

**Kennebec Valley Student Supports
Regional Service Center
August 13, 2019
RSU # 2 Conference Room**

Present: Jay Charette, Superintendent RSU # 38, Cornelia Brown, Interim Superintendent Winthrop Public Schools, Vicki Raymond, Business Manager RSU # 2

Absent: Cheri Towle, Superintendent RSU 2

Meeting called to order at 9:00 by Executive Director Charette

Minutes:

1. Review Agreement & Budget
 - a. Superintendent Charette will get KVSSRSC agenda and minutes posted on RSU 38 website and send over links to the other districts for inclusion in their meeting notifications.
 - b. Manager Raymond gave an update on current budget figures.

2. Summer School 2020
 - a. Superintendent Charette has a principal that has an idea for summer school at elementary level, he will ask her to draft a brief plan and budget to present to full board at a future meeting.
 - b. The committee will reach out to middle/high administration to gauge need and how to support programming through the RSC.
 - c. Based on responses committee may develop a survey in late fall to gather data for future planning.

3. Professional Development
 - a. Budget was reviewed
 - b. Summer approvals for ALICE training - invoices/reimbursements will be coming soon.
 - c. Mentor training is still on table with more information being gathered.
 - d. Question was asked about if bussing for Rendezvous would be something RSC could support? This will go to a future agenda for further discussion.

4. Substitutes (Frontline)
 - a. KVSSRSC paid directly.
 - b. Question from Winthrop concerning continued implementation needs. Superintendent Brown will get costs and bring to the next meeting for further discussion

5. Sports Teams/Transportation - no longer

- a. Confirm from the districts that this is no longer a focus.
 - b. Superintendent Charette will confirm with State of Maine contact
6. Contracts (Matt, Vicki, Jay)
- a. MainePERS question and decision was made to get legislation to clarify any questions.
 - b. Contracts were signed by Superintendent Charette and Manager Raymond. Matt Shea will be billed monthly and reimbursed to Winthrop School District.
7. Reimbursables - procedures
- a. Submit invoices etc., Executive director will approve and then checks will be issued.
 - b. Normally will be done at monthly meeting but if needed earlier arrangements will be made for approvals as needed.
8. Membership in MSMA
- a. Submitted and paid.
9. The following dates are submitted to directors for approval: Every 3rd Wednesday.
- | | | |
|-------------|---------|---------|
| Sept. 18 | Oct. 16 | Nov. 20 |
| No Dec. Mtg | Jan. 15 | Feb. 5 |
| Mar. 18 | Apr. 15 | May 20 |
| No June Mtg | | |
10. Time: 8:00 to 9:00 am
11. Place - RSU 2 conference Room

Meeting adjourned at 9:55 am