

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held Date:

January 6, 2009

The Van Buren Board of Education met on Tuesday, January 6, 2009, at 6:30 P.M. in the community room for its organizational meeting, followed by the budget hearing, and regular meeting.

The invocation and Pledge of Allegiance were led by Mr. Jeff Salisbury.

Rollcall:	Mr. Matt Conkle	Present
	Mrs. Karen Flanagan	Present
	Mr. Chris McKinley	Absent
	Mr. Ken Rowles	Present
	Mr. Jeff Salisbury	Present

(09-001) ELECTION OF PRESIDENT

Mr. Matt Conkle nominated Mr. Ken Rowles; and Mr. Ken Rowles nominated Mr. Jeff Salisbury as President.

It was moved by Mr. Rowles and seconded by Mrs. Flanagan to close the nominations.

Vote: Mr. Rowles, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. Salisbury, yes. The motion carried 4 - 0.

The following vote was cast for the election of President: Mr. Conkle, Mrs. Flanagan; Mr. Rowles, and Mr. Salisbury voted for Mr. Rowles.

Mr. Rowles was declared the President and the oath of office was administered by the Treasurer.

(09-002) ELECTION OF VICE PRESIDENT

Mr. Jeff Salisbury nominated Mrs. Karen Flanagan as Vice President.

It was moved by Mr. Salisbury and seconded by Mr. Conkle to close the nominations.

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. Rowles, yes. The President declared the motion carried.

The following vote was cast for the election of Vice President: Mr. Salisbury, Mr. Conkle, Mrs. Flanagan, and Mr. Rowles voted for Mrs. Flanagan.

Mrs. Flanagan was declared the Vice President and the oath of office was administered by the Treasurer.

(09-003) CONSENT AGENDA APPROVED – ORGANIZATIONAL MEETING

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve the consent agenda for the Organizational Meeting as follows:

1. Set Date, Time, and Place for Regular Board meetings in 2009 as follows:

DATE:	Second Thursday of each month
PLACE:	Community Room
TIME:	7:00 P.M.

2. Designate *The Courier* as the official newspaper.

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3. Board President Ken Rowles appointed the following standing committees:

Personnel and Finance - Ken Rowles and Jeff Salisbury
 Transportation and Facilities - Matt Conkle and Karen Flanagan
 Public Relations - Karen Flanagan and Ken Rowles
 Athletics and Extracurricular - Matt Conkle and Chris McKinley
 District and School Policies - Chris McKinley and Jeff Salisbury
 Legislative Liaison - Jeff Salisbury
 Student Achievement Liaison - Chris McKinley

4. Give authority to the Treasurer to pay all bills as received provided that funds are available.

5. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent with a non-emergency limit of \$10,000, authorize employment of temporary personnel, and accept resignations through to the 2010 Organizational Meeting.

6. Adopt the following resolution regarding the investment of interim funds:

WHEREAS, the Van Buren Board of Education, during calendar year 2009, will receive funds periodically for the current expenses and other expenditures of said school district; and

WHEREAS, funds that are not to be expended immediately shall be invested as interim funds;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Van Buren Local School District does hereby direct the Treasurer to invest interim funds during the 2009 calendar year and to the 2010 Organizational Meeting.

7. Adopt the following resolution for authorization to request advance draws.

BE IT RESOLVED by the Board of Education of the Van Buren Local School District of the Village of Van Buren, County of Hancock, State of Ohio:

SECTION 1. That the Auditor of Hancock County is hereby requested to issue an order to the Treasurer of Hancock County to pay to the Treasurer of the Van Buren Board of Education such funds as may be available for distribution by said County Treasurer.

SECTION 2. That the President or Vice President be and is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semiannual settlement with the County Treasurer during the 2009 calendar year.

SECTION 3. That the authorization herein conferred shall extend to any advances that may be required during the calendar year 2009.

SECTION 4. That the Treasurer of the Van Buren Board of Education be authorized and directed to certify a copy of this resolution to the County Auditor and make such other certifications and reports to the County Auditor as may be necessary to make this resolution effective.

8. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Note: Mr. Salisbury, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. Rowles, yes. The President declared the motion carried.

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Board Member Chris McKinley arrived at 7:05 P.M.

(09-004) FY '10 BUDGET AND FY '10 PURPOSE STATEMENTS & GOALS APPROVED

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve the adoption of the Fiscal Year 2010 Budget (July 1, 2009 through June 30, 2010), and the purpose statements and goals for the Van Buren Local School Activity Funds for the 2010 Fiscal Year as presented..

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes; Mr. Rowles, yes.
The President declared the motion carried.

(09-005) APPROVAL OF MINUTES

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to approve the minutes of the December 11, 2008 regular meeting and December 18, 2008 special meetings as written.

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.
The President declared the motion carried.

Ms. Kim Bash, ECLIPSe/Community Foundation representative, presented a check to VBMS students Austin Bisbee and Emily Lammers for Circle of Friends activities in the amount of \$550. A check was also presented to VBHS for Freshman Mentoring activities in the amount of \$525.

High school student, Tayler Finsel, addressed the Board about recognizing Junior Statesman of America (JSA) as a school approved organization at the February 12th Board of education meeting.

(09-006) ADJUSTMENTS TO THE AGENDA

It was moved by Mrs. Flanagan and seconded by Mr. Salisbury to approve the adjustments to the agenda.

Vote: Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.
The President declared the motion carried.

(09-007) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED

It was moved by Mrs. Flanagan and seconded by Mr. McKinley to approve the financial report, reconciliation, investments, and other business as follows:

1.	12/31/08	Star Ohio	\$1,019,608.52	1.41%
	12/31/08	First Federal Money Market	\$250,350.08	2.47%
	12/31/08	Huntington Bank	\$4,892.55	1.119%

2. 4 Week Public Fund CD #1005706293 for \$1,000,000 with First Federal Bank effective December 18, 2008. Interest rate is 2.10% and maturity date is January 15, 2009.

3. 26 Week Public Fund CD #1005706382 for \$1,000,000 with First Federal Bank effective December 18, 2008. Interest rate is 2.50% and maturity date is June 18, 2009.

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4. Approve the following modification of appropriations for FY '09:

<u>001 - General Fund</u>	<u>Decrease</u>	<u>Increase</u>
2700 Operation and Maintenance of Plant	\$40,000	
2900 Support Services Central	20,000	
1200 Special Instruction		\$60,000

Vote: Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Conkle, yes; Mr. Salisbury, yes; Mr. Rowles, yes.
The President declared the motion carried.

(09-008) CONSENT AGENDA APPROVED

It was moved by Mr. Salisbury and seconded by Mr. Rowles to approve the following consent agenda:

1. Approve the bid of \$31,000 from Groman's for the purchase of a Yamaha Conservatory Series Grand Piano Model C6.
2. Approve the following policies:
 - 1460 Physical Examination (New)
 - 2220 Adoption of Courses of Study (Revised)
 - 2421 Career - Technical Education Program (Replacement)
 - 2464 Gifted Education and Identification (Revision)
 - 2623 Student Assessment and Academic Intervention Services (Revision)
 - 3120 Employment of Professional Staff (Revision)
 - 3120.04 Employment of Substitutes (Revision)
 - 3120.05 Employment of Personnel in Summer School and Adult Education Programs (New)
 - 3120.06 Selecting Student Teachers/Administrative Interns (Revision)
 - 3120.07 Employment of Casual Resource Personnel (Revision)
 - 3120.08 Employment of Personnel for Co-curricular/Extracurricular Activities (Revision)
 - 3120.09 Volunteers (Revision)
 - 3121 Criminal History Record Check (Revision)
 - 3138 Suspension During Pending Criminal Actions (New)
 - 3139 Staff Discipline (Revision)
 - 3140 Termination and Resignation (Revision)
 - 3160 Physical Examination (Revision)
 - 3210 Staff Ethics (Revision)
 - 3214 Staff Gifts (Revision)
 - 4120.04 Employment of Substitutes (Revision)
 - 4120.08 Employment of Personnel for Co-curricular/Extracurricular Activities (Revision)
 - 4120.09 Volunteers (Revision)
 - 4121 Criminal History Record Check (Revision)
 - 4138 Suspension During Pending Criminal Actions (New)
 - 4139 Staff Discipline (Revision)
 - 4140 Termination and Resignation (Revision)
 - 4160 Physical Examination (Revision)
 - 4210 Staff Ethics (Revision)
 - 4214 Staff Gifts (Revision)
 - 5114 Foreign-Exchange Students (Revision)
 - 6460 Vendor Relations (Revision)
 - 7540.01 Technology Privacy (Revision)
 - 8141 Mandatory Reporting of Misconduct by Licensed Employees (Revision)
 - 8142 Criminal History Record Check for Contracted School Service (New)
 - 8210 School Calendar (Replacement)
 - 8310 Public Records (Revision)
 - 8315 Information Management (New)

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- 8351 Security Breach of Confidential Databases (New)
- 8900 Anti-Fraud (New)
- 9211 District Support Organizations (Revision)
- 9270 Equivalent Education Outside the Schools (Home Schooling) (Revision)

3. Accept the resignation of Christopher Decker as Freshman Boys Basketball Coach effective January 6, 2009.

4. Employ personnel for the 2008-2009 school year as follows:

Basketball, Boys Freshman Coach

Jany Tripp

5. Enter into an agreement with the Northwest Ohio Area Computer Services Cooperative (NOACSC) to be a member of Local Schools Internet Service Provider at an annual cost of \$26,400 (fiber) beginning July 1, 2009, through June 30, 2010.

6. Renew membership in the Ohio School Boards Association for calendar year 2009 at a cost of \$2,947; renew annual basic "Briefcase" subscription at a cost of \$110; renew annual "School Management News" subscription at a cost of \$185.

Vote: Mr. Salisbury, yes; Mr. Rowles, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

(09-009) SPECIAL BOARD MEETING SET

It was moved by Mr. Rowles and seconded by Mr. Salisbury to set a special board meeting on Thursday, January 22, 2009, at 7:00 P.M. in the community room at the school for the purpose of considering a resolution for the renewal of the combined operating and permanent levy that expires December 31, 2009, and any other business that may come before the Board.

Vote: Mr. Rowles, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes. The President declared the motion carried.

(09-010) ADJOURNMENT

It was moved by Mr. Salisbury and seconded by Mr. Conkle to adjourn at 8:02 P.M.

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes; Mr. Rowles, yes. The President declared the motion carried.

Date

Board President

Treasurer