

Date:

May 12, 2016

The **Van Buren Board of Education** met in regular session on **Thursday, May 12, 2016**, at 7:00 P.M. in the community room with the following roll call:

Mr. Mike Leifheit	Present
Mr. Jeff Salisbury	Absent
Mr. Ken Rowles	Absent
Ms. Kim Thomas	Present
Mr. Edd Van Horn	Present

The invocation and Pledge of Allegiance were led by Mr. Mike Leifheit.

**(16-030) ADJUSTMENTS TO THE AGENDA**

It was moved by Mr. Van Horn and seconded by Mr. Leifheit to approve the adjustments to the agenda.

Vote: Mr. Van Horn, yes; Mr. Leifheit, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

**(16-031) APPROVAL OF MINUTES**

It was moved by Mr. Leifheit and seconded by Ms. Thomas to approve the minutes of the April 14, 2016, meeting as written.

Vote: Mr. Leifheit, yes; Ms. Thomas, yes; Mr. Van Horn, yes. The President declared the motion carried 3-0.

In addition to the Elementary report, Mr. Newcomer stated that the elementary received a \$500 grant written by Cheri Rhodes and also a grant for PBIS for next year. He wanted to thank everyone in his building for all their hard work with that program. Mr. Van Horn and Mr. Leifheit also complimented the elementary staff on how well the recent programs in the building went and thanked them all for their hard work. The Board members echoed that there are a lot of good things coming out of that building and they appreciate everyone's dedication.

In addition to the middle school written report, Mr. Clark added that he and several teachers went to look at a new math program at Shelby Middle School and they like the program and it is free but some professional development will be needed to implement. Mr. Leifheit asked about the Washington DC trip.

In addition to the high school written report, Mr. Brand stated that Van Buren had some students at Millstream win awards at state competition. The paint the plow contest went well and you can see the plow at the school. Mr. Rader took six (6) students to a county-wide math competition at the ESC and Van Buren had students that placed 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 6<sup>th</sup>. Mr. Van Horn commented on the OMEA competition over the past weekend and how well it went and how he received compliments on the elementary building. Mr. Leifheit thanked Mrs. Nye for sending out pictures of the painted plow and for the great job she did with that event.

VBEA members were present but had nothing to report.

Technology Report had no additions to their written report. Mr. Leifheit thanked the Tech team for all their hard work and commented that they are doing a good job and thanked them for returning leftover budget.

Maintenance/Transportation had no addition to the report. Mr. Leifheit thanked the maintenance and transportation staff for all their hard work this year. Mr. Kelley responded to a question about the propane bus and he stated it was in Lima in route to Van Buren.

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Athletics had no addition to the written report.

No addition were given to the Superintendent's written report. Mr. Leifheit asked about Whirlpool Board of Revisions. Mr. Van Horn also asked about repayment of taxes since the Board of Appeals acted in favor of Whirlpool. Mrs. Swisher stated that we will have to pay back over \$201,000 in repayment to Whirlpool in addition to losing over \$77,000 per year in revenue going forward.

Mr. Myers stated that all Strategic Planning groups met the previous Monday to give updates and all went very well. He thinks rough drafts may come out of the next committee meetings. Mr. Leifheit thanked everyone who was involved with that process. Mr. Van Horn echoed those comments.

**(16-032) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED**

It was moved by Mr. Van Horn and seconded by Ms. Thomas to approve the Treasurer's financial report, reconciliation, investments, and other business as follows:

1. Approve to amend the Appropriations and Estimate of Revenues for FY 2016 as Exhibit 1.
2. Approve adjustments to Budget and Objectives for MH Unit and Class of 2017 as Exhibit 2.
3. Approve contract with the Northwest Ohio Area Computer Services Cooperative (NOACSC) Computer Service Agreement (not internet) to be provided for the 2016-2017 school year as Exhibit 3.
4. Approve the following expenditure as a "then and now" certification:

Renhill Group	\$4,084.76	May 6, 2016
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5. Approve the transfer of \$185,046.95 from the General Fund to 035 Termination of Benefits.

Vote: Mr. Van Horn, yes; Ms. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 3-0.

**(16-033) EXECUTIVE SESSION**

It was moved by Mr. Leifheit and seconded by Ms. Thomas to convene into executive session at 7:31 P.M. to discuss the employment and compensation of personnel as per ORC 121.22 (G) (1).

Vote: Mr. Leifheit, yes; Ms. Thomas, yes; Mr. Van Horn, yes. The President declared the motion carried 3-0.

The meeting was opened to the public at 9:30 P.M.

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**(16-034) AMEND TREASURER'S RESOLUTION TO REFLECT NEW AMOUNT OF TRANSFER TO TERMINATION OF BENEFITS**

It was moved by Mr. Leifheit and seconded by Ms. Thomas to approve the Treasurer's Resolution to reflect the corrected amount as follows:

Approve the transfer of \$110,374.21 from the General Fund to 035 Termination of Benefits.

Vote: Mr. Leifheit, yes; Ms. Thomas, yes; Mr. Van Horn, yes. The President declared the motion carried 3-0.

**(16-035) CONSENT AGENDA APPROVED**

It was moved by Mr. Leifheit and seconded by Mr. Van Horn to approve the following consent agenda:

1. Approve the resignation of Deborah Scharff as food service worker effective April 26, 2106.

2. Employ personnel for the 2015-2016 school year as follows:

Substitute Custodian (effective May 6, 2016) Ryan Brauneller

Substitute Food Service Worker (effective May 6,2016) Jamie Travoli

Substitute Teacher, Long-term (effective April 18, 2016) Lindsey Bement

Tournament workers for 2016 Softball Sectional tournament as follows (per game):

Tournament Manager \$70.20

Athletic Trainer \$65.00

Ticket Taker \$29.25

Ticket Seller \$29.25

Announcer \$29.25

Officials (2) \$65.00 each

(plus \$1 per mile one way, in excess of 50 miles)

Not to exceed \$370 per tournament game.

3. Approve extended time for the 2015-2016 school year for the following certified personnel:

Chelsea Burden 5 days

4. Employ personnel for the 2016-2017 school year as follows:

Administrative Detention/Saturday School Suspension/  
Detention Monitor Bethany Archer

Annual Advisor Brian Bratt

Assistant Treasurer Ashley Errett  
(continuing contract effective August 1, 2016,  
at Step 4 of the Classified Non Union Employees Handbook)

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August 2016 Summer Math Camp: (FY 2017 Budget)	Leigh Kelley - \$500
Basketball, Boys Head Coach	Marc Bishop
Basketball, Girls Head Coach	Shawn Ginnan
Bus Driver (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Matt Conkle
Bus Driver (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Corinna Elling
Bus Driver (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Ann McKinniss
Bus Driver (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Amy Ring
Bus Driver (continuing contract at Step 3 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Deb Scharff
Bus Driver (two-year contract at Step 2 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Kristina Trenkamp
Bus Mechanic 2 (continuing contract at 8 hrs/day at Step 4 of the Maintenance category of the Collective Bargaining O.A.P.S.E. Local #783 Agreement effective July 1, 2016)	Brandon Snyder
Class Advisor, Sophomore	Eric Heitkamp
Class Advisor, Junior	Dana Patterson
Class Advisor, Senior	Linda Schwemley
Cross Country, Coach	Adam Schumaker
Custodian (one-year contract at Step 2 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	Casey Coldwell
Custodian (two-year contract at Step 2 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	Oral Howard
Custodian (continuing contract at Step 4 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	Kevin Kirkpatrick
Custodian (one-year contract at Step 2 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	Jeremiah McDougale

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Custodian (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	Brenda Morrow
Custodian (continuing contract at Step 3 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	David Rumschlag
Custodian (continuing contract at Step 3 of the O.A.P.S.E. Collective Bargaining Agreement effective July 1, 2016)	William Sheridan
Department Chairpersons Health/Physical Education Language Arts Mathematics Foreign Language Science Social Studies Special Education Vocational	Bethany Archer Brian Bratt John Rader Lisa McIntosh Adam Schumaker Mark Vennekotter Linda Schwemley Jolene Johnson
Elementary Secretary (one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective the beginning of 2016-2017 school year)	Pam Stumpp
Flag Corp Advisor	Julie Meyer
Food Service Worker (one-year contract for 2.75 hrs/day by time sheet at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Pam Hosler
Food Service Worker (two-year contract for 2.75 hrs/day by time sheet at Step 2 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Lora Lenhart
Food Service Worker (continuing contract for 3 hrs/day by time sheet at Step 4 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016)	Gwen McLaughlin
Football, Head Coach	Kevin Shoup
Golf, Boys Head Coach Golf, Girls Head Coach	Eric Heitkamp Rhonda Nye
HAPPY Advisor	Jennifer Obenour
Intervention Assistant Team	Bridgett Bunn, Mariah Hohman, Amy Kennard, Cheri Rhodes, Stacy Sharp, Brooke Woodward
Knightly News (5%) Knightly News (2%)	James Baughman Erin Troyer

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LPDC	Chris Henry
LPDC	Rob Obenour
LPDC - Chairperson	Cassie Ohlrich
Making Middle Grades Work	
Chris Henry, Site Coordinator - (MMGW grant)	
Mentor, First Year:	
Linda Schwemley for Lindsey Bement	
Mentor, Second Year:	
Bethany Archer for Richie Van Hoose	
Meg Ramlow for Morgan Arnold	
Linda Schwemley for Lucas Kohls	
MS and HS Administrative Secretary	Cheryl Gephart
(two-year contract at Step 5 of the the O.A.P.S.E. Collective Bargaining Agreement effective the 2016-2017 school year.)	
Monitors (one-year contract each)	
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 1) Karla Dennis
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 3) Melissa Dietelbach
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 3) Kim Feasel
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 2) Charlotte Nivison
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 2) Lisa Oestreich
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 1) Kristen Sheeks
(effective 08-16-16, for 1.5 hrs/day, by time sheet)	(Step 3) Shanda Still
Music, Accompanist	Becky Pummell
Music, Asst. Show Choir Director/Instrumental	Mike Procyk
Music, Instrumental/Summer Band	Mike Procyk
Music, Vocal Music/Show Choir	James Vaughn
Music, Assistant Band Director	James Vaughn
Music, Percussion Instructor	Kane Benner
National Honor Society	Mark Vennekotter
National Junior Honor Society	Stephanie (Stevie) Brown
Power of the Pen Advisors	(50%) Stevie Brown (50%) Karen Dishong
Quiz Bowl Advisor, HS	(50%) Shelly Kanney
Quiz Bowl Advisor, MS	(50%) Jack Marshall
Science Olympiad Advisor	Seth Schaffer
Soccer, Boys Head Coach	Jeff Swaisgood
Student Council/Friends of Rachel, MS Advisor	Megan Ortinau
Student Council, HS Advisor	Lisa McIntosh
Substitute Administrative Detention/ Saturday School Suspension	Brian Bratt, John Rader
Substitute Secretary	Kim Feasel, Lisa Oestreich
Teacher Aide	Margie Wagner
(one-year contract at Step 1 of the O.A.P.S.E. Collective Bargaining Agreement effective August 16, 2016, for 7 hrs/day, 188 days)	

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Technology Assistant  
(two-year contract at Step 4 of the Classified Non Union  
Employees Handbook effective the 2016-2017 school year.)

Brent Yunker

Wrestling, Head Coach

Bryan Whitticar

Matt Bostdorff as computer network administrator with a three-year contract for 260 days each year effective August 1, 2016.

Ryan Hite as Athletics/Student Activities/Facility Director with a three-year contract at Step 4 of the Administrative Salary Schedule for 224 days effective August 1, 2016. The Board will pay for \$50,000 life insurance policy; maximum accumulated sick leave of 245 days; three personal days per year; and medical insurance (Plan B), vision and dental as per the negotiated agreement.

Chris McMonigal as food service supervisor with a three-year contract for 203 days each school year (188 days plus 15 days extended time) effective with the 2016-2017 school year.

5. Employ personnel effective with the 2016-2017 school year as follows:

**CERTIFICATED**

**Three-Year Contract**

Erika Bishop  
Barbie Corbin  
Michael Daniels  
Karen Dishong  
Karen Doxsey  
Clarisa Gunder  
Shelly Kanney  
Lisa Kendrick  
Sharon Lafountain  
June Miller  
Tyler Niekamp  
Rob Obenour  
Megan Ortinau  
Roxanne Parsell  
Adam Schumaker  
Stacy Sharp  
Lyn Webster  
Lesia Word

**Two-Year Contract**

Mike Procyk  
Seth Schaffer

**One-Year Contract**

Morgan Arnold  
Elizabeth Anne Bryan  
Chelsea Burden  
Mariah Hohman  
Lucas Kohls  
John Rader  
Brittany Row  
Richie Van Hoose  
Andrea Voorhees

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Lindsey Bement [Step 0, BA] as Agriculture Education teacher with a one-year contract beginning the 2016-2017 school year pending receipt of teaching licensure.

Molly Conroy [Step 0, BA] as 7<sup>th</sup> grade Science teacher with a one-year contract beginning the 2016-2017 school year.

Leigh Kelley [Step 1, BA] as 6<sup>th</sup> grade Math teacher with a one-year contract beginning the 2016-2017 school year.

Shan Wambach [Step 0, MA] as Chinese teacher with a one-year contract beginning the 2016-2017 school year.

6. Approve extended time for the 2016-2017 school year for the following certified personnel:

Lindsey Bement	20 days
Michael Daniels	10 days
Jolene Johnson	5 days
Cassie Ohlrich	6 days
Cheri Rhodes	10 days
Marty Zender	20 days
Chelsea Burden	10 days

7. Employ Lyn Webster as Home Instructor (Tutor) for Savanna Eakin (2<sup>nd</sup> grader) for 5/hrs. per week at a rate of \$15/hr. payable by time sheet effective May 16, 2016, through June 30, 2016.

8. Accept a donation from Mike Leifheit in the amount of \$500 for Summer Math Camp supplies.

9. Approve the following 2016 Van Buren High School graduates, pending successful completion of all necessary requirements:

Gabriel James Anderson	Andrew John Kelley
Alejandro Antonio Arriaga Jr.	Ian Anthony Kern
Jonathan Michael Bach	Rebecca Kheiry
Jacob M. Badertscher	Austin Mark Lako
Briana L. Barnhisel	Alexander James Langel
Hannah A. Bayer	Brianne J. Lasley
Elena Lauren Beitzel	Shelbi Leigh Leonard
Kevan Marett Benroth	Zachary Robert Lonyo
Michelle Ashley Marie Bisbee	Victoria Piper Manley
Kami Marilyn Boney	Benjamin Eli Grant Marialke
Zachary Tyler Bowling	Gabriele Ellen McCracken
Trenton L. Boyette	Rachel Lynn McIntyre
Marcus David Brand	Ruth Shinyoung Moon
Logan Jacob Brooker	Brant Austin Morton
Lauren Elizabeth Brown	Jaret JJ Mowrey
Virginia E. Bush	Cassandra Kay Neubauer
Logan A. Calzada	Leah Rachelle Norr
Justin Chu	Cole Robert Ohlrich
Nicholas D. DeVore	Nicklaus David Overmyer
Aric Robert Dewey	Franklin Simon Piña
Morgan Lanese Drake	Katelyn Sierra Reineke



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Alexander Michael Duran  
Mackenzie Lee Dyer  
MacKenzie Dawn Edler  
Rebekah Ruth Frampton  
Dalton N. Fry  
Taylor F. Gilliland  
Amber Lynn Goeb  
Samantha Marie Hagans  
Austin J. W. Harden  
Brayden M. Harris  
Elexia Jade Hassan  
Evan Michael Heminger  
Brooklyn Kathleen Hoyng  
Dakota A. Iliff  
Avery Jordan Insley  
Mary Elizabeth Kane

Kevin P. Rogers  
Justin M. Routzon  
Thomas J. Rowles  
Olivia Paige Sattler  
Carlee Renee Schmelzer  
Brandon Lee Shepherd  
Jared Duane Smith  
Callie J. Spears  
Tucker Lloyd Squire  
Kylie Brooke Sturgill  
Vyshali Swaminathan  
Corbin Riley Trumbull  
Mackenzie Lea Wagner  
Jacob Timothy Weber  
Payten L. Whitticar  
Wyatt L. Wiegers

10. Approve participation in the following:

Join the Ohio High School Athletic Association (OHSAA) -- high school and middle school membership for the 2016-2017 school year as Exhibit 4.

Northwest Ohio Educational Technology (NWOET) Basic and LEARN360 Video Streaming contract for elementary only at a cost of \$579.55 for the 2016- 2017 school year as Exhibit 5.

Infobase Learning Database Classroom Video On Demand contract for middle school and high school at a cost of \$969.38 for the 2016-2017 school year as Exhibit 6.

11. Approve the 2016-2017 elementary, middle school, and high school student hand-books as Exhibit 7.

12. Approve elementary fees for the 2016-2017 school year as follows:

Kindergarten	\$50.00
Grades 1-3	\$50.00
Grades 4-5 (includes netbook insurance fee)	\$70.00

13. Approve the overnight trip (Monday - Friday, July 11 - 15, 2016) for Van Buren FFA students to attend FFA Camp Muskingum in Carrollton, Ohio.

14. Approve the contract between Bottling Group, LLC and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company and Van Buren Local Schools effective July 1, 2016 as Exhibit 8.

15. Approve payment to 2016 Graduation staff members upon completion of duties for the following:

Chris Kniss	\$125	(filming & making DVDs)
Matt Bostdorff	\$50	(lights & slideshow)
James Vaughn	\$50	(directing choir)

Vote: Mr. Leifheit, yes; Mr. Van Horn, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

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Second reading on the following policies:

- 1130 Conflict of Interest (Replacement)
- 2460 Independent Educational Evaluations (New)
- 3113 Conflict of Interest (Replacement)
- 4113 Conflict of Interest (Replacement)
- 4162 Drug and Alcohol Testing of CDL License Holders (Revised)
- 5112 Entrance Requirements (Revised)
- 5200 Attendance (Revised)
- 5320 Immunization (Revised)
- 6110 Grant Funds (Revised)
- 6111 Internal Controls (New)
- 6112 Cash Management of Grants (New)
- 6114 Cost Principles - Spending Federal Funds (New)
- 6116 Time and Effort Reporting (New)
- 6325 Procurement - Federal Grants/Funds (New)
- 6550 Travel Payment & Reimbursement (New)
- 7300 Disposition of Real Property/Personal Property ((Revised)
- 7310 Disposition of Surplus Property (Revised)
- 7450 Property Inventory (Revised)
- 8500 Food Services (Revised)
- 9270 Equivalent Education Outside the Schools (Home Schooling) (Revised)

The Board discussed the issues with the parking lots. The Board discussed the north parking lot project and after a recommendation from the facilities committee, they passed a resolution to take sealed bids for the repair and resealing of the north parking lot if estimates exceed \$25,000.

The Board then held a discussion on Board and District Goals. Mr. Myers presented the goals that the principals had submitted to him and the Board discussed what goals they were looking at. The main conversation centered around communication to staff and community. For example, when the district does a survey, there needs to be follow-through on the results and communicating those to the staff and community. Providing feedback, even if the result is not what the staff or public may have wanted, is still essential in building relations with staff and community.

**(16-036) BID PROCESS APPROVED FOR NORTH PARKING LOT**

It was moved by Ms. Thomas and seconded by Mr. Leifheit to approve the bid process for repair and resealing of the north parking lot if estimates exceed \$25,000.

Vote: Ms. Thomas, yes; Mr. Leifheit, yes; Mr. Van Horn, yes. The President declared the motion carried 3-0.

**(16-037) EXECUTIVE SESSION**

It was moved by Mr. Leifheit and seconded by Mr. Van Horn to convene into executive session at 9:56 P.M. to discuss employment and compensation of an employee; and reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment per ORC 121.22 (G) (1 & 4).

Vote: Mr. Leifheit, yes; Mr. Van Horn, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

The meeting was opened to the public at 10:33 P.M.

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**(16-038) APPROVAL TO REPAY EMPLOYEE FOR ERRONEOUS TAX WITHDRAWAL**

It was moved by Mr. Van Horn and seconded by Ms. Thomas to approve the repayment to an employee for taxes erroneously taken out of their check starting in 2008 for the City of Findlay.

Vote: Mr. Van Horn, yes; Ms. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 3-0.

**(16-039) ADJOURNMENT**

It was moved by Mr. Leifheit and seconded by Mr. Van Horn to adjourn at 10:35 P.M.

Vote: Mr. Leifheit, yes; Mr. Van Horn, yes; Ms. Thomas, yes. The President declared the motion carried 3-0.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer