

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014R

Held Date: September 9, 2010

The Van Buren Board of Education met on Thursday, September 9, 2010, at 7:00 P.M. in the community room for the regular meeting with the following roll call:

Mrs. Karen Flanagan	Present
Mr. Chris McKinley	Present
Mr. Matt Conkle	Present
Mr. Ken Rowles	Absent
Mr. Jeff Salisbury	Present

The invocation and Pledge of Allegiance were led by Mr. Chris McKinley.

(10-079) ADJUSTMENTS TO THE AGENDA

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve the adjustments to the agenda.

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

(10-080) APPROVAL OF MINUTES

It was moved by Mr. McKinley and seconded by Mrs. Flanagan to approve the minutes of the August 12, 2010, meeting as written.

Vote: Mr. McKinley, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. Salisbury, yes. The President declared the motion carried.

Board member, Ken Rowles, joined the meeting via conference call at 7:12 P.M.

Mr. Dick Lehman, Elementary Principal, reported that 49 new students were enrolled which is twice the number we usually have. Keyboarding instruction for the third grade will continue this year twice a week and teachers will continue with another practice day. The fourth grade will continue with one day per week instruction and another practice day with their teachers. The reading section of the achievement test will be given to all third graders on October 4. This will be followed by the cognitive ability tests and Iowa tests.

Mr. Jay Clark, Middle School Principal, reported that the seventh grade Latin video distance learning course registration filled to capacity within the first few hours of the first day of school. Mrs. Mary Jo Behrensmeyer at Mount Vernon City Schools is doing an excellent job teaching the course. This course will be featured at the Ohio Classical Conference in mid-October, a gathering of Ohio's Latin teachers and professors. Distribution of the student netbooks will begin on September 14 to the eighth graders, seventh grade on September 28 and sixth grade on October 12.

Mr. Mike Brand, High School Principal, reported that high school grade levels participated in class meetings the first week of school. These meetings included the principal reviewing and presenting changes to the student handbook and the guidance counselor reviewed information appropriate to each grade level. The freshman mentoring program is up and going with the freshman students meeting with their mentors at Opening Knight and were given insight as to what to expect the first few days of school. The mentors also planned and held a freshman mentoring field day where the freshman students did team building activities led by mentors and teacher mentor leaders.

Mr. Tim Myers, Superintendent, reported that the building study usage by RCM architects is progressing and Mr. Myers will meet with them so that they can move forward to their next portion of the study. It was also reported that Van Buren School was rated "Excellent" by ODE again. The unofficial enrollment count for this year is 1038, an increase of 28 students over last year. Capitol Conference is coming up in November and the middle school will be presenting a program at the Student Achievement Fair.

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**(10-081) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS,
AND OTHER BUSINESS APPROVED**

It was moved by Mr. Salisbury and seconded by Mr. McKinley to approve the financial report, reconciliation, investments, and other business as follows:

1.	08/31/10	Key Bank	\$2,261,107.29	0.30%
	08/31/10	Huntington Bank	\$2,775,982.01	0.25%
	08/31/10	First Federal Money Market	\$252,630.81	0.95%
	08/31/10	Commercial Savings Bank	\$1,000,716.91	0.20%

2. Approve FY '11 Permanent Appropriations as follows:

001-GENERAL FUND

1100	Regular Instruction	\$3,346,164.00
1200	Special Instruction	510,807.00
1300	Vocational Instruction	235,920.00
1900	Other Instruction	551,106.00
2100	Support Services - Pupils	544,864.00
2200	Support Services - Instructional Staff	344,268.00
2300	Support Services - Board of Education	82,342.00
2400	Support Services - Administration	850,892.00
2500	Fiscal Services	437,569.00
2700	Operation and Maintenance of Plant	1,260,752.00
2800	Support Services - Pupil Transportation	543,469.65
2900	Support Services - Central	26,000.00
4100	Academic & Subject Oriented	35,481.00
4500	Sports Oriented Activities	262,408.00
4600	School & Public Service Co-Curric.	14,457.00
5200	Site Improvement Services	5,000.00
5300	Architecture & Engineering Services	1,750.00
7200	Transfers	70,000.00

TOTAL 001-GENERAL FUND **\$9,123,249.65**

ALL OTHER FUNDS

002	Bond Retirement	\$1,065,938.30
003	Permanent Improvement	359,500.00
006	Food Service	265,000.00
009	Uniform School Supplies	60,000.00
011	Rotary - Special Services	2,300.00
012	Adult Education	3,500.00
014	Rotary - Internal Services	25,000.00
016	Emergency Levy	1,250,255.00
018	Public School Support	37,450.00
035	Termination Benefits HB426 Fund	50,000.00
200	Student Managed Activity	75,669.00
300	District Managed Activity	118,555.00
432	Management Information System	5,000.00
451	Data Communication Fund	6,000.00
516	IDEA Part B Grants	165,423.03
532	Fiscal Stabilization Fund	40,000.00
533	Title II D - Technology	315.99
572	Title I - Disadvantaged Children	91,996.58
587	IDEA Preschool - Handicapped	2,444.97
590	Improving Teacher Quality	29,572.40
599	Miscellaneous Fed. Grant Fund	500.00

GRAND TOTAL - ALL FUNDS **\$12,777,669.92**

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- 3. Approve FY '11 Spending Plan as presented.

Vote: Mr. Salisbury, yes; Mr. McKinley, yes; Mr. Conkle, yes; Mrs. Flanagan, yes. The President declared the motion carried.

(10-082) CONSENT AGENDA APPROVED

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve the following consent agenda:

- 1. Accept the resignation of Merv Alexander as substitute bus driver effective August 24, 2010.

- 2. Employ personnel for the 2010-2011 school year as follows:

After School Detention Monitor Bethany Archer

Bus Drivers:

Jan Baker - Kindergarten noon route -- 1 day per week (Monday) for 2 hours by time sheet

Von Bishop - Kindergarten noon route -- 1 day per week (Monday) for 2 hours by time sheet

Arian Keeran - Kindergarten noon route -- 1 day per week (Monday) for 2 hours by time sheet

Terri Sattler - Midday Preschool route -- 4 days per week (Monday - Thursday) for 2 hours per day by time sheet

Winnie Saum - Midday Preschool/AM Millstream route -- 2 hours a day by time sheet

Winnie Saum - set hours @ 4.75 hours per day -- spread pay

Terri Sattler - set hours @ 4 hours per day -- spread pay

Monitor Valerie King
(one-year contract effective August 24, 2010, for 1.5 hrs/day, by time sheet)

Monitor Chely McKee
(one-year contract effective August 30, 2010, for 1.5 hrs/day, by time sheet)

Monitor Kristin Sheeks
(one-year contract effective August 25, 2010, for 1.5 hrs/day, by time sheet)

Saturday School Monitor Bethany Archer

- 3. Approve the following mentors and their pay for the 2010-2011 school year:

Brian Bratt for Gina Campbell at \$750

Linda Schwemley for Megan Lawson at \$750

- 4. Approve an agreement with the Hancock County ESC to provide a classroom aide for a Van Buren School student at the Blanchard Valley MRDD for the 2010-2011 school year. The cost will be approximately \$20,300.

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5. Accept the following foreign exchange students for the 2010-2011 school year:
- | | | |
|-------------------------|--------------------------|-----------------|
| Anna Dengler | | Germany |
| Host family: | Roger and Lois Iliff | (ASSE) |
| | 3033 TR 142 | |
| | Findlay, Ohio 45840 | |
| | | |
| Kanin Singholaka | | Thailand |
| Host family: | Brian and Jennifer Edler | (YFU) |
| | 6717 TR 212 | |
| | Findlay, Ohio 45840 | |
6. Approve the substitute teachers for the 2010-2011 school year as presented and recommended by the Hancock County Educational Service Center.

7. Approve payment in-lieu-of transportation that has been deemed "impractical" for the 2010-2011 school year:

<u>Student</u>	<u>Parent</u>	<u>Address</u>
Lindsay Weaver	Patrick & Tina Weaver	7524 Westwood Rd., Findlay, OH
Edyn Mowrey	Lance Mowrey	7253 TR 243, Findlay, OH
Mary Mowrey	Lance Mowrey	7253 TR 243, Findlay, OH

Therefore, the Van Buren School hereby agrees to pay the parents of the above listed student in-lieu-of providing such service an amount which has been determined by the ODE as the minimum for payment in-lieu-of transportation under ORS 3327.02 to transport all pupils in the state the preceding year.

8. Amend Resolution #10-052 "Consent Agenda Approved" item #7 as follows:

Employ Molly Heitkamp (Step 10, BA) **should be (Step 9, BA)**, as elementary teacher with a one-year contract effective with the 2010-2011 school year.

9. Approve a contract with Helms Paving for approximately \$14,000 to install additional parking spaces.

Note: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

Ms. Shavonna Neal, Ohio Department of Administrative Services, made a presentation on cooperative purchasing through the state program.

(10-083) MIKE TROUT EMPLOYED AS BUS DRIVER

It was moved by Mr. Salisbury and seconded by Mr. Conkle to employ Mike Trout as bus driver effective September 13, 2010, at Step 0 of the OAPSE contract for the remainder of the 2010-2011 school year.

Note: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

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(10-084) MIDDLE SCHOOL TRIPS APPROVED

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve middle school trips to Camp Nuhop on October 25, 2010, through October 27, 2010, and the Washington D.C. trip on May 18, 2011, through May 21, 2011.

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

Board members discussed additional insurance coverage for computer fraud and forgery or alteration coverage through Huntington Insurance. Board members agreed to add ACH Positive Pay Services from Huntington Bank to protect our accounts.

(10-085) EXECUTIVE SESSION

It was moved by Mrs. Flanagan and seconded by Mr. Salisbury to convene into executive session at 8:15 P.M. to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employee or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing. Action may be taken upon return to regular session.

Vote: Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes. The President declared the motion carried.

The meeting was opened to the public at 8:48 P.M.

(10-086) COLLEEN KELLEY APPROVED AS VOLUNTEER AIDE

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve Colleen Kelley as volunteer aide for the 2010-2011 school year pending verification of aide certification and background check.

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

(10-087) ADJOURNMENT

It was moved by Mr. McKinley and seconded by Mr. Conkle to adjourn at 8:55 P.M.

Vote: Mr. McKinley, yes; Mr. Conkle, yes; Mr. Salisbury, yes; Mrs. Flanagan, yes. The President declared the motion carried.

Date _____

Board President _____

Treasurer _____