



Woodville Independent School District

Registration Form

2022-2023

School Year

WELCOME

New Students, Grades K-12

Parents,

The following pages contain forms that must be completed in order for your child to be registered in Woodville ISD. Please complete all fields on each form.

Please read each form carefully. Some forms require a parent/guardian and or the student's signature. These forms must be physically signed after they are printed.

After the forms have been signed and returned to school, you will be given a Student Handbook, Student Code of Conduct, Acceptable Use Policy, and your child's schedule or teacher assignment.

To get started, just print the forms, complete all fields, sign and return to your child's campus.

Thank you and Welcome to WISD!

WOODVILLE ISD
REGISTRATION RALLY

JULY 26 & 27, 2022

9:00 A.M. - 6:00 P.M.

DISTRICT-WIDE REGISTRATION FOR

All K-12 Students - New and Return!

K/5: Community Room / Elementary Cafeteria

MS / HS: Woodville High School

Registration Form for School Year 2022-2023

Campus Name: _____ Campus Phone: (409) _____ Campus Fax: (409) _____

STUDENT INFORMATION

Local ID _____ Student Name _____ Grade Level _____ Orig Entry Dt _____ Track _____ SSN _____ Hispanic Pacific Islander
 White Black
 Asian American Indian
 Gender _____ Date of Birth _____ Birth Place _____ Age (Sept 1st) _____ Texas Unique ID _____
 Address: _____ Student Home Phone: _____
 Mailing Address: _____ Student Cell Phone: _____
 Student Email: _____ Will your child be using bus transportation to get to school? Yes No

PARENT INFORMATION

1. Guardian: _____ Relation: _____ 2. Guardian: _____ Relation: _____
 Address: _____ Address: _____
 City, St, Zip: _____ City, St, Zip: _____
 Employer: _____ Employer: _____
 Cell Ph: _____ Home Ph: _____ Bus Ph: _____ Cell Ph: _____ Home Ph: _____ Bus Ph: _____
 Other Ph: _____ Phone Pref: Cell Home Business Other
 Receive Mailouts: Yes No Language Pref: English Spanish
 Emergency Contact: Yes No Email: _____
 Svc Branch: _____ Rank: _____ Enrolling Person: _____
 Right to Transport: Yes No Driver License #: _____ State: _____
 Vehicle Make: _____ Model: _____ Color: _____
 Vehicle Plate #: _____ State: _____

EMERGENCY CONTACT INFORMATION

1. Name: _____ Relation: _____ Cell Ph: _____ Home Ph: _____ Bus Ph: _____
 Other Ph: _____ Phone Pref: Cell Home Business Other Right to Transport: Yes No Driver License #: _____ State: _____
 Vehicle Make: _____ Model: _____ Color: _____ Plate #: _____ State: _____
 2. Name: _____ Relation: _____ Cell Ph: _____ Home Ph: _____ Bus Ph: _____
 Other Ph: _____ Phone Pref: Cell Home Business Other Right to Transport: Yes No Driver License #: _____ State: _____
 Vehicle Make: _____ Model: _____ Color: _____ Plate #: _____ State: _____
 Doctor: _____ Bus Ph: _____ Dentist: _____ Bus Ph: _____
 Hospital: _____ Bus Ph: _____ Other Medical: _____ Bus Ph: _____
 List any Allergies or Health Concerns: _____

SIBLING INFORMATION

Brothers/Sisters	Grade	School	Brothers/Sisters	Grade	School
_____	_____	_____	_____	_____	_____

BUS INFORMATION

Eligible: _____ Seat: _____ Special Requirements _____
 Route: _____ Run: _____ Transportation: _____
 Pickup Stop: _____ Dropoff Stop: _____ Special Seating: _____
 Pickup Assigned: _____ Dropoff Assigned: _____ Wheelchair: _____
 Pickup Route: _____ Dropoff Route: _____

The above information is required for a permanent school record of your child and will be used by school personnel. Presenting false documents, records or information is a violation of state law and may subject you to tuition cost for your child. I certify that the information given above is correct. I authorize the school to contact the person named on this form and the above named physician to render such treatment as may be necessary in an emergency of said child. In the event parents, physician, or other persons named cannot be contacted, school officials are hereby authorized to take whatever action is necessary in their judgment for the health of the above child. I will not hold the school district financially responsible for emergency care and/or transportation.

Parent or Guardian Signature _____ Date of Birth _____ Date _____
 (For Office Use Only)
 Teacher Name: _____ Control Nbr: _____ Eligibility Code: _____
 Birth Certificate on File: _____ Mil Conn: _____ Foster Care: _____ Immunization on File: _____ Title I: _____
 Soc Sec Copy on File: _____ At Risk: _____ Migrant: _____ Hm Lng: _____
 Gift: _____ LEP: _____ BIL: _____ ESL: _____ Par Per: _____ Econ: _____ Special Education: Prim: _____ Sec: _____ Tert: _____ Multi: _____



STUDENT RESIDENCY QUESTIONNAIRE

(Required for ALL Students)

This questionnaire is intended to address the actions required for McKinney-Vento Education Act, 42 U.S.C. 11435. Your answers will help determine if your students is eligible for services through the McKinney Vento Act. Eligible student status remains active for one academic year.

Please Print:

Name of School:	
Name of Student:	Grade:
SSN:	Date of Birth:
Age:	Gender: ___ Male ___ Female
Name of Parent / Guardian:	
Home Address :	City / State/ Zip
Home Phone:	Mobile:
	Work:
Emergency Contact:	Relationship:
	Phone:
How many children to you have enrolled in WISD?	How long has the student lived at this address?

Housing Situation (check all that apply):

Background Situation (check all that apply):

HOUSING

Living in a shelter

- Living with more than one family in house or apartment
- Living in a motel or hotel
- Moving from place to place/ "coach surfing"
- Living in a car, park, campsite, or outside
- Living in a trailer park / mobile home
- Scattered Site Housing (HUD supplemented)
- Moving due to migrant work in fishing or agriculture
- Housing lacks running water and / or electricity
- Living in a structure not usually used for housing

- New to town
- Loss of employment
- Economic hardship / low earnings
- Evicted / kicked out
- House fire or other destruction
- Natural disaster / evacuation
- Domestic issue: _____
- Migrant work in fishing or agriculture
- Parent(s) involved in military deployment
- Recently released from incarceration
- Catastrophic illness / medical expenses / disability
- Other: _____

Type of structure: _____

Unaccompanied Youth? YES NO

Unaccompanied youth includes a youth not in the physical custody of a parent or guardian. This would include runaways living in runaway shelters, abandoned buildings, cars, on the streets, or in other inadequate housing; children and youth denied housing by their families; school-age unwed mothers living in homes for unwed mothers because they have no other housing available, and students living with non-custodial relatives or friends without a parent or legal guardian

Signature of Parent / Guardian: _____ Date: _____

Presenting a false record or falsifying records is an offense under Section 37.10, Penal Code and enrollment of the child under false documents subjects the persons to liability for tuition or other costs. TEC Sec 25.002(3)(d).

McKinney Vento Act: Administration Determination: ___ Yes ___ No Is family situation urgent? ___ Yes ___ No

Administrator Signature: _____ Date: _____

Woodville ISD
Socioeconomic Information Form
for CEP Schools - *CONFIDENTIAL*

Nombre Estudiante _____ Estudiante Grado _____ Student Fecha de Nacimiento _____

Nombre de la escuela _____ Identificación del estudiante _____

WOODVILLE ISD se requiere para recolectar y reportar la situación socioeconómica de cada estudiante a la Agencia de Educación de Texas a los efectos de las clasificaciones anuales de rendición de cuentas del estado y para reportes federales. Tenga en cuenta que esta forma no se envía a la Agencia de Educación de Texas y que los niveles de ingresos indicados para su familia no son reportados a la Agencia de Educación de Texas. Sólo el estatus de desventaja económica de cada estudiante según lo determinado por la información proporcionada es reportado a la Agencia de Educación de Texas.

SECCIÓN A

¿Recibe Asistencia de Nutrición Suplementaria (SNAP)? Sí No

¿Usted recibe Asistencia Temporal para Familias Necesitadas (TANF)? Sí No

Si su respuesta es Sí a cualquiera de los anteriores, omita la sección B y seguir la sección de la firma.

