

Date:

January 14, 2016

The **Van Buren Board of Education** met on **Thursday, January 14, 2016**, at 6:30 P.M. in the community room for its organizational meeting and regular meeting.

The invocation and Pledge of Allegiance were led by Mr. Edd Van Horn.

The oath of office was administered to newly elected Board members Jeff Salisbury and Kim Thomas by the Treasurer.

Roll call:	Mr. Michael Leifheit	Present
	Mr. Ken Rowles	Present
	Mr. Jeff Salisbury	Present
	Mrs. Kim Thomas	Present
	Mr. Edd Van Horn	Present

(16-001) ELECTION OF PRESIDENT

Mr. Edd Van Horn nominated Mr. Mike Leifheit as President.

It was moved by Mr. Rowles and seconded by Mr. Salisbury to close the nominations.

Vote: Mr. Leifheit, abstain; Mr. Rowles, yes; Mr. Salisbury, yes; Mrs. Thomas, yes; Mr. Van Horn, yes. The motion carried 4-0-1.

The following vote was cast for the election of President: Mr. Rowles, Mr. Salisbury, and Mrs. Thomas, Mr. Van Horn voted for Mr. Leifheit; and Mr. Leifheit, abstained.

Mr. Leifheit was declared the President and the oath of office was administered by the Treasurer.

(16-002) ELECTION OF VICE PRESIDENT

Mr. Edd Van Horn nominated Mr. Jeff Salisbury as Vice President.

It was moved by Mr. Van Horn and seconded by Mr. Leifheit to close the nominations.

Vote: Mr. Rowles, yes; Mr. Salisbury, yes; Mrs. Thomas, yes; Mr. Van Horn, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

The following vote was cast for the election of Vice President: Mr. Rowles, Mr. Salisbury, Mrs. Thomas, Mr. Van Horn, and Mr. Leifheit voted for Mr. Salisbury.

Mr. Salisbury was declared the Vice President and the oath of office was administered by the Treasurer.

(16-003) CONSENT AGENDA APPROVED – ORGANIZATIONAL MEETING

It was moved by Mr. Salisbury and seconded by Mr. Rowles to approve the consent agenda for the Organizational Meeting as follows:

1. Set Date, Time, and Place for Regular Board meetings in 2016 as follows:

DATE:	Second Thursday of each month
PLACE:	Community Room
TIME:	7:00 P.M.

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2. Designate *The Courier* as the official newspaper.
3. Board President Mike Leifheit appointed the following standing committees:
 - Personnel - Ken Rowles and Jeff Salisbury
 - Audit and Finance - Ken Rowles and Kim Thomas
 - Transportation and Facilities - Ken Rowles and Edd Van Horn
 - Public Relations - Kim Thomas and Mike Leifheit
 - Athletics and Extracurricular - Mike Leifheit and Edd Van Horn
 - District and School Policies - Mike Leifheit and Jeff Salisbury
 - Legislative Liaison - Jeff Salisbury
 - Student Achievement Liaison - Kim Thomas
 - Curriculum - Mike Leifheit and Edd Van Horn
4. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2017 Organizational Meeting.
5. Authorizations for Treasurer:
 - a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
 - b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
 - c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
 - d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
 - e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051
 - f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08
 - g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
 - h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.
 - i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
 - j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

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6. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Vote: Mr. Salisbury, yes; Mr. Rowles, yes; Mrs. Thomas, yes; Mr. Van Horn, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

(16-004) APPROVAL OF MINUTES

It was moved by Mr. Van Horn and seconded by Mr. Leifheit to approve the minutes of the December 10, 2015, meeting as written.

Vote: Mr. Van Horn, yes; Mr. Leifheit, yes; Mr. Rowles, yes; Mrs. Thomas, yes; Mr. Salisbury, yes. The President declared the motion carried 5-0.

Board President Mike Leifheit stated that he will have a sign-in sheet at all Board meetings. A visitor will have a maximum of 5 minutes to speak and the Board will have 3 minutes for their rebuttal. If more time is needed, the subject will be put on the next agenda.

