

**BOLINAS-STINSON BEACH SCHOOL FOUNDATION  
P.O. BOX 43, BOLINAS, CALIFORNIA 94924**

**DISCRETIONARY GRANT GUIDELINES  
2019-2020**

***Please submit photos &/or student work samples to the Bolinas Stinson School News as soon as the project is complete. The write up should include a brief statement about being funded by the Bolinas Stinson Beach School Foundation.***

**PURPOSE:** The purpose of this grant is to support curriculum enrichment to the students of the Bolinas Stinson Beach School in the areas of art, drama, literature, math, music, physical education, science, history and technology.

**WHO SHOULD APPLY?** All teachers and administrators in the Bolinas-Stinson Union School District are eligible. Grants may be submitted individually or as a group.

**HOW MUCH IS AVAILABLE?** As of September 2017 there are Discretionary Grants available at a flexible maximum of \$750 per grant. (Please let us know if your project requires more funding.) Proposals may be funded fully or partially at the discretion of the BSBSFoundation with an understanding that ideas and projects often present themselves throughout the school year.

**FUNDING CRITERIA:** Discretionary Grants are meant to foster creativity and are not intended to be a source of funds for ongoing programs or classroom supplies. The Foundation will use the following criteria in selecting grants:

- Strong curricular justification
- Benefit as many students as possible
- Evidence of innovation and creativity
- Does the project promote students building community and/or connecting to their community?
- Does the project support student voice and initiative?
- Does the project have additional funding?
- Has the project received approval from the Principal? Please give date of approval.

**EVALUATION:** Each successful grantee will be **required** to submit an evaluation form at the completion of the project as well as **photographs**. Additional information that may be included in our annual newsletter is encouraged. Grantees may also be contacted and asked to submit an article about, or samples of (ie: poem, story, etc.) completed student work, for the newsletter.

**PUBLICITY:** Recipients are required to acknowledge the Bolinas Stinson Beach School Foundation on any flyers or in any publicity generated or received concerning the project, as well as any presentation.

**TIMELINE:** The grant applications can be submitted throughout the school year. Proposals will be considered at the following monthly Foundation Board meeting after the grant is submitted. Notification of awards will be given after such meeting and will be sent via email and/or in writing. Projects may begin anytime and should be completed by the end of the 2018-2019 school year.

**DISCRETIONARY GRANT APPLICATION  
2018-2019**

APPLICANT(S):

ADDRESS:

DAY PHONE:

EVENING PHONE:

E-MAIL ADDRESS:

FAX:

NAME OF CONTACT PERSON (IF DIFFERENT):

ADDRESS:

DAY PHONE:

E-MAIL ADDRESS:

PROJECT TITLE/FOCUS:

DURATION OF THE PROJECT:

AMOUNT REQUESTED:

GRADE LEVELS AND NUMBER OF STUDENTS PARTICIPATING:

*BRIEFLY* DESCRIBE YOUR PROJECT/REQUEST. PLEASE INCLUDE:

1. GOAL(S) OF THE PROJECT

2. HOW THE GOAL(S) WILL BE ACHIEVED

3. EXPECTED OUTCOMES

4. HOW THE PROJECT FITS INTO YOUR TEACHING PROGRAM.

PLEASE DESCRIBE ANY ONGOING BENEFIT THAT WOULD RESULT FROM THE PROJECT.

HOW WILL YOU EVALUATE OR ASSESS THIS PROJECT – (PLEASE GIVE DETAILS)?

PLEASE DETAIL THE PROJECTED BUDGET FOR THIS PROJECT.

WHAT OTHER FUNDING SOURCES HAVE YOU TRIED?

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE OF PRINCIPAL \_\_\_\_\_

DATE \_\_\_\_\_

## DISCRETIONARY GRANT EVALUATION FORM

***\* Remember to submit photos and student work samples in a write-up for the School News.\****

PROJECT TITLE/FOCUS:

APPLICANTS:

NAME OF CONTACT PERSON:

ADDRESS:

DAY PHONE:

E-MAIL ADDRESS:

***Note: the Bolinas Stinson Beach School Foundation will not consider future grant requests from grantees who do not submit this evaluation form upon completion of their project. Please submit your answers in a typed format or legible handwriting. Answer all questions as completely as possible. Use additional pages if necessary.***

1) Did the project funded by this grant fulfill the goals you had established? Please explain.

2) What goals, if any, were *not* achieved? Please explain.

3) Were there any changes in the project's goals since the grant was awarded? If so, what were the changes and how did they affect the project?

4) Describe the project's implementation. Highlight specific activities that contributed to its success and describe any unanticipated implementation challenges, including resource limitations, and how they were addressed.

5) Describe the project's actual budget – include any additional funding received to support the project activities (amount and sources).

6) Please attach quantitative and/or qualitative evidence that demonstrates and measures the success of the project activities (student work examples, photographs, etc), and submit a write up for the olinas Stinson School News.