

Date:

January 8, 2015

The **Van Buren Board of Education** met on **Thursday, January 8, 2015**, at 6:30 P.M. in the community room for its organizational meeting and regular meeting.

Roll call:	Mrs. Gina Campbell	Present
	Mrs. Karen Flanagan	Present
	Mr. Michael Leifheit	Present
	Mr. Ken Rowles	Present
	Mr. Edd Van Horn	Present

The invocation and Pledge of Allegiance were led by Mr. Ken Rowles.

(15-001) ELECTION OF PRESIDENT

Mrs. Karen Flanagan nominated Mr. Edd Van Horn as President.

It was moved by Mrs. Flanagan and seconded by Mr. Rowles to close the nominations.

Vote: Mrs. Flanagan, yes; Mr. Rowles, yes; Mrs. Campbell, yes; Mr. Leifheit, yes; Mr. Van Horn, yes. The motion carried 5 - 0.

The following vote was cast for the election of President: Mrs. Flanagan, Mr. Rowles, Mrs. Campbell, Mr. Leifheit, and Mr. Van Horn voted for Mr. Van Horn.

Mr. Van Horn was declared the President and the oath of office was administered by the Treasurer.

(15-002) ELECTION OF VICE PRESIDENT

Mr. Edd Van Horn nominated Mr. Mike Leifheit as Vice President.

It was moved by Mr. Rowles and seconded by Mrs. Flanagan to close the nominations.

Vote: Mr. Rowles, yes; Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Leifheit, abstain; Mr. Van Horn, yes. The President declared the motion carried 4-0-1.

The following vote was cast for the election of Vice President: Mr. Rowles, Mrs. Flanagan, Mrs. Campbell, and Mr. Van Horn voted for Mr. Leifheit. Mr. Leifheit abstained.

Mr. Leifheit was declared the Vice President and the oath of office was administered by the Treasurer.

(15-003) CONSENT AGENDA APPROVED – ORGANIZATIONAL MEETING

It was moved by Mr. Rowles and seconded by Mr. Leifheit to approve the consent agenda for the Organizational Meeting as follows:

1. Set Date, Time, and Place for Regular Board meetings in 2015 as follows:

DATE:	Second Thursday of each month
PLACE:	Community Room
TIME:	7:00 P.M.

2. Designate *The Courier* as the official newspaper.

Date:

January 8, 2015

3. Board President Edd Van Horn appointed the following standing committees:

Personnel - Karen Flanagan and Ken Rowles
 Audit and Finance - Karen Flanagan and Ken Rowles
 Transportation and Facilities - Ken Rowles and Edd Van Horn
 Public Relations - Gina Campbell and Karen Flanagan
 Athletics and Extracurricular - Mike Leifheit and Edd Van Horn
 District and School Policies - Gina Campbell and Mike Leifheit
 Legislative Liaison - Ken Rowles
 Student Achievement Liaison - Gina Campbell
 Curriculum - Gina Campbell and Karen Flanagan

4. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2015 Organizational Meeting.

5. Authorizations for Treasurer:

- a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
- b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051
- f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08
- g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
- h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.
- i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
- j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

Date:

January 8, 2015

6. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Vote: Mr. Rowles, yes; Mr. Leifheit, yes; Mrs. Campbell, yes; Mrs. Flanagan, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

(15-004) APPROVAL OF MINUTES

It was moved by Mr. Leifheit and seconded by Mrs. Flanagan to approve the minutes of the December 11, 2014, meeting as written.

Vote: Mr. Leifheit, yes; Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

Reports were given by the Elementary, Middle and High School Principals. Technology gave their report and the Board recommended the two-year eRate grant plan. Maintenance/Transportation and Athletics reported current events. Superintendent gave his report.

After speaking with Garmann/Miller & Associates, the Board approved Mr. Myers to move forward with Palmer Conservation Consulting.

(15-005) PALMER CONSERVATION CONSULTING CONTRACT APPROVED

It was moved by Mrs. Flanagan and seconded by Mrs. Campbell to approve the contract with Palmer Conservation Consulting in the amount of \$19,200 as Exhibit 1.

Vote: Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Leifheit, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

(15-006) ADJUSTMENTS TO THE AGENDA

It was moved by Mrs. Flanagan and seconded by Mr. Leifheit to approve the adjustments to the agenda.

Vote: Mrs. Flanagan, yes; Mr. Leifheit, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

(15-007) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED

It was moved by Mrs. Flanagan and seconded by Mr. Van Horn to approve the financial report, reconciliation, investments, and other business as follows:

1. Approve the Fiscal Year 2015 Tax Budget (as requested by the Hancock County Auditor). Hancock County Auditor waives the provision of ORC 5705.30 (see below) for holding a tax budget hearing as Exhibit 2.

5705.30 Public inspection of budget - hearing - notice - submission to county auditor. This section does not apply to a subdivision for which the county budget commission has waived the requirement to adopt a tax budget under section 5705.281 of the Revised Code.

Date: January 8, 2015

2. Approve appropriation resolution and accept two amended certificates to file with county auditor as Exhibit 3.

Vote: Mrs. Flanagan, yes; Mr. Van Horn, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Leifheit, yes. The President declared the motion carried 5-0.

(15-008) CONSENT AGENDA APPROVED

It was moved by Mr. Rowles and seconded by Mrs. Flanagan to approve the following consent agenda:

1. Employ personnel for the 2014-2015 school year as follows:

Custodian	Jeremiah McDougle
(effective December 22, 2014, through June 30, 2015, at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement)	

Elementary Secretary	Pam Stumpp
(effective January 5, 2015, at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement for the remainder of the 2014-2015 school year.)	

Substitute Custodian	(effective December 15, 2014) Mary Jo Rivest (effective December 22, 2014) Trent Whetsel
----------------------	---

Substitute Secretary	Lisa Oestrich
(pending medicine training)	

3. Accept a donation from Mike Leifheit in the amount of \$600 to the general fund.
4. Approve the resolution Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program effective January 1, 2015, for one year at a cost of \$100 as Exhibit 4.
5. Approve quotes from Campbell, Inc. for winterizing the HVAC systems at a cost of \$58,650 for the high school, and at a cost of \$37,250 for the elementary school as an emergency per resolution as Exhibit 5.
6. Approve the high school course description guide for the 2015-2016 school year as Exhibit 6.

Vote: Mr. Rowles, yes; Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Leifheit, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

Date:

January 8, 2015

Second reading of the following policies:

- 1530 Evaluation of Principals and Other Administrators (Revised)
- 2210 Curriculum Development (Revised)
- 2430 District-Sponsored Clubs and Activities (Revised)
- 2510 Adoption of Textbooks (Revised)
- 2520 Selection of Instructional Materials and Equipment (Revised)
- 5330 Use of Medications (Revised)
- 5336 Care of Students with Diabetes (New)
- 5830 Student Fund-Raising (Revised)
- 6144 Investments (Revised)
- 7540.02 District Web Page (Revised)
- 7540.04 Staff Education Technology Acceptable Use and Safety (Replacement)
- 8325 Receiving Legal Documents (New)
- 8330 Student Records (Revised)
- 8400 School Safety (Replacement)
- 8500 Food Services (Revised)
- 8510 Wellness (Revised)
- 8540 Vending Machines (Revised)
- 8550 Competitive Food Sales (Revised)
- 8660 Incidental Transportation of Students by Private Vehicle (Revised)
- 9211 District Support Organizations (Revised)

The Board discussed the School Facilities and Mr. Rowles will talk to Mr. Bob Maas to see where he is at with the committee. The Board also discussed the 2015- 2016 school year calendar and Chinese Education Program.

(15-009) EXECUTIVE SESSION

It was moved by Mrs. Flanagan and seconded by Mrs. Campbell to convene into executive session at 9:43 P.M. to discuss appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official; and matters required to be kept confidential by federal law or regulations or state statutes per ORC 121.22 (G) (1 & 5).

Vote: Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Leifheit, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

The meeting was opened to the public at 11:02 P.M.

(15-010) ADJOURNMENT

It was moved by Mr. Leifheit and seconded by Mrs. Flanagan to adjourn at 11:03 P.M.

Vote: Mr. Leifheit, yes; Mrs. Flanagan, yes; Mrs. Campbell, yes; Mr. Rowles, yes; Mr. Van Horn, yes. The President declared the motion carried 5-0.

Date

Board President

Treasurer