

Held Date:

January 9, 2008

The Van Buren Board of Education met on Wednesday, January 9, 2008, at 5:30 P.M. in the community room for its organizational meeting, followed by the budget hearing, and regular meeting.

The invocation and Pledge of Allegiance were led by Mr. Ken Rowles.

The oath of office was administered to newly elected Board members Karen Flanagan and Chris McKinley.

Rollcall:	Mr. Matt Conkle	Present
	Mrs. Karen Flanagan	Present
	Mr. Chris McKinley	Present
	Mr. Ken Rowles	Present
	Mr. Jeff Salisbury	Present

(08-001) ELECTION OF PRESIDENT

Mr. Jeff Salisbury nominated Mr. Jeff Salisbury; and Mr. Matt Conkle nominated Mr. Ken Rowles as President.

It was moved by Mrs. Flanagan and seconded by Mr. Salisbury to close the nominations.

Vote: Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes. The motion carried 5 - 0.

The following vote was cast for the election of President: Mrs. Flanagan, Mr. McKinley, and Mr. Salisbury voted for Mr. Salisbury; Mr. Conkle and Mr. Rowles voted for Mr. Rowles.

Mr. Salisbury was declared the President and the oath of office was administered by the Treasurer.

(08-002) ELECTION OF VICE PRESIDENT

Mr. Matt Conkle nominated Mr. Ken Rowles as Vice President.

It was moved by Mr. Salisbury and seconded by Mrs. Flanagan to close the nominations.

Vote: Mr. Salisbury, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes. The President declared the motion carried.

The following vote was cast for the election of Vice President: Mr. Salisbury, Mrs. Flanagan, Mr. McKinley, Mr. Conkle, and Mr. Rowles voted for Mr. Rowles.

Mr. Rowles was declared the Vice President and the oath of office was administered by the Treasurer.

(08-003) CONSENT AGENDA APPROVED – ORGANIZATIONAL MEETING

It was moved by Mrs. Flanagan and seconded by Mr. Conkle to approve the consent agenda for the Organizational Meeting as follows:

1. Set Date, Time, and Place for Regular Board meetings in 2008 as follows:

DATE:	Second Thursday of each month
PLACE:	Community Room
TIME:	7:00 P.M.

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held Date:

January 9, 2008

2. Designate *The Courier* as the official newspaper.

3. Board President Jeff Salisbury appointed the following standing committees:

 Personnel and Finance - Karen Flanagan and Ken Rowles
 Transportation and Facilities - Matt Conkle and Karen Flanagan
 Public Relations - Ken Rowles and Jeff Salisbury
 Athletics and Extracurricular - Matt Conkle and Chris McKinley
 District and School Policies - Chris McKinley and Jeff Salisbury
 Legislative Liaison - Jeff Salisbury
 Student Achievement Liaison - Chris McKinley

4. Give authority to the Treasurer to pay all bills as received provided that funds are available.

5. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent with a non-emergency limit of \$10,000, authorize employment of temporary personnel, and accept resignations through to the 2009 Organizational Meeting.

6. Adopt the following resolution regarding the investment of interim funds:

 WHEREAS, the Van Buren Board of Education, during calendar year 2008, will receive funds periodically for the current expenses and other expenditures of said school district; and

 WHEREAS, funds that are not to be expended immediately shall be invested as interim funds;

 THEREFORE, BE IT RESOLVED, that the Board of Education of the Van Buren Local School District does hereby direct the Treasurer to invest interim funds during the 2008 calendar year and to the 2009 Organizational Meeting.

7. Adopt the following resolution for authorization to request advance draws.

 BE IT RESOLVED by the Board of Education of the Van Buren Local School District of the Village of Van Buren, County of Hancock, State of Ohio:

 SECTION 1. That the Auditor of Hancock County is hereby requested to issue an order to the Treasurer of Hancock County to pay to the Treasurer of the Van Buren Board of Education such funds as may be available for distribution by said County Treasurer.

 SECTION 2. That the President or Vice President be and is hereby authorized to sign and the Treasurer to countersign the necessary documents to secure such advances and also the secondary documents to secure the semiannual settlement with the County Treasurer during the 2008 calendar year.

 SECTION 3. That the authorization herein conferred shall extend to any advances that may be required during the calendar year 2008.

 SECTION 4. That the Treasurer of the Van Buren Board of Education be authorized and directed to certify a copy of this resolution to the County Auditor and make such other certifications and reports to the County Auditor as may be necessary to make this resolution effective.

Held Date:

January 9, 2008

8. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Vote: Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes.
The President declared the motion carried.

(08-004) FY '09 BUDGET AND FY '09 PURPOSE STATEMENTS & GOALS APPROVED

It was moved by Mr. Conkle and seconded by Mrs. Flanagan to approve the adoption of the Fiscal Year 2009 Budget (July 1, 2008 through June 30, 2009), and the purpose statements and goals for the Van Buren Local School Activity Funds for the 2009 Fiscal Year as presented..

Vote: Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes.
The President declared the motion carried.

(08-005) APPROVAL OF MINUTES

It was moved by Mr. Conkle and seconded by Mr. Rowles to approve the minutes of the December 12, 2007, meeting as written.

Vote: Mr. Conkle, yes; Mr. Rowles, yes; Mr. McKinley, yes; Mrs. Flanagan, abstain; Mr. Salisbury, abstain. The President declared the motion carried.

Mr. Dick Lehman, Elementary Principal, reported that the third, fourth, and fifth grade students are preparing for the achievement tests to be given in May. The VBEP held a successful family movie night on January 4. Other activities include Fire Safety, Sheriff Strangers, math nights, and the fifth grade "Human Growth and Development" film. The elementary will be hosting three student teachers this spring in the second and third grades and art.

Mr. Jay Clark, Middle School Principal, reported that the VBMS staff will be making a presentation at the Ohio Middle School Association State Conference on "Adding the *Student* to Parent-Teacher Conferences". They will share our success with student-led conferencing and what they have learned over the past two years. The seventh grade continued their card project. Addresses were gathered by the seventh grade team of those who might appreciate a Christmas card (such as shut-ins, lonely family members, neighbors, etc.) and mailed cards to those on behalf of the class. The National Junior Honor Society adopted a local family through the Salvation Army. Students purchased gifts and food for the family, wrapped the gifts and delivered everything. The new sixth grade choir debuted at the Middle School Winter Concert on December 12 under the direction of Ms. Van Vlerah.

Mr. Mike Brand, High School Principal, discussed upcoming events on the high school calendar.

Mr. Tim Myers, Superintendent, in keeping with January as Board of Education Recognition Month, honored Board members for the work and time that they give to our schools and presented them with a certificate from the Ohio School Boards Association and a banner from the middle school students. Other items reported on by the superintendent were a recent health inspection, religious education, advertising policy, elementary building roof, food costs for the cafeteria, employment hearing, strategic planning, and the installation of the Guardian Alarm System in the HS/MS building. The renewal of the emergency levy on the March 4 ballot was also discussed.

RECORD OF PROCEEDINGS

2733

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held Date:

January 9, 2008

(08-006) ADJUSTMENTS TO THE AGENDA

It was moved by Mr. Conkle and seconded by Mr. Rowles to approve the adjustments to the agenda.

Vote: Mr. Conkle, yes; Mr. Rowles, yes; Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Salisbury, yes.
The President declared the motion carried.

(08-007) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED

It was moved by Mrs. Flanagan and seconded by Mr. Rowles to approve the financial report, reconciliation, investments, and other business as follows:

1.	12/31/07	Huntington Bank	\$6,469,834.23	4.704%
	12/31/07	Huntington Bank - Bldg. Fund	\$6,623.14	4.703%

2. Increase FY'08 Appropriations as follows:

<u>Fund</u>	<u>Increase</u>
011 Rotary - Special Services	\$3,500.00
200 Student Managed Activity	1,026.88

3. Renew membership in the Ohio School Boards Association for calendar year 2008 at a cost of \$2,601; renew annual basic "Briefcase" subscription at a cost of \$110; renew annual "School Management News" subscription at a cost of \$185.

Vote: Mrs. Flanagan, yes; Mr. Rowles, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Salisbury, yes.
The President declared the motion carried.

Held Date:

January 9, 2008

(08-008) CONSENT AGENDA APPROVED

It was moved by Mr. Conkle and seconded by Mrs. Flanagan to approve the following consent agenda:

1. Approve the 2008-2009 school calendar as follows:

2008 - 2009 School Calendar

August 18	Monday	Teachers and Staff Meetings
August 19	Tuesday	First Day for Students
August 27 - 29	Wed., Thurs. & Friday	No School - Hancock County Fair
September 1	Monday	No School - Labor Day
September 2	Tuesday	School Resumes
September 26	Friday	Early Dismissal (1:00 P.M.) - Teacher Inservice
October 13	Monday	No School - Teacher Inservice
October 24	Friday	End of 1 st 9 weeks
November 24 & 25	Monday & Tuesday	Parent/Teacher Conferences (Monday evening, all day Tuesday and Tuesday evening) No School for students Tuesday through Friday
November 26, 27 & 28	Wed., Thurs. & Friday	No School - Thanksgiving Vacation
December 5	Friday	Early Dismissal (1:00 P.M.) - Teacher Inservice
December 22 - January 2	Monday through Friday	Christmas Break
January 5	Monday	School Resumes
January 16	Friday	End of 1 st Semester - (End of 2 nd 9 weeks)
January 19	Monday	No School - Martin Luther King Day
February 16	Monday	No School - President's Day
February 20	Friday	Early Dismissal (1:00 P.M.) - Teacher Inservice
March 20	Friday	End of 3 rd 9 weeks
April 9 - 13	Thurs., Fri. & Monday	No School - Spring Break
May 8	Friday	Early Dismissal (1:00 P.M.) - Teacher Inservice
May 25	Monday	No School - Memorial Day
May 28	Thursday	Last day for Students - End of 2nd Semester
May 29	Friday	Teacher Work Day
May 31	Sunday	Graduation

Calamity/Weather Make-Up Days - May 29, June 1, 2, 3, 4

School days with students in attendance	178
Parent/Teacher Conferences	2
Teacher Work Days	2
Inservice Day	1
Flex Day	1
	<u>184</u>

9-Weeks Grading Period

Aug. 19 — Oct. 24 = 44 days
 Oct. 27 — Jan. 16 = 46 days
 Jan. 20 — March 20 = 43 days
 March 23 — May 28 = 45 days

Interim Schedule

Wednesday, September 24
 Wednesday, December 3
 Wednesday, February 18
 Wednesday, April 22

RECORD OF PROCEEDINGS

2735

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held Date:

January 9, 2008

2. Employ personnel for the 2007-2008 school year as follows:

Substitute Custodian

(effective January 7, 2008) Ann Kuhlman

3. Accept the resignation of Jane Ann Deter as elementary teacher (for the purpose of retirement) effective July 1, 2008.

Vote: Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes.
The President declared the motion carried.

(08-009) EXECUTIVE SESSION

It was moved by Mrs. Flanagan and seconded by Mr. Conkle to convene into executive session at 7:01 P.M. to discuss personnel. The Board does not anticipate taking any action upon return to regular session.

Vote: Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes; Mr. Salisbury, yes.
The President declared the motion carried.

The meeting was opened to the public at 7:16 P.M.

(08-010) ADJOURNMENT

It was moved by Mr. Rowles and seconded by Mrs. Flanagan to adjourn at 7:17 P.M.

Vote: Mr. Rowles, yes; Mrs. Flanagan, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Salisbury, yes.
The President declared the motion carried.

Date

Board President

Treasurer