



## Genoa City Jt. 2 School District

### REGULAR BOARD MEETING MINUTES

Monday, July 15, 2019

1. Call to Order

President Tritz called the meeting to order at 6:00 P.M. and noted that the meeting was properly posted and media representative notified in accordance with Wisconsin Statutes, Section 19.84(1)(b).

Present: Board members Kathryn Coari, Paul Denecke, Karen Druszczak, Jennelle Olson, and Jaye Tritz; Superintendent Kellie Bohn, Elementary School Principal Luke Braden, Middle School Principal Michael McCabe, and Business Manager Mary DeYoung. Teacher representative Ann Jahns.

2. Revisions/Approval of the Agenda

Motion by Coari/Olson to approve the agenda. Motion carried 5-0.

3. Community Participation – There was no community participation.

4. Consent Agenda

Motion by Olson/Coari to approve the Consent Agenda including the minutes of the June 17, 2019 Regular Meeting, the July 10, 2019 Work Session, and the financial report for expenses of \$1,742,416.03. Motion carried 5-0. Revenue for the month totaled \$1,807,275.66.

5. New Business

a. Personnel

Motion by Druszczak/Olson to approve the hire of Kim Buchanan, Piper Lois, Michael Rajish, and Rosa Balog for Summer School – Session 2. Motion carried 5-0.

Motion by Druszczak/Coari to approve the hire of three part-time cleaners at \$13 dollars per hour for four-hours per day to cover all student days plus forty hours of additional cleaning time. Motion carried 5-0.

Motion by Coari/Druszczak to approve a Director of Digital Expansion administrative contract for Helen Xiong for 188 days plus ten additional days for a salary of \$64,653. Motion carried 5-0.

b. Dishwasher Purchase

Motion by Coari/Olson to approve the purchase of a dishwasher from Elko Inc. for a cost of \$15,300 with Badger Food Service covering one-third of the cost for a total District cost of \$10,200. Motion carried 5-0.

c. 2019-20 Staff Handbooks

Motion by Druszczak/Coari to approve the 2019-20 Staff Handbooks with adjustments in the Reduction in Staff language, changing the number of support staff evaluations to one per year, and to change the Health Insurance Premiums language from ninety percent (90%) to *a designated percentage of the single/family premium of the lowest*

*cost health insurance plan, as determined by the Board for both single and family plans.* Motion carried 5-0.

d. Annual Notice of Academic Standards

Motion by Druszczak/Coari to approve the proposed Notice of the Student Academic Standards That Are in Effect for the 2019-20 School Year as presented to the Board and that the Board direct administration to provide parents and guardians of District students with notice of the Board adopted student academic standards that are in effect for the 2019-20 school year in a manner that is consistent with the requirements of section 120.12 (13) of the state statutes. Motion carried 5-0.

6. Communication and Reports

- a. Principals' Report – Mr. Braden and Mr. McCabe contacted parents that open enrolled out for the 2019-20 school year to seek further information about their decisions to open enroll. They centered on three questions – reason for open enrolling out, suggestions for what the district can do to improve, and any other information they wanted to share. The two main reasons for open enrolling to another district included split families attending another district and siblings who are already open enrolled out. Parents did not have many suggestions for what the district can do to improve. A few parents noted that it wasn't anything the district had done that influenced their decisions. Interviews concluded with telling parents that they were welcome to call the principals at any time they had questions about the district.
- b. Business Manager's Report – The auditors have completed their second visit to the district and Mrs. DeYoung will complete the DPI Annual and Special Education Reports in the next few weeks. The district will need to use the line of credit for a couple of weeks to cover expenses until our property tax payment is received in August.
- c. Superintendent Report –
  1. State Budget Update – Ms. Bohn updated the Board on the State Budget. The revenue limit will increase \$175 per pupil and per pupil aid will increase \$88 to \$754. The District equalization aid estimate for is up \$77,374 from our 2018-19 aid. The District also received a Mental Health Grant for \$22,422.
  2. Summer Work Updates – The roof work is continuing. The gym floor is being sanded. The telephone installation will be completed this week. The lighting programming will be completed by August 1.
- d. Board Member Reports/Comments – Katie Coari attended the CESA 2 Delegate meeting.
- e. Meetings/Events
  - Summer Academy Ends – Thursday, July 18
  - Work Session – Wednesday, August 14, 6:00 p.m. (Onboarding New Member)
  - Policy Work Session – Monday, August 19, 4:00-6:00 p.m.
  - Regular Board Meeting – Monday, August 19, 6:00 p.m.

7. Policy Work

a. Second Reading of 4000 Series

Motion by Druszczak/Coari to approve the Second Reading of the 4000 Series Support Staff of the Board Policies - 4111: Creating a Position; 4112: Board-Staff Communications; 4120: Employment of Support Staff; 4120.01: Job Descriptions; 4120.04: Employment of Substitutes; 4121: Criminal History Record Check; 4122: Nondiscrimination and Equal Employment Opportunity; 4122.01: Drug-Free Workplace; 4122.02: Nondiscrimination Based on Genetic Information of the Employee; 4123: Section 504/Ada Prohibition Against Disability Discrimination in Employment; 4124: Letter of Reasonable Assurance; 4130: Assignment and Transfer; 4131: Reduction in Staff; 4132: Vacancies; 4139: Staff Discipline; 4140: Termination And Resignation; 4160: Physical Examination; 4161: Unrequested Leaves of Absence/Fitness for Duty; 4170: Substance Abuse; 4210: Support Staff Ethics; 4211: Whistleblower Protection; 4213: Student Supervision and Welfare; 4214: Staff Gifts; 4215: Use of Tobacco By Support Staff; 4216: Support Staff Dress and Grooming; 4217: Weapons; 4220: Evaluation of Support Staff; 4230: Conflict of Interest; 4231: Outside Activities of Support Staff; 4281: Personal Property of Staff Members; 4310: Employee Expression in Noninstructional Settings; 4340: Grievance Procedure; 4362: Employee Anti-Harassment; 4362.01: Threatening Behavior Toward Staff Members; 4410.01: Compensation for Part-Time Staff; 4419: Group Health Plans; 4419.02 - Privacy Protections of Fully Insured Group Health Plans; 4419.03: Patient Protection and Affordable Care Act; 4425: Benefits; 4430 - Leaves of Absence; 4430.01: Family & Medical Leave of Absence ("FMLA"); 4430.05: Nursing Mothers; 4431: Employee Leaves; 4432: Employee Paid Time Off; 4440: Related Expenses; and 4531: Unauthorized Work Stoppage. Motion carried 5-0.

8. Items for Future Agendas – There were no items proposed.

9. Motion to Adjourn

Motion by Coari/Olson to adjourn. Motion carried 5-0.

Respectfully submitted,

Mary DeYoung  
Secretary Pro tem

Kathryn Coari  
Board Clerk