



2019-20 School Year

# USD DOCUMENTS REQUIRED TO BE POSTED ONLINE to School District or School Building Websites

## 1. Post budget documents on the district website:

Per K.S.A. [72-1167](#), listed below are requirements for publication on each school district's internet website:

- a) "form 150, estimated legal maximum general fund budget, or any successor document containing the same or similar information;"
- b) the one-page Budget Summary (open sumexpen.xlsx from the budget – this worksheet is labeled "1 Pg Summary")

Publications required by this statute "*shall be published with an easily identifiable link labeled "**Accountability Reports**" located on such district's website homepage.*"

These publications "*shall be made available to the public at every meeting held by the board of education of each school district when the board is discussing the district's budget or any other school finance matter.*"

- (c) Per 2019 House Substitute for Senate Bill 16, the \*Financial Accountability Report prepared by KSDE must be published on each school district's website.

## 2. Post accreditation accountability measures and any corrective action plan for each school on the district website:

K.S.A. [72-5170](#) requires KSBE to establish rigorous accountability measures in the areas of social-emotional learning, kindergarten readiness, individual plans of study, graduation, and postsecondary success. Such accountability measures are to be applied at the school district level and the school building level, and both KSBE and local school boards are required to publish such accountability measures on their websites.

Any corrective action plan required by KSBE for a school district not meeting accreditation requirements, and any subsequent reports regarding the implementation of such a corrective action plan, must be published on the websites of KSDE and such school district.

2019 House Substitute for Senate Bill 16 also requires a \*Performance Accountability Report and a \*Longitudinal Report for each district and every school in the state to be published on the KSDE website.

School districts must have a prominent link on their own financial accountability webpage that links directly to KSDE's \*Performance Accountability webpage.

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\* The following are new USD reports are currently under development: Financial Accountability Report, Performance Accountability Report and Longitudinal Report. Target date of Dec 2019 to be available on KSDE's [Data Central](#) website.

Also refer to KSDE's **Kansas Building Report Card** (website): <https://ksreportcard.ksde.org/default.aspx>

### 3. Post district's ESI policy on each school's website:

K.A.R. 91-42-3(b) requires that the district's **emergency safety intervention** policy be posted on **each school's** website. Please note the bold reference to the website of each school, rather than just the district.

K.A.R. 91-42-4(c)(2) requires that **after emergency safety intervention incidents** other than the first of the school year, a parent must receive a full website address for the following information:

- a) A copy of the standards of when emergency safety interventions can be used;
- b) a flyer on the parent's rights;
- c) information on the parent's right to file a complaint through the local dispute resolution process and the complaint process of the state board of education; and
- d) information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas.

This information above can be placed on a website of the district's choosing, whereas the district's emergency safety intervention (ESI) policy must be posted on each school's website. A template districts may use to put this information together is available on the **TASN** website.



Kansas Technical Assistance System Network (TASN)  
website: <http://ksdetasn.org/resources/393>

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**Districts must make suicide prevention information *available to parents*, but it is *not required to be published on their website*.**

#### JASON FLATT ACT – Youth Suicide Awareness

Suicide Awareness Resources: <https://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/Content-Area-M-Z/School-Counseling/School-Counseling-Resources>

K.S.A. [72-6284](#) requires school districts to make suicide prevention information **available** to parents as they would any other materials relative to parent engagement. Many districts post this information, but it is not required. The information could be shared through a mailing, handout, etc.

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**Other USD budget documents districts *might want to publish on their website*:**

- a) The full budget document
- b) Budget Profile
- c) Code 99 (Notice of Hearing)
- d) Budget-at-a-Glance

Note: Current and past budget documents are posted on [Data Central](#) on the KSDE website.





## The Kansas State Department of Education is required to publish USD budget data for every district.

Listed below are expenditures available on KSDE Data Central website:

<http://datacentral.ksde.org/>

- All of the budget publications required for school districts in section #1 above;
- Expenditures for each school district on a per pupil basis:
  - Total expenditures
  - Capital outlay expenditures
  - Bond and interest expenditures
  - All other expenditures not included in b and c.
- Selected USD Data  
*Per K.S.A. [72-5171](#), the State Department of Education is required to create a report of selected data for each district on our website. Data shown below will be provided for three school years – current year (estimated) and two prior years (actual).*

*Examples of data to be collected for “Selected USD Data:”*

- a. Total USD expenditures*
- b. FTE Enrollment – demographic information (gender, race and ethnicity, economic disadvantaged, migrant, ELL, students with IEPs)*
- c. Sources of Revenue (federal, state, and local) by fund (General, LOB, Capital Outlay, Bond & Interest, All other funds excluding transfers)*
- d. Amount Per Pupil spending broken down by fund (see funds in b. Sources of Revenue)*
- e. General fund weightings in dollars (Base aid plus a breakdown of 13 other weightings)*
- f. Total expenditures in dollars in seven funds (At Risk, Four-Year-Old At Risk, Bilingual, CTE, Special Ed, Virtual, KPERS)*

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