SECCIÓN B (Complete sólo si todas las respuestas en la sección A son NO)

¿Cuántos miembros están en el hogar (incluya todos los adultos y niños)? _____

TOTAL INGRESOS ANUAL ANTES DE DEDUCCIONES DE LOS **TODOS** MIEMBROS DE LA FAMILIA (marque una casilla más abajo): *Incluye sueldos, salarios, pagos de asistencia social, manutención de hijos, pensión alimenticia, pensiones, Seguridad Social, la compensación del trabajador, el desempleo y todas las otras fuentes de ingresos (antes de cualquier tipo de deducciones)*

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> \$0 – 25,142 | <input type="checkbox"/> \$51,339 – 60,070 | <input type="checkbox"/> \$86,267 – 94,998 | <input type="checkbox"/> \$121,195 – 129,926 |
| <input type="checkbox"/> \$25,143 – 33,874 | <input type="checkbox"/> \$60,071 – 68,802 | <input type="checkbox"/> \$94,999 – 103,730 | <input type="checkbox"/> \$129,927 – 138,658 |
| <input type="checkbox"/> \$33,875 – 42,606 | <input type="checkbox"/> \$68,803 – 77,534 | <input type="checkbox"/> \$103,731 – 112,462 | <input type="checkbox"/> \$138,659 – 147,390 |
| <input type="checkbox"/> \$42,607 – 51,338 | <input type="checkbox"/> \$77,535 – 86,266 | <input type="checkbox"/> \$112,463 – 121,194 | <input type="checkbox"/> \$147,391 and above |

FIRMA por favor marque una de las dos casillas siguientes según corresponda. *de conformidad con lo dispuesto en la Protección de los Derechos del alumno (PPRA) ningún estudiante se exigirán, como parte de cualquier programa financiado en su totalidad o en parte por el Departamento de EE.UU. de Educación, para someterse a una encuesta, análisis o evaluación que revele información referente a los ingresos (que no sea la requerida por la ley para determinar la elegibilidad para participar en un programa o para recibir ayuda financiera bajo tal programa), sin el consentimiento previo por escrito de la estudiante adulto, padre o tutor legal.*

Certifico que toda la información en este formulario es verdadera y que he reportado todos los ingresos. Entiendo que la escuela recibirá fondos federales y será clasificado para la rendición de cuentas sobre la base de la información que proporcione.

No optar por proporcionar esta información. Yo entiendo que el desembolso de la escuela de los fondos federales y clasificación de responsabilidad puede verse afectado por mi elección.

Nombre del padre / tutor
(impresión)

Firma del Padre / Tutor

Fecha



Woodville ISD Health Services

Consent for Medication Administration

To all Parents / Guardians,

Each school year, in order for medications to be administered to your child by the campus nurse, WISD must have a current signed consent form on file. With this consent form you are giving your student's campus nurse permission to administer both scheduled medications (with a doctor's order) and over-the-counter medications that may be needed during regular school hours by your child.

In order to comply with the Texas Education Agency's recommendations and the Local School Board Policy, the procedures below will be followed for administration of medication to your child:

- Only authorized school personnel may administer both prescription and OTC medication in compliance with local district policy.
- Prescription medication must be **properly labeled** and in the original container and must have the student's name, medication name, current expiration date, physician's name, and the time/dose/route of medication administration.
- OTC medications **provided by the parent** must be properly labeled and in the original container.
- OTC medications **provided by the district** may be administered by authorized school personnel only in accordance with local district policy.
- All student medication brought from home (whether OTC or prescription) must be accompanied by a **medication consent form**. This form may be received from the campus nurse.

If you choose to provide your child with OTC medications from your home, please bring the medication directly to your child's campus nurse. Students may not keep or take medications in their back pack, classrooms, bus routes, etc. as this increases the risk of students incorrectly administering medication to themselves and others around them.

Prescription Medications

Here at Woodville ISD we understand that your child may have a health condition / diagnoses that requires them to receive prescription medication during regular school hours. In order to administer these medications please complete and sign a **Medication Consent Form** (contact campus nurse) and return to the campus nurse.

Nonprescription (OTC) Medications

Below is a list of common over-the-counter medications. Please **initial** by all medications you will allow your student to receive from the school nurse if needed. For any medications you do not want your child to receive, please leave blank.

_____ Tylenol

_____ Ibuprofen

_____ Tums

_____ Benadryl

_____ Eye Drops / Contact Solution

_____ Vaseline

_____ Hydrogen Peroxide and / or Rubbing Alcohol

_____ Topical Ointments (Hydrocortisone, Neosporin, etc.)

_____ Pepto-Bismol / Imodium (other nausea / diarrhea medications)

_____ Cough Drops

This form must be **signed and returned** before any over-the-counter medications are to be given.

If necessary, I hereby consent to the administration of the above marked non-prescription (OTC) medication for my child.

Name of Student: _____ Grade: _____

Parent / Guardian Signature: _____ Date: _____

Nurse Signature: _____ Date: _____



WOODVILLE ISD HEALTH SERVICES

STUDENT HEALTH INFORMATION

To all Parents / Legal Guardians,

To best be informed of your child's health information, Woodville ISD needs to collect current health information for the upcoming school year. Please review, complete, and return this form to your campus nurse so that all health records may be updated appropriately. Each student will need a current health information form on file every school year.

If your child received any immunizations over the summer please attach a copy of the updated immunization record as well.

Thank you for your cooperation in helping to keep our students healthy and safe!

GENERAL STUDENT INFORMATION

Student's Full Name: _____ Student's DOB: _____

Student's Campus / Grade: _____ Gender: _____

MEDICAL INFORMATION

Physician: _____ Hospital/Clinic Preference: _____

Physician's Phone: _____ Insurance Carrier / Policy #: _____

If necessary, I hereby consent to emergency medical treatment for my child:

Parent / Guardian Signature: _____ Date: _____

Nurse Signature: _____ Date: _____

Medical History / Diagnoses

Please circle any medical condition your child is being treated for and leave any notes regarding condition:

DIABETES (Type 1 or Type 2)

ASTHMA

SEIZURES

ALLERGIES (please list)

VISION

HEARING

HEART CONDITION

OTHER (please list)

If any of these are applicable to your child please provide a physician's **completed and signed Action Plan or physician order** to your campus nurse.

If a food allergy is present, please provide a physician completed and signed **Action Plan and Diet Order form** to your campus nurse.

Emergency Contacts

1) Name: _____ Relationship: _____
Phone: _____ Address: _____

2) Name: _____ Relationship: _____
Phone: _____ Address: _____

Woodville Independent School District
Health Services
Medication Consent Form

Student Name: _____ Grade: _____
Last First MI

Parent's Name: _____ Phone Number: _____

Medication Guidelines

1. All medication must be brought to and picked up from the nurse's office by the parent/guardian. Medication will be stored in a locked cabinet in nurse's office while at school.	2. Prescription labels must contain the student's name, medication name, time/dose/route/of medication to be given, and current expiration date.
3. Prescription and OTC medication must be in original container.	4. Medication Consent Forms are only valid for the current school year.
5. Changes in the administration of OTC medication must be in writing from the parent/guardian and / or physician.	6. Medication must be picked up by the last day of school. If left in the nurse's office it will be discarded.
7. Changes in the administration of prescription medication must be in writing from the physician.	8. All supplies for nebulizer treatments and diabetic testing/insulin administration must be provided by parent/guardian.
9. Parent's signature is required for the administration of ANY medication.	10. Only medication that cannot be given at home (time restrictions) will be given at school

Please list all medications you are requesting to be administered at school.

Date	Medication	Dosage	Time/Frequency Given	Reason Given	Quantity Provided	Initials	School Disposal

I request the above named student be given the medication at school by qualified staff according to the prescription or non-prescription instructions and a record maintained. The student has experienced no previous side effects from the medication. I further agree that school personnel may contact the physician as needed and that medication information may be shared with school personnel who need to know. I understand the law provides that there shall be no liability for civil damages as a result of the administration of medication where the person administering the medication acts as an ordinarily reasonable prudent person would under the same or similar circumstances I agree to provide safe delivery of medication and equipment to and from school and will pick up remaining medication and equipment on or before the last day of school or it will be properly discarded.

Parent's Signature: _____ Date: _____

Nurse Signature: _____ Date: _____

**WOODVILLE INDEPENDENT SCHOOL DISTRICT
MILITARY CONNECTED STUDENT FORM
2022-2023**

**PLEASE RETURN THIS FORM TO YOUR CHILD'S CAMPUS ONLY IF
YOUR CHILD MEETS ONE OF THE CRITERIA BELOW**

In 2009 The Texas Legislature adopted the Interstate Compact on Educational Opportunity for Military Students – Texas Education Code Chapter 162. This legislation requires schools to recognize and extend certain privileges to students who are military dependents and to assist military dependent students in the transition process of changing schools when their military parents are reassigned and forced to relocate.

