether real or simulated, students are required to follow the instructions of the staff and exit the rooms in a quiet orderly manner, following the next room in front of them to the exit while adhering to evacuation protocol. Once outside, students will remain in a safe zone until given further instructions.

TORNADO DRILLS

The Rock Hill Middle School conducts routine tornado drills during tornado season, as required by State Law. This procedure is a tool to prepare staff and students in case there is an event of an actual tornado. Teachers are required to have tornado safety protocol and routes posted in their classrooms. In the event of hearing a tornado alarm, whether real or simulated, students are required to follow the instructions of the staff and exit the room in a quiet orderly manner, following the class in front of them. Students will follow the established route to the first floor and assume the proper safety position against the wall. Students must avoid crouching in front of windows, glass, movable structures, objects that may fall, or doors. Staff will guide students to proper safety areas. Students will remain in the safety position until directed otherwise.

LOCKDOWN PROCEDURE

The Rock Hill Middle School partners with law enforcement in conducting routine lockdown drills. This procedure allows staff and students to practice proper lockdown protocol in case there is an actual emergency in the future. Students will follow directives of staff and law enforcement when lockdown is activated and shall remain in lockdown until otherwise directed.

ADMINISTRATION OF MEDICATION IN SCHOOLS

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. With the exception of diabetes care covered under Policy 5336, the administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or if the child is disabled and requires medication to benefit from his/her educational program.

For purposes of this policy, "medication" shall include all medicines including those prescribed by a licensed health professional authorized to prescribe drugs and any non-prescribed (over-the-counter) drugs, preparations, and/or remedies. "Treatment" refers both to the manner in which a medication is administered and to health-care procedures which require special training, such as catheterization.

Before any medication (i.e., a drug) or treatment may be administered to any student during school hours, the Board shall require a written statement from a licensed health professional authorized to prescribe drugs ("prescriber") accompanied by the written authorization of the parent. These documents shall be kept on file in the office of the School Nurse, and made available to the persons designated by this policy as authorized to administer medication or treatment. A copy of the parent's written request and authorization and the prescriber's written statement must be given, by the next school day following the District's receipt of the documents, to the person authorized to administer drugs to the student for whom the authorization and statement have been received. No student is allowed to provide or sell any type of over-the-counter medication to another student. Violations of this rule will be considered violations of Policy 5530 - Drug Prevention and of the Student Code of

Conduct/Discipline Code.

Only medication in its original container; labeled with the date, if a prescription; the student's name; and exact dosage will be administered. The Superintendent shall determine a location in each building where the medications to be administered under this policy shall be stored, which shall be a locked storage place, unless the medications require refrigeration in which case they shall be stored in a refrigerator in a place not commonly used by students, and unless the medication to be administered is diabetes medication, which must be kept in an easily accessible location pursuant to Policy 5336.

Parents may administer medication or treatment, with the exception of diabetes care covered under Policy 5336 but only in the presence of a designated school employee.

Additionally, students may administer medication or treatment to themselves, if authorized in writing by their parents and a licensed health professional authorized to prescribe drugs but only in the presence of a designated school employee with the exception of students authorized to attend to their diabetes care and management pursuant to Policy 5336.

However, students shall be permitted to carry and use, as necessary, an asthma inhaler, provided the student has prior written permission from his/her parent and physician, Authorization for the Possession and Use of Asthma Inhalers/Other Emergency Medication(s), to the principal and any school nurse assigned to the building.

Additionally, students shall be permitted to carry and use, as necessary, an epinephrine autoinjector to treat anaphylaxis, provided the student has prior written approval from the prescriber of the medication and his/her parent/guardian, if the student is a minor, and has submitted written approval (Authorization) for the Possession and Use of Epinephrine Autoinjector (epi-pen)) to the principal and any school nurse assigned to the building. The parent/guardian or the student shall provide a back-up dose of the medication to the principal or school nurse. This permission shall extend to any activity, event, or program sponsored by the school or in which the school participates. In the event epinephrine is administered by the student or a school employee at school or at any of the covered events, a school employee shall immediately request assistance from an emergency medical service provider (911). Students with diabetes authorized to attend to their diabetes care and management may do so in accordance with Policy 5336.

Students shall be permitted to possess and self-administer over-the counter topical sunscreen products while on school property or at a school-sponsored event.

With the exception of diabetes care covered under Policy 5336, only employees of the Board who are licensed health professionals or who have completed a drug administration training program conducted by a licensed health professional and are designated by the Board may administer prescription drugs to students in school.

With the exception of diabetes care covered under Policy 5336, provided they have completed the requisite training, the following staff members are authorized to administer medication and treatment to students:

- A. principal
- B. teacher

- C. school nurse
- D. building secretary
- E. aide
- F. others as designated by student's IEP and/or 504 plan

No employee will be required to administer a drug to a student if the employee objects, on the basis of religious convictions, to administering the drug.

With the exception of diabetes care covered under Policy 5336, the Board shall permit the administration by a licensed nurse or other authorized staff member of any medication requiring intravenous or intramuscular injection or the insertion of a device into the body when both the medication and the procedure are prescribed by a licensed health professional authorized to prescribe drugs and the nurse/staff member has completed any and all necessary training.

Students who may require administration of an emergency medication may have such medication in their possession upon written authorization of their parent(s) and Health Care Provider or, such medication, upon being identified as aforementioned, may be stored in the Nurses Office and administered in accord with this policy and Policy 5336.

All dental disease prevention programs, sponsored by the Ohio Department of Health and administered by school employees, parents, volunteers, employees of local health districts, or employees of the Ohio Department of Health, which utilize prescription drugs for the prevention of dental disease and which are conducted in accordance with the rules and regulations of the Ohio Department of Health are exempt from all requirements of this policy.

The Superintendent shall prepare administrative guidelines, as needed, to address the proper implementation of this policy.

TOBACCO

The use or possession of tobacco in any form or use or possession of tobacco paraphernalia in any form is not permitted on school grounds, on the buses, or at any school related activities. Any student found using or possessing said items can have that item confiscated and destroyed juxtaposed with disciplinary action not limited to the following consequences:

1. 1st Offense - 2 day placement at Alternative School.
2. 2nd Offense - 5 day placement at Alternative School and child may be required to attend a tobacco awareness program.
3. 3rd Offense - 10 day placement at Alternative School and referral to Prosecutor's Office, Tobacco Awareness Program recommended to the court, along with a recommendation of a 100 dollar fine. Expulsion can be recommended.

Due to the uncertainty of substances in paraphernalia such as, but not limited to, e-cigs, vape pens, Juuls or any other vaping devices, the Administration reserves the right to file charges if such items are confiscated from a student. The school must ensure the safety of its students; therefore, the court system and law enforcement can be utilized in such matters involving said paraphernalia. In addition,

students can receive up to 10 days of suspension for this violation. The Administration also reserves the right to recommend expulsion if deemed necessary.

