

Date:

September 14, 2017

The **Van Buren Board of Education** met on **Thursday, September 14, 2017**, at 7:00 P.M. in the community room for the regular meeting with the following roll call:

Mr. Mike Leifheit	Present
Mr. Jeff Salisbury	Absent
Mr. Jim Griffith	Absent
Ms. Kim Thomas	Present
Mr. Ken Rowles	Present

The invocation and Pledge of Allegiance were led by Mr. Mike Leifheit.

**(17-072) ADJUSTMENTS TO THE AGENDA**

It was moved by Mr. Rowles and seconded by Mr. Leifheit to approve the adjustments to the agenda.

Vote: Mr. Rowles; yes; Mr. Leifheit, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

**(17-073) APPROVAL OF MINUTES**

It was moved by Mr. Rowles and seconded by Ms. Thomas to approve the minutes of the August 10, 2017, meeting as written.

Vote: Mr. Rowles; yes; Ms. Thomas, yes; Mr. Leifheit, abstain. The President declared the motion carried 2-0-1.

Informative Reports and Communications were submitted by the Elementary, Middle School, and High School Principals. VBEA did not have a report. Technology, Maintenance/Transportation Supervisor, Athletic Director, and Food Service Supervisor gave their reports. Mr. Binger gave his Treasurer report. Superintendent Myers gave his report.

**(17-074) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED**

It was moved by Mr. Leifheit and seconded by Mr. Rowles to approve the Treasurer's financial report, reconciliation, investments, and other business as follows:

1. Approve a "then and now" payment of \$5,019.40 to Shop Supply Service Maintenance and Custodial supplies.
2. Approve the addendum to the Alternative Opportunity Center agreement for the 2017-2018 school year as presented.
3. Approve the Permanent Appropriations and Certificate of Estimated Revenue for FY '18 as presented.
4. Accept a donation of \$13,600.50 from the Van Buren Athletic Boosters for gymnasium lighting.

Date:

September 14, 2017

5. Approve the August 10, 2017, Finance Committee meeting minutes as presented.
6. Establish a 60-day true cash days policy to be used for financial direction and planning by the Board of Education.

Vote: Mr. Leifheit; yes; Mr. Rowles; yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

**(17-075) CONSENT AGENDA APPROVED**

It was moved by Ms. Thomas and seconded by Mr. Rowles to approve the following consent agenda:

1. Accept the resignations of Pam Hosler as Food Service Worker effective September 9, 2017, and Mike Hoy as Bus Driver effective September 10, 2017.

2. Employ personnel for the 2017-2018 school year as follows:

Basketball, Boys JV Coach	Tyler Stern-Tucker
Basketball, Boys Freshmen Coach	Jack Marshall
Basketball, Boys 8th Grade Coach	Jordan Benson
Basketball, Boys 7th Grade Coach	Lane Bishop

Bus Drivers:

Terri Sattler - Preschool route -- 4 days per week (Monday - Thursday) for 2 hours per day by time sheet  
Mike Trout - Preschool 4 days per week (Monday - Thursday)/AM Millstream route -- 2.5 hours a day by time sheet  
Jan Altman - AM & PM Millstream route -- 2 hours a day by time sheet  
Mike Trout - set hours @ 4 hours per day -- spread pay  
Terri Sattler - set hours @ 5.25 hours per day -- spread pay  
Deb Scharff - set hours @ 4 hours per day -- spread pay

Food Service Worker (for 2.75 hrs/day by time sheet at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement effective September 18, 2017, for the remainder of the 2017-2018 school year.)	Lauren Farthing
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Substitute Food Service Workers	Pam Hosler
	(effective September 11, 2017) Lauren Farthing

Wrestling, Assistant Coach	Scott Adomanis
Wrestling, Jr. High Coach	Seth Schaffer

3. Approve the following volunteer coaches for the 2017-2018 school year pending completion of sports medicine program:

Cheerleading	Heather Roberts
Cross Country	Megan Regutti
Basketball, Boys	Mike Lee
Basketball, Boys	Zach Thobe
Wrestling	Jay Donaldson

Date: September 14, 2017

4. Approve the following overnight trips for Van Buren FFA:

FFA Greenhand Camp	Oct. 1 - 3, 2017	Camp Muskingum, Carrollton, Ohio
National FFA Convention	Oct. 25 - 28, 2017	Indianapolis, IN
5. Approve a donation of \$200 from Northparke Otter Wash to the elementary to benefit the PBIS implementation.
6. Approve payment in-lieu-of transportation that has been deemed "impractical" for the 2017-2018 school year:

<u>Student</u>	<u>Parent</u>	<u>Address</u>
Reagan Miller	Rachel Miller	1061 Winter Pine, Van Buren, OH

Therefore, the Van Buren School hereby agrees to pay the parents of the above listed student in-lieu-of providing such service an amount which has been determined by the ODE as the minimum for payment in-lieu-of transportation under ORS 3327.02 to transport all pupils in the state the preceding year.
7. Approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8.
8. Approve the use of BGSU undergraduate Food and Nutrition volunteers in the Van Buren Schools' cafeterias for the 2017-2018 school year.
9. Approve the Nutrition and Dietetics Internship Program contract with BGSU as presented.
10. Approve Chris McMonigal for training purposes up to 80 hours at \$18.73 per hour effective September 1, 2017.
11. Approve a request from Megan Ortinau, middle school Math teacher, for an unpaid leave of absence due to parenthood at the conclusion of FMLA dates (September 4, 2017 - December 1, 2017) effective December 4, 2017, through the end of the 2017-2018 school year.

Vote: Ms. Thomas, yes; Mr. Rowles; yes; Mr. Leifheit, yes. The President declared the motion carried 3-0.

**(17-076) STRATEGIC PLAN ALIGNED GOALS APPROVED**

It was moved by Mr. Leifheit and seconded by Mr. Rowles to approve the following goals that align with the strategic plan that was approved on February 9, 2017:

**Strategic Plan Goal #1 - Ensure safe facilities that are adequate to educate our children.**

2017-2018 Goal: A written facility plan for replacement of items (including buses) is developed and presented to the Board by the June Board meeting.

Date:

September 14, 2017

**Strategic Plan Goal #2 - Improve the technology experience in and outside the classroom.**

2017-2018 Goal: The One-View product from E-School View to be ready for full implementation for the 2018-2019 school year.

**Strategic Plan Goal #3 - Engage and empower staff to operate at the height of licensure or capacity.**

2017-2018 Goal: A benchmark survey of staff engagement is conducted by the November Board meeting and results are presented to the Board by the January Board meeting.

**Strategic Plan Goal #4 - Provide effective communication throughout the District among staff, students, parents, and community.**

2017-2018 Goal: Superintendent to define key community business stakeholders by the December Board meeting to continue to foster the school's relationship with business. Superintendent to develop a written engagement plan to improve communications between the school and business by the January Board meeting.

2017-2018 Goal: Conduct "State of the District" meetings with staff on a triannual basis to discuss current district events and financial situation.

**Strategic Plan Goal #5 - Ensure district finances are aligned and managed to achieve the strategic goals of the District.**

2017-2018 Goal: Board to adopt "true cash days" policy by the September Board meeting based on the recommendation of the Finance committee.

**Strategic Plan Goal #6 - Provide a K-12 curriculum instilling the desire to become a life-long learner and providing graduates with the 21<sup>st</sup> century skills and knowledge to become contributing community members.**

2017-2018 Goal: Adopt the plan of action from Battelle for the 2017-2018 school year by the September Board meeting.

Vote: Mr. Leifheit, yes; Mr. Rowles, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

**(17-077) BOARD OF EDUCATION GOALS APPROVED**

It was moved by Ms. Thomas and seconded by Mr. Rowles to approve the following Board of Education goals for the 2017-2018 school year that align with the strategic plan approved on February 9, 2017:

- a. The Board conducts its monthly meeting within 90 minutes for 85% of the meetings conducted (excluding the May meeting), and will create a document of expectations by the March Board meeting.
- b. Develop an education, training, and continuing development plan for Board members by the March Board meeting.
- c. Evaluate Superintendent Committees to determine which committees could become Community Advisory Committees by the December Board meeting.

Vote: Ms. Thomas, yes; Mr. Rowles, yes; Mr. Leifheit, yes. The President declared the motion carried 3-0.

Date:

September 14, 2017

**(17-078) ADJOURNMENT**

It was moved by Mr. Leifheit and seconded by Ms. Thomas to adjourn at 9:19 P.M.

Vote: Mr. Leifheit, yes; Ms. Thomas, yes; Mr. Rowles; yes. The President declared the motion carried 3-0.

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Date

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Board President

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Treasurer