

# RECORD OF PROCEEDINGS

2767

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 104B

Held \_\_\_\_\_ Date: July 10, 2008 19\_\_

The **Van Buren Board of Education** met in regular session on **Thursday, July 10, 2008**, at 7:00 P.M. in the community room of the Van Buren Local School. The following roll call resulted:

Mr. Jeff Salisbury	Absent
Mr. Ken Rowles	Present
Mr. Matt Conkle	Present
Mrs. Karen Flanagan	Present
Mr. Chris McKinley	Present

The invocation and Pledge of Allegiance were led by Mr. Ken Rowles.

## **(08-058) ADJUSTMENTS TO THE AGENDA**

It was moved by Mrs. Flanagan and seconded by Mr. Conkle to approve the adjustments to the agenda.

Vote: Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes. The President declared the motion carried.

## **(08-059) APPROVAL OF MINUTES**

It was moved by Mr. Conkle and seconded by Mr. McKinley to approve the minutes of the June 12, 2008, and June 27, 2008, meetings as written.

Vote: Mr. Conkle, yes; Mr. McKinley, yes; Mrs. Flanagan, yes; Mr. Rowles, yes. The President declared the motion carried.

Mr. Wally Fieger, district resident, and Mr. Pete Reynolds discussed girls' soccer becoming a varsity sports effective the 2009-2010 school year. The matter will be forwarded to the Athletic Director and the Athletic Council for their recommendation.

Mr. Tim Myers, Superintendent, reported that RCM Architects have completed a preliminary survey of the stadium bleacher project and have submitted a contract for services for this project. Extra maintenance projects have been completed in the high school/middle school and elementary buildings. Other items discussed were special education mediation, bus purchase, preliminary report card results, 8<sup>th</sup> grade trip to Washington D.C. next May, and staffing.

Board member Jeff Salisbury arrived at 7:50 P.M.

## **(08-060) APPROVE ARCHITECT TO PREPARE SPECS FOR BLEACHER PROJECT**

It was moved by Mr. Conkle and seconded by Mr. Salisbury to approve agreement with RCM Architects, Inc. to prepare specifications for the stadium bleacher replacement not to exceed \$18,000 plus reimbursable expenses.

Vote: Mr. Conkle, yes; Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Rowles, yes. The President declared the motion carried.

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**(08-061) APPROVE 8<sup>th</sup> GRADE TRIP TO WASHINGTON D.C.**

It was moved by Mrs. Flanagan and seconded by Mr. Conkle to approve Van Buren Middle School Eighth Grade trip to Washington D.C. from Wednesday, May 20, 2009, through Saturday, May 23, 2009. The approximate cost of the trip is \$415 per participant which includes all admissions, most meals, lodging, motor coaches, and souvenir group photograph.

Vote: Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes. The President declared the motion carried.

**(08-062) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENT, AND OTHER BUSINESS APPROVED**

It was moved by Mr. Salisbury and seconded by Mr. Rowles to approve the financial report, reconciliation, investment, and other business as follows:

1.	06/30/08	Huntington Bank	\$6,557,808.71	2.165%
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Vote: Mr. Salisbury, yes; Mr. Rowles, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes. The President declared the motion carried.

**(08-063) CONSENT AGENDA APPROVED**

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to approve the following consent agenda:

1. Approve the employment of personnel for the 2008-2009 school year as follows:  
Ashley Irwin (Step 1, BA) as high school math teacher with a one-year contract effective the 2008-2009 school year.
2. Approve the bid of \$166,950 from Bluffton Paving to resurface and upgrade the school parking lot.
3. Approve a contract for \$4,400 with the Blanchard Valley Regional Health Center for athletic training services for the 2008-2009 school year.
4. Approve an agreement with the Hancock County ESC to provide two teacher aides for middle school special needs students for the 2008-2009 school year. Estimated cost is \$53,307.
5. Approve participation in the programs and activities of the Northwestern Ohio Educational Research Council, Inc (NWOERC), at an annual cost of \$175 for the 2008-2009 school year.
6. Approve the expenditure of \$19,652.52 to Guardian Alarm for the Phase 2 of the security system installation for the high school, intercom system, and additional keypads.

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7. Approve the middle school and high school student fees for the 2008-2009 school year as follows:

**Middle School and High School**Class Fees

Art 1, 2, 3, 4	\$35.00	Physics	\$10.00	Science 8	\$12.00
Food & Nutrition	36.00	Chemistry	20.00	Science 7	10.00
Independent Living	23.00	Biology 1	20.00	Science 6	9.00
Resource Mgmt	25.00	Biology 2	30.00	Math 6	8.50
Int. Cultures & Cuisine	40.00	Fund Biology	20.00	Home/Resource Manage 7	7.00
Woods 1, 2, 3, 4	25.00	Fund Science	10.00	Art 6 & 8	10.00
Photo/Print 1, 2	30.00	Physical Science	10.00	Design 8	7.50
Design 1	10.00	Science & Technology	20.00	Intro to Ag Ed 8	2.00
Design 2 (Adv.)	10.00	Web Design 1, 2	20.00	Study Island 8	20.00
English 9	8.50	Computer App. 1, 2	20.00	Study Island 7	12.25
Adv. English 9	8.50	Ag Science/Business	20.00	Study Island 6	8.00
Spanish 1, 2, 3	5.00	HS Concert Choir	15.00	Class Fee (Grades 6-12)	10.00
French 1, 2, 3	8.00				

Workbook Fees

English (Resource Room)	17.00	Language Arts 8	\$ 7.50	Enriched Lang Art 8	10.00
Math 2 (Resource Room)	13.00	Language Arts 7	10.00	Enriched Lang Arts 7	10.00
United States History 8	10.50	Language Arts 6	35.00	Enriched Lang Arts 6	10.00

8. Approve the resignation of Jane Vanden Eynden (for the purpose of retirement) as elementary art teacher effective June 30, 2008.

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

**(08-064) BOARD POLICIES APPROVED**

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to approve the following policies:

- 0141.2 Conflict of Interest (Revision)
- 0153 Appointees (Revision)
- 2260 Nondiscrimination and Access to Equal Educational Opportunity (Revision)
- 2440 Summer School (New)
- 3121 Criminal History Record Check (Revision)
- 3122 Nondiscrimination and Equal Employment Opportunity (Revision)
- 3430.01 Family & Medical Leaves of Absence (FMLA) (Revision)
- 4121 Criminal History Record Check (Replacement)
- 4122 Nondiscrimination and Equal Employment Opportunity (Revision)
- 4139 Staff Discipline (Revised)
- 4430.01 Family & Medical Leaves of Absence (FMLA) (Revision)
- 5200 Attendance (Revision)
- 6152.01 Waiver of School Fees for Instructional Materials (New)
- 6460 Vendor Relations (Revision)
- 6520 Payroll Deductions (Revision)
- 7420 Hygienic Management (Revision)
- 8320 Personnel Records (Revision)
- 8330 Student Records (Revision)
- 8500 Food Services (Revision)
- 8531 Free and Reduced-Price Meals (Revision)
- 8600.04 Bus Driver Certification (Replacement)

Approve removal of the following policy:

- 3142.01 Non-reemployment of Administrators

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

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**(08-065) EXECUTIVE SESSION**

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to convene into executive session at 8:58 P.M. to discuss compensation of personnel.

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

The meeting was opened to the public at 9:30 P.M.

**(08-066) SALARY SCHEDULES AND PLACEMENTS APPROVED**

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to increase the administrative salary schedule and the non-union classified personnel salary schedule by 3% effective July 1, 2008, with the following placements:

**Administrative**

Tim Myers	Superintendent	Step 7
Jan August	Treasurer	Step 13
Mike Brand	High School Principal	Step 12
Jay Clark	Middle School Principal	Step 6
Richard Lehman	Elementary Principal	Step 12
Chris Kniss	Director of Technology	Step 11

**Non-Union Classified Personnel**

Terri Barker	Admin. Secretary	Step 4
Matt Bostdorff	Computer Network Admin.	Step 4
Elaine Cobb	Assistant Treasurer	Step 4
Jerry Cook	Maint/Transp. Supv.	Step 4
Chris McMonigal	Food Service Supv.	Step 4
Kathy Wasson	N-C Admin. Asst./EMIS	Step 4
Lynne Bell	Payroll Clerk	Step 4

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

**(08-067) ADJOURNMENT**

It was moved by Mrs. Flanagan and seconded by Mr. Conkle to adjourn at 9:42 P.M.

Vote: Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes.  
The President declared the motion carried.

Date \_\_\_\_\_

Board President \_\_\_\_\_

Treasurer \_\_\_\_\_