**Minutes of the Regular Board Meeting of**

**The Chouteau-Mazie Board of Education**

**August 5, 2010**

**7:00 p.m.**

The Chouteau-Mazie Board of Education met in regular session on Thursday, August 5, 2010, 7:00 p.m. in the Administration Building, 521 N. McCracken, Chouteau, Oklahoma. The original agenda for this regular meeting was posted on Wednesday, August 4, by 3:30 p.m. on the doors of the Administration Building, 521 N. McCracken. Notice of the schedule of regular meetings of the school district for the calendar year was given in writing to the County Clerk of Mayes County, Oklahoma and public notice of the meeting was posted in prominent view at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

**Agenda Item 1.** The meeting was called to order at 7:15 p.m. by Mr. Steve Chase, President. The following individuals were present: Mr. Steve Chase, President; Mrs. Tara Jones Vice President; Mrs. Wynema Potter, Board Clerk; Mrs. Donda Richards, Member; Mr. Larry Stamper, Member; Mr. Art Schofield, Superintendent; Amber Rice, Minutes Clerk; Sharon Owen, Gerry Owen, Debbie Shanks, Deb Evans, Josh Gwartney, Travis Wheeler, Debby Newman, Amy Honeycutt, LyNette Hawkins, Carmela Kegley, Stacy Martin, Debbie Salmon, Brenda Nunley, Kim Atkins, Ev Klucevsek, Debbie Woods, Steve Osborn, Guests

A quorum was established.

**Agenda Item 2.** No public comments

**Agenda Item 3.** District Recognitions

**Agenda Item 4.** Mr. Schofield presented the financial status of the district.

**Agenda Item 5.** On a motion of Wynema Potter and seconded by Tara Jones the board agreed to approve the following consent agenda with the exception of A being voted on separately. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes Mr. Stamper, yes

1. On a motion of Wynema Potter and seconded by Tara Jones the board agreed to approve the July 8, 2010 regular board meeting minutes. The motion carried with four votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, abstained; Mr. Stamper, yes

 B. Approved financial statements, warrants issued for payment, change orders, purchase orders and activity fund balances

C. Approved to remove Lisa Horn from all banking account.

D. Approved to renew school MasterCards

E. Approved bid for a new freezer for the cafeteria

F. Approved the Athletic Booster club, activity account #836 to be taken over by the Athletic Dept., activity account #805

G. Approved to add Art Schofield and Betty Pepmiller to bank safe deposit box

H. Approved to remove Bryce Bullard from bank account

I. Approved to add Wynema Potter to bank account

J. Approved to add Debbie Shanks to appropriated account

K. Approved bids for Cafeteria heat/ac unit and administration building unit

L. Approved child nutrition procurement plan for 2010-2011 school year

M. Approved regular school calendar of 180 days and 1080 hours, per House Bill 1864, for the 2010-2011 school year

N. Approved to change mileage reimbursement from .585 to .50 cents per mile

O. Approved the Athletic Dept to take over Football and Basketball Concessions

P. Approved to dismiss contract with Debbie Hulin Food Processing Services

Q. Approved OROS (Organization of Rural Oklahoma Schools) membership dues for 2010-2011 in the amount of $400.00

R. Approved renewal of ALCA, which is the software used for Alternative Education testing

 **Agenda Item 6.** The Superintendent’s report was presented by Mr. Art Schofield

 **Agenda Item 7.** On a motion of Tara Jones and seconded by Wynema Potter the board agreed to employ Stephen H. McDonald & Associates, Inc. as Financial Advisor to assist the district in obtaining Qualified Zone Academy Bond lease-purchase financing.The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

 **Agenda Item 8.** On a motion of Donda Richards and seconded by Larry Stamper the board agreed on a resolution approving the lease-purchase of equipment and other personal property for a period of not to exceed ten (10) years; and authorizing the President and the Clerk of the Board of Education and the Superintendent of Chouteau-Mazie Public Schools to execute all necessary documents, including the Equipment Lease/Purchase Agreement. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

 **Agenda Item 9.** On a motion of Wynema Potter and seconded by Tara Jones the board agreed on a resolution setting out certain actions taken by Chouteau-Mazie Public Schools to meet the requirements of federal law governing the issuance of Qualified Zone Academy bonds and regulations promulgated by the State Board of Education. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 10.** On a motion of Larry Stamper and seconded by Tara Jones the board agreed to approve the cost agreement with Municipal Accounting Systems for Student Information Systems in the amount of $11,000.00. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes.

**Agenda Item 11.** On a motion of Larry Stamper and seconded by Wynema Potter the board agreed to table CMEA’s proposed policies and procedures for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 12.**  On a motion of Larry Stamper and seconded by Wynema Potter the board agreed to sell the house and 2 storage buildings at 411 W. Whitaker. Need to accept sealed bids. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 13.** On a motion of Tara Jones and seconded by Donda Richards the board agreed to approve the student handbooks for 2010-2011 with an addendum inserted advising they may be changed/updated. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 14.** Proposed executive session to discuss: the employment, hiring, appointment, promotion, demotion, disciplining, retirement, or resignation, pursuant to 25 Okla. Stat. 307 (B)(1) of each of the following

(A) Employ two cooks in the cafeteria for the 2010-2011 fiscal school year

(B) Rehire teacher’s aides, per attached list, as needed for the 2010-2011 fiscal school year pending enrollment numbers

(C) Item was omitted

(D) Employ a H.S. Spanish teacher on a temporary contract for the 2010-2011 fiscal school year

(E) Employ Mark Jones as H.S. Assistant Baseball coach on an extra duty contract for the 2010-2011 fiscal school year

(F) Employ Brett Mercer as Jr. High Baseball coach on an extra duty contract for the 2010-2011 fiscal school year

(G) Employ Charles Knifechief as Assistant Fastpitch coach on an extra duty contract for the 2010-2011 fiscal school year

(H) Employ Mike Blair as H.S. Girls’ Track coach on an extra duty contract for the 2010-2011 fiscal school year

(I) Discuss banning 2 individuals from Chouteau-Mazie School grounds and activities

(J) Employ a High School custodian for the 2010-2011 fiscal school year

(K) Employ a Middle School custodian for the 2010-2011 fiscal school year

(L) Rehire paraprofessionals per attached list for the 2010-2011 fiscal school year

(M) Employ elementary teachers on a temporary contract for the 2010-2011 fiscal school year

 **Agenda Item 15.** On the motion of Tara Jones seconded by Larry Stamper the board voted to convene into executive session at 9:21 p.m. The motion carried with five votes cast as follows: Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 16**. On the motion of Wynema Potter seconded by Larry Stamper, the board voted to return to open session at 10:39 p.m. The motion carried with five votes cast as follows: Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 17**. Mr. Chase, Board president reported the Board met in executive session to discuss: the employment, hiring, appointment, or resignation of any salaried public officer or employee. Executive Session Authority: 25 OKLA. STAT. § 307(B)(1).

**Agenda Item 18A.** On a motion of Wynema Potter and seconded by Tara Jones the board voted to accept employ Tina Howell and Karen Tracy as cooks in the cafeteria for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18B.** On a motion of Wynema Potter and seconded by Larry Stamper the board voted to employ teacher’s aides, per attached list as needed for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

 **Agenda Item 18C.** Item was omitted

**Agenda Item 18D.** On a motion of Tara Jones and seconded by Larry Stamper the board voted to employ Brittany Kjonguard on a temporary contract for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18E.** On a motion of Tara Jones and seconded by Donda Richards the board voted to employ Mark Jones as H.S. Assistant Baseball coach on an extra duty contract for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18F.** On a motion of Wynema Potter and seconded by Tara Jones the board voted to employ Brett Mercer as Jr. High Baseball coach on an extra duty contract for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18G.** On a motion of Donda Richards and seconded by Tara Jones the board voted to employ Charles Knifechief as Assistant Fastpitch coach on an extra duty contract for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18H.** On a motion of Wynema Potter and seconded by Donda Richards the board voted to employ Mike Blair as H.S. Girls’ Track coach on an extra duty contract for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18I.** The board discussed banning 2 individuals from Chouteau-Mazie School grounds and activities

**Agenda Item 18J.** On a motion of Tara Jones and seconded by Wynema Potter the board voted to employ Tahra Pando as High School custodian for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18K.** On a motion of Larry Stamper and seconded by Tara Jones the board voted to employ Treva Detweiler as Middle School custodian for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18L.** On a motion of Tara Jones and seconded by Wynema Potter the board voted to rehire paraprofessional per attached list for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 18M.** On a motion of Tara Jones and seconded by Larry Stamper the board voted to employ elementary teachers, Jamie Winters, Joy Hartweg and Sandra Fritze on temporary contracts for the 2010-2011 fiscal school year. The motion carried with five votes cast as follows; Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Ms. Richards, yes; Mr. Stamper, yes

**Agenda Item 19.** No new business

**Agenda Item 20.** The next regular meeting for the Chouteau-Mazie Board of Education will be September 9, 2010, at 7:00 p.m. in the board room at the Administration Building, 521 N. McCracken, Chouteau, OK 74337

**Agenda Item 21.** On a motion of Wynema Potter and seconded by Donda Richards the board voted to adjourn the meeting at 10:47 p.m. The motion carried with five votes cast as follows: Mr. Chase, yes; Ms. Jones, yes; Ms. Potter, yes; Mr. Stamper, yes

Submitted by

Amber Rice, Minutes Clerk

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 Board President Board Vice President

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 Board Clerk Board Member

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 Board Member