

District Parent and Family Engagement Plan

Rose Bud School District

Coordinator Name:

Corinna Strain

Plan Review/Revision Date:

May, 2019 and September 18, 2019

District Level Reviewer, Title: Corinna Strain, District Family Engagement Facilitator

Board Approval Date:

June, 2019

Committee Members, Role:

Corinna Strain: District & High School Facilitator

Christy English: Elementary Facilitator

Melissa Kirkpatrick: elementary Principal

Kim Hartle: Parent

Kayla Jones Community Member

Shila Kurck: Parent

1: Jointly Developed Expectations and Objectives

Rose Bud School District is committed to providing opportunities for parents and families to be involved in their children's education; we want to work with our families and the community to improve the teaching and learning that takes place in our district. We plan to work within the framework of the Every Child Succeeds Act (ESSA) Public Law 114-95 Section 1112, Local Educational Agency Plans; Section 1114, Schoolwide Programs; and Section 1116, Parent and Family Engagement. We want to offer parents the opportunities to make choices along with our educators that will ensure that our school programs are effective, offer clear results, successful scientifically based programs, and chosen locally by our educators and parents.

Our programs, activities, procedures will be planned with meaningful consultation with parents of students in our district. Our district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents of students with disabilities, and parents of migrant children. We are committed to providing information and school reports in an understandable and uniform format; we will provide alternative formats upon request and information in a language parents can understand. If our plan is not satisfactory to the parents of our participating children, the school district will submit and parent comments with the plan when we submit it to the State Department of Education.

One of the ways we will involve parents in the process of school review and improvement are to hold an Annual Report to the Public in September of each year. Our Superintendent, Mr. Lovins, will present our district report. Mr. Dodge, our high school principal, will present the high school report. Mrs. Kirkpatrick, our elementary principal, will present the elementary report.

One way that we give all parents a chance to voice their opinions about our school and express their needs and wishes as parents is that we conduct a survey of parents each year. Mrs. Kirkpatrick, our elementary principal, ensures that this is placed in our elementary handbook. All parents are invited and encouraged to fill this out. Mr. Dodge, our high school principal, ensures that this is in our high school handbook; all parents of high school students are invited and encouraged to fill this out. Rose Bud School District actively seeks involvement of parents in developing, implementing, and updating our Parent and Family Engagement Plans and our School Improvement Plans. We have parents on our District Parent and Family Engagement Committee. We use information from the survey that is placed in our handbook each year to help develop our plans. Each school has parents on their Parent and Family Engagement Committees. When developing their School Parent and Family Engagement Plans, these committees use information from the Parent Involvement Needs Survey that the principals put in the school handbooks each year. Each school also has parents on our committee that reviews and updates our School Improvement Plan for each

school each year. Our district holds a District Title I Meeting in May of each year; each school holds a School Title I Meeting each Fall; we ask parents for input on how our Title I Funds are spent during these meetings. Parents have a chance to evaluate our programs and give input about the way our money is spent to help improve students achievement.

Our district and each school post our Parent and Family Engagement Plans on our website; we file a copy of the Department of Education through Indistar each year. We pass out copies of our Parent and Family Engagement Plans at our Fall Parent Teacher Conference; we ask parents to sign a they received our plan at our parent teacher conference in the Fall.

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

2: Building Staff Capacity through Training and Technical Assistance

All teachers and administrators are required to attend 60 hours of professional development each year; the state requires 36 hours. Our district provides 30 hours of this training on our campus each year. Each principal is responsible for ensuring that the teachers participate in the state mandated and district mandated training. The Arkansas Department of education requires that two hours of the 36 hours be from one of four different areas each year. Beginning with the year 2013-14, teachers are required to participate in Child Maltreatment and Mandated Reporter training and every fourth year after that. Beginning with the school year 2014-15 and every fourth year after that, teachers must earn two of the 36 state mandated hours of training in the area of Parental Involvement. Beginning with the school year 2015-16 and every fourth year after that, teachers must participate in Teen Suicide Prevention Training. Beginning with the school year 2016-17 and every fourth year after that, teachers who teach Arkansas History are required to participate in two hours of Arkansas History Professional Development. Even though Parental Involvement Topics are only required to be covered every four years, Rose Bud School District trains teachers in at least one topic related to parental involvement each year; the topics include such edeas as the value of parental contributions, how to communicate with parents as equal partners, how to build ties between parents and the schools, how to implement parent programs.