Elementary Principal submitted a written report and also reported that Literacy Night is coming up. Spelling Bee is Friday, January 15. Middle School Principal gave a written report with no additional information and no questions. High School Principal was absent but submitted a written report. VBEA welcomed new members and said they are looking forward to negotiations this year. Technology team attended a county-wide tech meeting at ESC. A lot of good tech ideas in Hancock County. Written report was given from Chris Kniss. We need additional bandwidth up to 200 megabytes. Additional cost around \$2,000. Written report was given by Matt Bostdorff smartboard refresh and moodle upgrade. Board member Jeff Salisbury asked why we aren't #1 in technology anymore. Tech team will include that information at the next Board meeting. Maintenance/Transportation Supervisor gave written report. Mr. Salisbury commented that he came by early when snow fell and wanted to say the staff did a good job clearing snow. Board member Edd Van Horn asked why the new bus has not come yet. Jon Kelley responded that there was a manifold problem, and now there are software issues that are delaying delivery. Ryan Hite gave a written report for Athletic Department and reported that the Van Buren vs. Liberty Benton boys basketball game sold out. Board member Ken Rowles commented on how good the gym floor looks. The AD also reported that the basketball has started off to a good start as well as wrestling. He is looking for a new head volleyball coach and currently has five candidates for the position. Mr. Hite commented that the wrestling tournament is coming up and as well as their overnight trip. Superintendent Myers gave several written items to the Board regarding Ohio School Leadership, legislative issues, new Board Member Academy, and Strategic Plan sign-up. Mr. Myers also handed out Board appreciation certificates from OSBA to Mr. Van Horn, Mr. Rowles, and Mr. Leifheit. Treasurer Cheryl Swisher gave written reports and investments. She talked about upcoming expenses, tax budget, amended certificate, Budget & Objective, and Finance Committee minutes. She also went over tax rates and relation to what was printed in the newspaper. Mr. Myers reported on Strategic Plan and shared that there was sign-up on moodle for committees. He also shared that he has attended many outside meetings (parent, boosters, etc.) to try and encourage more people to join the Strategic Plan committees. Mr. Myers is going to start making personal contact to try and get more people involved.

(16-005) ADJUSTMENTS TO THE AGENDA

It was moved by Mr. Van Horn and seconded by Mrs. Thomas to approve the adjustments to the agenda.

Vote: Mr. Van Horn, yes; Mrs. Thomas, yes; Mr. Rowles, yes; Mr. Salisbury, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

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**(16-006) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS,
AND OTHER BUSINESS APPROVED**

It was moved by Mr. Salisbury and seconded by Mr. Van Horn to approve the financial report, reconciliation, investments, and other business as follows:

1. Approve the Tax Budget commencing July 1, 2016, (as requested by the Hancock County Auditor). Hancock County Auditor waives the provision of ORC 5705.30 (see below) for holding a tax budget hearing as Exhibit 1.

5705.30 Public inspection of budget - hearing - notice - submission to county auditor. This section does not apply to a subdivision for which the county budget commission has waived the requirement to adopt a tax budget under section 5705.281 of the Revised Code.

2. Accept amended certificate from county auditor as Exhibit 2.
3. Approve adjustments to Budget and Objectives for Class of 2017 as Exhibit 3.
4. Approve the Finance Committee minutes from December 10, 2015, as Exhibit 4.

Vote: Mr. Salisbury, yes; Mr. Van Horn, yes; Mr. Rowles, yes; Mrs. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

(16-007) CONSENT AGENDA APPROVED

It was moved by Mr. Salisbury and seconded by Mrs. Thomas to approve the following consent agenda:

1. Accept the resignation of Marcy Byrd as the Head Volleyball Coach effective December 23, 2015.
2. Approve the purchase of Smartboard Projector replacement and Smartboard Replacement at a cost of \$10,834.81 from Tierney Brothers as presented.
3. Accept a donation from Mike Leifheit in the amount of \$650.
4. Approve overnight trip (Friday, January 29, 2016) for varsity wrestling at Lima Central Catholic Thunderbird Wrestling Invitational in Lima, Ohio.
5. Approve the 2016- 2017 school year calendar as Exhibit 5.
6. Employ personnel for the 2015-2016 school year as follows:

Teacher, Vocational Education
(MA + 30, Step 5 effective January 19 - April 15, 2016)

Ed Feasel

Substitute Custodian

Matt Conkle

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7. Approve wrestling tournament worker rates effective the 2015-2016 school year as follows:

HS Van Buren Invitational:

Table Worker - Friday and Saturday	\$130
Table Worker - Friday Only	40
Announcer - Friday and Saturday	200
Computer Scoring/Operations	300
Weight Room Monitor	\$20/shift
Weight Board Scorer	50

MS Van Buren Invitational:

Table Worker	\$ 65
Announcer	100
Computer Scoring/Operations	150

8. Approve adjustments to the high school course description guide for the 2015-2016 school year as Exhibit 6.

Vote: Mr. Salisbury, yes; Mrs. Thomas, yes; Mr. Rowles, yes; Mr. Van Horn, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

Second reading of the following policies:

1130	Conflict of Interest (Revised)
1630.01	FMLA Leave (Revised)
2461	Recording of District Meetings Involving Students and/or Parents (Revised)
3113	Conflict of Interest (Revised)
3430.01	FMLA Leave (Revised)
4113	Conflict of Interest (Revised)
4430.01	FMLA Leave (Revised)
7510	Use of School Premises (Revised)
8420	Emergency Situations at Schools (Revised)
8452	Automatic External Defibrillators (AED) (Revised)
8500	Food Services (Revised)
9211	District Support Organizations (Revised)
	Drones (Unmanned Aerial Vehicles) (New)

The Board discussed the Rachel Wixey Contract with no action taken at this time.

Board Member Jeff Salisbury handed out papers on new board members conference.

(16-008) ADJOURNMENT

It was moved by Mr. Salisbury and seconded by Mr. Van Horn to adjourn at 9:02 P.M.

Vote: Mr. Salisbury, yes; Mr. Van Horn, yes; Mr. Rowles, yes; Mrs. Thomas, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

Date

Board President

Treasurer