Parent Name: _____

Student Name: _____ Date of Birth: _____

If Known: Student ID: _____ Grade: _____ Campus: _____

Please check one box below to indicate if your child is a dependent of a member of:

For all students:

Active Duty: Army, Navy, Air Force, Marine Corps, or Coast Guard
[This includes Missing in Action (MIA)]

Texas National Guard

Reserve Duty: Army, Navy, Air Force, Marine Corp, or Coast Guard

For Pre-Kindergarten students ONLY:

Armed forces or reserved forces of the United States (Army, Navy, Air Force, Marine Corps, or Coast Guard) or Texas National Guard who has been injured or killed while on active duty.



WOODVILLE INDEPENDENT SCHOOL DISTRICT

Migrant Education Program Family Survey

District:	Campus:	
Student Name:	Age:	Grade Level:
Dear Parents, In order to better serve your children, our school district is helping the State of Texas identify students who may qualify to receive additional educational services.		









The information provided below will be kept confidential.

Please answer the following questions and return this form to your child's school.

1. Within the past 3 years have you, or your child, moved from one school district, city or state to another? ___ YES ___ NO
2. If yes, did you, or your child, move so you could work or look for work in agriculture or fishing? ___ YES ___ NO

NO (STOP here and return survey to your child's school)

YES (Please check all that apply below)

 Fruit, vegetables, sunflower, cotton, wheat, grain, farms or ranches, fields & vineyards <input type="checkbox"/>	 Working in a cannery <input type="checkbox"/>	 Working on a dairy farm <input type="checkbox"/>	 Working in a fishery <input type="checkbox"/>
 Working on a poultry farm <input type="checkbox"/>	 Working in a plant nursery, orchard, tree growing or harvesting <input type="checkbox"/>	 Working in a Slaughterhouse <input type="checkbox"/>	 Other similar work, explain: _____

Please complete the following information: (Please Print)		Best time to contact you: _____		Date:
Parent/Guardian Name:	Home Address/Apt Name:	City:	Zip Code:	
Telephone Number:	Mailing Address:	City:	Zip Code:	

Es norma del Distrito Escolar Independiente de Woodville de no discriminar por motivos de raza, religion, color, origen nacional, género o impedimento, en sus programas, servicios o actividades vocacionales, tal como lo requiere el Titulo VI de la Ley de Derechos Civiles de 1964, según enmienda; el Titulo IX de las Enmiendas en la Educación, de 1972, y la Sección 504 de la Ley de Rehabilitación de 1973, según enmienda.



WOODVILLE INDEPENDENT SCHOOL DISTRICT

DIRECTORY INFORMATION and FERPA NOTICE
(Required Annually)

Student's Name: _____ ID#: _____

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Woodville ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing within 10 days of your child's first day of instruction.

Release for School Purposes: WISD has designated the following information as directory information for school-sponsored purposes only: your child's name, address, telephone number, photograph, honors and awards received, date and place of birth, dates of attendance, grade level, most recent school attended, participation in officially recognized activities and sports, and the weight and height of members of athletic teams. Also, the names, addresses and dates of birth of entering seniors may be disclosed to the Department of Education only, in order for WISD to participate in the Free Application for Federal Student Aid (FAFSA) Completion Project, which allows WISD to provide valuable support to senior students seeking financial aid for college.

The District often needs to use student directory information for publication in the district yearbook, campus and district newsletters, a student directory and other school-sponsored publications. This information will not be used for other purposes without the consent of the parent or eligible student. Unless you object to the use of your child's information for these limited purposes, the school will not need to ask your permission each time the district wishes to use this information for the school-sponsored purposes listed above.

Please complete the following if you do **not** want your child's information used for **school-sponsored purposes**.

- I do **NOT** give the district permission to use information in the list above for **school-sponsored purposes**.

Release to Military Recruiter or Universities: Federal law requires Districts receiving assistance under the Elementary and Secondary Education Act of 1965 (20 U.S.C. Section 6301 et. seq.) to provide a military recruiter or an institution of higher education, on request, with the name, address, and telephone number of a secondary student enrolled in the district, unless the parent or eligible student directs the District not to release information to these types of requestors without prior written consent. Please complete the following if you do **not want your child's information released to a military recruiter or an institution of higher education without your prior written consent:**

- I do **NOT** give the district permission to release my child's information to a **military recruiter or institution of higher education** upon their request, without my prior written consent.

Parent's Signature: _____ Date: _____

Failure to return this form within 10 days will be automatic permission to release the above information.

Note to schools: Data clerks must enter restriction codes in student database annually. File and retain completed forms until replaced.

Woodville Independent School District does not discriminate on the basis of race, religion, color, national origin, gender or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended.



WOODVILLE INDEPENDENT SCHOOL DISTRICT

Parent / School Acknowledgement Sheet

Dear Parents,

Please mark each box below and sign and return this single sheet of paper to the campus that your child attends. **Each of your children will need a signature sheet on file at their campus.**

We acknowledge that we have been offered the option to receive a paper copy of the Woodville ISD Student Code of Conduct and Student Handbook for the 2022-2023 school year or to electronically access the on the district's website at www.woodvilleeagles.org. We understand that students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Code.

We have chosen to:

Accept responsibility for accessing the Student Code of Conduct and the Student Handbook on the district's Web site.

Receive a paper copy of the Student Code of Conduct and the Student Handbook.

6 – 12 grade students only

I understand that my child will be included in Random Drug Test pools if they participate in Extra-Curricular Activities (UIL sponsored events), enroll in Drivers Education or drive a car on campus.

Parent's Name PRINTED

Parent's Signature

Student's Name PRINTED

Student's Signature

Date: _____

**Corporal Punishment Consent Form
2022-2023 School Year**

The Woodville ISD Student code of Conduct includes corporal punishment as a discipline management technique.

____ Yes, I authorize a campus administrator to administer corporal punishment as a form of discipline to my child during the 2022-2023 school year. I understand that I will be contacted **BEFORE** the punishment takes place and that I may revoke this permission at any time.

____ **NO, I DO NOT WISH** to have corporal punishment used as a discipline management technique for my child. **You MUST write a written statement indicating below that includes the name of your child as well as your name and signature.**

Written Statement: _____

Child's Name: _____

Grade Level: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



WOODVILLE INDEPENDENT SCHOOL DISTRICT

505 North Charlton Street, Woodville, Texas 75979

_____	Elementary
_____	Intermediate
_____	Middle School
_____	High School

**FAMILIES AND SCHOOLS
2022-2023 PARTNERS IN EDUCATION COMPACT**

Woodville Independent School District shall be a community nurturing academic excellence for all students demonstrating leadership in character development. Students' potential will be maximized in order to grow life-long learners and productive citizens. Woodville ISD, in partnership with parents and community, strives to empower each student to achieve this goal by fostering high expectations and promoting positive attitudes in a safe, nurturing environment.

As a teacher, I will strive to:

- Believe that each and every student can learn;
- Respect and value the uniqueness of each student and his or her family;
- Provide a safe and supportive environment that promotes active learning;
- Assist each student in achieving the essential academic learning requirements;
- Provide resources to help all students make progress and be successful;
- Document ongoing assessment of each student's academic progress;
- Maintain open lines of communication with students and parents;
- Enforce the rules in the classroom and throughout the school in a fair and consistent manner; and
- Demonstrate professional behavior and a positive attitude.

Teacher's Signature

As a student, I will strive to:

- Attend school regularly
- Believe that I can learn and make an effort to do so;
- Show respect for others at all time;
- Always do my best, both in my work and in the way I behave;
- Listen to and follow directions from teachers or other school staff;
- Complete assignments and return homework on time;
- Help keep my school safe by complying with school rules and expectations for behavior; and
- Accept responsibility for my actions.

Student's Signature

As a parent/guardian, I will strive to:

- Show respect and support for my child, the staff, and the school;
- Ensure that my child is on time and attends school regularly;
- Stay informed about my child's education and talk with my child about his or her school activities each day;
- Communicate with the school regularly to appropriately address any issues or concerns;
- Provide a quiet place for my child to study at home and assist with homework as needed;
- Read with my child every day and let my child see me read;
- Attend school activities and participate in parent-teacher conferences;
- Support the school in its efforts to maintain proper discipline; and
- Support the school in developing positive behaviors in my child.

Parent's Signature

As members of the Woodville educational community, we are partners in your child's education as we uphold the intent of this compact. As a principal, I represent Woodville ISD in affirming this contract.