Please note that the dispensing or selling of any aforementioned item on school property, during any school related activities, while on buses, or at any sanctioned school function can result in stiffer disciplinary action.

LIGHTING OR POSSESSING INCENDIARY DEVICES

Unauthorized possession or the igniting of matches, lighters and other devices that produce flames can result in, but may not be limited to, discipline such as Detention, Suspension, Alternative School, Authorities Summoned, Court Referral, and or Expulsion. Misconduct of this type will be examined on a case-by-case basis in regard to, but not limited to the student's intent, past discipline, act committed, etc.

POLICIES REGARDING THE SALE OR USE OF INTOXICANTS BY STUDENTS

No student while on school property or while attending a school function shall have in his or her possession any drug of abuse, alcoholic beverage, drug paraphernalia, or lookalike. No student while on school property or while attending a school function shall be found to be under the influence of any drug or alcoholic beverage. No student while on school property or while attending a school function shall traffic in any drug of abuse. Violation of this policy can lead, but not be limited to up to 10 days of suspension, authorities summoned, expulsion, and rehabilitation and or counseling. Rehabilitation and counseling costs will be incurred by the guardian.

DEFINITIONS:

- A. Student-any person enrolled in any Rock Hill public school.
- B. Drug of Abuse-any narcotic, barbiturate, amphetamine, hallucinogen, intoxicant, inhalant, or any alcoholic beverage.
- C. Sale-includes barter, exchange, gift, or offer thereof and each such transaction made by any person.
- D. Dispense-means sell, distribute, leave with, give away, dispose of, or deliver.
- E. Paraphernalia-A student shall not possess, use, handle, give, store, acquire, conceal, offer to sell, sell, deliver, transmit, buy or make any instrument used for drug abuse, or paraphernalia (includes, but not limited to hypodermic needles, syringes, pipes, vaping devices, lookalikes and etc.) Students may be suspended for this offense.
- F. Counterfeit Controlled Substances or "Lookalikes" - Any unmarked or unlabeled substance that is represented to be a controlled substance or any device represented to be drug paraphernalia.

BOARD ADOPTED PROCEDURES FOR THE

VIOLATION OF DRUG & ALCOHOL ABUSE

Any student on school property or at school function possessing drug paraphernalia, or using any drug or alcoholic beverage, and or possessing a lookalike can be suspended up to 10 days. The Administration reserves the right to utilize law enforcement and juvenile court in such cases. Moreover, expulsion can be recommended. Further violations of this type can result in stiffer disciplinary actions.

Any student selling or dispensing drugs and/or alcohol can be suspended up to 10 days for the first offense. The Administration reserves the right to utilize law enforcement and juvenile court. Moreover, expulsion can be recommended. Further violations of this type can result in stiffer disciplinary actions.

All penalties herein imposed shall be in addition to any penalties which may be imposed by courts of competent jurisdiction. In each situation, rehabilitation can be requested and may offer its services and facilities in cooperation with other community agencies for a rehabilitation program for the pupil involved and may require his or her participation in such a program as a condition for school attendance.

Due to the uncertainty of substances in paraphernalia such as, but not limited to, pipes, e-cigs, vape pens, Juuls or any other vaping devices, or devices used to administer drugs, the Administration reserves the right to file charges if such items are confiscated from a student. The Administration must ensure the safety of its students; therefore, the court system and law enforcement can be utilized in such matters involving said paraphernalia. In addition, students can receive up to 10 days of suspension for this violation. The Administration also reserves the right to recommend expulsion if deemed necessary.

The local sheriff's department will provide a certified drug dog to search school facilities throughout the school year. Student lockers, vehicles, and possessions can be searched by school and law enforcement officials. When a student is given due process and refuses to cooperate with school and legal officials, this action may result in the student being suspended for insubordination.

BUS TRANSPORTATION ETIQUETTE

The bus driver has complete authority regarding the bus conduct of the students. Behavior on a school bus should be the same behavior as in a classroom. Students are held to a high standard in regard to how they should conduct themselves while using the school's transportation system. The safety and welfare of others must be considered while students use the transportation services provided by the Rock Hill Local School District. The Rock Hill Middle School Administration believes every student deserves a safe, supportive, and orderly bus ride to and from school. A child is considered to be under the auspices of the school while at the school bus stop, during the transport to and from school, and before he or she exits the bus, reaching the designated point of safety at home. The following is a guideline for proper bus etiquette for students waiting at the bus stop, boarding the bus, riding the bus, and exiting the vehicle.

Etiquette at the Bus Stop:

- Arrive at the bus stop designated place of safety early before bus pickup.
- Wait in a quiet and orderly manner.

- Be respectful of traffic.
- Respect private property.

Etiquette When The Bus Arrives:

- Remain at the designated place of safety stop until the bus comes to a complete halt.
- Check traffic from all directions; then check again.
- Walk from the waiting area to the entrance of the bus making certain all traffic in all directions has stopped.
- Board bus promptly.
- Make sure you can see the bus driver’s eyes when in the vicinity of the school bus.
- Cross in front of the bus only when the driver signals it is safe.
- Proceed directly to an available or assigned seat, upon entering the bus.

Etiquette On The Bus:

- Respect all passengers and personnel.
- Keep the bus neat and clean.
- No eating or drinking on the bus.
- Talk quietly and politely while keeping hands and feet to oneself.
- Sit in assigned seat, if one has been assigned to you by the driver or transportation department. Do not interfere with the vision of the driver.
- Stay in seat, keep aisles and exits clear, and remain seated facing forward.
- Limit carry-ons to those that can be held in my lap. No hazardous materials or animals are permitted on the bus, except for personal service animals prescribed by a Dr.
- Do not extend head, arms, or objects out of bus windows.
- Abide by the district’s Acceptable Use Policy or Bus Electronics Policy.
- School rules and expectations apply while on the school bus.
- Avoid unnecessary conversations with bus personnel, as this could distract the driver.
- Do not damage the bus. Report any damage seen to bus personnel.

Etiquette While Exiting the Bus:

- Remain seated until the bus comes to a complete stop and the driver dismisses the student(s).
- Exit the bus at the bus stop area in an orderly manner and at assigned stop.
- Make certain that all traffic in all directions has stopped before exiting the bus.
- Exit when it is safe.
- Cross the street promptly after checking that all traffic in all directions has stopped.
- Cross in front of the bus only after the driver signals it is safe and report to the designated place of safety.

* A child and guardian must promptly submit bus emergency medical information to the driver when a child is assigned to a bus.

SCHOOL BUS MISCONDUCT

Violation of School Bus rules can result in, but may not be limited to, the following consequences:

1. First Offense-Warning, Possible Bus Removal, or Detention Hall, which depends on the circumstance.
2. Second Offense-3 Day Bus Suspension.