Mr. Dodge and Mrs. Kirkpatrick schedule appropriate presenters each year in our teacher in-service in August. They sometimes have us use Arkansas IDEAS through AETN to provide teachers with this training; they also make available appropriate in-service through Wilbur D. Mills Educational Service Coop.

Rose Bud School District provides training at least annually for parent volunteers. Ms. Corinna Strain, our district parent facilitator and high school facilitator, offers at least two trainings in the early Fall of each year for parents who would like to volunteer. This year they are September 11, September 20, and October 7; specifics are posted on our website. Mrs. English, our elementary facilitator, offers at least one training in the early fall for parents. This August 14. Our training includes information on Child Maltreatment and Mandated Reporter Requirements.

Ms. Corinna Strain, the district and high school parent facilitator will provide coordination and support to the elementary and high school committees as needed while they are developing their Parent and Family Engagement Plans. Ms. Strain will serve on the high school committee and help create and update the plan each year. Mrs. Christy English, the elementary parent facilitator will serve on the elementary committee and will help create and update the plan each year. Mrs. Kirkpatrick, the elementary principal, and Mr. David Dodge, the high school principal, along with their handbook committees will help develop, update and implement the school-parent compacts. This committee will include parents. Ms. Rebecca Barnett, the district technology coordinator, will help each school with technical issues as needed in their efforts to develop parent and family engagement plans, developing school-parent compacts, and implementing effective parent and family engagement activities. Ms. Barnett will make sure all the Family and Parent Engagement Plans and school-parent compacts are posted on our website. She will also assist the facilitators, principal, and teachers with technology expertise as needed to help our parent and family involvement activities are successful. Each school will have a Title I Parent Night in the Fall where they will cover many of the topics such as the Annual Report Card, Progress Review for our school, an Example of an individual student assessment report, our Parent and Family Engagement plans for the school and the district, a Parents Matter Handout, our School-Parent Compact as well as the parents right to know about the following topics: Right to ask for meetings to discuss their child's educational progress; Right to know about the qualifications of their children's teachers and paraprofessionals; Right to know if your children have been instructed by a non-highly qualified teacher for four consecutive weeks; Right to go directly to ADE if the parent has a formal written complaint about the Title I Supplemental Instruction for our school; Disabled parents right to ask for auxiliary aids and services to help them have an equal opportunity to participate in and enjoy the benefits of Title I Programs. Each school also discusses how their Title I Funding is spent in each school; parents can ask questions, discuss, and give their opinions about these programs.

Our district will place a parent friendly summary of the Parent and Family Engagement plan in our handbook each year. Parents will be required to sign a form saying that they have received this document. We will also have copies of

the district plan and the school plan at the Fall Parent/Teacher Conference. Parents will be asked to sign a form saying they received a copy of each document.

Rose Bud School District will make every effort to communicate with all parents in a language and format that they can understand. We will make every effort to have communication with parent sent home in a language that the parent can understand. We will make every effort to have material that is helpful to parents available in our parent resource centers; we will have as many as possible available in the Spanish since the parents of some of our students can easily understand that language.

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

3: Building Parent Capacity

Our district will have an annual Title I Parent Meeting in the Spring to discuss our district plans for spending our Title I Funds and the programs each school will be using to help students succeed academically. Parents are asked for their input; they can ask questions, give suggestions, and give opinions about these programs. Each school will have a Title I Parent Night; the schools will cover information about the parents right to know (ask for meetings to discuss their child's progress; know about the qualifications of teachers and paraprofessionals; know if their child is being instructed by a non-highly qualified teacher for four consecutive weeks; right to go directly to ADE if parents have a formal written complaint about the Title I Supplemental instruction; the right of disabled parents to ask for auxiliary aids and services to help them have an equal opportunity to participate in the benefits of Title I programs.