Principal's Signature



WOODVILLE INDEPENDENT SCHOOL DISTRICT

505 North Charlton Street, Woodville, Texas 75979

Elementary
 Intermediate
 Middle School
 High School

COMUNIDAD, PADRES, ESCUELAS, Y ESTUDIANTES 2022-2023 COMPANEROS EN LA EDUCACION

La misión de Woodville ISD es, en asociación con los padres y la comunidad, autorizar a cada niño que potencial mas completo para hacerse estudiante por toda su vida y un ciudadano responsable. Nos comprometemos a crear expectativas más altas y promovemos actitudes positivas para alcanzar equidad y excelencia en ambiente sano Y nutritivo.

Como maestro, yo esforzare por:

- Creer que cada niño puede aprender;
- Respetar y valorar la individualidad de cada niño y su familia;
- Proporcionar un ambiente que promueve aprendizaje activo;
- Asistir a cada niño en alcanzar los requisitos de aprendizaje esenciales académicos;
- Proporcionar recursos para ayudar a todos los niños para que tengan buen éxito en su experiencia de la escuela;
- Documentar continuamente el avalúo del progreso académico de cada niño;
- Mantener abiertas las líneas de comunicación con estudiantes y padres;
- Esforzar las reglas en la clase y en toda la escuela en una manera justa y consistente; y
- Demuestra conducta profesional y una actitud positiva.

Maestro

Como un estudiante, yo esforzare por:

- Creer que puedo aprender y esfuerzo en hacer lo mejor para aprender;
- Muestra respeto para otros;
- Siempre tratar de hacer mi mejor en mi trabajo y mi conducta;
- Escuchar y seguir instrucciones desde maestras;
- Completar asignaciones y regresar mis tareas a tiempo al maestra;
- Cumplir regla de escuela; y
- Aceptar responsabilidad por mis propias acciones.

Nino/Nina

Como un padre/guardián, yo esforzare por:

- Muestra respeto y apoyo por mi niño, los empleados, y la escuela;
- Ver que mi niño asiste a la escuela regularmente y que llegue a tiempo;
- Hablar con mi niño sobre sus actividades escolares cada día;
- Proporcionar un lugar quieto en casa en cual me niño estudie;
- Asistir con el trabajo escolar de mis niños y leer con ellos cada día;
- Atender las conferencias de padre/maestro; y
- Apoyar a la escuela en el desarrollo de conducta positiva de me niño.

Padre/Madre

Como miembros de la comunidad educativa de Woodville, junto somos compañeros en la educación de su niño cuando apoyamos el intento de este contrato. Como directora de la escuela, yo represento todos los maestros y empleados de Woodville ISD en afirmar este contrato.

Directora de la Escuela

Woodville I S D Transportation Data Form 2022-2023

Date: _____

Dear Parent(s)/Guardian,

The information on this form is necessary to assign your child to the correct bus. Please supply as much of the requested information as possible. A **Physical Address** must be given to assign a bus to your child. **You may not use a P O Box for an address. You must also call and give in writing any changes made throughout the school year.**

Last Name, First Ethnicity Grade

Physical Address Apt. # City

Directions to home (Must be turn by turn)

Parent Information

Last Name, First Phone # Emergency #

**** Office Use Only ****

_____ Bus # AM _____ Bus # PM

*****For safety reasons your student will not be dropped off at a Business Location***** Younger students will not be dropped off by his/herself unless an adult or older sibling meets or walks them to the designated bus stop, or for pickup. Must be over 8 yrs old.

PLEASE PRINT ALL INFORMATION ON THIS DOCUMENT

Woodville ISD FORMA DE FECHA DE TRANSPORTE 2022-2023

Fecha: _____

Quedo Guarda de Padres (s):

Esta informacion en esta forma es necesaria para adjudicar a su nino al autobus correcto. Po favor sumiinstre tanta de la informacion solicitada como possible. Una Direccion Fisica debe ser dada para adjudicar un autobus para su nino. Usted no puede usar un PO Cajar para una direccion. Usted tambien debe llamar y dar por escrito cualquier cambio heco a lo largo del ano escolar.

Apellido, Nombre

Pertenencia etnica

Grado

Direccion Fisica

Numero de Apartamento

Cuidad

Las direcciones a de casa (Debe ser la vuelta por la vuelta)

Informacion Paternal

Apellido, Nombre

Numero de telefono

Numero de telefono de
Emergencia

**** Office Use Only))**

Bus # AM

Bus # PM

*****Por motivos de seguridad su estudiante no sera dejado en ua Posicion Comerical*****

Los estudiantes mas jovenes no seran dejados por el/ella a menos que un hermano adulto o mas Viejo se encuentre o ande ellos a la parade de autobus designada, o para la recogida. Debe tener mas de 8 anos.

WOODVILLE ISD

BUS RIDER RULES ACKNOWLEDGEMENT & EMERGENCY INFORMATION FORM
2022-2023

Parent(s) or Guardian(s) of each bus rider must complete this form, sign it, and return it to the bus driver during the second week of riding the bus.

This form is for the district's use in case of an emergency situation. It also verifies your acknowledgement of establish school bus rules and safety policies and gives the district permission to use video equipment on the buses. **Failure to return this completed form will disqualify you from riding the bus unit it has been turned in.**

STUDENT'S NAME _____

ADDRESS _____

CAMPUS _____ GRADE _____

PARENT'S NAME _____

*HOME PHONE # _____ CELL PHONE # _____

*PHONE # of another Responsible Adult _____
NAME / RELATIONSHIP _____

*EMERGENCY PHONE # _____
NAME / RELATIONSHIP _____

For Safety Reasons

Students **under 9 years of age** will **not be dropped off** by themselves unless an adult or older sibling meets or walks them to the designated bus stop.

Your child's campus and the Transportation Office must be notified immediately of **any changes in the phone numbers listed above** to insure communication with parents or guardians in case of an emergency

I have read and understand the "Bus Rider's Handbook" and have discussed it with my child.

SIGNATURE OF PARENT OR GUARDIAN

DATE

BUS DRIVER'S NAME _____

BUS # _____

WISD BUS Riders Handbook

School Year: 2022-2023

The district provides school bus transportation to all students living within the district's boundaries. This service is provided at no cost to students; however bus riding is a **privilege**.

INTRODUCTION

The Bus Riders handbook is designed to inform school bus riders and their parents of the rules and procedures under which students must operate in order to ride WISD school buses. The student's riding privilege is contingent upon his or her behavior and cooperation. Bus riders have the responsibility to make the bus trip pleasant and safe for all on board the bus. Bus riders are expected to display the same good manners and behavior on the bus as they are in the classroom.

Parents should take time to read and discuss the materials in this handbook with their children. Riding a school bus is a privilege provided by the school district and should be treated as such.

RIDERSHIP ELIGIBILITY

Students are assigned to ride on a school bus based on their eligibility as established from their home residence. Students will be expected to board or depart the school bus at a residence, or a nearby established bus stop as determined by the school. **They cannot be dropped off at a student's or parent's place of employment for convenience purposes.**

***Students will NOT be allowed to change buses for any reason. (ie, Going to grandparent's house, friends house, or another stop for convenience.) Each student will be required to ride the bus they are assigned to.

***If there are recurring incidents of parents/guardians for students who are under the age of 9 that are not present for evening drop off, Woodville ISD Transportation Department will suspend bus privileges.

***It is important to keep a working phone number on file with WISD Transportation Department.

BUS CONDUCT GUIDELINES

The bus driver has many of the same responsibilities on the school bus that a teacher has in the classroom. Bus riders will be expected to follow the written rules as outlined by their drivers, and the campus discipline management plan (Student Code of Conduct). Whenever a student breaks a bus rule or commits any other action that jeopardizes the safety of the bus or passengers, a Bus Incident Report will be filled out and **sent to the student's campus administrator**. Any student who fails to comply with these rules and policies shall be subject to disciplinary action.

The bus riding privilege may be revoked if students cannot follow the established rules of conduct. A school administrator is the only person who can remove a student from a bus and reserves the right to modify consequences in conjunction with the Student Code of Conduct and with regard to the severity/frequency of the offense. A student may be removed from a bus after **any** referral, if the School Administrator feels that the incident is **severe enough to warrant this action**. Subsequent infractions can result in suspensions that vary in length from one week to the remainder of the school year. If the misconduct violates other school rules and regulations, then more severe disciplinary action may be taken.

NOTE* It is the responsibility of the parents to provide transportation to and from school if a child misses the bus or is suspended from the bus.

