

Date:

January 13, 2014

The **Van Buren Board of Education** met on **Monday, January 13, 2014**, at 6:30 P.M. in the community room for its organizational meeting, followed by the budget hearing, and regular meeting.

The invocation and Pledge of Allegiance were led by Mrs. Karen Flanagan.

The oath of office was administered to newly elected Board members Michael Leifheit, Ken Rowles, and Edd Van Horn.

Roll call:	Mrs. Karen Flanagan	Present
	Mr. Michael Leifheit	Present
	Mr. Ken Rowles	Present
	Mr. Edd Van Horn	Present

**(14-001) APPROVE NICOLLE WHEELER AS BOARD MEMBER**

It was moved by Mr. Van Horn and seconded by Mr. Rowles to approve Mrs. Nicolle Wheeler as the replacement member of the Van Buren Board of Education vacancy for the term of January 1, 2014, through December 31, 2015.

Vote: Mr. Van Horn, yes; Mr. Rowles, yes; Mrs. Flanagan, yes; Mr. Leifheit, yes. The motion carried 4-0.

The oath of office was administered to newly elected Board member Nicolle Wheeler.

**(14-002) ELECTION OF PRESIDENT**

Mr. Edd Van Horn nominated Mr. Ken Rowles as President.

It was moved by Mr. Leifheit and seconded by Mrs. Wheeler to close the nominations.

Vote: Mr. Leifheit, yes; Mrs. Wheeler, yes; Mrs. Flanagan, yes; Mr. Rowles, yes; Mr. Van Horn, yes. The motion carried 5 - 0.

The following vote was cast for the election of President: Mr. Leifheit, Mrs. Wheeler, Mrs. Flanagan, Mr. Rowles, and Mr. Van Horn voted for Mr. Rowles.

Mr. Rowles was declared the President and the oath of office was administered by the Treasurer.

**(14-003) ELECTION OF VICE PRESIDENT**

Mr. Edd Van Horn nominated Mrs. Karen Flanagan as Vice President.

It was moved by Mrs. Wheeler and seconded by Mr. Leifheit to close the nominations.

Vote: Mrs. Wheeler, yes; Mr. Leifheit, yes; Mrs. Flanagan, yes; Mr. Van Horn, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

The following vote was cast for the election of Vice President: Mrs. Wheeler, Mr. Leifheit, Mrs. Flanagan, Mr. Van Horn, and Mr. Rowles voted for Mrs. Flanagan.

Mrs. Flanagan was declared the Vice President and the oath of office was administered by the Treasurer.

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**(14-004) CONSENT AGENDA APPROVED – ORGANIZATIONAL MEETING**

It was moved by Mrs. Flanagan and seconded by Mr. Leifheit to approve the consent agenda for the Organizational Meeting as follows:

1. Set Date, Time, and Place for Regular Board meetings in 2014 as follows:
  - DATE: Second Thursday of each month
  - PLACE: Community Room
  - TIME: 7:00 P.M.
2. Designate *The Courier* as the official newspaper.
3. Board President Ken Rowles appointed the following standing committees:
  - Personnel, Audit, and Finance - Karen Flanagan and Ken Rowles
  - Transportation and Facilities - Mike Leifheit and Ken Rowles
  - Public Relations - Karen Flanagan and Nicolle Wheeler
  - Athletics and Extracurricular - Edd Van Horn and Nicolle Wheeler
  - District and School Policies - Mike Leifheit and Edd Van Horn
  - Legislative Liaison - Karen Flanagan
  - Student Achievement Liaison - Nicolle Wheeler
4. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2015 Organizational Meeting.
5. Authorizations for Treasurer:
  - a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
  - b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
  - c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
  - d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
  - e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051
  - f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08
  - g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
  - h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.

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- i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
- j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

6. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Vote: Mrs. Flanagan, yes; Mr. Leifheit, yes; Mr. Van Horn, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

**(14-005) ADJOURNMENT**

It was moved by Mr. Van Horn and seconded by Mrs. Flanagan to adjourn at 6:50 P.M.

Vote: Mr. Van Horn, yes; Mrs. Flanagan, yes; Mr. Leifheit, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

The Board meeting began at 7:00 P.M.

Roll call:	Mr. Ken Rowles	Present
	Mrs. Karen Flanagan	Present
	Mr. Michael Leifheit	Present
	Mr. Edd Van Horn	Present
	Mrs. Nicolle Wheeler	Present

**(14-006) APPROVAL OF MINUTES**

It was moved by Mrs. Flanagan and seconded by Mr. Leifheit to approve the minutes of the December 19, 2013, meeting as written.

Vote: Mrs. Flanagan, yes; Mr. Leifheit, yes; Mr. Van Horn, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

Reports were given by the Elementary, Middle and High School Principals. VBEA, Technology, Maintenance/Transportation, and Athletics reported current events. Superintendent gave his report.

**(14-007) ADJUSTMENTS TO THE AGENDA**

It was moved by Mr. Van Horn and seconded by Mr. Leifheit to approve the adjustments to the agenda.

Vote: Mr. Van Horn, yes; Mr. Leifheit, yes; Mrs. Wheeler, yes; Mrs. Flanagan, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

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**(14-008) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS,  
AND OTHER BUSINESS APPROVED**

It was moved by Mrs. Flanagan and seconded by Mrs. Wheeler to approve the financial report, reconciliation, investments, and other business as follows:

1. Approve the Fiscal Year 2014 Tax Budget (as requested by the Hancock County Auditor). Hancock County Auditor waives the provision of ORC 5705.30 (see below) for holding a tax budget hearing as Exhibit 1.

5705.30 Public inspection of budget - hearing - notice - submission to county auditor. This section does not apply to a subdivision for which the county budget commission has waived the requirement to adopt a tax budget under section 5705.281 of the Revised Code.

2. Approve appropriation resolution and accept amended certificate to file with county auditor as Exhibit 2.
3. Approve the Renhill contract for fiscal year 2014 for one year as Exhibit 3.
4. Renew annual membership in the Ohio School Boards Association for calendar year 2014 at an approximate cost of \$3,571; renew annual OSBA "Briefcase" subscription electronic copy free of charge; and renew annual "School Management News" electronic copy subscription at a cost of \$150.
5. Approve the following expenditure as a "then and now" certification:

Rachel's Challenge	\$3,600	December 20, 2013
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Vote: Mrs. Flanagan, yes; Mrs. Wheeler, yes; Mr. Leifheit, yes; Mr. Van Horn, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

**(14-009) EMPLOYMENT OF PERSONNEL APPROVED**

It was moved by Mrs. Flanagan and seconded by Mr. Van Horn to approve the employment of personnel.

Employ personnel for the 2013-2014 school year as follows:

Drama Club Advisor	Leigh Ann Erickson
Drama Director (Musical)	Linda Schwemley
Musical Director (Musical)	James Vaughn
Home Instructor (Tutor)	Robin Bird
(for Maleah Martin (9 <sup>th</sup> grader) for 5 hrs/week at a rate of \$15/hr. effective December 16, 2013, through March 20, 2014.)	

Vote: Mrs. Flanagan, yes; Mr. Van Horn, yes; Mr. Leifheit, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

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**(14-010) POLICIES APPROVED**

It was moved by Mrs. Flanagan and seconded by Mr. Van Horn to approve the following policies:

- 160 Meetings (Revised)
- 1220 Employment of the Superintendent (Revised)
- 1310 Employment of the Treasurer (Revised)
- 1520 Employment of Administrators (Revised)
- 1630.01 FMLA Leave (New)
- 1662 Anti-Harassment (New)
- 2271 Postsecondary Enrollment Programs (Revised)
- 2430 District-Sponsored Clubs and Activities (Revised)
- 2431 Interscholastic Athletics (Revised)
- 2623.02 Third Grade Reading Guarantee (Replacement)
- 3120 Employment of Professional Staff (Revised)
- 3220 Staff Evaluation (New)
- 3362 Anti-Harassment (Replacement)
- 3430.01 FMLA Leave (Revised)
- 4362 Anti-Harassment (Replacement)
- 4430.01 FMLA Leave (Revised)
- 5111 Eligibility of Resident/Nonresident Students (Revised)
- 5310 Health Services (Revised)
- 5340 Student Accidents (Revised)
- 5513 Care of School Property (Revised)
- 5517 Anti-Harassment (Replacement)
- 5517.01 Bullying and Other Forms of Aggressive Behavior (Revised)
- 6152 Student Fees, Fines, and Charges (Revised)
- 7300 Disposition of Real Property/Personal Property (Replacement) (Revised)
- 8210 School Calendar (Revised)
- 8390 Animals on District Property (New)
- 8405 Environmental Health and Safety Issues (Revised)
- 8462 Student Abuse and Neglect (Revised)
- 8510 Wellness (Revised)
- 9160 Public Attendance at School Events (Revised)
- 9270 Equivalent Education Outside the Schools (Home Schooling) (Revised)
- 9700 Relations with Special Interest Groups (Revised)

Vote: Mrs. Flanagan, yes; Mr. Van Horn, yes; Mr. Leifheit, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

**(14-011) RESOLUTION APPROVED DECLARING NECESSITY OF BOND ISSUE**

It was moved by Mrs. Flanagan and seconded by Mr. Rowles to approve the resolution declaring necessity of bond issue in an amount not to exceed \$29,337,800 and to submit the question of such bond issue to the electors as Exhibit 4.

Vote: Mrs. Flanagan, yes; Mr. Rowles, yes; Mr. Leifheit, yes; Mr. Van Horn, yes; Mrs. Wheeler, yes. The President declared the motion carried 5-0.

Board member Edd Van Horn left the meeting at 8:10 P.M.

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**(14-012) ARCHITECTURAL CONTRACT APPROVED**

It was moved by Mr. Leifheit and seconded by Mrs. Flanagan to approve the Garmann/Miller & Associates Architectural Contract as Exhibit 5.

Vote: Mr. Leifheit, yes; Mrs. Flanagan, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 4-0.

Board member Edd Van Horn returned to the meeting at 8:35 P.M.

The Board discussed the Bond Levy Committee and Campaign, and Online Make-up days.

**(14-013) ADJOURNMENT**

It was moved by Mrs. Flanagan and seconded by Mr. Van Horn to adjourn at 9:40 P.M.

Vote: Mrs. Flanagan, yes; Mr. Van Horn, yes; Mr. Leifheit, yes; Mrs. Wheeler, yes; Mr. Rowles, yes. The President declared the motion carried 5-0.

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Date

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Board President

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Treasurer