Our school district will, with the assistance of our schools, provide assistance to parents of children served by the school district. At an annual report to the public in the Fall, each school will help the parents understand the State's academic content standards; the State and local academic assessment including alternate assessment; how to monitor their child's progress; how to work with educators. Parents will be given information about our school website and resources on it including Home Access (HAC through ESCHOOL) where parents can monitor their children's progress on a daily basis. They will also have access to each teacher's email address from our website. They will also be given information about our remediation programs at each of our school campuses. To help address the identified areas of deficiencies in each core area of our curriculum. Parents will be informed of student progress at least quarterly by report cards. Individual schools may report more frequently by such means as progress reports, emails and phone calls to parents, in high school and the elementary school; folders are sent home on a regular basis in the elementary grades.

Various programs will be held throughout the year to help inform parents about how to help their children succeed in school. These include but are not limited to

Parent Night at Rose Bud Elementary

A Career Action Planning Conference in the high school (CAP) to bring together parents, students, and teachers to choose courses, create a four year plan, create a Student Success Plan.

School-Parent Compacts will be sent home in our handbook each year.

Each school campus will maintain a Parent Resource Center that will be accessible to parents and will include free material for all parents. The high school parent resource center will be in the counselor's office. The elementary Parent Resource Center will be in the elementary conference center.

Parents will receive information relating to the implementation of educational technology that will be integrated into the instructional process in each classroom. The technology will assist teachers in presenting grade level concepts through various mediums, all of which are designed to meet individual student learning styles.

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

4: Reservation and Evaluation

Rose Bud School District will conduct an annual district wide Title I meeting in May of each year. All parents, students and family members will be invited. Mr. Lovins, our superintendent, and Corinna Strain, our district parent engagement facilitator will be responsible for scheduling this. We will advertise this on our website, our school sign, and a one call system. Mr. Lovins and our principals will outline how they plan to use our Title I Funds for the next year. Parents will have a chance to give input, make suggestions, and ask questions.

In addition to the annual Title I Meeting, each school in our district conducts a Title I Parent Meeting; all parent and family members are invited. Mr. Dodge, the high school principal, and Corinna Strain, the High School Parent Engagement Facilitator, are responsible for conducting the Rose Bud High School title I Meeting. Mrs. Kirkpatrick, the elementary principal, and Christy English, the elementary parent facilitator, are responsible for conducting that meeting. The principal will outline the way Title I Funds will be spent at each school. The principal will explain what programs and/or staff will be funded with these funds.

Each school will conduct an annual evaluation to help identify barriers to parent engagement, needs of parents, and strategies that could help promote positive parent and family engagement. The evaluation will be in each school's handbook and may be available on the school's website also. The Parent and Family Engagement Committee for each school will use this information in the development and updated of their plans each year.

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

5: Coordination

Rose Bud School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, the Pre-K program, and other programs as well as conduct other activities such as parent resource enters that encourage and support parents in more fully participating in the education of their children by:

Scheduling a Pre-K Program Parent Orientation Night at which the following topics will be presented:

Arkansas Better Chances Pre-Kindergarten Program Overview

Parent and student Expectations

Pre-K Curriculum that will be implemented

Assessments that will be administered during the school year

Extracurricular activities that will be scheduled for Pre-K students,

Such as field trips, presentations, parent nights, etc.

Provide Parent Workshops, sponsored by the Center for Effective

Parenting, on topics relating to parental involvement, student

Achievement, and parenting skills

Provide Age-appropriate resources in the Parent Resource Center

Present the school-wide discipline plan that will be used in the

Elementary building

Provide a space for our HIPPY Program to be housed. This program is a part of the Wilbur D. Mills Educational Service Cooperative HIPPY Program Help distribute information and materials for this program.

Help distribute information about our Head Start Program.

The high school will work with colleges in our area to help provide a smooth transition from high school to college. Students will be encouraged to attend Career Fairs, a Bridge to College Program, Financial Aid Information sessions, a FAFSA Program, programs for apprenticeships, and vocational training. The high school will also work to invite colleges, military personnel, representatives form apprenticeship programs and vocational programs to our campus to help give information to our students and their families.

(See complete Arkansas Guide and Suggested Template for District Parent and Family Engagement Plan for references)