BUS SAFETY

PROCEDURES FOR WAITING FOR THE BUS

1. Be at your bus stop five to seven minutes before scheduled pick-up. Driver will not wait or honk.
2. Stand on the driveway or back from the roadway while waiting for the bus.
3. When the bus approaches, form a line and be prepared to load immediately.
4. Stand clear of the bus until it comes to a complete stop.
- 5. IF YOU MISS THE BUS, RETURN HOME IMMEDIATELY.**
- 6. Parents should instruct their children on what procedures to follow if the bus is missed.**

LOADING THE BUS

1. Do not push or shove.
2. Use the handrail and steps.
3. Go to your seat. The bus will not move until all students are seated.

GETTING OFF THE BUS

1. Stay seated until the bus is completely stopped.
2. Use the handrail and take one step at a time when leaving the bus.
3. Wait for your turn to leave the bus; pushing and crowding will only slow exiting and may cause an accident.
4. You must use your assigned stop at all times, (A.M. and P.M. routes).
5. Do not chase or hang on to the bus at any time.
6. If any article drops or rolls near or under the bus, do not go after it. Go to the door of the bus and ask the driver for help.

CROSSING THE STREET OR HIGHWAY

1. All students living on the left side of the roadway shall exit the bus, move to a point 15 feet in front of the right bumper, and wait for the driver to signal you that it is safe to cross.
2. Check in both directions and walk directly across the road.
3. Never cross the road behind the bus.
4. Always stay at least ten (10) feet away from the sides of the bus.
5. CAUTION! Be alert for the vehicles that do not stop when the bus is loading or unloading students.

EMERGENCY SITUATIONS

In the event of an accident or other emergency, students are to remain seated until directed to a course of action by the driver. The driver will direct responsible students to serve as assistants with specific duties for evacuations and other emergency situations. It is very important to follow instructions and not panic in the event of an emergency situation. Follow these safety policies:

1. Remain seated until directed to move by the driver or other person responsible for an evacuation order.
2. Do not touch emergency equipment or safety releases until directed to do so.
3. Allow those nearest the exits to depart from the bus first and then you depart in an orderly fashion.
4. Wrap loose clothing around you and duck your head as you leave the bus.
5. Keep your hands free and leave your belongings on the bus.
6. If jumping from the bus, bend your knees to absorb the shock and prevent injury.
7. After departing the bus, move quickly away from the bus to a designated safe area and remain there.

If there are questions about bus routes, drivers, or this handbook, please contact the Transportation Office at 283-2718.

If your question concerns discipline then contact your student's principal.

BASIC SCHOOL BUS RULES

Students are expected to adhere to the following established rules of conduct and safety policies:

- ❖ Students will be on time; at their stop & **visible** to the driver **at least 5-7 minutes before** their normal pick up time. Drivers will not blow the horn for students and they will not wait on students who are not on time. If the student is continuously late, the driver has the right to drive off without waiting on the student.
- ❖ On route segments where there is only one scheduled bus stop and no one rides the bus 3 mornings in a row, the bus will not go down the road unless the transportation department is notified by the parent/guardian.
- ❖ Parents are responsible for the safety of students to and from the bus stop.
- ❖ Students are not to play or wait in the streets or roadways while waiting for the school bus.
- ❖ If crossing the road during the act of boarding or departing from the bus, students are to pass far enough in front of the bus (15 feet) as to be in the drivers view, and only when directed to cross by the driver.
- ❖ Upon entering the bus, **students are to follow all driver directives** and **remain seated** and facing forward until directed to exit the bus by the driver.
- ❖ **Students may be assigned seating by the bus driver.** If seat assignments are made, each student will be expected to sit in his or her assigned seat until further notice.
- ❖ Be courteous. Students will not act in a disrespectful manner while riding a school bus.
- ❖ Students shall not in any manner harass or distract the bus driver through misbehavior.
- ❖ Students shall not throw, pitch, or shoot articles within the bus, or out the windows.
- ❖ Students shall not write upon, disfigure or destroy any part of the school bus.
- ❖ Students shall not handle any emergency equipment inside the bus without the permission from the drivers.
- ❖ Students shall **never** board or leave a bus through the emergency door **except** in an emergency
- ❖ Students shall not carry explosives (such as fireworks), knives, weapons, or any object that can reasonably be considered a weapon, on the bus.
- ❖ Violence prohibited. Students shall not scuffle or fight on the bus.
- ❖ Students shall not use obscene, vulgar, or profane language on the bus.
- ❖ Students shall not strike matches or use tobacco in any form on the bus.
- ❖ Students shall not consume or have in their possession intoxicating beverages, narcotics, prescription or over the counter medications while aboard the bus.
- ❖ Students shall not yell, scream, and/or whistle on the bus. Radios or music devices may be used only with headsets **and the approval of driver.**
- ❖ Students shall not eat or drink on the bus, or litter the bus with debris. Keep the bus clean.
- ❖ Students shall not use or have out Cell Phones on bus.

**Woodville Independent School District Acceptable
Use Policy for Student Use of Technology
Terms and Conditions**

As the parent or guardian of this student, I have read the Terms and Conditions for acceptable use of technology resources in the Woodville Independent School District. I understand that this access is designed for educational purposes and that the District has taken available precautions to eliminate controversial material. However, I also recognize it is impossible for the Woodville Independent School District and system administrators to restrict access to all controversial materials, and I will not hold them responsible for material acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting.

I hereby give my permission to issue an account for my child and certify that the information contained in this form is correct. This agreement must be renewed each school year. Network access account will not be activated until this form is signed and returned

Please sign and return this form to school. Keep the rest for your records, thank you.

My child is ALLOWED / NOT ALLOWED (please circle one) to access Woodville Independent School District's network. I understand that this will provide my child with access to the Internet and I also understand and agree to the terms and conditions set forth.

Parent/Guardian Name: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Signature: _____ Date: _____

I understand and agree, as a student in Woodville Independent School District, to abide by the terms and conditions set forth in this document and further understand that any violation of these policies could result in my network account being disabled. I also understand that this could have a detrimental effect on my grades and class standing.

Student's Name: _____

Signature: _____ Date: _____

The Campus Principal will maintain a file of signed AUP's and is responsible to ensure that they are signed annually by all parent/guardians and students.

The Woodville Independent School District, in accordance with the Children's Internet Protection Act:

1. Has in place a policy of Internet safety for minors that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are-
 - a. Obscene, as that term is defined in section 1460 of title 18, United States Code;
 - b. Child pornography, as that term is defined in section 2256 of title 18, United States Code; or c.
Harmful to minors.
2. Is enforcing the operation of such technology protection measure during any use of such computers by minors.

Definition of "harmful to minors":

The term, "harmful to minors" means any picture, image, graphic image file, or other visual depiction that-

- a. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- b. depicts, describes, represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals

Woodville Independent School District

Acceptable Use and Internet Safety Policy for Technology

Terms and Conditions

This policy applies to all employees, students, and users of
Woodville Independent School District

General Information

The Woodville Independent School District (the District) provides computer equipment, computer services, and Internet access to its students and staff for educational purposes only. The purpose of providing technology resources is to improve learning and teaching through research, teacher training, collaboration, dissemination, and the use of global communication resources. The system administrators are employees of the Woodville Independent School District and reserve the right to monitor all activity on network facilities. Because of the complex association between so many government agencies and networks, the end user of these networks must adhere to strict guidelines. They are provided here so that staff, community, and student users and the parents/guardians of students are aware of their responsibilities. The District may modify these rules at any time by publishing modified rule(s) on the system. The signatures at the end of this document are legally binding and indicate that the parties have read the terms and conditions carefully, understand their significance, and agree to abide by established rules. **This policy must be read and signed annually.**

Internet Safety Training

The District shall provide Internet safety training to students no later than the end of the first six weeks of instruction. Training shall include a review of the rules in this document and the student handbook and in the Student Code of Conduct concerning cyberbullying, chatting, inappropriate use of social networking sites, and other technology related issues.

Information Content and Uses of the System

The user agrees not to publish on or over the system any information that violates or infringes upon the rights of any other person or any information which would be abusive, profane, or sexually offensive to an average person, or which, without the approval of the system administrators, contains any advertising or any solicitation of other members of the system to conduct any business or solicit the performance of any activity that is prohibited by law.

The Board of Trustees for WOODVILLE ISD held a public hearing on its Internet Safety Policy on Jun 18, 2012 and adopted its policy on Jun 18, 2012. The public hearing was publicized according to district or school policies and the adoption of the policy is reflected in the minutes of the Board of Trustees.

