Mid-Del Schools
Board Seat #1

August 20, 2019
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Dear Prospective Board Member Applicant:

On behalf of the Midwest City-Del City Board of Education, I am pleased to provide this information as a guide for you. The position that is vacant is Board Seat #1. Applicants must meet the following qualifications in order to qualify for Board Seat #1:

Qualifications of Candidates for Office

The Mid-Del School District is an "independent" school district that has more than 10,000 children in average daily membership. Independent school districts with this number of students are divided into school board member election districts, one district for each of the five school board member office positions.

To be eligible to be a candidate for a member of the Board of Education of Mid-Del School District, a candidate must be in the election district of Board Seat #1 and meet the following qualifications:

A. A person must have resided in the Mid-Del District for at least six months preceding the first day of the filing period, and have been a registered voter registered with the County Election Board at an address located within the geographical boundaries of the District for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the District for six months preceding the first day of the filing period and have been a registered voter registered with the County Election Board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

B. No person shall be eligible to be a candidate for or be appointed/elected to be a member of the Board of Education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

C. A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo
contendere to such crime shall not be eligible to be a candidate for or be appointed/elected to any state, county, municipal, judicial, or school office or any other elective office of any political subdivision of this state for a period of fifteen years following completion of his/her sentence or during the pendency of an appeal of such conviction or plea.

D. No person shall be eligible to be a candidate for or serve on a Board of Education if he or she is currently employed by the school district governed by the Board of Education or is related within the second degree by affinity or consanguinity to any other member of the Board of Education or to any employee of the school district. The following are relatives within the second degree: A candidate’s spouse, child, parent, grandchild, grandparent, brother, sister, spouse’s child, spouse’s grandchild, spouse’s brother, spouse’s sister, spouse’s grandparent, grandchild’s spouse, parent’s spouse, and child’s spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

E. Candidates must affirm that upon being appointed/elected as a new member of the Board of Education, within fifteen (15) months from appointment, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members and must earn three continuing education points for each year left.

Process/Timeline will be as follows:

1. August 20-September 17, 2019 -- Applications will be accepted until 4:30 P.M., on September 17, 2019, in the Office of the Superintendent, at the Board of Education located at 7217 S.E. 15th Street, Midwest City, OK.
2. Please prepare the application as directed and deliver in a sealed envelope to the address stated above.
3. The Board of Education will review information submitted by the applicant and interviews will be conducted at the October 14, 2019, Board Meeting or Special Board Meeting (if needed).
4. It is the goal of the Board to appoint a person to this vacancy at the October 14, 2019, Regular Board Meeting.

Information required for this application is as follows:

1. Completion of Vacancy Application Form
2. Submission of a one page letter addressed to the Members of the Board of Education that outlines your interest in this position and what you can bring to this District
3. References
4. Submission of a resume
Information included in this packet:

1. Vacancy Application Form and Mid-Del Board of Education Policy, B-6, School Board Members Term of Office
2. Legal Description of the Election District
3. Board Member Training Requirements
4. Board Member Code of Ethics
5. Map of Board Seat #1 Boundaries

For questions regarding this application, please email Mr. Tim Blanton, President, Mid-Del Board of Education, at tblanton1717@gmail.com or by phone at 737-4461 X1233.

Thank you for your application. You will be contacted by Diane Nelson, Deputy Board Clerk, Mid-Del Board of Education, who will notify you of the interview process and time for your interview at the Regular Board Meeting on October 14, 2019 or Special Board meeting, if needed.

Sincerely,

[Signature]

Tim Blanton
President, Midwest City-Del City Board of Education

Cc: Members of the Midwest City-Del City Board of Education
Superintendent
APPLICATION FOR VACANT MID-DEL BOARD POSITION

Name: ____________________________

Address: ____________________________ Email: ____________________________

Telephone Number: ____________________________ Cell Number: ____________________________

1. I received a high school diploma or G.E.D. on ____________________________ from ____________________________ (name of institution).

