Code: EEA
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Hermon School Department

Student Transportation

The intent of the Hermon School Committee is to provide a safe and efficient system for the transportation of eligible resident children within the district. School buses shall be owned, operated, and maintained by the Hermon School Department. These buses shall be operated within the limits of the laws of the State of Maine. Special Education students shall be provided bus transportation in accordance with Chapter 31 o. Title 20-A MRSA Transportation guidelines.

The rights of students to ride in the school bus are conditioned on their behavior and observance of rules pertaining to proper conduct. Drivers are authorized to enforce these rules and to make suggestions in line with good citizenship.

Assignment of Pick-Up & Drop-off Locations

Pre-K- Grade 4 students may only be assigned to three pick-up locations in the morning and three drop-off locations in the afternoon on specific days of the week. These pick-up and drop-off locations must be either a Hermon residence or at a certified daycare where the student is enrolled. Pick-up and drop-off locations shall be arranged before the school year begins and remain in place for the entire school year. Daily changes to a student's bus transportation schedule will not be accommodated.

For Pre-K and K students and any student with special transportation as determined by IEP, an adult must be visible at the drop off location. If an adult or other responsible person is not present at the drop off location, the student will be transported back to the Patricia A. Duran School or attending school for supervision until a parent or guardian is notified. At that time transportation from the elementary school to home will be the responsibility of the parent or guardian.

Appeal Protocol, Request for Variance/Exception

Any exception for the change of stops to a different residence or certified daycare is at the discretion of the Transportation Director or Principal. Exceptions will only be made for emergencies and only if space is available.

A request for a change in the arranged pick-up and drop-off locations requires the completion of a Change of Pick-Up / Drop-Off Request Form at least 48 hours in advance. Each request must demonstrate that it is a unique circumstance and/or a

hardship that cannot easily be resolved through other options. This appeal, if granted, will remain in place until the end of the current school year.
A decision will be made by the Director of Transportation or Principal. A parent/guardian may appeal this decision to the Superintendent of Schools. The decision by the Superintendent of Schools will be final.

Transportation routes shall be reviewed annually by the Superintendent of Schools and routes revised as necessary to reflect changes in student enrollment, road conditions, and the provisions of the approved Hermon School Department budget.