Because the District provides, through connection to the Internet, access to other computer systems around the world, students and their parents understand that the District and system administrators have no control over content. While most of the content available on the Internet is innocuous and much of it a valuable educational resource, some objectionable material exists. The District will provide student access to the Internet resources only in supervised environments and has taken steps to lock out objectionable areas, but potential dangers remain. Students and their parents/guardians are advised that some systems may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal material. The District and the system administrators do not condone the use of such materials and do not knowingly permit usage of such materials in the school environment. Parents of minors having accounts on the system should be aware of the existence of such materials and monitor any future home usage of the District's resources. Students knowingly bringing such materials into the school environment will be dealt with according to the discipline policies of the District and such activities may result in termination of such student's accounts on the network.

Online Conduct

Any action by a member that is determined by a system administrator to constitute an inappropriate use of network resources or to improperly restrict or inhibit other members from using and enjoying those resources is strictly prohibited and may result in termination of an offending member's account and other action in compliance with the District's discipline code. The user specifically agrees not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal material: nor shall a user encourage the use, sale, or distribution of controlled substances. Transmission of material, information or software in violation of any local, state, or federal law is also prohibited and is a breach of the Terms and Conditions. Before any student work or likeness may be displayed in electronic format the sponsoring teacher will have a release form signed by the student's or students' parent or guardian for each instance. If there is more than one student in a photograph, each person in the photograph must have a release signed appropriately. Users and their parents/guardians specifically agree to indemnify the Woodville Independent School District and the system administrators from any losses, costs, or damages, including reasonable attorneys' fees incurred by the District relating to, or arising out of any breach of this section (Online Conduct) by the user. Network resources are to be used by the user for his/her academic/professional use only; commercial uses are strictly prohibited.

Computer Etiquette

1. Use the computer systems properly and sensibly: do not bang on the computers or keyboards.
2. Be polite to others whether they are physically beside you or using the computer on the other end of your network connection.
3. Do not use vulgar or obscene language, gestures, motions or symbols.

The Board of Trustees for WOODVILLE ISD held a public hearing on its Internet Safety Policy on Jun 18, 2012 and adopted its policy on Jun 18, 2012. The public hearing was publicized according to district or school policies and the adoption of the policy is reflected in the minutes of the Board of Trustees.

4. Use caution when revealing any name, address or phone number.
5. Electronic mail, local or Internet, is not secure; this means that it is not encoded and others may in fact be able to read it.
6. Do not intentionally disrupt the network or another person's access to the computer system.

Software Libraries

Software is provided to teachers and students as a curricular resource. **No user may install, upload, or download software without the expressed consent of the system administrator.** Any software having the purpose of damaging other members' accounts or the District network (e.g., computer viruses) is specifically prohibited. The system administrators, at their sole discretion, further reserve the right to immediately terminate the account or take other action consistent with the District's discipline code of a member who misuses the software libraries.

Copyrighted Material

Copyrighted material shall not be placed on any system connected to the network without the author's permission. Only the owner(s) or persons they specifically authorize may upload copyrighted material to the system. Users may download copyrighted material for their own use in accordance with Fair Use and current Federal Copyright Laws. Any user may also non-commercially redistribute a copyrighted program with the **expressed written permission of the owner or authorized person.** Permission must be specified in the document, on the system, or must be obtained directly from the author. The purchase of the software does not necessarily mean that the purchaser owns the software. In most instances, the purchaser is merely purchasing a license and must abide by that license. **Archival copies of copyrighted material MUST BE MAINTAINED IN THE SAME FORMAT AS THE ORIGINAL.**

Public Posting Areas

(Message Boards/UseNet Groups/Social Media)

UseNet messages are posted from systems connected to the Internet around the world and the District's system administrators have no control of the content of messages posted from these other systems. To best utilize system resources, the system administrators will determine which UseNet groups are most applicable to the curricular needs of the school district and will carry these groups on the local system. The system administrators, at their sole discretion, may remove messages posted locally that are deemed to be unacceptable or in violation of the Terms and Conditions. The system administrators, at their sole discretion, further reserve the right to immediately terminate the account of a member who misuses the message boards or UseNet groups. It is a violation of District policy for employees to communicate with students using Social Media sites (i.e. Facebook, MySpace)

Real-time, Interactive Communication Areas, Streaming Audio/Video

The system administrators, at their sole discretion, reserve the right to immediately terminate the account of a member who misuses real-time conference features (talk/chat/Internet relay). **The use of instant messaging services such as AOL Instant Messenger (TM) Yahoo! Messenger (TM) and ICQ is prohibited due network vulnerability and the traffic load they place on the network.** Live streaming audio/video across network lines uses up tremendous bandwidth resources.

Whenever possible steps should be taken to download curriculum related audio/video files during off-peak hours to reduce network loading. Streaming audio/video files across network lines for recreational purposes is prohibited.

Electronic Mail

The District will provide electronic mail (e-mail) accounts to the professional, administrative and paraprofessional staff. **Employees and students of the District must understand that there is no expectation of privacy and that ALL email that transits the system is property of the District.** Email accounts are to be used mainly for educational purposes, but some personal use is permitted provided there is no tangible cost to the District. Email such as "chain letters" and junk mail (spam) are to be avoided as they flood the server with unnecessary traffic. **The use of district provided email accounts to promote non-district activities, promote a business, support a political candidate, or offer items for sale is strictly forbidden and in some cases are in violation of the law.** Employees are strongly encouraged to set up personal email accounts with one of the free Web-based service providers (MSN Hotmail, Yahoo!, Gmail etc) for their personal business. Student email accounts will be provided by the District. Students with email accounts may use them in conjunction with specific course work. Recreational use of student email is strictly prohibited. Employee email accounts are archived in the system for a period of 10 years. Any employee leaving the district will have their account deleted during the summer after they leave; accounts will be disabled upon the employee leaving the District and will not be available. The system administrators will not intentionally inspect the contents of mail sent by one member to an identified addressee, or disclose such contents to other than the sender or an intended recipient, without the consent of the sender or an intended recipient, unless required to do so by law or policies of the Woodville Independent School District, or to investigate complaints regarding mail which is alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal material. Woodville Independent School District reserves the right to cooperate fully with local, state, or federal officials in any investigation concerning or relating to any mail transmitted on the District's network.

Disk Usage

The system administrators reserve the right to set quotas for disk usage on the system. A member who exceeds his quota will be advised to delete files to return to compliance. A member who remains in non-compliance of disk space quotas after seven (7) days of notification will have their files removed by a system administrator. **The use of the network and file servers to store personal music and pictures is prohibited and when found will be deleted without notice.**

Security

Security on any computer system is a high priority, especially when the system involves many users. If a member feels that he can identify a security problem on the system, the member must notify a system administrator. The member should not demonstrate the problem to any others. All users in grades six through twelve and all staff and faculty shall have individual user accounts. Those students in grades Pre-K through five shall use their teacher's account and only under direct supervision of the teacher. **Members shall not let others use their personal account and password. Passwords to the system should not be easily guess-able by others, nor should they be words which could be found in a dictionary.** Attempts to log in to the system using either another member's account or as a system administrator will result in termination of the account. Members should immediately notify a system

administrator if a password is lost or stolen or if they have reason to believe that someone has obtained unauthorized access to their account. Any member identified as a security risk will have his account terminated and be subject to other disciplinary action. **In the event of a security breach the system administrator will disable the offending user account or computer account, conduct a thorough investigation of the breach and report the findings to the campus administrator or employee's supervisor for any disciplinary action. The offending user's account will remain disabled until the campus administrator/employee's supervisor has notified the system administrator in writing that the case has been resolved.**

Each account is accessible through a user name and password to log on to the system. These two 'words' give the user certain access to computer devices throughout the system as well as access to the Internet.

1. Log-in to use a computer, and log-out when you complete your task on the computer.
2. Internet access must be through the proxy server running a Children's Internet Protection Act (CIPA) compliant content filter. DO NOT attempt to by-pass the proxy server.
3. If you identify a security problem (virus, etc...), notify a teacher or the Technology Department immediately. Your data and account access may be at risk.
4. Do not reveal your account password or allow another person to use your account. If you suspect that another person is using your account, then you should change your password immediately. Ask the Technology Office for assistance.
5. Attempts to log on as another user may result in the loss of your access, loss of your account, loss of computer privileges or other disciplinary action to be determined by the principal.
6. Users must notify the district system administrator of any change in account information except the changing of your password.
7. All Internet user activity is logged by a CIPA compliant filter.

Game Playing and Painting

Game playing is only permitted on The District's system when terminals are not needed for other purposes AND the game conforms to the curricular goals of The District. Game playing over dial-uplinks or other inter-machine communication is prohibited. Although drawing and painting have legitimate academic use, those activities are prohibited when done for recreational purposes.

