



**PARENT INVOLVEMENT PLAN  
ROSE BUD SCHOOL DISTRICT  
2017-18**

**PART I. GENERAL EXPECTATIONS**

The **Rose Bud School District** agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with

- Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents of students with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand. The parent facilitator for the elementary is Ms. Christy English; her phone number is (501)556-5152. The parent facilitator for the high school is Ms. Corinna Strain; her contact number is (501) 556-5404.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

**PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The **Rose Bud School District** will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

- Establish a Parent Advisory Committee at the district level and at each school campus that will meet regularly to develop, implement and review components of the district-wide parental involvement policy during the 2016-2017 school year. The district parental involvement members will include the following teachers, staff, and parents: Corinna Strain, high school counselor, high school parent facilitator, and district parental involvement coordinator; Christy English, elementary counselor and elementary parent facilitator; Danny Starkey, high school assistant principal; Kim Hartle, parent; and Kayla Jones, parent. The Rose Bud High School Advisory Committee will include the following teachers, staff, and parents: Corinna Strain, High School Counselor, Parent Facilitator; Kim Hartle, Parent; Kayla Jones, Parent; Julie Reedy, Teacher; Todd Prothro, Teacher, and Tyler Reed, high school principal. Corinna Strain is the parental involvement contact person in Rose Bud High School; Christy English is the parental involvement contact person for Rose Bud Elementary. The Rose Bud Elementary Parent Advisory Committee includes the following teachers, staff members, and parents: Christy English, Elementary Counselor; Amanda Tharp, Library Media Specialist; Becky Acock, Parent; Shila Kurck, parent; Katy Davis, parent.
- Work cooperatively with the Parent/Teacher Organization to solicit parental input during the development and implementation of the parent involvement plan
- Disseminate information pertaining to meetings, workshops, and planning sessions during which the district-wide parental involvement plan will be developed
- Formulate a building-level parental involvement committee that will work cooperatively to implement parental involvement activities designed to increase parental involvement in both the school environment and the student learning process, as outlined in the 2016-2017 ACSIP plans. This high school parent facilitator is Ms. Corinna Strain; her phone number is (501)556-5404. The elementary parent facilitator is Ms. Christy English; her contact number is (501)556-5152.
- A subcommittee formed from the existing building level parent advisory committees and led by the District Parent Involvement Facilitator will conduct ongoing site visits on both campuses to observe current parental involvement practices and make recommendations for improvement. Corinna Strain will be in charge of conducting the ongoing site visits.

2. The **Rose Bud School District** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Conduct the Annual Report to the Public on September 2016
- Distribute parent surveys to collect information and data pertaining to identified school improvement areas; the building principals shall be responsible for including the Annual Parent Survey in the handbook. Mrs. Melissa Kirkpatrick, elementary principal, and Mr. Tyler Reed, high school principal, will be responsible for including the survey in our handbook each year. The results can be used to decide how Parent Involvement Funds will be spent.
- Schedule parent workshops and parent nights during which an open forum will be held to discuss parent views and concerns relating to school improvement
- A parent advisory committee, including teachers, administrators, and parents will be organized to recommend new parent involvement policies and activities.
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3. The **Rose Bud School District** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- Provide opportunities for district staff and administration to attend professional development activities relating to parent involvement and strategies to increase parental involvement in the school environment and learning process. Mr. Tyler Reed, the high school principal, and Mrs. Melissa Kirkpatrick, the elementary principal will be responsible for this. Each school will provide the date of trainings, the topic that will be covered, and the name of the facilitator.

- Each school will designate a parent facilitator. The parent facilitator for Rose Bud Elementary is Ms. Christy English; her contact number is (501)556-5152. The parent facilitator for Rose Bud High school is Corinna Strain; her contact number is (501) 556-5404.
- Develop parental involvement policies for each school and make sure that each one is posted on our school website. Ms. Corinna Strain will be responsible for making sure that each school does this.
- Schedule Parent Workshops and Parent Nights at each school campus throughout the 2016-2017 school year.
- Letters will be sent to parents whose students has five absences in a semester, in an attempt to reduce truancy, keep the parents informed of their students' activities, and reduce the number of students who fail to receive credit due to excessive absences. Mr. Reed, the high school principal, and Mrs. Kirkpatrick, the elementary principal, will be responsible for sending these letters.

4. The **Rose Bud School District** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs; Mr. Christopher Nail, our superintendent, and Ms. Strain, our district parental involvement coordinator will be responsible for making sure this is done. Ms. Corinna Strain will conduct ongoing site visits to actively observe parental involvement practices for these programs.

- Arkansas Better Chances Pre-Kindergarten Program
- Division of Health and Human Service
- Head Start
- Wilbur D. Mills Educational Service Cooperative HIPPY Program

5. The **Rose Bud School District** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Program evaluation of building level parental involvement plans and activities outlined in the Arkansas Comprehensive School Improvement Plans
- Parents will be encouraged to participate on Parent Advisory Committees that will be formed at the building level
- Interpreters will be provided to assist parents of English Language Learners communicate with their child's teacher during Parent/Teacher Conferences
- Program effectiveness will be evaluated through on-line surveys completed by district personnel. Survey data will be analyzed to identify areas for program improvement
- Parent surveys will be sent home with students. Data will be analyzed by district staff to identify target areas of parental concern and suggestions for program improvement and/or strategies suggested by parents for activities and accommodation that can be made to increase parent participation
- Information distributed to parents will be available in multiple language formats to accommodate the diverse student population
- Building and district-level Parent Involvement Committees will meet regularly to review evaluation data and formulate a strategic plan for addressing targeted areas of improvement and the programs/services that will be implemented for each area. Ms. Corinna Strain, the parent involvement coordinator will conduct this meeting for the district; Ms. Christy English will conduct the elementary policy review meeting; Ms. Corinna Strain will conduct the high school policy review meeting. The meetings will be conducted by May 31, 2017.
- Building and district-level Parent Involvement Committees will meet regularly to review evaluation data and formulate a strategic plan for addressing targeted areas of improvement and the programs/services that

will be implemented for each area. Information will be provided to both the district staff and parents by May 2017.

- Rose Bud School District will conduct an annual meeting in the spring to update policy for next year's Title I Part A program. Mr. Christopher Nail, the superintendent, and Corinna Strain, the parental involvement coordinator, will conduct this meeting.

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1. The **Rose Bud School District** will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- *the State's academic content standards,*
- *the State and local academic assessments including alternate assessments,*
- *the requirements of Part A,*
- *how to monitor their child's progress, and*
- *how to work with educators:*
  - Conduct an Annual Report to the Public Meeting during which the following will be presented to parents and district constituents:
    - Grade level assessment data
    - Instructional programs and/or services that will be implemented to address areas of deficiencies in the assessment data at each grade level
    - Accreditation Status
    - Curriculum standards at each grade level
    - Federally funded program components, including Title I, Part A, Title II-A, Title IV-A, and Title VI, part B
    - Information pertaining to on-line grade reporting system that parents can access to monitor student grades, assignments, as well as communicate to their child's teacher
    - Longitudinal assessment data that will reflect district, region, and state comparisons in grade level assessment data and trends in areas of improvement and deficiencies for each core area assessed. Strategies for addressing the areas of deficiencies will be presented
    - Information pertaining to the remediation programs at each school campus that will be implemented to address identified areas of deficiency in each core area of the curriculum
  - The parents of each child enrolled in the school will promptly receive an explanation of what the identification means, the reason (s) the school was identified for improvement, and how parents can become involved in addressing the academic issues that led to the identification. This letter will be distributed before the first day of school and posted on the school's web site
  - Parents will be informed of student progress in comprehension. Parents will engage in activities to support comprehension at Parent Night. A list of suggested activities will be provided to parents
  - Parents will receive information pertaining to the implementation of educational technology that will be integrated into the instructional process in each classroom. The technology will assist teachers in presenting grade level concepts through various mediums, all of which are designed to meet individual student learning styles, with a focus on the visual presentation that will reduce language barriers and help to close the achievement gap between minority and non-minority students and in order to meet the educational needs of low achieving and limited English proficient students.
  - Parents will be informed of student progress quarterly and a list of suggested activities to support student achievement at home will be provided

