

PALERMO UNION SCHOOL DISTRICT

7390 Bulldog Way
Palermo, CA 95968-9700
(530) 533-4842
Fax (530) 532-1047

Superintendent
Kathleen Andoe-Nolind

Board of Trustees
Debbie Hoffman
Jessica King
Loretta Long
William Bynum
Cody Nissen

Helen Wilcox School
5737 Autrey Lane
Oroville, CA 95966
(530) 533-7626
Fax (530) 533-6949
Heather Scott, Principal

Honcut School
68 School Street
Oroville, CA 95966
(530) 742-5284
Fax (530) 742-2955
Heather Scott, Principal

Palermo School
7350 Bulldog Way
Palermo, CA 95968
(530) 533-4708
Fax (530) 532-7801
Andee Farrar, Principal

Golden Hills School
2400 Via Canela
Oroville, CA 95966
(530) 532-6000
Fax (530) 534-7982
Kristi Napoli, Principal

BOARD MEETING AGENDA

August 28, 2019

Place: District Office
7390 Bulldog Way, Palermo, CA 95968
5:00 p.m.

[Note: The Board of Trustees may take action on any item posted on this Agenda. Members of the public may directly address the Board concerning any item on this Agenda prior to or during the Board consideration of that item, as determined by the Board President. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time_____)

2. **Flag Salute.**

3. **Roll Call.**

4. **Approval of Agenda.**

ACTION_____MOTION_____SECOND_____VOTE_____

5. **Tell Me Something Good – Site and Student Recognition**

- a. Kalyn Peterson spent a week at UCS for Tech Trek Camp at the end of July. She stayed in the dorms and participated in science and technology activities. She wants to study how a specific chromosome can cause a child to be born with disabilities and hopefully find a cure.

5. **Tell Me Something Good – Site and Student Recognition (continued)**

- b. Palermo School - PBIS Positives
 - The California PBIS Coalition recognized Palermo Middle School for successful PBIS implementation at the Silver level. Our school will be displayed on the California PBIS Coalition webpage and posted at the conference in October.
 - Bulldog Shout Outs from teachers in morning bulletin
 - Positive referrals from teachers and the Principal calls the parent to let them know their child is showcasing something to follow our Mark Your Mark Expectations
 - Teachers are sending postcards home to parents and students
- c. Golden Hills School - PBIS Positives
 - The California PBIS Coalition recognized Golden Hills School for successful PBIS implementation at the Silver level. Our school will be displayed on the California PBIS Coalition webpage and posted at the conference in October.
 - Principal Shout Outs from teachers PLC notes, academic or behavior, Mrs. Napoli finds the student within the week to let them know she heard how awesome they are
 - Teacher or staff can recommend the Principal call home
 - Postcards that students can have sent home to parents with a positive note
- d. Helen Wilcox School - PBIS Positives
 - The California PBIS Coalition recognized Helen Wilcox School for successful PBIS implementation at the Platinum level. Our school will be displayed on the California PBIS Coalition webpage and posted at the conference in October. Reference #2
 - “Caught you being good” posts a picture of the student and they receive a pencil, a phone call home and their name in the newsletter.
 - Teachers are sending ‘good’ notes home
 - Admins have been reading a book to classes
 - PAWS days
 - Principal does a Shout Out of “Tell Me Something Good” during the morning messages and when they see her, they are telling are something good.

6. **Audience with the Board.**

Non-Agenda Items:

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

7. **Audience with the Board.**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

8. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

a. Minutes of August 14, 2019 Regular Board Meeting.

b. Surplus and Obsolete Requests.

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500).

Surplus/Obsolete Items:

Note: Paperwork on these items is available at the District Office for review.

Portable CD Player (blue) #001964

Boom Box/(black) #011076

Toshiba VCR w/ cassettes #013774

HP Deskjet F4480 Printer/copier #3614

Brown Mini Fridge #012151

3 - Doc Carts w/wheels #000914, 000915, 000918

Overhead Projector #2356

Television #100400

VHS DVD Player #4180

Mac Desktop and Monitor #011776, 011778

Mac Desktop #002663

Mac Desktop #002659

Mac Desktop #002661

Printer #001391

Mac Desktop #002653

Mac Desktop #002657

(6) Macbooks, (13) Chargers, (2) Mice #2540, 2541, 2542, 2544, 2545, 3522

Imation Super Disk Drive #012217

Mac Keyboard #013403, Mac Laptop #2668, Dell Laptop #3939

Television, VCR, 3 remotes, Triangle Shelf #2448, 100230, 00063

Imac Computer, mouse, keyboard #2647, 2940, 2617, 2638

TV, VCR #00176, 100016, 2193

Doc Cart w/wheels #918, 914

Doc Camera #3499

VHS Player #10726

Zenith TV #100400

Canon P23-DHV Calculator #?