Printing

The printing facilities of The District's network should be used judiciously. Unnecessary printing is a drain on the capacity of the networks, adds expense, and shortens the life of equipment. By developing on-screen proofreading skills and practicing proper use of cut and paste techniques, users can and should conserve printing resources and help the system run more efficiently.

Concerning the Use of Personally Owned Devices

Personally owned devices (smartphones and tablets type devices) with the exception of laptops, netbooks or like device, will be allowed to connect to the network provided they are registered with the Technology Department and contain no malicious software. In order to register the owner will need to fill out the Personal Device Form completely and submit it to the Director of Technology. In the case of students, the form will need to be signed by a parent or guardian. Once the device is

approved, the device will be allowed to connect to the network. *This privilege will exist as long as it is not a burden to network resources. The use of the device on the campuses will be determined by the campus administrator NOT the Technology Department.* The use of personally owned devices to connect to the Internet to circumvent the District network while on campus is prohibited. Neither employees nor students will be allowed to use their personally owned devices' cellular data connection or cellular "Air Card" to surf the Internet while in the District during school hours.

Vandalism

Vandalism will result in cancellation of system privileges and other disciplinary measures in compliance with the District's discipline code. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the system, or any of the agencies or other networks that are connected to the Internet backbone or of doing intentional damage to hardware or software resident on the system. This includes, but is not limited to, the uploading or creation of computer viruses. **In the event of any vandalism, the system administrator will disable the offending user account or computer account, conduct a thorough investigation of the vandalism and report the findings to the campus administrator for any disciplinary action. The offending user's account will remain disabled until the campus administrator has notified the system administrator in writing that the case has been resolved.**

Penalties

Any user violating these policies, applicable state and federal laws or posted classroom and district rules is subject to loss of computer and network privileges and any other District disciplinary actions, including criminal prosecution. School and District administrators will make the final determination as to what constitutes unacceptable use. Their decision is final.

Damage

The Woodville Independent School District will not be responsible for any damages a user may suffer, including the loss of data, damaged diskettes and the accuracy of information obtained through this Internet connection.

Summary of Acceptable Use

Technology in education has grown to be an indispensable tool in the classroom. In order to maintain the availability of this tool at a very high level, it is imperative that proper supervision be exercised at all times.

1. Computer use must be in support of education and research consistent with District policy.
2. Computer use for commercial purposes is not acceptable.
3. Learn to properly credit any Internet sources just as you would conventional texts.
4. It is unacceptable to waste school resources through improper use of the system (excessive printing of personal work or modifying a computer's settings, causing it to become unavailable to other users are two examples).

5. A limited amount of personal use of the computer and Internet access is acceptable. The definition of 'limited' is left up to the discretion of the principal in charge of each campus and to the superintendent. Abuse may result in loss of access and other disciplinary action.
6. **Disks (floppy, USB, zip or DVD/CD-ROM) provided by students wanting to bring in outside data or to take data from our computer system are not allowed, because of potential virus problems.**
7. No students or other children are permitted to work on computers unsupervised, at any time.
8. If any faculty member or employee is at school after hours, with their children, they should never be allowed to 'play' on the computers in another teacher's classroom or in the labs, without that teacher's specific permission on that specific occasion.
9. Unauthorized use of copyrighted software or other copyright protected material found on the Internet is prohibited without the written permission of the copyright holder.
10. No software may be loaded on any school computer without the knowledge and permission of the Director of Technology. Not only are there potential software piracy issues but also compatibility issues: some software just won't work well in our network environment and with the other software that we are running already.
11. **DO NOT** download or activate any email software or programs on one of the District computers. (For example: AOL/Outlook, Outlook Express) Participation in any chat room or news group is generally prohibited.
12. Maintain a backup copy of any stored files that you need to keep if their loss would be costly in terms of your time. Each user has a personal folder mapped by your logon script as Drive H:, stored on one of our servers. Files in this folder are backed up 3 times a week. However, nothing is beyond failure. Again, if the files are important, keep a backup copy. Google Docs is an excellent place to archive your important files.
13. Any user violating these policies, applicable state and federal laws or posted classroom and district rules is subject to loss of computer and network privileges and any other District disciplinary actions including criminal prosecution.
14. Students assigned to the Discipline Alternative Education Program (DAEP) will have their regular network account disabled and use a special access account that will only give them access to the curriculum program for instruction. Students assigned to DAEP **WILL NOT** have the same Internet access as the students on the main campuses.

WOODVILLE ISD - Required Parent Notification

State Law Regarding Attendance and Truancy in Texas Public Schools

Student Name: _____ **Campus:** _____

Texas Compulsory School Attendance Law 101

Students who are at least 5 years of age, or who have been previously enrolled in kindergarten, and who have not yet reached their 19th birthday shall attend school for the entire period the program is offered. The entire period means coming to school on time, being present in every class period, and remaining in class until the school day is officially over. The law applies to children ages 6-19. If you voluntarily enroll your child in prekindergarten or kindergarten before age 6, school attendance laws apply to your child, too. A person who voluntarily enrolls in or attends school after turning 19 is also required to attend for the entire period of the program of instruction.

Parents are urged to call the school attendance office if his/her student is not going to be in school. Medical and dentist/orthodontist appointments should be made, if at all possible, after the school day has ended. If this is not possible, the student and/or parent must bring a doctor's note the next day verifying the appointment.

Per the compulsory attendance law, students must attend school for the entire day. Early checkouts before the school day has ended, as well as showing up late to school or class (tardies) are strongly discouraged and will affect attendance, incentive trips and awards. Truancy charges will be filed against the parents if there are excessive (10) unexcused absences from school. This includes absences for full days or parts of days.

What is Truancy?

Absences from school not authorized by the parents of the student will be considered TRUANCY and are subject to disciplinary consequences, including judicial. If a student is absent from school without an excuse for 10 or more days, or parts of days, within a 6 month period in the same school year, the parents are subject to prosecution.

Truancy is:

Not showing up to school	Excessive tardies -showing up late for the day or period
Skipping School	Cutting class
Missing class without a valid excuse	Excessive or Unexcused Early Check-outs

Exceptions-State Approved Absences-Don't count against attendance:

Board approved extracurricular activities	CPS/DFPS visitations
Mentorship approved by district personnel	Holy Days
Documented Appt. w/Health Care Professional	Early/Periodic Screening Diagnosis and Treatment Program
College Days (JR/SR's only-1 day per semester)	Court Appearances
Student is playing TAPS for military funeral	Student is an Election Clerk (16 years and older)

Students will receive an excused absence for the following extenuating circumstances:

- Temporary Medical Absences (to be considered temporarily absent, the student must begin classes or return to school on the same day of the appointment and should have documentation of the face-to-face visit. ****Teladoc or phone visits do not count.**) As long as the student is in school at some point during the day of the medical appointment and returns with a doctor's note, this absence will not count against the student in truancy, perfect attendance, exemption day, etc.
- Juvenile court proceedings documented by a probation officer or absence required by state or local welfare authorities
- Family emergency or unforeseen or unavoidable instance requiring immediate attention. Note: Absences authorized by the parent and acceptable to the principal will be considered an excused absence.
- Temporary absence resulting from any cause acceptable to the principal or Superintendent (including being sent home by the school nurse)

Parent's Note after an absence:

When a student must be absent from school, upon returning to school, the student must bring a note signed by the parent/guardian that describes the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted unless the student is 18 or older. **Notes must be received within 3 days of the student's return to school.** Notes **will not be accepted after this time** and the absence will remain as unexcused. **WISD accepts up to three (3) notes from a parent/guardian per semester.**

Any child may be excused from school for absences resulting from personal sickness, death in the family, quarantine, and weather or road condition.

Doctor's Note after an absence for illness:

Upon return to school, a student absent for more than three (3) consecutive days because of a personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school. **Notes must be received within 3 days of the student's return to school.** Notes **will not be accepted after this time** and the absence will remain as unexcused.

Should the student develop a questionable pattern of absences, the principal or Attendance committee may require a statement from a doctor or health clinic verifying the illness or condition that caused the student's absence from school.

Texas School Attendance - 90% Rule

This rule is different from the compulsory attendance law as it relates to the promotion and/or retention of a student based on attendance. In order to receive credit for the semester and/or year, a student **MUST** be in attendance at least 90% of the time in each class, beginning upon enrollment in Pre-Kindergarten through 12th grade. This includes a total of **BOTH** excused and unexcused absences.

