

Date:

April 14, 2016

The **Van Buren Board of Education** met in regular session on **Thursday, April 14, 2016**, at 7:00 P.M. in the elementary library with the following roll call:

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| Mr. Mike Leifheit | Present |
| Mr. Jeff Salisbury | Absent |
| Mr. Ken Rowles | Present |
| Ms. Kim Thomas | Present |
| Mr. Edd Van Horn | Present |

The invocation and Pledge of Allegiance were led by Ms. Kim Thomas.

(16-025) ADJUSTMENTS TO THE AGENDA

It was moved by Mr. Rowles and seconded by Mr. Van Horn to approve the adjustments to the agenda.

Vote: Mr. Rowles, yes; Mr. Van Horn, yes; Ms. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 4-0.

(16-026) APPROVAL OF MINUTES

It was moved by Mr. Leifheit and seconded by Mr. Rowles to approve the minutes of the March 10, 2016, meeting as written.

Vote: Mr. Leifheit, yes; Mr. Rowles, yes; Ms. Thomas, yes; Mr. Van Horn, yes. The President declared the motion carried 4-0.

Mrs. Nye thanked the Board for moving the meeting to the elementary library to accommodate the Juried Art Show. She also invited them to come take a look at the great job all the students did this year. She also mentioned Cabaret was that weekend also.

Elementary Principal Mike Newcomer stated that they have over 60 kindergarten students registered with a possibility of 10 more. He also added to his report that the elementary received a PBIS grant of \$4000 and he wanted to thank his staff for all their hard work with that project.

Middle School Principal - The Board asked Mr. Clark if the DC trip was ready to go. Mr. Clark also talked about the extra academic programs in his building and that they were very successful.

Mr. Van Horn asked about what a smart schedule was that was in High School Principal's report and Mr. Brand explained.

A representative from the VBEA Union stated that they were kicking off testing, that the compensation committee was winding down, and that there were future dates scheduled for negotiations. She also asked the Board to look at the North Parking lot as it seems to be a safety issue for the staff.

Board asked Technology questions about the PA system proposal and referred back to Mr. Myers to consider as part of the facilities committee meeting to see where it falls in the list of priorities.

Maintenance/Transportation Supervisor Mr. Kelley has quotes for the North Parking lot from when it was looked at back in 2013 for over \$87,000 to repave and that did not include surveying costs. Mr. Kelley is working on a solution that may be more cost effective. Mr. Leifheit asked about the HVAC system and if it is working. Mr. Kelley said it is working to the best of its ability and went into detail why that doesn't mean that it is doing what it should be doing, but it is doing what it is capable of doing.

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Athletic Director submitted a written report.

Superintendent Myers gave his report on the current situation with the bus we purchased not being delivered until the end of May. He also stated that we would not be purchasing another bus at this time because when he met with administrative staff, other capital projects were a higher priority. Those projects will be discussed with the facilities commission and then brought back to the Board for consideration. Mr. Myers also discussed the strategic plan committees and that they are moving along and it is going well. Ms. Thomas asked that he bring a progress report to the next meeting.

There was no old business.

(16-027) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED

It was moved by Mr. Van Horn and seconded by Mr. Rowles to approve the Treasurer's financial report, reconciliation, investments, and other business as follows:

1. Approve the Hancock County ESC Alternative Opportunity Center contract for 2016-2017 school year as Exhibit 1.
2. Approve the Hancock County ESC Special Education/Supervisory, and Preschool contract for 2016-2017 school year as Exhibit 2.
3. Approve contract with Hancock County ESC for preschool and transfer of preschool aid for the 2016-2017 to the Hancock County ESC as Exhibit 3.
4. Approve contract with Hancock County ESC to be the employer of a Teacher of English Speaking Other Languages (TESOL) to be shared with McComb Local School for the 2016-2017 as Exhibit 4.
5. Approve adjustments to Budget and Objectives for Class of 2017 and Drama Department as Exhibit 5.
6. Approve Finance Committee minutes from March 10, 2016, as Exhibit 6.

Vote: Mr. Van Horn, yes; Mr. Rowles, yes; Ms. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 4-0.

The Treasurer reported that the five-year forecast will be presented next month and that an audit will be this year.

(16-028) CONSENT AGENDA APPROVED

It was moved by Mr. Leifheit and seconded Mr. Van Horn by to approve the consent agenda as follows:

1. Approve the resignations of Katherine Hartwig as middle school teacher effective May 27, 2016, and Edward Feasel as Agricultural Education teacher effective April 15, 2016, and Chris Kniss as District Web Master effective June 30, 2016.

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2. Employ personnel for the 2015-2016 school year as follows:

Bus Coordinator Kevin Kirkpatrick
 (per Collective Bargaining Agreement with the
 O.A.P.S.E. Local #783 at annual stipend of \$500.)

August 2016 Summer Math Camp: (FY 2017 Budget)

| | | |
|---|---------------------------|------------------------|
| Diane Erford - \$500 | Barbie Corbin - \$500 | Brian Beining - \$500 |
| Wendi Morey - \$500 | Roxanne Parsell - \$500 | Brooke Forsyth - \$500 |
| Tricia Basinger - \$500 | Andrea Voorhees - \$500 | |
| Monica Hiris - \$500 | Sharon Lafountain - \$500 | |
| Dana Patterson, Co-Coordinator - \$500 | | |
| Lyn Webster, Teacher & Co-Coordinator - \$1,000 | | |
| Megan Ortinau - \$500 | Mark Bunn - \$500 | |
| Cheryl Bays, Coordinator - \$500 | | |

June 2016 Summer Reading Camp: (FY 2016 Budget)

| | | |
|---|--|-----------------------|
| Angie Cavera - \$500 | Barbie Corbin - \$500 | Brian Beining - \$500 |
| Wendi Morey - \$500 | Meg Ramlow - \$500 | Stacy Sharp - \$500 |
| Tricia Basinger - \$500 | Dana Patterson, Co-Coordinator - \$500 | |
| Lyn Webster, Teacher & Co-Coordinator - \$1,000 | | |

3. Employ Luke Kohls as Home Instructor (Tutor) for Trey Gregory (9th grader) for 5/ hrs. per week for four (4) weeks at a rate of \$15/hr. payable by time sheet effective April 6, 2016, through May 4, 2016.
4. Suspension of contracts at the conclusion of the 2015-2016 school year due to the need to implement a Reduction-in-Force (RIF). The reason is stated as uncertain of need for each employee.

Non-Certificated

Bus Drivers:

Lynnette Griffith - AM & PM Millstream route -- by time sheet
 Terri Sattler - Preschool route -- 4 days per week (Monday - Thursday) for 2 hours per day by time sheet
 Winnie Saum - Preschool/AM Millstream route -- 2.25 hours a day by time sheet
 Lynnette Griffith - set hours @ 3 hours per day -- spread pay
 Terri Sattler - set hours @ 5 hours per day -- spread pay
 Winnie Saum - set hours @ 4 hours per day -- spread pay

5. Non-renewal of non-certified personnel at the conclusion of the 2015-2016 school year as follows:

Extracurricular/Supplemental

| | |
|--|-----------------|
| Baseball, Head Coach | Brooks Lance |
| Baseball, Assistant Coach | Brice Miller |
| Basketball, Boys Head Coach | Marc Bishop |
| Basketball, Boys Freshman Coach | Brice Miller |
| Basketball, Boys 8 th Grade Coach | Ryan Brauneller |
| Basketball, Boys 7 th Grade Coach | Zachary Wehrle |
| Basketball, Girls Head Coach | Shawn Ginnan |
| Basketball, Girls Assistant Coach | Todd Heslet |