- Parents will be encouraged to participate on Parent Advisory Committees that will be formed at the building level

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Parent Night at Rose Bud Elementary
- Rose Bud High School will hold an annual parent meeting to inform parents about course selections, career planning, and preparation for post-secondary opportunities.
- School-Parent Compacts will be sent home at each school campus. The compacts will include each components outlined in the Title I, Part A section of the No Child Left Behind Act of 2001
- Each school campus will maintain a Parent Resource Center that will be accessible to parents. Informational materials relating to curriculum, study skills, drug and alcohol awareness, and volunteer programs within the school will be available for parents through a library check-out process
- Parents will receive information pertaining to the implementation of educational technology that will be integrated into the instructional process in each classroom. The technology will assist teachers in presenting grade level concepts through various mediums, all of which are designed to meet individual student learning styles, with a focus on the visual presentation that will reduce language barriers and help to close the achievement gap between minority and non-minority students and in order to meet the educational needs of low achieving and limited English proficient students.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Provide information to parents pertaining to the Volunteer Program and the various projects for which parents and community members can volunteer to assist building faculty and staff at each school campus
- Provide information to parents relating to the local Parent/Teacher Organization and their sponsored activities throughout the school year
- Encourage parental participation in extracurricular activities such as field trips, awards assemblies, after school programs, ballgames, etc..
- Information distributed to parents will be available in multiple language formats to accommodate the diverse student population
- **Interpreters will be provided to assist parents of English Language Learners communicate with their child's teacher and school personnel**

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, the Pre-K program, and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- Schedule a Pre-K Program Parent Orientation Night at which the following topics will be presented:
  - Arkansas Better Chances Pre-Kindergarten Program Overview
  - Parent and student expectations
  - Pre-K Curriculum that will be implemented, such as the Early Reading First protocol and Pre-K ELLA program objectives
  - Assessments that will be administered during the school year
  - Opportunities for parents to volunteer in the Pre-K classrooms
  - Extracurricular activities that will be scheduled for Pre-K students, such as field trips, presentations, Parent Nights, etc.

- Provide Parent Workshops, sponsored by the Center for Effective Parenting, on topics relating to parental involvement, student achievement, and parenting skills
- Provide age-appropriate resources in the Parent Resource Center
- Schedule Pre-K Program Parent Nights throughout the 2016-2017 school year
- Present the school-wide discipline plan that will provide the framework behavior for all students in the elementary building

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Information will be sent to parents for all scheduled meetings, programs, activities, parent workshops, and Parent Nights through the mediums listed below. All information will be produced and distributed in multiple languages to insure that parents/guardians of all students receive information in their native language.
  - School Newsletters
  - Articles published in the local newspapers
  - Parent/Teacher Organization newsletters
  - Weekly Student Folders
  - Information distributed to parents at the Back-To-School Open House and Pre-Kindergarten Orientation
  - School-Parent Compacts
  - Student Handbooks
  - Communications for each extracurricular activity
  - Phone Calls and email correspondences
  - Information distributed at Parent/Teacher Conferences

### **PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities
- Training parents to enhance the involvement of other parents;
- In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;

### **PART IV. ADOPTION**

This District wide Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by district administration and faculty. Components included within the District-wide Parental Involvement Plan have also been included within the Arkansas Comprehensive School Improvement Plan that was submitted to the Arkansas Department of Education.

This plan was approved by the **Rose Bud School District** in June 2017, and will be in effect for the period of July 1, 2017-June 30, 2018. The school district will distribute this plan to all parents of participating Title I, Part A children.