3. Third Offense-5 Day Bus Suspension.
4. Fourth Offense-10 Day Bus Suspension.
5. Fifth Offense- Student removal from transportation system for the remainder of the school year.

*A combination of bus removal and Alternative School may be utilized in juxtaposition for the same bus offense, if the unwanted behavior warrants Alternative School as a punishment (Example: Fighting, possessing or using tobacco, menacing behavior, etc. while riding Rock Hill transportation). This will be determined through a case-by-case basis. If a child is Suspended from a bus, the Suspension applies to all Rock Hill transportation. If a child rides another bus to or from school while under suspension, he or she is in violation of the Bus Policy. The Administration will examine, through a case-by-case basis circumstances in which field trips occur during the time a child is under bus suspension or if a child is on an extracurricular team traveling to an away game. The bus discipline ladder is a **general** guideline for bus misconduct.

ELECTRONICS ON SCHOOL BUSES

1. Students who allow their electronic devices, video recorders including, but not limited to, cell phones, MP3 players, I-Pods, hand-held game systems, etc. to become a distraction/disruption to the driver will be directed to put item(s) away until they exit the bus. Failure to do so will result in disciplinary action. Students must have the sound "off" or use headphones that do not distract the driver; In addition, bright screens will also be viewed as a distraction to the driver. If a student cannot hear the driver because of the volume of the device, and the driver has to repeat directions, this will be viewed as a distraction to the driver. Actions that are a disruption to the driver will result in progressive discipline.
2. The use of, items such as but not limited to, cell phones, video recorders, cameras, I-Pods, or the use of headphones while going to and from the designated place of safety with regard to the school bus is prohibited.

Progressive discipline is defined as discipline imposed, but not limited to, a student's placement on the bus discipline ladder. If a driver brings a student to the office due to violating this policy, it can be treated as, but not limited to, a bus infraction. Ie-Cyber bullying, etc. while on the bus can result in stiffer consequences than just progressive discipline. The Administration reserves the right to juxtapose bus discipline with other forms of punishment, depending on the situation at hand.

BUS NOTES

If a student plans to ride a bus that is not his or her assigned bus, the child's guardian must submit a written note detailing which bus the child will ride that day, the date, and location. Due to safety concerns, bus notes cannot be called in over the phone. The child will submit the written bus note to his or her homeroom teacher. It will then be sent to the office to be processed by the secretary. Processed bus notes will be dispersed during a student's lunch period. Students are **prohibited** to give a handwritten bus note to the driver. It must be processed by the office so that the student can be given an official pass from the office. Discipline can be imposed if forgery or late submissions occur with bus notes.

SCHOOL TELEPHONES

No student is permitted to be out of class to use the telephone. If a call must be made during class time, then it is up to the student to obtain permission from the classroom teacher to use a classroom telephone, which should only be during emergency situations. Students may not use office telephones unless authorized by staff.

ELECTRONIC DEVICES/CELLPHONE POLICY

The Rock Hill Local School District supplies most electronic equipment necessary at school. In order to promote an atmosphere conducive for learning, students are **NOT** allowed to operate, including but not limited to, the following electronic devices on school property during school hours unless verification has been authorized by the school: radios, tape players, cellphones, Smart Watches, beepers, cameras, computers, C.D. players, iPods, MP3 players, TV's, laser lights, handheld games, or any electronic device or electronic signaling device which the Administration does not approve. Any such device seen operated by the student during school hours can result in the item being confiscated with the possibility of additional discipline being assigned. However, if a teacher receives prior consent from the Administration to utilize **specific** electronic devices for educational purposes within his or her classroom, students may be granted access to technologies under the supervision of the instructor and must have these items verified in a timely manner before class. It is the supervising instructor's obligation to make sure these technologies are not being misused and are properly secured back to the child's locker after said activity has concluded. Students who fail to follow their supervising teacher's technology demands can be subject to confiscation of his or her technological device and can receive appropriate punishment. Students may not use electronic devices, including, but not limited to, cellphones and smart watches, after entering the building before homeroom and breakfast, nor should they use electronic devices, including, but not limited to, cellphones and smart watches, at lunch or before boarding afternoon buses.

Cellphones and Smart Watches, or all other **Electronic Signaling Devices/Personal Communication Devices**, must be kept in the locker of the owner of the device in the "off" position. For purposes of this policy, "personal communication device" (PCD) includes computers, tablets (e.g., iPad-like devices), electronic readers ("e-readers"; e.g., Kindle-like devices), cell phones, smartphones (e.g., iPhones, Android devices, Windows Mobile devices, etc.), and/or other web-enabled devices of any type. Students may not use such devices on school property during the school day, unless otherwise approved by staff. If cell phones, Smart Watches, or any electronic signaling devices or PCD are out of the locker during the school day, or turned on, they can be confiscated and taken to an Administrator. **Use of cellphones, Smart Watches, and any electronic signaling devices is limited to before and after school hours, during emergency situations that have been approved by the Administration, or through preapproved classroom lessons in which the teacher supervises. The supervising teaching must verify that the child has placed the device back in his or her locker in the off position after the lesson, etc.**

Personal communication devices, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and Principal are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students are expressly prohibited from using covert means to listen-in or make a recording (audio or video) of any meeting or activity at school. This includes placing recording devices, or other devices with one - or two-way audio communication technology (i.e., technology that allows a person off-site to listen to live conversations and sounds taking place in the location where the device is located), within a student's book bag or on the student's person without express written consent of the Superintendent. Any requests to place a recording device or other device with one- or two-way audio communication technology within a student's book bag or on a student's person shall be submitted, in writing, to the Principal. The District representative shall notify the parent(s), in writing, whether such request is denied or granted within five (5) days.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property or school sanctioned event.

Violation of the Cellphone/Electronic Device Policy can result in, but may not be limited to, the following discipline:

1st Offense- Student or guardian may pick up the device at the end of the school day. Student can receive additional consequences.

2nd Offense- Parent can pick up the device, and the student may receive Lunch Detention

3rd Offense- Parent can pick up the device, and the student may receive Morning Detention

4th Offense- Parent can pick up the device, and the student may receive After-School Detention

5th Offense- Parent can pick up the device, and the student may receive Saturday Detention

6th Offense and beyond- Parent can pick up the device, and the student may receive Alternative School and/or other disciplinary action deemed appropriate by the Administration.

The above discipline ladder will be in effect for any combination of electronic devices in which a student may be in violation. For example, if a student is reported one day for a cell phone and the next day for an ipod, then he or she is on step two of the ladder. Moreover, a parent can be asked to pick up his or her child's electronic device on the first offense, if the Administration deems it appropriate.

The Rock Hill Administration reserves the right to take a more aggressive course of action in terms of technology violations, depending on the violation at hand, or if the Zero Tolerance Policy has been violated by the student. **The discipline ladder for technology is simply a general guideline.**

Any use of electronic technology by a student to gain an unfair academic advantage will be viewed as cheating. Students may not receive credit on that assignment and the device may be turned over to the Administration. Further penalties can apply.