To receive credit or a final grade in a class, a student must attend the class at least 90 percent of the days it is offered. A student who attends at least 75 percent but fewer than 90 percent of the days may receive credit or a final grade if he or she completes a plan, approved by the principal, that allows the student to fulfill the class's instructional requirements. This plan includes opportunities for students to make-up missing days through an attendance recovery program including but not limited to Saturday School, Before and After-School Tutorials, Summer School, or attendance at planned tutorials during designated school holidays. If a student is involved in a criminal or juvenile court proceeding, the judge presiding over the case must also approve the plan before the student receives credit or a final grade.

When a student has a documented appointment with a healthcare professional during regular school hours, and returns with a note from the healthcare provider within the same school day, or the next day, the absence does not count against the student for the purposes of calculating the average daily attendance or a perfect attendance record within the district.

It is important that parents make every effort to ensure that their child is in school during the official school hours as well as encouraging good attendance and participation, emphasizing the importance of school attendance to their future success. Please be sure to call your Campus Registrar/Attendance Clerk to make them aware of all absences.

REMEMBER - Students who do not attend school at least 90% of the days that classes meet may not receive credit or be promoted to the next grade level. Parents and/or students can also be fined by a court of law for not adhering to truancy laws.

By signing this document I am stating that I understand my child needs to be in school for 90% of the days that classes meet or he/she may not receive credit or be promoted to the next grade level. I am also stating that I understand I can be fined by a court of law for not adhering to truancy laws. I am pledging to make every effort to have my child at school during the official school hours and encourage my child how important school attendance is to their future.

Signature: _____ Date: _____

WOODVILLE INDEPENDENT SCHOOL DISTRICT
Special Instruction Programs

Student's Name: _____ Grade: _____

Please indicate by checking yes or no if this student is now or has been in any of the following programs.

1. Program for Gifted Students _____ YES _____ NO

If yes, school year identified:

2. Advance / Honors Class _____ YES _____ NO

If yes, school year courses taken:

3. Medically Identified (ADD, ADHD) _____ YES _____ NO

If yes, is student on medication now?

_____ YES _____ NO

4. Has this student received Special Education services? _____ YES _____ NO

Enrolled in resource classes?

_____ YES _____ NO

5. Was the student protected under Section 504? _____ YES _____ NO

6. Has this student been identified as Dyslexic? _____ YES _____ NO

7. Has this student ever received Speech Services? _____ YES _____ NO

8. Has this student ever been retained? _____ YES _____ NO

If yes, school year retained? _____



WOODVILLE INDEPENDENT SCHOOL DISTRICT

HOME LANGUAGE SURVEY - 19TAC Chapter 89, Subchapter BB, §89.1215

(Home Language Survey applicable ONLY is administered for students enrolling in pre-kindergarten through grade 12)

TO BE COMPLETED BY PARENT OR GUARDIAN FOR STUDENTS ENROLLING PREKINDERGARTEN THROUGH GRADE 8 (OR BY STUDENT IN GRADES 9-12); The state of Texas requires that the following information be completed for each student who enrolls in a Texas public school for the first time. It is the responsibility of the parent or guardian, not the school, to provide the language information requested by the questions below.

Dear Parent or Guardian:

To determine if your child would benefit from bilingual and/or English as a Second Language program services, please answer the two questions below.

If either of your responses indicates the use of a language other than English, then the school district must conduct an assessment to determine how well your child communicates in English. This assessment information will be used to determine if bilingual and/or English as a Second Language program services are appropriate and to inform instructional and program placement recommendations. If you have questions about the purpose and use of the Home Language Survey, or you would like assistance in completing the form, please contact your school/district personnel.

For more information on the process that must be followed please visit the following website:

http://projects.esc20.net/upload/page/0084/page/0084/docs/EL%20Identification_ReclassificationFlowchart%202018.pdf

This survey shall be kept in each student's permanent record folder.

NAME OF STUDENT: _____ STUDENT ID#: _____

ADDRESS: _____ TELEPHONE: _____

CAMPUS: _____

NOTE: PLEASE INDICATE ONLY ONE LANGUAGE PER RESPONSE

1. What language is spoken in the child's home **most of the time?** _____

2. What language does the child **speak most of the time?** _____

Signature of Parent/Guardian _____ Date _____
Signature of Student if Grades 9-12 _____ Date _____

Note: If you believe you made an error when completing the Home Language Survey, you may request a correction, in writing, only if: 1) your child has not yet been assessed for English proficiency; and 2) your written correction request is made within two calendar weeks of your child's enrollment date.

WOODVILLE INDEPENDENT SCHOOL DISTRICT

Cuestionario sobre el idioma que se habla en el hogar
19 TAC Chapter 89, Subchapter BB §89.1215

**DEBE DE COMPLETARSA POR EL PADRE O TUTOR PARA ESTUDIANTES QUE CURSEN DESDE PREKINDER HASTA EL OCTAVO GRADO:
(OR POR EL ESTUDIANTE SI CURSA GRADOS DEL 9-12):** El estado de Texas require que la siguiente informacion sea completada para cada estudiante que se matricular por primera vez en una escuela publica de Texas. Es la responsabilidad del padre o tutor, no de la escuela, proporcionar la information del idioma requerida por las siguientes preguntas.

Querido padre o tutor:

Para determinar si su hijo(a) se beneficiara de los servicios de los programas bilingues y/o de ingles como segundo idioma, por favor responda las dos preguntas siguientes.

Si cualquiera de sus respuesta indica el uso de un idioma que no se ingles, entonces el distrito escolar debe realizar una evaluacion para determinar que tanto se comunica su hijo(a) en ingles. Esta informacion resultante de la evaluacion se usara para determinar si los servicios de programas bilingues y/o de ingles como Segundo idioma son apropiados e informara las recomendaciones en cuanto a la instruccion y la asignacion del programa. Una vez completed la evaluacion de su hijo(a), no se permitiran cambios a las respuestas en el cuestionario. Si tiene preguntas sobre el proposito y el uso del cuestionario sobre el idioma que se habla en el hogar, o si necesita ayuda para completar el cuestionario, por favor comuniquese con el personal del distrito escolar.

Para mas informacion sobre el proceso que debe deguirse, por favor visite el siguiente sitio web:

http://projects.esc20.net/upload/page/0084/docs/EL%20identification_ReclassificationFlowchart%202018.pdf

Este cuestionario de debere achivar en el expediente permanente del estudiante.

NOMBRE DEL ESTUDIANTE: _____ ID# _____
DIRECCION: _____ TELEFONO: _____
ESCUELA: _____

Nota: Indique solo un idioma por resuesta.

1. ¿Que idioma se habla en la casa de su hijo(a) la **mayoria del tiempo?** _____
2. ¿Que idioma habla su hijo(a) la **mayoria del tiempo?** _____

Firma del padre o tutor _____ Fecha _____
Firma del estudiante si est en lost grados 9-12 _____ Fecha _____

NOTA: Si cree que cometio un error al completar este cuestionario sobre el idioma que se habla en el hogar, puede solicitar una correction, por escrito, solo si: 1) su hijo(a) aun no ha sido evaluado para el dominio del ingles: y2) su solicitud de correction por escrito se realiza dentro de las dos semanas calendario posteriores a la fecha de inscripcion de su hijo(a).

2022-2023 PIEMS DATA STANDARDS

Appendix F: Ethnicity and Race Reporting Guidelines

**Texas Education Agency
Texas Public School Student / Staff Ethnicity and Race Data Questionnaire**

The United States Department of Education (USDE) requires all state and local education institutions to collect data on ethnicity and race for students and staff. This information is used for state and federal accountability reporting as well as for reporting to the Office of Civil Rights (OCR) and the Equal Employment Opportunity Commission (EEOC).

School district staff and parents or guardians of students enrolling in school are requested to provide this information. If you decline to provide this information, please be aware that the USDE requires school districts to use observer identification as a last resort to collecting the data for federal reporting.

Please answer both parts of the following questions on the student's or staff member's ethnicity and race.

United States Federal Register (71 FR 44866)

Part 1. Ethnicity: Is the person Hispanic / Latino? (Choose only one)

- Hispanic / Latino**- A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- Not Hispanic / Latino**

Part 2: Race: What is the person's race? (Choose one or more)

- American Indian or Alaska Native** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Island, Thailand, and Vietnam.
- Black or African American** - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** - A person origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- White** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

Student / Staff Name (Please print)

Parent / Guardian (Staff) Signature

Student/Staff Identification Number

Date

This space reserved for Local school observer - upon completion and entering data in student software system, file this form in student's permanent folder.

Ethnicity - choose only one

_____ Hispanic/Latino

_____ Not Hispanic / Latino

Race - choose one or more:

_____ American Indian or Alaska Native

_____ Asian

_____ Black or African American

_____ Native Hawaiian or Other Pacific Islander

_____ White

Observer Signature:

Campus and Date: