

REGIONAL SCHOOL UNIT 19
BOARD OF DIRECTORS' MEETING



******TUESDAY, AUGUST 20, 2019******

NEW NOKOMIS REGIONAL HIGH LIBRARY 6:30 PM

I. Opening of Meeting

- A. Flag Salute
- B. Adjustments to Agenda
- C. Approval of Board Minutes of June 18, 2019 *Action

II. Public Comment – *This is intended for the public to address items that are on this agenda only.*

III. Reading of Communications

- A. Administrative Communications
- B. Superintendent/Board Communications

IV. Reports

- A. Superintendent
- B. Board Chair

V. Report of Special Committees

- A. Budget/Finance Committee August 13, 2019
- B. Building Committee July 10 & August 14, 2019
 - 1. Naming Ad Hoc Committee July 15, 2019
- C. Education Committee No Meeting
- D. Policy Committee No Meeting
- E. Transportation Committee No Meeting
- F. Tri-County Vocational Meeting
- G. Negotiations Committee
- H. Extra-Curricular Ad Hoc Committee

VI. Old Business - None

VII. New Business

- A. Athletic Director for NRMS *Action
- B. Extended Learning Opportunities Coordinator *Action
- C. New Senior Kitchen Manager Position *Action
- D. Principal's Salary Adjustment *Action

- E. Creation of Capital Reserve Account per Recommendation of Auditors *Action
- F. Nokomis Logo *Action

G. Staff Resignations - Informational

1.	Holly Brennan	Grade 6	NRMS
2.	Anna Palo	Kindergarten	SOM EL
3.	Charles Gould	Custodian	SOM EL
4.	Angie Godin	Library Ed Tech II	NRMS
5.	Tanya Jackson	Sped Adm. Assistant	CO
6.	Saralynn Hardy	Grade 2	EDS
7.	James Demchak II	Sped Ed Tech III	NRH
8.	Rod Gudroe	Sped Ed Tech III	NRH
9.	Matthew O'Connell	Grade 7 Math	NRMS
10.	Kathy Jackson	Sped Ed Tech III	NRH

H. Staff Nomination *Action

1.	Ashley Green	Speech	NRMS
2.	Megan Kemp	Speeh	SEB Valley El.
3.	Carol Mooers	Foreign Language	NRMS
4.	Schuyler Mann	Grade 4	SEB Valley El.
5.	Rachel Freudenberger	Grade 2	SEB Valley El.
6.	Susan Condon	Grade 6 ELA	NRMS
7.	James (Jay) Demchak	Physical Education	NRMS
8.	Alan Edward	Physical Education	SEB Valley El.
9.	Elizabeth Levasseur	English	NRH

I. Staff Appointments - Informational

1.	Tracie Newall	Sped Ed Tech I	NRMS
2.	Misty Grace	Cook	NRMS
3.	Fiona Bean	Cashier	NRMS
4.	Megan Clukey	Cashier (50%)	NRMS
5.	David Tebo	Bus Monitor	
6.	Deneige Wilbur	Sped Ed Tech III	NRH
7.	Sherry Beland	Sped Ed Tech III	NRH
8.	Karen Lavoie	Regular Ed Tech III	EDS

J. Staff Transfers - Informational

The Board was informed of the following staff transfers:

1.	Adam King	PE SEBVES to PE NRMS
2.	Shelley Connolly	Sped Life Skills to Kindergarten SOM El.
3.	Jennifer Finnemore	Sped SEBVES to Sped Life Skills SOM EL
4.	Melinda Hawthorne	Server to Cook at NRH
5.	Jessica Badger	Secretary NRMS to Secretary SPED CO

VIII. Future Agenda Items

IX. Next Meeting Dates

X. Adjournment

A.D.A. NOTICE: If you have a special need that must be met to allow you to fully participate in this meeting, please contact the Office of the Superintendent at least two (2) days prior to this meeting.

IF the district is closed for weather or other issues, the Board meeting will be on the next regularly scheduled meeting date.

**Regional School Unit 19
Board of Directors' Minutes
June 18, 2019**

MEMBERS PRESENT: Christopher Easton, Corinna Caron, Charles Cossar, Mark Guzzi, Mark Hansen, William MacDonald, Robin McNeil, Don Mendell, Ryan Parker, Ken Sands, Jason Sholten, Chad Stratton, Jennifer Watson

MEMBERS ABSENT: Excused: Celia Demos, Michael Mullis, Leland Youngberg, Newport Vacancy

Unexcused: Paul Carter, Eric Stitham

TOTAL MEMBERS PRESENT: 719

TOTAL MEMBERS ABSENT: 279

OTHERS PRESENT: District staff and members of the community

I. Opening of Meeting

A. Flag Salute was rendered.

B. Board Reorganization

1. Election of Chair

Chad Stratton nominated Chris Easton for Board Chair and it was seconded by Ken Sands. A **motion** was made by Ryan Parker for nominations to cease, **seconded** by Corinna Caron and **voted** unanimously.

Chris Easton was declared Board Chair by unanimous vote.

2. Election of Vice-Chair

Ken Sands nominated Chad Stratton for Vice-Chair and it was seconded by Chuck Cossar. A **motion** was made by Ryan Parker for nominations to cease, **seconded** by Corinna Caron and **voted** unanimously.

Chad Stratton was declared Board Chair by unanimous vote.

3. Appointments to Committees (Discussion)

Selection sheets were collected and Committee appointments will be made by the Chair.

C. Adjustments to Agenda

Add to VII. New Business **Under F. Staff Resignations:**

Sandra Nickerson	Ed Tech I	SOM
Karen Lavoie	French / READ 180	EDS
Joel Stevens	Grade 6	SOM

Under G. Staff Nominations

Laurie Brophy	BCBA	District
Nancy Hoskins	School Nurse	District

Under E. Administrative Positions: Move to the top of the session.

Add K. Proposal for Therapy Dog

D. Approval of Board Minutes

A **motion** was made by Robin McNeil to accept the Board Meeting Minutes from May 21 2019, **seconded** by Ryan Parker and **voted** unanimously.

II. Public Comment - None

III. Reading of Communications

- A. Administrative Communications - Hard copy was distributed.
- B. Superintendent/Board Communication - None

IV. Reports

A. Superintendent

Mr. Hammer attended the Senior Assembly. He was also at Newport for the Senior walk through. It was a very positive experience. Checked in to schools to find teachers surrounded by totes. Exciting, but crazy.

Mary is working with Tri-County Tech Center to establish a satellite program, within the district, for Early Childhood. These students would work with their instructor for the first part of their instruction in the Newport area schools and then could return to their home district schools to get further contact hours. It is a very important program for us to get started.

Working with Gretchen Baker to get a larger Alford Grant. These monies would go towards auditorium seats and athletic fields. The District is in search of more larger grants.

A motion was made by Robin McNeil to allow the District to apply for any grants, seconded by Chad Stratton and voted unanimously.

B. Board Chair

Budget passed and on time. Keep in mind that the state just passed a minimum \$40,000 base salary. Legislature also passed restriction on Native American Mascots.

V. **Report of Special Committees**

- A. Budget/Finance Committee No Meeting
- B. Building Committee No Meeting
 - 1. Naming Ad Hoc Committee May 27, 2019
- C. Education Committee June 4, 2019
 - Communication presented.

- D. Policy Committee No meeting
 - First Reading:
 - Second Reading:

- 1. JLCDA Administration of Medical Marijuana
 - JLCDA-R Administration of Medical Marijuana Procedures
 - JLCDA-E Parent/Medical Provider Request to Administer Medical Marijuana at School

A **motion** was made by Robin McNeil to approve this policy, procedure and form, **seconded** by Chad Stratton, and **voted** 683 for and 36 opposed (Chris Easton). Motion passed.

- 2. IHBEA Program for Limited English Proficient Student

A **motion** was made by Robin McNeil to approve this policy, **seconded** by Chuck Cossar and **voted** unanimously.

- E. Transportation Committee No meeting
- F. Tri-County Vocational Meeting
- G. Negotiations Committee May 30, 2019
- H. Extra-Curricular Ad Hoc Committee No meeting
- I. School Resource Officer Ad Hoc Committee No meeting

VI. **Old Business - None**

VII. **New Business**

- A. Request for One (1) Year Leave of Absence from Teaching

A **motion** was made by Ryan Parker to grant Saralynn Hardy a one year leave of absence from teaching, **seconded** by Chad Stratton, and **voted** unanimously.

- B. ESEA Projects and Anticipated Expenditures FY 20

Lori Merrow gave an overview of the ESEA Projects.

A **motion** was made by Ryan Parker to accept federal monies for ESEA programs, **seconded** by Jason Scholten, and **voted** unanimously.

- C. Comprehensive Contract Between RSU 19 and the RSU 19 Educational Association /MEA/NEA Teachers

A **motion** was made by Robin McNeil to approve the Comprehensive Contract, **seconded** by Jason Scholten , and **voted** unanimously.

D. Certify Results of Referendum Vote of June 11, 2019

A **motion** was made by Ryan Parker that the Computation and Declaration of Votes dated June 18, 2019 and attached hereto be approved, that the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 19, and that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks with the Regional School Unit, **seconded** by Chad Stratton and **voted** unanimously.

E. Administrative Positions

1. Assistant Principal for Nokomis Regional High

A **motion** was made by Ryan Parker to approve the Superintendent's recommendation and to employ Andrew Beach as Assistant Principal for Nokomis Regional High, **seconded** by Chad Stratton and **voted** 10 for and 3 opposed (Corinna Caron, Robin McNeil, Jenny Watson). Motion passed.