8. **CONSENT AGENDA** (continued)

Reports

- c. Events Calendar. REFERENCE #1
- d. Palermo Account Ledger June 1, 2019 to June 28, 2019 REFERENCE #3
- e. Palermo Account Ledger June 28, 2019 to July 31, 2019 REFERENCE #4

CONSENT AGENDA APPROVAL:

ACTION _____ MOTION _____ SECOND _____ VOTE _____

9. **ITEMS REMOVED FROM CONSENT AGENDA**

- a. ACTION _____ MOTION _____ SECOND _____ VOTE _____
- b. ACTION _____ MOTION _____ SECOND _____ VOTE _____

10. **Staff Reports/Business Items.**

- a. It is recommended the 2019/2020 Consolidated Application for Funding Categorical Programs be approved. REFERENCE #5

ACTION _____ MOTION _____ SECOND _____ VOTE _____

- b. It is recommended the following school site and District Office persons be authorized as “designated officials” to sign student body checks and financial forms: (*annual*)

Site Principal
Site Vice Principal
Student Council Advisor
Representative of the Student Council
Site School Secretary
Superintendent
Chief Business Official
Superintendent’s Secretary

ACTION _____ MOTION _____ SECOND _____ VOTE _____

10. **Staff Reports/Business Items.** *(continued)*

- c. It is recommended the contract with Marian Wright for School Nurse services be approved.

REFERENCE #6

ACTION____MOTION____SECOND____ VOTE_____

- d. Discussion/Approval of Waiver of Developer Fees for Camp Fire Victims

REFERENCE #7

ACTION____MOTION____SECOND____ VOTE_____

- e. It is recommended the District Lottery Grant for Fall 2019 be opened with a budget of \$50,000.

ACTION____MOTION____SECOND____ VOTE_____

- f. It is recommended that Kimberly Solano, Jesus Gomez, Carrie Cotter, Holly Day, Harry Yasko and Mikel Frye attend the Professional Learning Communities at Work 2 day conference in San Antonio, Texas, October 14 – 16, 2019 for a total cost of approx.. \$12,650
(Funding: CSI)

ACTION____MOTION____SECOND____ VOTE_____

- g. Discussion of BCOE Review of 19/20 LCAP and suggested revisions

- h. California School Employees Association, Bargaining Unit 366.
(Comments from CSEA, if any, to the Governing Board.)

- i. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).
(Comments from PTA, if any, to the Governing Board.)

11. **Board Policies and Administrative Regulations.**

12. **Correspondence.**

13. **Superintendent's Reports.**

- Solar Feasibility Study
- Enrollment Update
- Honcut Well
- PG&E Project

14. **Board Items.**

CLOSED SESSION (Time_____)

1. Closed session regarding matters of personnel/employment/ resignation/retirement all in accordance with Government Code Section 54957.
2. Matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/ confidential, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind, Superintendent.

OPEN SESSION (Time_____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

15. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Certificated:

- a. Kayla Neal, certificated substitute, effective August 13, 2019
- b. Kayla Neal, Temporary K-3 Ed Specialist, 8-29-19 through 10-31-19, column II, step 1
- c. Seth Davis, resignation, stipend basketball 7/8, effective August 19, 2019
- d. Amanda Sanders, certificated substitute, effective August 21, 2019
- e. Jacob Buhler, certificated substitute, effective August 21, 2019
- f. Sydney Coleman, certificated substitute, effective August 21, 2019
- g. Mark Coleman, stipend, 6th grade girls volleyball, Palermo School, effective August 21, 2019
- h. Seth Davis, stipend, chess .5 Palermo School, effective August 21, 2019
- i. Kathaleen Reed, certificated substitute, effective August 22, 2019
- j. Arina Xiong, certificated substitute, effective August 22, 2019

Classified:

- k. David Murray, cafeteria aide, Helen Wilcox, resignation, effective August 31, 2019
- l. Barbara Murray, cafeteria aide, Helen Wilcox, resignation, effective August 31, 2019
- m. Carly Aylworth, substitute instructional aide, class 4, step 1, effective August 12, 2019
- n. Carly Aylworth, instructional aide, class 4, step 2, 3.5 hours, Helen Wilcox, effective August 29, 2019
- o. Sandra Banuelos, substitute Health Office Clerk, class 8, step 1, effective August 15, 2019

15. **Personnel – Recommendation: Approval.** (continued)

- p. Sandra Banuelos, Health Office Clerk, class 8, step 3, 3.95 hours, effective August 29, 2019
- r. Amanda Walberg, amend salary placement, class 4, step 3, effective August 14, 2019
- s. Richard Rethaford, custodian I, Golden Hills, class 12, step 7, 3.5 hours, effective September 5, 2019
- t. Mikila Hemstalk, substitute instructional aide, class 4, step 1, effective August 21, 2019
- u. Kristina Warner, temporary stipend, 7th grade girls volleyball, effective August 21, 2019
- v. Kristina Warner, temporary stipend, 8th grade girls volleyball, effective August 21, 2019
- w. Kari Parks-Gendreau, temporary stipend, 7th grade girls basketball, effective August 21, 2019
- x. Kari Parks-Gendreau, temporary stipend, 8th grade girls basketball, effective August 21, 2019
- y. Richard Rethaford, substitute custodian, class 12, step 1, effective August 22, 2019

Child Development Program:

- y. Alexandra Ramsey, substitute Site Supervisor, effective August 16, 2019

ACTION _____ MOTION _____ SECOND _____ VOTE _____

ADJOURNMENT (Time _____)

REGULAR BOARD MEETING

1. President Debbie Hoffman called the meeting to order at 5:03p.m., and welcomed those in attendance.
2. President Debbie Hoffman led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen.

Others present were: Kathleen Andoe-Nolind, Ruthie Anaya, Carlos Aguilar, Andy McCoy and Cindy Daniluke.

4. A motion was made by Loretta Long, seconded by Jessica King, recommending the agenda be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

5. **Audience with the Board.**

Non-Agenda Items:

Andy McCoy thanked the Board for committing resources to upgrade technology in the classrooms. Parents and students had such positive feedback at Back to School Night when they walked in and saw a 7 foot Viewsonic screen. This gives Palermo students experience with cutting edge technology that will help them in future classes and workplace settings.

6. **Audience with the Board.**

Agenda Items:

Andy McCoy asked to speak on item 10g.

REGULAR BOARD MEETING**7. CONSENT AGENDA**

A motion was made by Loretta Long, seconded by Jessica King, recommending the following consent agenda items be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

Action Items

- a. Minutes of July 24, 2019 Regular Board Meeting.
- b. Warrants Numbers 149754 – 152662, \$272,318.35 Funds 1, 12, 13
- c. Surplus and Obsolete Requests:
58 – History Alive textbooks – The Ancient World, TCI, 2004

Reports

- d. Events Calendar

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

9. Staff Reports/Business Items.

- a. A motion was made by Loretta Long, seconded by Jessica King recommending the following salary schedule for 2019-2020 be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
 - Certificated
 - Certificated Management
 - Child Development Programs
 - Classified
 - Classified Management/Confidential
 - Chief Business Official

REGULAR BOARD MEETING

9. **Staff Reports/Business Items.** (continued)

- b. A motion was made by Loretta Long, seconded by Jessica King recommending the Consideration of a Resolution of Conveyance Dedicating and Conveying a Utility Easement to Pacific Gas and Electric Company for Electric Utility and Communications Service to District Electric Vehicle Charging Stations be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
- c. A motion was made by Loretta Long, seconded by Jessica King recommending the contract between Total Compensation Systems, Inc and the Palermo Union School District for a GASB 75 Actuarial study related to retiree health benefits in the amount of \$4,800 be approved. (Funding source: Unrestricted Funds) Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
- d. A motion was made by Loretta Long, seconded by Jessica King recommending Resolution #19-11, Education Code 44256(b), Departmentalized Classroom Assignment be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
- e. A motion was made by Loretta Long, seconded by Jessica King recommending Resolution #19-12, Education Code 44258.3, Departmentalized Classroom Assignment be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
- f. There were no comments from the California School Employees Association Bargaining Unit 366.
- j. Andy McCoy spoke on behalf of Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA). He thanked the Board, again, for their support financially and for hiring Kathy Noland as the Superintendent. PTA sent out a survey to gather feedback and there are a lot of positive comments about Kathy. They appreciate how she attends and participates in what is going on, rather than just making an appearance. They appreciate her leadership style in the District. Also, new teachers are commenting about how much support they are getting from everyone at the District. They feel valued here.