Staff members or Administrators **WILL NOT** be held responsible or liable for any lost or damaged electronic devices that are confiscated or any student's electronic devices that are lost or stolen at school. Staff members who reasonably believe students have violated the Cell Phone/Electronic Device Policy will have the authority to confiscate cell phones or other forms of technology which is in violation.

CHROMEBOOK POLICY

Students at Rock Hill Middle School can be issued Chromebooks for use in school and at home. Students and their parents/guardians are reminded that use of technology is a privilege and not a right and that everything done on any device, network, or electronic communication device may be monitored by the school authorities. Inappropriate use of the technology can result in limited or banned computer use, disciplinary consequences, removal from courses, receiving a failing grade, and/or legal action. Students and their parents/guardians are responsible for reviewing the Chromebook Agreement.

Rock Hill Middle School retains the sole right of possession of the Chromebook. The Chromebooks are loaned to the students for educational purposes for the academic year. Moreover, RHMS administrative staff and faculty retain the right to collect and/or inspect Chromebooks at any time, including via electronic remote access and to alter, add, delete installed software or hardware.

Chromebooks are intended for use during school each day. In addition to teacher expectations for Chromebook use, school messages, announcements, calendars, and schedules may be accessed using the Chromebook. Students are responsible for bringing their Chromebook to all classes unless instructed otherwise.

A. Chromebooks Left at Home

If a student leaves their Chromebook at home, they will have the opportunity to use a replacement Chromebook from the office, if one is available. Students may stop by the library before school to check out a Chromebook to use for the day and return the Chromebook to the library at the end of the same day. Replacement Chromebooks are not available for overnight checkout.

- i. If students leave their Chromebook at home, they are responsible for getting the course work completed as if they had their Chromebook present.
- ii. If a student repeatedly (two or more times as determined by any staff member) leaves their Chromebook at home, they may be required to “check out” their Chromebook for a period of 5 school days. “Checking out” identifies that the student will only be able to utilize the Chromebook during school hours. The Chromebook will be checked out in the morning from the office and returned at the end of the school day to the office.
- iii. After the first “check out” period, the Chromebook will be returned for student use at home. If this incident occurs again, the student may be referred to the for disciplinary action such as, but not limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion and/or Court Referral or Referral to Authorities.
- iv. If a student leaves their Chromebook at home for two consecutive days, they will be required to bring in the device and have a mandatory inspection of said device and the student may be referred to the Assistant Principal for disciplinary action such as, but not limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion and/or Court Referral or Referral to Authorities.

B. Chromebook Undergoing Repair

- i. A replacement Chromebook may be used by students when they leave their Chromebook for repair. Please note that there may be a delay in getting a Chromebook should the school not have enough to distribute.
- ii. Replacement Chromebooks must remain at the school.
- iii. Replacement Chromebooks will only be issued for use in school until all cost of replacement has been paid.

C. Charging your Chromebook's Battery

- i. Chromebooks must be brought to school each day in a fully charged condition.
- ii. Repeat violations (Minimum of two days, not consecutively) of this policy will result in a referral to school administration for disciplinary action such as, but not limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion and/or Court Referral or Referral to Authorities.
- iii. In cases where the use of the Chromebook has caused batteries to become discharged, students will be allowed to connect their Chromebooks to a power outlet in class.
- iv. AC Adapter and cords will not be loaned to students for use during school or outside of school hours.

D. Photo Library, Screensavers, Background Photos

- i. Inappropriate media should not be on the device and may not be used as a screensaver or background photo.
- ii. Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, and gang-related symbols or pictures will result in disciplinary actions and may also result in a loss of Chromebook privileges.
- iii. Photos/Videos require a large amount of storage space on the devices. Only photos that are for an educational purpose should be saved to the device. All other photo/videos should not be taken or stored.

E. Sound, Music, Games, or Programs

- i. Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- ii. Data Storage on the Chromebook is limited and should be managed by the students so that the full educational potential of the Chromebook is available. Any instance of downloading apps that have not been approved by the district is carefully monitored.
- iii. Students may be directed by school personnel to remove apps, music, videos, etc. if the storage of instructional materials is compromised.
- iv. Only Music/Sound files that are obtained legally for educational purposes are allowed.
- v. Headphones may be used at the discretion of the teacher. Headphones are not provided by RHMS.

F. Actions Requiring Disciplinary Actions

As mentioned throughout this document, misuse of Chromebooks has the potential to earn disciplinary consequences such as, but not limited to, Detention, Suspension, Emergency Removal, Alternative School, Expulsion and/or Court Referral or Referral to Authorities. Examples of conduct warranting disciplinary action include, but are not limited to the following:

- Downloading inappropriate apps and media.
- Leaving Chromebook unattended.
- Deleting school installed settings from a Chromebook.
- Lack of adequate care for Chromebook and peripherals.
- Resetting Chromebook to factory defaults.
- Placing the Chromebook in developer mode.
- Adjusting setting on someone else's Chromebook.
- Adding a credit/debit card to a Google Account (Google Wallet) to purchase music/videos/unapproved apps.
- Logging in under personal Google Account to download purchased apps for yourself or another student(s).

- Leaving Chromebook at home. Lack of preparation for classes.
- Loaning of student device to other students inside and outside of school.
- Multiple damage instances cause by lack of care for the Chromebook and other peripheral devices.

G. Digital Citizenship

School issued Chromebooks should be used for educational purposes and students are to adhere to the Acceptable Use Policy and all of its corresponding administrative procedures at all times. While working in a digital and collaborative environment, students should always conduct themselves as good digital citizens by adhering to the following:

- Respect Yourself. I will show respect for myself through my actions. I will select online names that are appropriate. I will use caution with the information, images and other media that I post online. I will carefully consider what personal information about my life, experiences, or relationships I post. I will not be obscene. I will act with integrity.
- Protect Yourself. I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule of my activities. I will report any attacks or inappropriate behavior directed at me while online. I will protect passwords, accounts, and resources.
- Respect Others. I will show respect to others. I will not use electronic mediums to antagonize, bully, harass, or stalk people. I will show respect for other people in my choice of websites. I will not visit sites that are degrading to others, pornographic, racist, or inappropriate. I will not enter other people's private spaces or areas.
- Protect Others. I will protect others by reporting abuse and not forwarding inappropriate materials or communications. I will avoid unacceptable materials and conversations.
- Respect Intellectual Property. I will suitably cite all use of websites, books, media, etc. I will acknowledge all primary sources. I will validate the information. I will use and abide by the fair use rules.
- Protect Intellectual Property. I will request to use the software and media others produce. I will purchase, license, and register all software or use available free and open source alternatives rather than pirating software. I will purchase my music and media and refrain from distributing these in a manner that violates their licenses.

GENERAL CLASSROOM RULES

1. Upon entering class, go directly to your seat, sit down, and be ready to work when the tardy bell rings.
2. Bring necessary supplies to class: books, paper, pencils, pens, (or as directed by the teacher).
3. Students can be assigned, but not be limited to, Detention for not bringing homework, materials, and/or supplies to class. Students must not be unprepared for class.
4. Keep hands, feet and all belongings to yourself.
5. Always maintain socially acceptable behavior.
6. Always listen and follow directions.
7. Treat others the way you want to be treated.
8. Make an honest effort during all academic endeavors.

* Each teacher may draft his or her own rules and expectations in addition to the above rules*

STUDENT FEES AND FINES

Students will be provided necessary textbooks for courses of instruction without cost. A classroom supplies list will be posted on www.rockhill.org by grade level. Charges may also be imposed for loss, damage, or destruction of school apparatus, equipment, musical instruments, library materials, textbooks and for damage to school buildings or property. Students using school property and equipment can be fined for excessive wear and abuse of the property and equipment. Failure to pay fees can result in additional consequences such as, but not limited to, the withholding of a child's report card. Fees may be waived or reduced in situations where there is financial hardship.

PROMOTION POLICY

To be promoted to the next grade, a student must attain a 65 average in the academic core subjects which consist of: Language Arts, Math, Science, and Social Studies. He or she must also be in compliance with the attendance policy.

SCHEDULING POLICY

Rock Hill Middle School students must complete the mandatory core classes for the State of Ohio and will be offered a selection of electives which may be taken in conjunction with the core curriculum. There is no guarantee that a child will receive all of the electives he or she has selected, due to class sizes, conflicting classes, prerequisites, and or intervention planning. Placement in study skills courses can be determined by the student's standardized test scores and/or his or her reading and math grades. Students may also choose this as an elective. The Administration reserves the final judgment in terms of student placement and scheduling. It is the goal of the school to enhance the skills of your child in order to better prepare them for the future.

PROGRESS REPORTS/REPORT CARDS

A vital part of Rock Hill Middle School is our home and school communication concerning each student's progress in school. Each nine weeks grading period parents are updated on progress through the access of Progress Book, report cards, progress reports, and conferences. At the end of five weeks of each grading period, parents will be notified via progress reports as to their children's quarterly academic performance. Parents may contact the school in order to access their children's accounts on Progress Book. Report cards are issued after the conclusion of each grading period. Please note that the school does not mail report cards after the fourth grading period.

GRADING SCALE

RHMS Grading Scale: A = 94-100 B= 86-93 C= 75-85 D= 65-74 F= Below 65

HOMEWORK

The Rock Hill Board of Education believes that homework serves many useful purposes. Primarily, it provides the students with the opportunity to extend, practice, or enrich concepts they have learned in school. Also, homework provides the student the vehicle to carry out independent study activities.

More and more homework will be demanded of a student as he or she advances through school. A pattern of home study should gradually be developed as the child advances through school; otherwise, he or she may encounter frustration with his or her academics.

Desirable homework habits must be developed at school and home. The school's and home's task is to provide a suitable environment for study and train the student in good work habits. Criteria that should govern the use of homework as a teaching tool are:

1. Homework should have relationship to what is being taught in school.
2. Students should be fully aware of the assignment and intent.
3. Homework assignments must be given according to need.
4. Homework does not take the place of the school program. New and difficult concepts should be taught in school.

If a child fails to complete assigned work, he or she can receive disciplinary action or remain in detention until said assignment is complete.

PROGRESS BOOK

A parent may view his or her child's grades online by using Progress Book. Teachers are required to enter their students' grade information in this system and keep the system updated in a timely manner. Parents who wish to monitor their children's grades online must retrieve a Progress Book username and password from the office.

STANDARDIZED TESTING

The Rock Hill Middle School will utilize statewide standardized testing in grades six, seven, and eight. Children taking these assessments are required to work diligently, as diagnostic results of these assessments will determine the overall performance of each student and the school district. Students in grades six and seven will take English language arts and math assessments. Students in grade eight will take English language arts, math, and science assessments. We ask that students get plenty of rest the night before each assessment, eat a well-balanced breakfast each morning, and be present for school in a timely manner. If a student must be absent due to specific circumstances, the guardian and student must contact the school and test coordinator in order to reschedule his or her exam.

PEP RALLIES

Rock Hill Middle School believes in school spirit and takes great pride in uplifting the Redmen, school, and Rock Hill Community. During specific weeks throughout the school year, pep rallies may be granted. During any pep rally, all students and all staff members will assemble in the gymnasium in order to show support of our extracurricular programs. Students are asked to be respectful of the event, encouraged to take pride in the school through participation, and encouraged to have a great time. School pride is part of the foundation of a successful school district.

LOST AND FOUND ITEMS

The lost and found area is designated by the building principal. Students who have lost items should check lost and found to retrieve their items if they can give a proper description. Unclaimed items can be donated to charity at the close of the school year. The school is not responsible for lost or stolen items.

THE POWER OF ICU

Working in conjunction with other buildings in our district, Rock Hill Middle School has implemented a program called the Power of ICU. Just as an intensive care unit in a hospital is used to treat a patient with a profound health crisis, the same theory can be exercised for students whose academic engagement and responsibility are in a state of emergency. It is crucial that stakeholders work together so as to provide the best education possible for children. The implementation of ICU is another way the school can involve stakeholders in the process. Below is a snapshot of how the program works.

A. The Ultimate ICU List

The ICU Database is web-based so teachers can create, monitor, and manage missing assignments online anytime.

B. Stakeholder Notifications

When a teacher puts a student's missing assignment on the ICU list, the student's guardians are automatically texted and emailed a notification of the missing assignment.

C. Focused Intervention

Students can be grouped together and viewed in "filters" so everyone can become involved in reviving student engagement and responsibility.

Completion + Quality Assignments + Healthy Grading = Student Success!

POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS

Rock Hill Middle School has implemented a system called Positive Behavior Intervention and Supports or PBIS. This is an approach for teaching appropriate behavior and developing a school's social culture. Each PBIS program is implemented differently by schools throughout the United States. Good PBIS programs are aligned to a school's individual needs and values. With PBIS, the focus is on positive-reinforcement and increasing (scaffolding) levels of rewards and consequences for students. The school will strive to set clear social expectations, acknowledge and reinforce positive behavior, have consistent consequences for problem behaviors, and collect and review behavior data to drive decision-making. Our philosophy will focus on the acronym PRIDE:

Positive Attitude

- Practice good manners
- Show kindness to everyone

- Be open to learning new things
- Believe in yourself

Respect

- Stay engaged in class activities
- Respect others' beliefs, opinions, and property
- Speak in a positive tone to classmates

Integrity

- Complete assignments independently
- Report concerns/issues to staff
- Be responsible for your work

Discipline

- Follow all classroom rules
- Turn work in on time
- Respond appropriately to constructive criticism

Effort

- Complete all assignments
- Clean up after yourself
- Be determined to improve each day
- Come prepared to class each day

TALENTED AND GIFTED PROGRAM

The Rock Hill Local School District identifies gifted students through a state-approved process of screening and testing in the elementary school. Gifted assessments continue throughout the eighth grade through parent and teacher referrals. Students who perform significantly above average in core academic subject areas may be referred for assessment by contacting a building level Administrator or the Gifted / Acceleration Dept. Contact information is listed on the "Acceleration" tab on the district's website. When gifted students reach the middle school level, they are served in advanced language arts classes in grades six and seven; eighth grade gifted students are served in an academic competition / enrichment class including Model United Nations and Quiz Bowl. The Gifted Intervention Specialist offers advanced language arts classes that incorporate the same Common Core standards as required by the state through advanced levels of reading and writing material. For additional questions, you can contact the TAG Coordinator.

NATIONAL JUNIOR HONOR SOCIETY

Rock Hill Middle School offers students the opportunity to earn placement in the National Junior Honor Society. The NJHS promotes scholarship, service, leadership, character, and citizenship. Based on the Chapter's Bylaws, membership is determined by a student achieving a 92.5 grade point average of their sixth grade year and the first semester of seventh grade. This average is calculated based on a student's core classes. Students who earn the privilege of becoming a member are inducted during the spring of their seventh grade year. The Administration and the NJHS Advisor can exercise the Chapter Bylaws or disciplinary action if any NJHS member or inductee fails to meet or uphold the Chapter's standards. For further details, you can contact the NJHS Advisor.

REDMEN SCHOLAR PROGRAM

Redmen Scholars are recognized each year in grades six through eight. These students are the “best of the best” based on five targeted areas of success. At the end of each school year, Scholars will receive a recognition pin. Pins can be accumulated for students to wear on their sashes at high school graduation.

Each student in grades six through eight will be evaluated yearly for recognition as a Redmen Scholar. The stringent process is based on a point system in five critical areas:

- Attendance
- State Testing Scores (English Language Arts & Mathematics)
- Grades
- Citizenship
- Extra-curricular Activities (Athletics, NJHS, Band, Choir, Quiz Bowl, 4H, Scouts, other approved activity)

8th Grade: 25 points possible, 18 points for Redmen Scholar

7th Grade: 24 points possible, 17 points for Redmen Scholar

6th Grade: 23 points possible, 16 points for Redmen Scholar

OR

Any student scoring Advanced in each content area of state testing will receive the Redmen Scholar award.

Attendance Points		State Testing Points		GPA Points		Citizenship Points		Extracurricular Points	
99%-100%	5	Advanced	4	4.0	4	0 Behavior Incidents	5	8 th Grade	3 point max
98% or better	4	Accelerated	3	3.8-3.99	3	1-2 Behavior Incidents	3	7 th Grade	2 point max
97% or better	3	Proficient	2	3.6-3.79	2	3-4 Behavior Incidents	1	6 th Grade	1 point max
95% or better	2			3.4-3.59	1	Each Suspension	Minus 5		
93% or better	1								

STEM PROJECT LEAD THE WAY

7th and 8th grade Gateway To Technology (GTT)

During this transitional time, Science, Technology, Engineering, and Mathematics Project lead the Way (STEM PLTW) Gateway's 10 units empower students to lead their own discovery. The hands-on program boosts classroom engagement and excitement, drives collaboration, and inspires "aha moments" and deep comprehension. As students engage in STEM PLTW's activities in computer science, engineering, and biomedical science, they see a range of paths and possibilities they can look forward to in high school and beyond.

Engineering

From launching space explorations to delivering safe, clean water to communities, engineers find solutions to pressing problems and turn their ideas into reality. STEM PLTW Engineering empowers students to step into the role of an engineer, adopt a problem-solving mindset, and make the leap from dreamers to doers. The program's courses engage students in compelling, real-world challenges that help them become better collaborators and thinkers. Students take from the courses in-demand knowledge and skills they will use in high school and for the rest of their lives, on any career path they take.

Biomed

STEM PLTW Biomedical Science students are taking on these same real-world challenges – and they're doing it before they even graduate from high school. Working with the same tools used by professionals in hospitals and labs, students engage in compelling, hands-on activities and work together to find solutions to problems. Students take from the courses in-demand knowledge and skills they will use in high school and for the rest of their lives, on any career path they take. For further details, you can contact Rock Hill Middle School.

Criteria for placement in these classes will be determined by highest GPA. The utilization of standardized test scores can apply in case multiple students tie for the last available seat.

CLASS ACCELERATION OPTIONS

Rock Hill Middle School believes in providing an academic environment in which children can learn at a variety of levels. As a result, our district adopted an acceleration policy in which students who meet the criteria can take classes beyond their numerical grade level, providing them with additional rigor that will enhance them academically. For further details, you can contact the Acceleration Coordinator.

HIGH SCHOOL ALGEBRA CREDIT

Rock Hill Middle School offers high school credit algebra for students who meet the academic criteria for testing and placement. For further details, please contact the Math Department and Acceleration Coordinator.

ROCK HILL MIDDLE SCHOOL CLASSES

6TH GRADE	7TH GRADE	8TH GRADE	ELECTIVES
Math	Math	Math	Physical Education 6-8
Language Art	Language Arts	Language Arts	ELA Intervention 6-8
Science	Science	Science	Computer Tech. 6-8
Social Studies	Social Studies	Social Studies	Computer Math 6-8
			Band 6-8
			Chorus 6/8
			STEM PLTW Engineering 7-8
			Bio Medical 7-8
			Careers 8
			Health 6-8

SCHOOL DANCES

Rock Hill Middle School dances may be scheduled periodically and must be supervised by a school sponsor. Middle school dances are for Rock Hill Middle School students (Grades 6-8). No other students will be granted admission. A student who violates school rules or causes a disruption during a school dance may be asked to call home to be picked up and can lose privileges to attend future dances, depending on the situation. A student dismissed from a dance will remain in a designated area until his or her ride arrives. Further school sanctions can also apply. Refunds may not be given to students who are dismissed from a dance due to behavior. Any student attending a school dance must be at school for at least one half day during the day of the dance, or have a sufficient excuse in order to participate. Students serving a suspension are ineligible to participate. This can also apply to those students whose suspensions carry through the weekend or throughout days school is not in session. Discipline and/or removal from the dance can occur if this rule is violated.

EIGHTH GRADE PARTY

Moreover, eighth grade students may be allowed an eighth-grade party near the end of the school year. Eighth graders must be in attendance at least one half day during the day of the party, unless a proper excuse is submitted. The eighth grade party is open to Rock Hill Middle School eighth grade students only. Students serving a suspension are ineligible to participate. This can also apply to those students whose suspensions carry through the weekend or throughout days school is not in session. Discipline and/or removal from the party can occur if this rule is violated.

AFTER SCHOOL REGULATIONS

Students can leave the building to board buses after the last bell dismissal, unless in conference with or under the supervision of a staff member who has a scheduled extracurricular activity. Any student who stays after school will not wander around the building. He or she must stay in the area where the activity is taking place. The teacher or coach sponsoring the activity will be responsible for individuals staying after school.

FIELD TRIPS

The Rock Hill Local School District recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. In order for your child to benefit from these activities, appropriate behavior from all students is necessary. Rock Hill Middle School reserves the right to prohibit any student from attending field trips due to undesired conduct. Grade levels planning field trips will develop general criteria of student participation of such activities. The Administration reserves the right to prohibit a student from attending future field trips based on the severity of that child's misbehavior. Students who remain at school during a field trip will be supervised by a staff member of that grade, giving said students an alternative assignment. Furthermore, those not attending the field trip will go to electives and lunch as scheduled.

PARENTAL SUPERVISION AT EVENTS

The Rock Hill Local School District sponsors many extracurricular events which families and community members are encouraged to attend. For reasons of safety, we strongly recommend a parent, or an adult designated by the parent, to accompany his or her middle school child, allowing said child to remain under his or her supervision for the duration of the event or activity. School rules for behavior and attendance apply whenever students are on school property or attend any school-sponsored activity or event. Students are required to be at school at least one half day if they plan to attend an extracurricular event, or they must have a sufficient excuse for their absence. Suspended students can be disqualified to attend extracurricular events scheduled on days when school is not in session. If a student fails to abide by this, he or she can be disciplined by the Administration.

ROCK HILL MIDDLE SCHOOL ACTIVITIES

Rock Hill Middle School is a member of the Ohio High School Athletic Association and shall adhere to all laws and policies set forth by its guidelines. For students to participate in an extracurricular activity, he or she must be in attendance for a half day, unless prior approval has been granted by the Administration, meet all Rock Hill Local School District guidelines and OHSAA guidelines. The following sports are available to Rock Hill Middle School 7th and 8th grade students:

Football	Co-ed Soccer	Boys' Basketball	Girls' Track
Volleyball	Cross-Country	Girls' Basketball	Boys' Track

The following school activities are available to Rock Hill Middle School students:

Band	National Junior Honor Society	Cheerleading
Chorus	Quiz Bowl Team	

ROCK HILL MIDDLE SCHOOL ATHLETIC PROGRAM

Rock Hill Middle School is a member of the Middle School Ohio Valley Conference and shall abide by all rules and regulations set forth by its constitution and the regulations set forth by the Ohio High School

Athletic Association. Student-Athlete misconduct on or off the field can result in discipline through the State, Coaching Staff and/or Administration.

Academic Standing and Eligibility

A. Minimum Grade Point Average: All students participating in OHSAA athletics must maintain at least a 1.5 grade point average in all applicable courses combined in which they are enrolled and receive credit. A student receiving below a 1.5 average in these combined courses will be considered academically ineligible for the next grading period.

B. Units of Credit: All students participating in OHSAA athletics must carry a minimum of 5 units of credit (or equivalent) and receive passing grades in these five credits in order to participate in extracurricular activities per OHSAA rule 4-4-1. Classes carrying a grade of Pass (P) or Fail (F) will count toward credit earned, not grade point average.

C. Physical Examination: Students must also pass a physical and submit the appropriate form to the athletic department.

D. Absence: In order to participate in an athletic event, the athlete must be present at school at least one half day during the day of the event, unless the absence is an excused absence. Rules for suspension can apply if a contest occurs on the weekend, or a day school is not in session.

E. Team Rules: Each Rock Hill Middle School head coach can establish team rules and regulations, along with other criteria.

For additional questions, you can contact the middle school athletic director.

PROHIBITION FROM EXTRA-CURRICULAR ACTIVITIES

Participation in extra-curricular activities, including interscholastic sports, is a privilege and not a right. Therefore, the Board of Education authorizes the Superintendent, Principals, and Assistant Principals to prohibit a student from participating in any particular or all extra-curricular activities of the District for offenses or violations of the Student Code of Conduct/Student Discipline Code for a period not to exceed the remainder of the school year in which the offense or violation of the Student Code of Conduct/Student Discipline Code took place.

In addition, student athletes are further subject to the Athletic Code of Conduct and may be prohibited from participating in all or part of any interscholastic sport for violations therein.

Students prohibited from participation in all or part of any extra-curricular activity are not entitled to further notice, hearing, or appeal rights.

ROCK HILL LOCAL SCHOOL DISTRICT ACCEPTABLE USE POLICY AND AGREEMENT

Internet access is now available to students and staff in the Rock Hill Local School District. The Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing Internet access to teachers and students is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

With access to computers and people all over the world comes the availability of material that may not be considered to be of educational value in the context of the school setting. Rock Hill Local School District along with South Central Ohio Computer Association (SCOCA) have taken precautions to restrict access to questionable materials. However, on a global network it is impossible to control all materials, and an industrious user may discover controversial information. Nevertheless, we believe that the valuable information and interaction accessible on the Internet far outweighs the possibility that users may access inappropriate material.

Internet access is coordinated through a complex association of government agencies as well as regional and state networks. In addition, the smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. In general, these guidelines address efficient, ethical, and legal utilization of the network resources. If a Rock Hill Local School District user violates any of these provisions, his or her access can be terminated and future access could possibly be denied.

I. Privileges – The use of the Internet is a privilege, not a right, and inappropriate use can result in a cancellation of those privileges. The Rock Hill Superintendent or his designee will act as the system administrator. The system administrator will deem what is inappropriate use and his/her decision is final. The administration, faculty, and staff at Rock Hill may also request the system administrator deny, revoke, or suspend specific user access.

II. Acceptable Use–The use of the Internet must be in support of education and research and consistent with the objectives set forth by Rock Hill Local School District. Transmission of any material in violation of any U.S. or state regulations is prohibited. This includes, but not limited to copyrighted material, threatening or obscene material or material protected by a trade secret.

III. Security–Security on any computer system is a high priority, especially when the system involves many users. If users feel that they can identify a security problem on the Internet, the system administrator, technology coordinator, or staff member must be contacted. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.

IV. Network Etiquette–Students and staff are expected to abide by the general accepted rules of network etiquette. These include (but are not limited to) the following:

- a) Be polite, use appropriate language, and at no time send abusive messages to others.
- b) Illegal activities are strictly forbidden.
- c) Do not reveal personal addresses, phone numbers, or photos of students or family members.
- d) E-mail is not guaranteed to be private. People who operate the system do have access to all E-mail. Messages relating to or in support of illegal activities may be reported to the authorities.
- e) Do not use the network in such a way that the use of the network by other users would be disrupted.
- f) Assume that all communications and information accessible via the network is private property.

V. Vandalism –Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any of the above listed agencies or other networks that are connected to the Internet. This includes, but not limited to, the uploading or creation of computer viruses.

VI. Rock Hill Local School District Student Access– To be able to use the Internet, students must apply for Internet Access; this can be done by completing a Student Internet Access Form, which is available in the main office.

VII. Safety –In Accordance with State and Federal Regulations - The Rock Hill Local School District will provide training on various levels of internet safety to include cyber bullying and network etiquette. These trainings will be provided at each building and include the following grade levels: Second, Fifth, Seventh, Ninth, and Eleventh. Rock Hill Local School District makes no guarantees of any kind, whether expressed or implied, for the service it is providing. Rock Hill Local School District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or interruptions. Use of any information obtained via the Internet is at the users own risk. Rock Hill Local School District specifically denies any responsibility for the accuracy or quality of information obtained through the Internet.

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use Policy and Agreement. Should I commit any violation or in any way misuse my access to the Rock Hill Local School Districts computer network and the Internet, I understand and agree that my access privilege may be revoked and disciplinary action may be taken against me.

Rock Hill Student Agreement: If I am signing this policy under 18 years of age, I understand that when I turn 18, this Policy and Agreement will continue to be in full force and effect and agree to abide by this Policy and Agreement.

Parent or Guardian Agreement (To be read and signed by parents or guardians of students who are under 18 years of age). As the parent or legal guardian of this student, I have read, understand and agree that my child or ward shall comply with the terms of the Rock Hill Local School District's Acceptable Use Policy and Agreement for the students' access to the School District's computer network and the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the School to restrict access to all offensive and controversial materials and understand my child or ward's responsibility for abiding by the Policy and Agreement. I am therefore signing this Policy and Agreement and agree to indemnify and hold harmless the School, the School District, and the Data Acquisition Site that provides the opportunity to the School District for computer network and Internet access against all claims, damages, losses and costs, of whatever kind, that may result from my child's or ward's use of his or her access to such networks or his or her violation of the foregoing Policy and Agreement. Further, I accept full responsibility for supervision of my child's or ward's use of his or her access account if and when such access is not in the School setting. I hereby give permission for my child or ward to use the building-approved account to access the School District's computer network and the Internet.

Revised: November 8, 2012

Effective: January 1, 2013

PARENTAL AUTHORIZATION AND RELEASE FORM TO DISPLAY STUDENT WORK

The Rock Hill School District has requested authorization from parent/guardian(s) of students to display the product of the student's school related academic, athletic, musical, and / or art work product in public places, included but not limited to, school buildings and functions, public places in the communities, school, local, state and national publications, and on the web pages produced and operated by Rock Hill School District. Upon consideration of the request of the school district:

This is to authorize Rock Hill School District to display the product of the student's school related academic, athletic, musical, and /or art work product in public places, included but not limited to, school buildings and functions, public places in the communities, school, local, state, and national publications, and on the web pages produced and operated by Rock Hill School District.

We further waive any claims regarding copyright to the student's school related academic, athletic, musical and or art product, and hereby release Rock Hill School District, the Board of Education, and all employees, agents, and representatives of the school district from any liability concerning the posting of the student's work on the school's web pages.

****Guardians who do not provide consent for this release must establish their specified requests in writing and submit those applications to the Rock Hill Middle School Office.***

RELEASE FOR USE OF A STUDENT'S LIKENESS

I agree, without further obligation to me, to allow the use of my name, city, state of residence, or photograph by the Rock Hill Local School District for educational purposes. I agree to allow images or voice recordings created through photography, videography, other electronic means in which I appear to be edited, reproduced and distributed for unlimited use, in whole or in part, by the Rock Hill Local School District at its sole discretion.

I agree, to release and discharge the Rock Hill Local School District from any and all liability for any use, misappropriation or disclosure of any information, including, but not limited to, all claims for damages for libel, slander, invasion of privacy or any other claim based upon the use by the Rock Hill Local School District of the above-described materials.

In signing this release, I acknowledge and represent that I have read this Release, that I understand the significance of this Release, and that I am signing this Release voluntarily, as my own free act and deed. I further acknowledge and represent that no oral representations, statements, or inducements, apart from the foregoing written Release have been made.

As a parent or guardian of this child, I have read the above release and hereby agree and understand that this access is designed for educational purposes, and the Rock Hill Local School District has taken precautions to eliminate controversial material.

****Guardians who do not provide consent for this release must establish their specified requests in writing and submit those applications to the Rock Hill Middle School Office.***

2019-2020 CONSENT FORMS SIGNATURE PAGE

STUDENT NAME _____

GRADE LEVEL _____

HOMEROOM TEACHER _____

I. I HEREBY AGREE TO HAVE RECEIVED AND UNDERSTAND **THE 2019-2020 ROCK HILL MIDDLE SCHOOL STUDENT HANDBOOK** AND SHALL ADHERE TO ITS RULES AND REGULATIONS ESTABLISHED BY THE ROCK HILL BOARD OF EDUCATION.

GUARDIAN _____

STUDENT _____

DATE _____

II. I HEREBY AGREE TO HAVE RECEIVED AND UNDERSTAND THE 2019-2020 ROCK HILL LOCAL SCHOOL DISTRICT ACCEPTABLE USE POLICY AND AGREEMENT AND SHALL ADHERE TO ITS RULES AND REGULATIONS ESTABLISHED BY THE ROCK HILL BOARD OF EDUCATION.

GUARDIAN _____

STUDENT _____

DATE _____

III. I HEREBY AGREE TO HAVE RECEIVED AND UNDERSTAND THE 2019-2020 PARENTAL AUTHORIZATION AND RELEASE FORM TO DISPLAY STUDENT WORK AND PROVIDE MY CONSENT OF THE POLICY TO THE ROCK HILL LOCAL SCHOOL DISTRICT, RELEASING IT FROM ANY LIABILITY.

GUARDIAN _____

DATE _____

IV. I HEREBY AGREE TO HAVE RECEIVED A COPY OF THE 2019-2020 ROCK HILL MIDDLE SCHOOL RELEASE FOR USE OF STUDENT'S LIKENESS FORM AND PROVIDE MY CONSENT OF THE POLICY TO THE ROCK HILL LOCAL SCHOOL DISTRICT, RELEASING IT FROM ANY LIABILITY.

GUARDIAN _____

DATE _____

STUDENTS MUST RETURN THESE SIGNED TO THEIR HOMEROOM TEACHERS IN A PROMPT MANNER. ADDITIONAL FORMS WILL BE ON FILE IN THE OFFICE OR ON THE ROCK HILL WEBPAGE. IF THERE ARE ANY FURTHER QUESTIONS, YOU MAY CONTACT THE ROCK HILL MIDDLE SCHOOL ADMINISTRATION AT 740-532-7026.