

HCS DDCFS

REPORTING SEQUENCE

1. Fill Out DCFS Reporting Form
2. Notify Admin/Counselor/Social Worker of Report
 - i. Send brief email of report. No details.
3. Call DCFS 623-6555
 - i. Ask to be transferred to make DCFS report
 - ii. If you feel support is needed, a counselor, social worker, or administrator will be with you to make the call.
4. Call WPD Dispatch 623-6396
 - i. Information report for SRO
5. Bring Form to Counselor to be filed

- *NRS 432B.121.1, NRS 392.297.1 - A person has reasonable cause to believe if, in light of all the surrounding facts and circumstances which are known or which reasonable should be known to the person at the time, a reasonable person would believe, under those facts and circumstances, that an act, transaction, event, situation or condition exists, is occurring or has occurred.*
- *NRS 432B - requires that school district employees and volunteers report suspected abuse and neglect to authorities within 24 hours after the person knows or has reasonable cause to believe that the child has been abused or neglected.*
- *NRS 392.303.1(B) - Any suspected corporal punishment as defined by NRS 392.4633 (NOT just "excessive") by school employee/volunteer must be reported to DCFS.*