2. Assistant Principal for Nokomis Regional Middle School

A **motion** was made by Jason Scholten to approve the Superintendent's recommendation and to employ N. Scott Finnemore as Assistant Principal for Nokomis Regional Middle School, **seconded** by Robin McNeil and **voted** unanimously. Motion passed.

F. Staff Resignations - Informational - Letters were available.

1. Casey Murrell	Cook/Server	CES
2. Marilyn Hennessy	Cook	NRH
3. Beverly Pare	Middle Level Math	EDS
4. Cathy Miller	Pre-K	N/P
5. Sandra Nickerson	Ed Tech I	SOM
6. Karen Lavoie	French / READ 180	EDS
7. Joel Stevens	Grade 6	SOM

G. Staff Nominations

1. Stephanie Greaton	Grade 4	EDS
2. Danielle Arthur	Grade 2	EDS
3. Makenzie Wood	Grade 4	SEBVES
4. Sarah Murray	Grade 8 ELA	NRMS
5. Kenneth Black	Science	NRH
6. Danielle Martin	Science	NRH
7. Laurie Brophy	BCBA	District
8. Nancy Hoskins	School Nurse	EDS

A **motion** was made by Ryan Parker to move the Superintendent's nominations as a block, **seconded** by Chad Stratton and **voted** unanimously.

A **motion** was made by Jason Scholten to approve the Superintendent's nominations of new teachers, **seconded** by Robin McNeil and **voted** unanimously. Motion passed.

H. Staff Appointments - Informational - Hire Sheets were available to Board.

- | | | |
|------------------------|-----------------|------|
| 1. Whitney Martin | Sped Ed Tech I | CES |
| 2. Brittany McAllister | Sped Ed Tech II | SOM |
| 3. Jennessa Stevens | Custodian | STAL |
| 4. Dennis Hoskins | Custodian | CES |

I. Staff Transfers - Informational

1. Drew Beaulieu Grade 3 N/P to Grade 7 Math NRMS

J. Authorize Superintendent to Hire during Summer Months

A **motion** was made by Jason Scholten to authorize the Superintendent to hire during the summer months, **seconded** by Ken Sands and **voted** unanimously.

K. Proposal for Therapy Dog

Mike presented a proposal to utilize a therapy dog as part of a Speech program and nominated Megan Kemp for Speech. It was **moved, seconded** and **voted** unanimously to approve the program and to accept the Superintendent's nomination of Megan Kemp for Speech.

VIII. Future Agenda Items

IX. Next Meeting Dates

No July Board meeting, but the Board will tour NRH and NRMS on July 16, 2019 beginning at 4:30 PM.

X. Adjournment

The meeting was adjourned at 8:01 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

Note Taker: Darcey LaPrade

Finance/Budget Committee Minutes
August 13, 2019
Superintendent's Office 6:30 PM

Members Present: Bill MacDonald, Ryan Parker, Chuck Cossar, Mark Guzzi, Leland Youngberg

Members Absent: Robin McNeil, Corinna Caron, Don Mendell

Others Present: Mike Hammer, Joe Chadbourne, David Leighton, Laura Donahue, Angela Brown, Scott Finnemore, Maxine Pare

I. **Public Comment** - None

II. **Financials**

Joe presented pre-audit financials for the Committee to review. Our outside auditors are on site this week beginning year-end audit work. Pending audit adjustments financials look considerably favorable to budget. Joe also informed the Committee that the General Obligation Bond with Skowhegan Savings Bank was paid off in July. This bond was originally scheduled to be paid off in November of 2022.

III. **Administrative Request**

- A. Food Service: David Leighton made a presentation to the Committee requesting a new position be created for the new Nokomis building. He requested the creation of a Senior Kitchen Manager position at the new school to replace the Kitchen Manager position. David provided a job description for the new position and the additional responsibilities that were added to this position. This position would oversee the kitchen at the new Nokomis HS and MS and would support the kitchen managers at the other schools. David believes he can add revenue to pay for the wage differential for this position through "buy local" state and federal programs along with the sale of kitchen equipment and increasing meal purchases and a la carte purchases by students and staff at the new school. Committee agreed to bring to full board for approval.

- B. Principal: Laura Donahue made a request for a salary adjustment based on additional workload at the larger SVES along with comparing Principal salaries of similar sized schools within the greater region. The Committee approved sending this request to the full Board for approval.

IV. **Van Purchase**

Joe brought Dean's request to purchase a new van for the Transportation Department. This was budgeted and would replace a current van. What was budgeted and what has previously been purchased were 7 passenger vans. Dean's request was for a 9 passenger van that would allow the van to be used for more transportation needs. Quotes were received from Varney and Hight's for the 9 passenger van and a quote was received from Hartley's for a 7 passenger van. The Committee voted to accept Hight's quote for a 9 passenger van.

V. **Other - None**

IV. **Adjournment**

The meeting was adjourned.

Respectfully submitted,

Joe Chadbourne, Business Manager