**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DISTRICT #32, MAYES COUNTY, CHOUTEAU, OKLAHOMA**

**(The Chouteau-Mazie Public School)**

**Chouteau-Mazie Administration Office**

**521 N. McCracken, OK. 74337**

**December 13th, 2012 6:30pm**

**AGENDA**

Note: The Board may discuss, make motions, and vote upon any matter appearing on this agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

The Board may vote to convene in executive session to discuss any matter on this agenda for which an executive session may be held under Oklahoma Law. (Discussion of employment, relationship with any employee, discussing negotiation procedures, or discussion, expulsion or suspension in accordance with Article F, Section 68)

*Potter*

1. **Call to order and roll call, Flag Salute and Moment of Silence**

*Potter*

1. **Public Comments:** Citizens’ comments will be heard at all regularly scheduled Board meetings only during the designated public comment portion of the agenda. Citizens must sign up with the Board Clerk between 6:15-6:30 p.m. and receive guidelines prior to the start of the Board meeting.

*Mason*

1. **Superintendent’s Report:**
2. Monetary Funds Report
3. Building Bond update
4. Other

*Potter*

1. **Consent Docket:** All items listed in the consent docket are deemed routine in nature. The consent agenda consists of the discussion, consideration, and approval of the following items. They will be approved by one motion. Any board member desiring to discuss an item on the consent docket may request that it be removed from the consent docket to be placed for discussion and vote as the next item.

Motion and vote to approve the following Consent Agenda items:

1. Approve board meeting minutes for the November 12th Regular Board Meeting.
2. Financial statements, all warrants issued for payment, change orders and all purchase orders and activity fund balances:

General Fund #11 FY 2012-13 Encumbrances 301-359

General Fund #11 FY 2012-13 Warrants 620-883

Child Nutrition Fund #22 2012-13 Encumbrances 27-32

Child Nutrition Fund #22 2012-13 warrants 62-81

Building Fund #21 FY 2012-13 Encumbrances 46-51

Building Fund #21 FY 2012-13 Warrants 47-54

Building Fund Bond #33 FY Warrants 3-4

Vote to approve purchasing technology and communications equipment for the District by approving the following item:

Building Bond Fund #33 Encumbrances 6-9

1. Follett annual renewal for Library software licensing; HS, Elementary and Mazie.

School Messenger annual renewal.

1. Fundraiser: Flower Account- sponsors of Russell and Hawkes: Pay to wear Jeans to work; donations will be used to purchase flowers, gifts and cards for staff members with family sickness or loss.
2. Fundrasier: Middle School Acct- Jean Day and Hat Day; cost will be $1.00 each on designated days; proceeds to be used for food for Parent/Teacher Conference Days and office supplies.
3. Fundraiser: Middle School- T-Shirt Sales; proceeds to be used for food for parent/teacher conferences, teacher appreciation and school supplies.
4. Fundraiser: Pop Account- sale of pop and other products via vending machine; proceeds to be used for student of the week and month, supplies, activities, trips, materials, and equipment for students and faculty.
5. Fundrasier: Boys and Girls Basketball- Little Dribblers on Saturdays (K to 6th); proceeds to be split 50/50 and used for misc. program cost and salary of coaches doing the program.
6. Fundraiser: Band- sale of cookie dough; proceeds to be used for trip to the Alamo Bowl.
7. Administration- Lowes Bottling Commission, working concession stand; proceeds to be used for Bank deposit slips, food during various meetings, flowers/plants for sickness and loss of life suffered by staff and community families, misc. supplies.
8. Tip In Club: Half at Half Hacky Sacks; proceeds to be used for boys and girls basketball team needs.
9. Transfer of Activity funds from Booster club acct. 836 to Volleyball acct. 856 in the amount of $400.00. Funds transferred for working two concessions.
10. Transfer of Activity funds from Booster club acct. 836 to HS activity acct. 822 in the amount of $600.00. Funds transferred for working three concessions.
11. Transfer of Activity funds from Booster club acct. 836 to Girls Basketball acct. 845 in the amount of $200.00. Funds transferred for working one concession.
12. Transfer of Activity funds from Booster club acct. 836 to Baseball acct. 848 in the amount of $400.00. Funds transferred for working two concessions.

*Potter*

1. **Current Business: Action Items**
2. Proposed Executive Session:

To discuss the employment, non-reemployment, hiring, reassignment, appointment, promotion, demotion, disciplining, retirement, termination, or resignation of salaried public officers or employees. Executive Session Authority: 25 Oklahoma Statutes §307 (B) (7). The following items may be discussed in the executive session:

1. Parent to address the Board concerning student matter.
2. Motion to vote to convene into executive session.
3. Motion and vote to return to open session
4. Statement of minutes of executive session; board president
5. Those present were:
6. No motions were made and no votes were taken.
7. Board Report: Intervention Teachers to address the board and report on Intervention work for reading and math.
8. Board Report: Mrs. McCartney to address the board and report on the Gifted and Talented program.
9. Discussion and possible action to accept resignation of Lynn Hershberger, School Board Member, seat number 4.
10. Discussion and possible action concerning vacant school board seat number 4.
11. Discussion and possible action to approve upgrade to Enterprise edition of Renaissance Learning.
12. Discussion and possible action to approve Oct. 22nd special board meeting minutes.
13. Discussion and possible action to approve the creation of Spanish Club, Mrs. Stitler to be the sponsor.
14. Discussion and possible action to approve possible Spanish Club trip to Costa Rica, sponsored by Mrs. Stitler.
15. Discussion and possible action to approve Fund raiser for Spanish Club trip to Costa Rica: Selling donuts, working concession stand, selling candy, selling pretzels, making and selling Spanish deserts, raffle for dinner to Mexican restaurant, Dance, Spaghetti dinner, paper and pencil sales, car wash; proceeds to be used to offset cost of trip to Costa Rica and field trip to local Mexican restaurant.
16. Discussion and update: Repayment of Title VII funds from FY11.
17. Discussion and possible action to set Board Meeting dates for Calendar Year 2013.
18. Discussion and possible action to approve a “Fan Bus” for selected away basketball games.
19. Discussion and possible action to approve extra day at regular daily rate of pay for all Para professionals on Jan. 21st, 2013. Day to be spent getting state required CPI restraint training.
20. Discussion and possible action to set compensation rate for Certified Staff when working beyond contracted days and when performing training for other staff: $30 per hours for non-contracted hours and $45.00 per for conducting the training when done during non-contracted hours.
21. Discussion and possible action to set compensation rate for Certified Long-Term substitute teachers: $100 daily rate for regular education classroom, $110.00 daily rate for special education classroom.
22. Discussion and possible action to declare Kimball Piano as surplus; to be sold to highest sealed bid. Bids to be opened at the January 2013 board meeting.
23. Discussion and possible action to approve a county talent show.
24. Discussion and possible action to approve MS field trip to see the movie Lincoln.
25. Discussion and possible action to approve 1st grade trip to the nursing home.
26. Discussion and possible action to approve Gifted and talented fieldtrips to: Philbrook Museum, Tulsa Air and Space Museum and Woolaroc.
27. Discussion and possible action to approve the purchase of mini bus with bond funds; pending the receipt of a federal rebate.
28. Discussion and possible action to approve AG Horse Judging team trips: Jan. 11 and 12th to Alvarado TX, and Feb. 8 and 9 to Ft. Worth TX.
29. Discussion and possible action to approve Title VII tutors to work more than 2 hours a week if other tutors are not available.
30. Discussion and possible action to approve the resignation of Tonya Foreman, custodian at the HS.
31. Discussion and possible action to approve Troy Palmer as Home Bound Instructor at $30 per hour for a max of 2 hours per week.
32. Discussion and possible action to approve Deb Pilmaier moving to full time math teacher at

the HS, from part time.

1. Discussion and possible action to approve OSSBA policy services, evaluate and roll over all current policies to OSSBA documents, make recommendations for needed policy, purchase policies to meet all compliance mandates for Oklahoma schools.
2. Discussion and possible action to approve QZAB projects; see attachment “A”.
3. Discussion and possible action concerning school property and structure located on

lot adjacent to High School.

1. Proposed Executive Session:

To discuss the employment, non-reemployment, hiring, reassignment, appointment, promotion, demotion, disciplining, retirement, termination, or resignation of salaried public officers or employees. Executive Session Authority: 25 Oklahoma Statutes §307 (B) (1) and (7). The following items may be discussed in the executive session:

1. Employment and Special evaluation of superintendent
2. Hiring custodian, candidate search.
3. Hiring Library Aide
4. Motion to vote to convene into executive session.
5. Motion and vote to return to open session
6. Statement of minutes of executive session; board president
7. Those present were:
8. No motions were made and no votes were taken.

1. Discussion and possible action concerning open custodian position.
2. Discussion and possible action to hire a Library Aide.

*Potter*

1. **New Business:** In accordance with Okla. Stat. tit. 25 §311(A)(9), this is limited to any matter not known or which could not have been reasonably foreseen prior to the time of posting of this agenda.

*Potter*

1. **Adjournment**

As required by Section 311, title 25 of the Oklahoma statutes, a notice and an agenda is hereby posted; Posted on front door of the Chouteau-Mazie Central Office building 521 N. McCracken, Chouteau, OK 74337

Board Agenda Posted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time/Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_