REGULAR BOARD MEETING

10. Board Policies and Administrative Regulations.

- a. A motion was made by Loretta Long, seconded by Jessica King recommending Board Policy 3230, Federal Grant Funds be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.
- b. A motion was made by Loretta Long, seconded by Jessica King recommending Administrative Regulation 3230, Federal Grant Funds be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

11. Correspondence.

None

12. Site and Student Recognition.

None

13. Superintendent's Reports.

- a. Mrs. Nolind reported on the first day of school. Enrollment is above projections and everything went well. Traffic at drop off and pick up was smooth also.
- b. Mrs. Nolind reported on the upcoming Federal Programs Review.
- c. Staffing update – still recruiting for a School Nurse and Counselor.

14. Board Items.

None

REGULAR BOARD MEETING**CLOSED SESSION**

1. The Board recessed into closed session at 5:25 pm regarding Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 06/02/05 I.D. No. 182567.
2. Matters of personnel/employment/ all in accordance with Government Code Section 54957.

OPEN SESSION

The Board reconvened into open session at 6:10 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

15. Action on Expulsion Case No. 06/02/05, I.D. No. 182567.

a. Action No. 1 - Finding of Fact.

A motion was made by Loretta Long, seconded by Jessica King, that Student No. 06/02/05, I.D. No. 182567, did violate Education Code Section 48900 (c):

c: Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

Debbie Hoffman, Jessica King, William Bynum, Loretta Long, and Cody Nissen voted aye. Motion unanimously carried.

b. Action No. 2 - Readmission to Palermo School

A motion was made by Loretta Long, seconded by Jessica King, to readmit Student No. 06/02/05, I.D. No. 182567 effective August 15, 2019. Debbie Hoffman, Jessica King, William Bynum, Loretta Long, and Cody Nissen voted aye. Motion unanimously carried.

REGULAR BOARD MEETING**ACTION ITEMS****16. Personnel – Recommendation: Approval.**

A motion was made by Loretta Long, seconded by Jessica King, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

Certificated:

- a. Mikel Frye, certificated teacher, 6th grade ELA/Social Studies, Palermo School, Column III, Step 4, effective August 12, 2019

Classified:

- b. Teresa Lopez de Carrillo, substitute custodian, class 12, step 1, effective July 23, 2019
- c. Desirae Conn, substitute instructional aide, class 4, step 1, effective July 29, 2019
- d. Kaitlin Kruse, substitute instructional aide, class 4, step 1, effective July 29, 2019
- e. Susan Rexin, substitute instructional aide, class 4, step 1, effective July 29, 2019
- f. Desirae Conn, instructional aide, class 4, step 1, 3.5 hours, Golden Hills, effective August 15, 2019
- g. Dustin Davis, instructional aide, class 4, step 2, 3.5 hours, Palermo, effective August 15, 2019
- h. Kaitlin Kruse, instructional aide, class 4, step 1, 3.5 hours, Golden Hills, effective August 15, 2019
- i. Susan Rexin, instructional aide, class 4, step 1, 3.5 hours, Palermo, effective August 15, 2019

Child Development Programs:

- j. Yvonne Jensen, substitute instructional aide child development, class 4, step 1, effective July 23, 2019
- k. Soua Lor, instructional aide child development, move to 12 month position, effective August 12, 2019
- l. Alexandra Ramsey, substitute instructional aide child development, class 4, step 1, effective July 29, 2019
- m. Alexandra Ramsey, instructional aide child development, class 4, step 5, 3.75 hours Helen Wilcox Preschool, effective August 15, 2019

REGULAR BOARD MEETING

ADJOURNMENT

President Debbie Hoffman declared the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Kathleen Andoe-Nolind
Secretary to the Governing Board

EVENTS CALENDAR

August 28, 2019	Regular Board Meeting	5:00pm
September 2, 2019	Labor Day	<i>No school – students, teachers and staff</i>
September 6, 2019	Grandparents Day	<i>Helen Wilcox Golden Hills</i>
September 6, 2019	Principal/Superintendent Awards - Palermo	<i>6th – 8:30am; 7th – 9:00am 8th – 9:30am</i>
September 10, 2019	Picture Day	<i>Palermo School</i>
September 11, 2019	Regular Board Meeting	5:00pm
September 13, 2019	Coffee and Conversation with the Principal	<i>Palermo School 8:15am</i>
September 25, 2019	Regular Board Meeting	5:00pm
September 30, 2019 – October 4, 2019	Intersession	<i>No school – students, teachers</i>
October 9, 2019	Regular Board Meeting	5:00pm
October 23, 2019	Regular Board Meeting	5:00pm
November 11, 2019	Veteran's Day	<i>No school – students, teachers and staff</i>
November 13, 2019	Regular Board Meeting	5:00pm
November 27, 2019	Regular Board Meeting	5:00pm
December 11, 2019	Regular Board Meeting (Organizational)	5:00pm

Revised: 8/19/19 cc: L. Davis; D. Dudley; C. Wiemers; M. Tello; L. Davis; R. Anaya; K. Ray



California PBIS Coalition

September 1, 2019

Dear PBIS Colleague,

Congratulations!

On behalf of the California PBIS Coalition, we are pleased to recognize **Helen M. Wilcox Elementary School** of the **Palermo Union School District** for successful PBIS implementation at the **PLATINUM** level. Your school is a recipient within the California PBIS Coalition's System of Recognition, reflecting excellence in the measurement of fidelity as well as your efforts in implementing the core features of Positive Behavioral Interventions and Supports.

To acknowledge this honor, your school's name will be displayed on the California PBIS Coalition webpage and posted at the 4th Annual California PBIS Conference in Sacramento on October 28-29, 2019. To view this webpage [click here](#). Also included is an official electronic emblem which we encourage you to post on your school website and in all staff email signatures to celebrate your success.

The level received reflects the award you applied for or the level for which you were qualified. If you did not meet the requirements of the level you applied for, the CPC Committee evaluated your application for other levels to determine the appropriate level of recognition.

We sincerely appreciate your hard work and commitment toward implementing PBIS with fidelity and creating the conditions to maximize academic and social behavioral outcomes for ALL students. We will be sending out the official California PBIS Coalition press release soon. Congratulations again on this outstanding recognition!

Sincerely,

The California PBIS Coalition

California PBIS Coalition

www.pbisca.org

Follow us on Twitter: [@PBIS_CA](https://twitter.com/PBIS_CA)

Use [#PBISCA](#) when referencing your accomplishment!

CPC Recognition Values

Be Respectful: Note that the CPC and its Recognition System is run primarily by volunteers. All members of the CPC and all applying schools should use kind and professional communication.

Be Responsible: All members of the CPC and applying schools should ensure accurate data is used for recognition. All materials should be reviewed carefully and the level of recognition should match the data provided.

Be Awesome: Celebrate your hard work, enjoy the recognition process, and be inspired by the work of our PBIS community.

		MONTH:	6/1/19-6/28/19		
ACCOUNT NAME	BEG BAL	RECEIPTS	DISBURSMEN	TRNSF	ENDING BAL
102 PAL ST BODY	\$5,395.22	\$877.50	(\$416.90)	\$0.00	\$5,855.82
202 SPORTS	\$3,635.66	\$1,873.00	(\$275.90)	\$0.00	\$5,232.76
205 REFEREE	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
300 YEARBOOK	\$5,485.72	\$410.00	\$0.00	\$0.00	\$5,895.72
402 PAL LIBRARY	\$927.44	\$254.70	(\$66.67)	\$0.00	\$1,115.47
502 BAND	\$3,791.01	\$0.00	\$0.00	\$0.00	\$3,791.01
505 DRILL TEAM	\$423.62	\$50.00	\$0.00	\$0.00	\$473.62
506 6TH GRADE	\$4,825.43	\$0.00	\$0.00	\$0.00	\$4,825.43
507 7TH GRADE	\$540.48	\$0.00	\$0.00	\$0.00	\$540.48
509 8TH GRADE	\$29.14	\$722.00	(\$1,381.61)	\$0.00	(\$630.47)
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511 CLUB LIVE	\$2,460.74	\$0.00	\$0.00	\$0.00	\$2,460.74
512 CHESS CLUB	\$670.97	\$0.00	(\$173.71)	\$0.00	\$497.26
EXPENSES	(\$37.00)	\$0.00	\$0.00	\$0.00	(\$37.00)
	\$28,298.43				\$30,170.84
	\$28,298.43				\$30,170.84

ASB LEDGER SHEETS 2019-20

2019-20

MONTH: 6/28/2019 - 7/31/2019

ACCOUNT NAME	BEG BAL	RECEIPTS	DISBURSMENTS	TRANSFERS	ENDING BAL
102 PAL ST BODY	\$5,855.82	\$0.00	\$0.00	\$0.00	\$5,855.82
202 SPORTS	\$5,232.76	\$0.00	\$0.00	\$0.00	\$5,232.76
205 REFEREE (new)	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
300 YEARBOOK	\$5,895.72	\$0.00	\$0.00	\$0.00	\$5,895.72
402 PAL LIBRARY	\$1,115.47	\$0.00	\$0.00	\$0.00	\$1,115.47
502 BAND	\$3,791.01	\$0.00	\$0.00	\$0.00	\$3,791.01
505 DRILL TEAM	\$473.62	\$0.00	\$0.00	\$0.00	\$473.62
506 6TH GRADE	\$4,825.43	\$0.00	\$0.00	\$0.00	\$4,825.43
507 7TH GRADE	\$540.48	\$0.00	\$0.00	\$0.00	\$540.48
509 8TH GRADE	(\$667.47)	\$0.00	\$0.00	\$0.00	(\$667.47)
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511 CLUB LIVE	\$2,460.74	\$0.00	\$0.00	\$0.00	\$2,460.74
	\$497.26	\$0.00	\$0.00	\$0.00	\$497.26
	\$0.00				\$0.00
	\$30,170.84				\$30,170.84

2019-20 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca19assurancestoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Ruthie Anaya
Authorized Representative's Signature	
Authorized Representative's Title	Chief Business Official
Authorized Representative's Signature Date	06/28/2019

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2019-20 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Ruthie Anaya
Authorized Representative's Title	Chief Business Official
Authorized Representative's Signature Date	06/26/2019
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

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2019-20 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233

To receive funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the 2017/18–2019/20 LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification the LEA is agreeing to submit the LCAP Federal Addendum that has been approved by the local governing board or governing body of the LEA to the California Department of Education (CDE), and acknowledging that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

<p>County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017/18–2019/20 LCAP</p> <p>Note: For districts, the date should be the day your county office of education (COE) approved your 2017/18–2019/20 LCAP. For COEs, it should be the date the CDE approved your 2017/18–2019/20 LCAP.</p>	06/26/2019
<p>Charter Schools Enter the adoption date of the charter school LCAP</p>	
<p>Authorized Representative's Full Name</p>	Ruthie Anaya
<p>Authorized Representative's Title</p>	Chief Business Official

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2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/28/2019
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Nancy Diaz
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the A must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	The DELAC will review the application in August 2019

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

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2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
Title V, Part B Subpart 2 Rural and Low-Income Grant ESSA Sec. 5221 SACS 4126	Yes

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2019-20 Title III English Learner Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2019-20 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831
 Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-5838

Estimated Entitlement Calculation

Estimated English learner per student allocation	\$107.75
Estimated English learner student count	151
Estimated English learner entitlement amount	\$16,270

Note: \$10,000 minimum program eligibility criteria

If the LEA's estimated entitlement amount is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the CDE Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$0
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$15,782
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated entitlement)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$488
Total budget	\$16,270

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2019-20 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

John Miles, Financial Accountability and Info Srv Office, jmiles@cde.ca.gov, 916-445-7289

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fq/ac/sa/>.

2019-20 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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2019-20 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children
- Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

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2019-20 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added
Feather River Adventist	6973887	19	Y	N	N		N

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CONSULTANT AGREEMENT

This agreement is entered as of this 19(th) day of August, by and between Palermo Union School District, hereinafter referred to as “District”, and Marian Wright, hereinafter referred to as “Consultant”.

1. PURPOSE

- a. California Government Code Section 53060 provides authority for a school district to contract with any person for the furnishing of special services and advice if such persons are specially trained, experienced and competent to perform the special services required;
- b. Consultant is specially trained and experienced in the area of school nursing.

2. THE PARTIES AGREE AS FOLLOWS:

- a. Name, address and phone # of consultant: Marian Wright, 42 Monarch Court, Oroville CA (530) 218-3752
- b. Scope of services to be provided: School Nurse
- c. Term: The consultant shall provide services from August 19, 2019 until permanent employee is hired.
- d. Payment: Consultant shall be reimbursed by the District at a rate of \$64.28 per hour (\$450/day based on 7 hrs/day) which does include travel expenses. Payment shall be made upon receipt of an invoice from the Consultant which details services rendered and/or costs incurred if payment includes materials, lodging, or mileage. **All payments for services or materials will be reported as income to the consultant on a 1099 form.**
- e. **W9 Form must be provided to District prior to payment for services.**

3. CONDITIONS

- a. Assignment and Transfer: Consultant shall not assign or transfer this agreement or any interest therein to any other party without first having obtained the written consent of the District. Consultant shall personally perform all services required hereunder, unless written permission is obtained from the District.

- b. Sensitive Issues: Consultant will, in the performance of this contract, refrain from actions or remarks pertaining to race, religion, sex or use of profanity, which would reflect negatively to individuals or groups.
- c. Materials Confidential: All District data and deliverables prepared by wither the Consultant or the District pursuant to performance of this Contract are confidential and Consultant agrees that they shall not be made available to any individual or organization without the prior written approval of the District, except by court order.
- d. Independent Contractor: At all times during the terms of this agreement, Consultant shall be an independent contractor and shall not be an employee of the District. District shall have the right to control Consultant insofar as the results of Consultant's services rendered pursuant to this agreement. Consultant is specifically responsible for obtaining worker's compensation insurance, at his/her option, and the District is not responsible for providing any such coverage.
- e. Hold Harmless: In accordance with the provisions of Government Code Section 895.4, each party hereto agrees to indemnify and hold harmless from all liability for damage, actual or alleged, to persons or property arising out of or resulting from negligent acts or omission of the indemnifying party.
- f. Applicable Law: This agreement is subject to all applicable laws of the State of California, all of which are made a part of the terms and conditions of this agreement as is set forth herein.
- g. Entire Agreement: This agreement is the full and entire agreement between the parties and no other oral agreements exist between the parties. No alteration or amendments in this agreement shall be made except in writing and signed by both the District and the Consultant.
- h. Termination of Contract: This Contract may be terminated by either party, provided that the other party is given not less than 30 calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate.
- i. Notices: All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses:

District

Palermo Union School District
Attn: Ruthie Anaya, CBO
7390 Bulldog Way
Palermo, CA 95968

Consultant

- j. This Contract shall be interpreted and governed by the laws of the State of California.
- k. Any action arising out of this Contract shall be brought in Butte County, California, regardless of where else venue may lie.
- l. In any action brought by either party to enforce the terms of this Contract, each party shall bear responsibility for its attorneys' fees and all costs regardless of whether one party is determined to be the prevailing party.

PALERMO UNION SCHOOL DISTRICT

By: _____

Title: Superintendent

CONSULTANT

By: _____

Title: _____

BOARD ACTION ITEM SUMMARY

Subject: Developer Fee Waiver for Camp Fire Victims
From: Ruthie Anaya, Chief Business Official
Fiscal Impact: Refund of Developer Fees – Total Impact Unknown
Date: 8/22/2019

Oroville Union High School District and Thermalito Union Elementary School District have both approved waiving developer fees for individuals who lost their homes in the Camp Fire and are now rebuilding within the district's boundaries. This agenda item is for our district to consider waiving the developer fees for the same individuals.

Developer fees for the district are collected by Oroville Union High School District. This waiver would be applicable to the 60% of the total developer fee that is paid to Palermo Union School District. The high school district would normally keep the remaining 40%. However, they have already approved a waiver for their portion of the total developer fees.

The waivers that were approved by OUHSD and TUESD were for a 2 year period through December 30, 2020. Individuals are required to provide proof of their loss by providing documentation from the Butte County Building department that confirms that they are relocating due to their loss from the Camp Fire.

The total fiscal impact of the waiver is unknown. If the Board approves this waiver and allows fees already paid to be refunded, there is one pending refund of \$3,989.28.