2. I have resided at the above-referenced address for ____________________________. (Must have resided in the District for six months preceding the first day of the filing period and have been a registered voter registered with the County Election Board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.)

   If you have recently moved within the District and/or the geographical boundaries of Board Seat #4, please explain: ____________________________

3. I registered to vote on ____________________________ with the county election board. (Must have resided in the District for six months preceding the first day of the filing period and have been a registered voter registered with the County Election Board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.)

4. I have not been convicted of a felony nor have I pleaded nolo contendere to a felony within the past fifteen years.

5. I am not related to any employee of the district within the second degree. (No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate’s spouse, child, parent, grandchild, grandparent, brother, sister, spouse’s child, spouse’s grandchild, spouse’s brother, spouse’s sister, spouse’s grandparent, grandchild’s spouse, parent’s spouse, and child’s spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

I wish to be considered as a viable candidate for the vacant Mid-Del Board position.

Dated this ______ day of ________________, 20____.

_____________________________ ____________________________
Signature Print Name
SCHOOL BOARD MEMBERS
TERM OF OFFICE

It is the policy of the Mid-Del Board of Education that as mandated by Oklahoma Statute, Title 26, Section
13A-103, a general election, held for the purpose of electing a member or members of the Board of Education,
shall be held on the first Tuesday in April, unless another date is established by the state legislature.
Every candidate for a position on the Board shall file a notification and declaration for that office with the Oklahoma
County election board between the hours of 8 a.m. on the first Monday in December and 5 p.m. on the following
Wednesday. A primary election shall be held if more than two candidates file for a board seat on the second
Tuesday in February. A candidate receiving more than fifty percent of the votes cast in the primary election will be
elected to the office. If no candidate receives more than fifty percent of the votes cast in the primary election, then
the two candidates with the highest number of votes shall appear on the ballot at the general election.

To be eligible to file a notification and declaration of candidacy, the prospective candidate must have been a registered
voter in the election district, or ward, and a resident residing within said election district for at least six months
immediately preceding the filing period. No person is eligible to be a candidate or to be elected to a Board of Education
unless the person has been awarded a high school diploma or certificate of high school equivalency.

Board members shall be elected to serve a term of five years or until such time as their successors are duly appointed or
elected and have qualified as prescribed by law. Terms of office shall be staggered so that one member shall retire from
the Board each year.

A vacancy on the Board of Education will occur by law when a Board member:
1. Dies;
2. Resigns;
3. Moves out of the school district;
4. Fails to timely complete required workshop hours;
5. Is convicted of any felony or any offense involving a violation of the member’s official oath;
6. Pleads guilty or nolo contendere to a felony or any offense involving a violation of the member’s oath;
7. Abandons the office; or
8. Assumes the duty of a second public office when the holding of such office and being a Board member violates
the dual office-holding provisions of the law. This does not apply to any elected or appointed member of a
local school board who is a member or an officer of a volunteer fire department; and directors or officers of a
rural water district, chiefs of municipal fire departments or rural fire districts who are appointed or elected to an
unsalaried office, except where the duties of the office would create a conflict of interest.
9. Ceases to be a resident of the Board district or ward for which the person was elected.

The Board of Education shall determine if and when a vacancy occurs on the Board. Such vacancy shall be filled by appointment and the appointee shall serve until the next regular election if the person is appointed to fill such vacancy in the first half of the term of office for the Board position. If the person is appointed to fill such vacancy after the first half of the term of office for the Board position, then the appointee shall serve for the balance of the unexpired term. If no one is appointed within sixty (60) days of the date the Board declared the seat vacant, a special election shall be held and the elected member shall fill the vacancy for the unexpired term.

Each Board member is expected to attend all Board meetings. If an emergency situation should arise which will prevent a Board member from attending a scheduled meeting, the Board member should notify the Board President or the Superintendent.