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|---|-------------------|
| Basketball, Girls 8 th Grade Coach | Michelle DeBusman |
| Basketball, Girls 7 th Grade Coach | Brooke DeBusman |
| Cross Country, Assistant Coach | Zachary Wehrle |
| Drama Club Advisor | Tim Sherman |
| Flag Corps Advisor | Julie Meyer |
| Football, Assistant Coach | Chase Barnes |
| Football, Assistant Coach | Phil Gunder |
| Football, Assistant Coach | Devon Hohman |
| Football, Middle School Coach | Larry Adolph |
| Golf, Boys Asst. Coach | Rob Talpas |
| Knightly News | Jim Baughman |
| Music, Accompanist to Choir Director | Becky Pummell |
| Percussion Instructor | Kane Benner |
| Soccer, Boys Head Coach | Jeff Swaisgood |
| Soccer, Boys Assistant Coach | Tom Swaisgood |
| Soccer, Girls Asst. Coach | Todd McCracken |
| Softball, Assistant Coach | Lauren Dye |
| Track, Asst. Varsity Coach | Abby Allen |
| Track, Asst. Varsity Coach | Garret Brooks |
| Track, Middle School Coach | Lyn Loewen |
| Track, Middle School Coach | Zach Wehrle |
| Volleyball, Assistant Coach | Brooke DeBusman |
| Volleyball, 7 th Grade Coach | Erica Franks |
| Wrestling, Head Coach | Bryan Whitticar |
| Wrestling, Assistant Varsity Coach | Travis Ricker |
| Wrestling, Middle School Coach | Scott Adomanis |
| Wrestling, Assistant Middle School Coach | Jay Donaldson |

6. Approve a 60-month contract with the Northwest Ohio Area Computer Services Cooperative (NOACSC) for 200Mbps fiber Internet Service for \$23,400 per year beginning July 1, 2016, through June 30, 2021, as Exhibit 7.
7. Approve Rachel Wixey & Associates, Inc. Contract for 2016-2017 school year as Exhibit 8.

Vote: Mr. Leifheit, yes; Mr. Van Horn, yes; Mr. Rowles, yes; Ms. Thomas, yes. The President declared the motion carried 4-0.

The Board had a lengthy conversation about goal setting. They discussed goal setting for the Board for the next year and for the District for the next year. They stressed the need for transparency and communication to the public and staff. They discussed ways to accomplish some of this. One example was adding the board reports to the website so staff and community could know what was going on in the buildings and all the hard work that everyone is putting in. They discussed getting input from all staff and asked the Principals to gather that info and bring it to Mr. Myers for the next meeting. That input would consist of building goals that can be prioritized into District goals for next year. The Board stressed that they need to be SMART goals (Specific, Measurable, Attainable, Relevant and Time Framed). The Board wants the staff and community to give input on these goals and then be able to show progress or completion of the goals. The Board emphasized setting goals and then following through to complete them with measurable outcomes.

The vendor contracts for Pepsi and Coke were discussed. The Board wants to make sure if we do make a switch to Pepsi how this will affect the Boosters groups. Mr. Brand is looking into this and meeting with them and will report back next month when he presents the contract for Board approval.

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First reading of the following policies:

- 1130 Conflict of Interest (Replacement)
- 2460 Independent Educational Evaluations (New)
- 3113 Conflict of Interest (Replacement)
- 4113 Conflict of Interest (Replacement)
- 4162 Drug and Alcohol Testing of CDL License Holders (Revised)
- 5112 Entrance Requirements (Revised)
- 5200 Attendance (Revised)
- 5320 Immunization (Revised)
- 6110 Grant Funds (Revised)
- 6111 Internal Controls (New)
- 6112 Cash Management of Grants (New)
- 6114 Cost Principles - Spending Federal Funds (New)
- 6116 Time and Effort Reporting (New)
- 6325 Procurement - Federal Grants/Funds (New)
- 6550 Travel Payment & Reimbursement (New)
- 7300 Disposition of Real Property/Personal Property ((Revised)
- 7310 Disposition of Surplus Property (Revised)
- 7450 Property Inventory (Revised)
- 8500 Food Services (Revised)
- 9270 Equivalent Education Outside the Schools (Home Schooling) (Revised)

(16-029) ADJOURNMENT

It was moved by Mr. Van Horn and seconded by Mr. Rowles to adjourn at 9:03 P.M.

Vote: Mr. Van Horn, yes; Mr. Rowles, yes; Ms. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 4-0.

Date

Board President

Treasurer