REFERENCE: 26 O.S. §13A-103, §13A-110

51 O.S. §6
70 O.S. §5-107A
70 O.S. §13A-105, §13A-110
Legal Descriptions of Election District – Board Seat #1 of the Midwest City-Del City School District:

Election District 1
The area described herein below is officially designated Election District 1 of the Midwest City-Del City School District:
Beginning at the intersection of Bryant and Reno; thence easterly along Reno to Sunnylane Road; thence north along Sunnylane Road to Northeast 4th Street; thence east along Northeast 4th Street to the center line of Vickie Drive; thence south along center line of Vickie Drive to the center line of Reno; thence east along center line of Reno to Howard Drive; thence south on the center line of Howard Drive to the center line of Southeast 15th Street; thence east on the center line of Southeast 15th Street to the center line of Hudiburg Drive; thence south on the center line of Hudiburg Drive to the center line of Adair Boulevard; thence east on center line of Adair Boulevard to the center line of Harr Drive; thence south on the center line of Harr Drive to the center line of Curtis Drive; thence east on the center line of Curtis Drive to the center line of Planet Place; thence south on the center line of Planet Place to the center line of Southeast 29th Street; thence west on the center line of Southeast 29th Street to the intersection of Bryant Avenue, the westerly boundary of the school district; thence north on Bryant Avenue to the intersection of East Reno, the point of beginning; and
The area of the town of Forest Park described as:
Beginning at the intersection of North Bryant and Success Street; thence north on Bryant to the intersection of Northeast 42nd Street; thence east a distance of one-half mile; thence north a distance of one mile; thence east a distance of two and one-half miles to the intersection with Air Depot; thence south to the intersection of Air Depot with the North Canadian River; thence in a southwesterly direction along the North Canadian River to Northeast 23rd Street; thence west on Northeast 23rd Street to Coltrane Road; thence south on Coltrane Road to Northeast 16th Terrace; thence west five-eighths mile; thence north to Success Street; thence west on Success Street to the point of beginning; AND a parcel of land described as:
Beginning at the intersection of Northeast 36th Street and Bryant; thence west on Northeast 36th Street to Grand Boulevard; thence in a southerly direction along Grand Boulevard to its intersection with the Service Road of Interstate 35; thence in a northeasterly direction along the Service Road to Northeast 36th Street, to point of beginning.
BOARD MEMBER TRAINING REQUIREMENTS

For board members elected or appointed on or after Jan. 1, 2014, Oklahoma law dictates board members complete certain training requirements within 15 months of appointment/election and annually to remain in good standing.*

Within fifteen (15) months of your election, appointment or re-election to a board position you must earn:

<table>
<thead>
<tr>
<th>New/Appointed</th>
<th>Incumbent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Ethics (ETH)</td>
<td>1 Ethics (ETH)</td>
</tr>
<tr>
<td>1 Open Meeting/Records (OMA)</td>
<td>1 Open Meeting/Records (OMA)</td>
</tr>
<tr>
<td>1 Finance (FIN)</td>
<td>1 Finance (FIN)</td>
</tr>
<tr>
<td>9 additional credits of your choice-excluding continuing education (CE)</td>
<td>3 additional credits of your choice-excluding continuing</td>
</tr>
<tr>
<td>designated credits</td>
<td>education (CE) designated credits</td>
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All board members must also obtain the equivalent of 3 hours per year of service in any category above, including continuing education, prior to filing for re-election or completion of service.
<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Number of Credits Required</th>
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<tbody>
<tr>
<td>3 years</td>
<td>9 credits</td>
</tr>
<tr>
<td>4 years</td>
<td>12 credits</td>
</tr>
<tr>
<td>5 years</td>
<td>15 credits</td>
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*For training requirements information based on election/appointment prior to Jan. 1 2014, please contact Terri Silver (mailto:terris@ossba.org).
Training Required for Public School Board Members  
Only if Elected or Appointed on/after January 1, 2014

Qualified school board training hours must be instruction provided at a workshop, conference, convention or seminar held in-state and conducted by the Oklahoma State Department of Education, or Oklahoma Department of Career and Technology, or the Oklahoma State School Boards Association, or an approved professional development program of the board member’s district. Any other school board training program must have prior approval in writing from the Oklahoma State Department of Education and Department of Career and Technology to be qualified.

A New school board member elected or appointed must complete **12 hours** of instruction from topics listed below and their attendance must be completed within 15 months after the date elected or appointed. An **Incumbent** is a school board member elected to a second consecutive term (or greater) of the same school board seat, with no break in service. An **Incumbent** must complete **6 hours** of training within 15 months after the date of their election or appointment.

*A school board member appointed after 1/1/2014 to a seat with less than 15 months remaining in the term at time of appointment, and did not serve in the previous term, is exempt from school board training until end of the term. If this same appointee remains for a consecutive full term by election/appointment, all New board member training hours apply.*

### Required Training Topics for Elected or Appointed on/after January 2014

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<tr>
<th></th>
<th>Number of Hours if Elected or Appointed on/after January 2014</th>
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| 1. **Public School Finance** or if applicable **Career and Technology Finance**  
Must be within 15 months after election date or appointment date. | **1 Hour minimum** for New or Incumbent  
**Elected or Appointed** |
| 2. **Oklahoma Open Records Act and Open Meetings Act**  
Must be within 15 months after election date or appointment date. | **1 Hour minimum** for New or Incumbent  
**Elected or Appointed** |
| 3. **Ethics / Ethical Issues**  
Must be within 15 months after election date or appointment date. | **1 Hour minimum** for New or Incumbent  
**Elected or Appointed** |
| 4. **In addition, any combination of A-E subjects listed below or above**  
Must be within 15 months after election date or date appointed to board.  
(A) Legal issues impacting local school districts  
(B) School employment and due process law  
(C) New laws  
(D) Special Education laws  
(E) Legal issues involving school finance | **9 Hours minimum** for New member (1st term)  
**Elected or Appointed**  
**3 Hours minimum** for Incumbent member  
**Elected or Appointed** |

*If an appointed member is exempt from the minimum hours of training, the appointee may attend approved topic classes as desired until the term ends.*

Continuing Education is required for any New or Incumbent board member elected to a full term after 1/1/14, in addition to their first 15 month training hours. Appointees may take continuing education approved topics as desired.

| 3 year term = 9 hours  
4 year term = 12 hours  
5 year term = 15 hours |

Oklahoma local school board training information can be found in 70 O.S. § 5-110,110.1; and OAC 210:20-23-3 and 4.
BOARD MEMBER CODE OF ETHICS

Adopted by the Oklahoma State School Boards Association

As a member of the board of education I will:

1. Remember always that my first and greatest concern must be the educational welfare of all students attending school in our district, and ensuring that they have the opportunity to reach their highest potential;

2. Strive to improve boardmanship by studying educational issues and participating in board training opportunities;

3. Respect and obey the laws of Oklahoma and the United States, working to bring about desired changes through policies adopted by the board of education and through legal and ethical procedures;

4. Formulate legislative goals, policies, and strategic plans for the district, delegating to administrators the administrative functions of the school(s);

5. Recognize that I, as an individual board member, have no legal authority outside the meeting of the board and will take no private action that will compromise the board or administration;

6. Refrain from local board actions locally that would substantially interfere with or injure the program of education elsewhere;

7. Make every effort to be prepared, punctual, and in attendance at every board meeting;

8. Respect the confidentiality of privileged information and refrain from disclosing information that may be injurious to individuals or the school(s);

9. Encourage the free expression of opinion by all board members and staff, seeking systematic communications between board members and the public inside and outside the school district;

10. Be committed to promoting a cooperative atmosphere in order for the board to effectively serve the students;

https://www.ossba.org/services/board-development/board-member-code-of-ethics/
1. Recognize and reward excellence in student achievement, teacher performance, and administrative leadership;

2. Refrain from using my board position for personal or partisan gain.

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