

Hermon School Committee  
Minutes – Regular Meeting  
Monday, July 1, 2019 – 6:30 p.m.  
Hermon High School Library

Providing Leadership to Enhance the Aspirations of our Children

Present

Ted Harris, Chair  
Debora Farnham, Vice Chair  
Scott Hatch  
Jesse Keith  
Deborah Langille  
Debbie CoWallis  
Jessica Frye  
Liana Shaw, Student Representative

Absent

Staff: Janice Clain, Melissa Davis, Micah Grant, Jenny Perry, and Brian Walsh

Guests: Courtney Klages and John Klages

Item I: Mr. Gonyar, Superintendent, called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

Item II: Election of Officers

A. Chairperson

Mr. Gonyar announced nominations were in order for the Chair, no 2<sup>nd</sup> is required.

Mr. Keith nominated Mr. Harris. There were no other nominations.

Accepted unless doubted.

B. Vice Chairperson

Mr. Harris announced nominations were in order for Vice Chair, no 2<sup>nd</sup> is required.

Mrs. CoWallis nominated Mrs. Farnham. There were no other nominations.

Accepted unless doubted.

Item III: Agenda Adjustments: None

Item IV: Approval of Minutes

Mrs. CoWallis motioned, seconded by Mrs. Farnham, to approve the minutes of the regular meeting of June 3, 2019, as presented.

Unanimous (7)

Item V: Proclamations and Presentation

A. Public Comments: None

Item VI: Personnel

A. Mr. Gonyar accepted with regret the resignations of:

- Bruce Guimond, Food Services Director
- Julie Ricker, Ed Tech, HHS Resource Room

B. Employment

Mrs. Farnham motioned, seconded by Mr. Keith to approve the employment of:

- Allen Davis - Custodian, PADS
- Courtney Klages - Grade 2 Teacher, PADS
- Allyson LeClair - Grade 6 Teacher, HMS
- Jessica Thompson - Food Services Director

Unanimous (5)

## C. Transfers

Mr. Gonyar announced the transfer of Amy McClare to guidance Secretary/Registrar from Attendance Secretary at HHS.

## D. Student Representative 2019-2021

Mrs. CoWallis motioned, seconded by Mrs. Langille to approve the recommendation of Mackenzie Stepp as a Student Representative to the Hermon School Committee.

Unanimous (7)

## Item VII: Old Business

## A. Excused Absence of School Committee Member/s: None

## B. Revision of Policy

## a. JLCB Immunization of Students – Revision

Mrs. CoWallis motioned, seconded by Mr. Keith, to accept the revision of policy JLCB Immunization of Students section C., as presented.

Unanimous (7)

## Item VIII: New Business

## A. Request transfer of 18-19 budget amounts within cost centers

Mr. Keith motioned, seconded by Mrs. Langille, to request the following transfers of 2018-2019 Budget funds of \$142,600 from Regular Instruction

\$40,000 to System Administration,

\$2,600 to Debt,

\$80,000 to Facilities

\$20,000 to School Administration

Unanimous (5)

## B. Approval to Apply for Federal Funds

Mr. Gonyar explained that there must be school committee meeting minutes with approval to apply for federal funds, for example: Special Education, Entitlement funds or Title grants.

Mrs. Langille motioned, seconded by Mrs. CoWallis, to approve the superintendent to apply for federal funds.

Unanimous (7)

## C. HSC Meeting Schedule 2018-2019

Mrs. Langille motioned, seconded by Mr. Keith, to approve the Hermon School Committee meeting schedule for 2019-20, with the amendment of the June 8, 2020 meeting date to be June 1, 2020.

Unanimous (7)

## D. Superintendent report on employee exit interviews

Mr. Gonyar explained that policy requires the attempt to schedule an exit interview, either by exit interview survey and/or person-to person feedback given. All but one ed tech has been interviewed. Communication was a theme – continue to better this system. All felt supported by their building administrator or director, universally. Organization was also mentioned.

## E. Permission for Superintendent to hire employees over summer, prior to school committee meeting

Mrs. CoWallis mentioned that at their school committee has done this in the past. They were informed by legal counsel at their meeting that the board cannot authorize the superintendent to hire over the summer. Going forward they will have to explore what their options are. Also mentioned was to hold special meetings to hire between regularly scheduled meetings. This item will be tabled.

## Item IX: Reports

## A. Superintendent

Mr. Gonyar had nothing to add in addition to his written report.

## B. Principals

The principals had nothing to add in addition to their written reports.

C. Finance Report

Mr. Gonyar explained that there was some money remaining at the end of 2018-19. We found out where we could spend that to get ahead of next year. It was used to purchase things either cut or tabled or going to buy next year. We spent down to about even on that, and balance remaining will be put into reserves. The summer projects are off to a great start.

D. School Committee Follow-up and Request for Information

Mrs. Farnham asked Mr. Walsh for more in depth information on the NEASC Action Plan. He explained that he will be doing a presentation on the NEASC reporting in September after it becomes officially approved by NEASC. Mrs. Farnham also asked for a formal presentation on curriculum alignment. Mr. Gonyar explained that Mrs. Davis, Curriculum Coordinator, puts some of those things in her monthly reports. Curriculum mapping is being worked on and will take at least this year and maybe into next year before it is mapped, then aligned. There are 8 Content Areas and K - 12 grades. Mrs. Davis stated the first step is to look at where each school is connected, where are the performance indicators and content are overlapping. Mrs. Farnham also inquired about the possibility of solar that was mentioned in Mr. Gonyar's report. Mr. Gonyar stated that the company that he met with is coming up with a proposal for us on solar power. It could be anywhere from a small pilot project to the entire campus.

Mr. Keith asked where we were at with Pre-K registrations. Mrs. Perry stated that we applied for and were approved for a waiver of up to 18 students in each Pre-K class. With the waiver increases, we have 2 openings. Mr. Gonyar stated that in August he will bring recommendations for how to properly staff the Patricia A. Duran school.

Mr. Harris asked about recognition for spring sports. Mr. Walsh explained that if they win a State championship, they would be recognized. Mr. Harris asked about the new Workhorse which Mr. Gonyar confirmed was now operational. We have not purchased another pickup at this point. Adding cameras to the remaining buses is on the list of summer projects. Mr. Harris inquired about the new computers and Mr. Gonyar explained that we started purchasing the new Lenovo computers for every teacher, as well as expanding 1:1 at the Middle School with the MLTI program approval. Mr. Harris asked everyone to be thinking forwardly in regards to not only outside recreational fields, but the inside bones of our facilities wish lists as well. Mr. Harris brought up the 1-4 grading system. Mr. Gonyar suggested that if it was an individual classroom, then a concerned parent should bring it up with that teacher, or the administrator of that building.

E. Other

Ms. Shaw mentioned the student ambassadors would be helping with freshman orientation in August.

Item X: Approval of Warrant

Mr. Keith motioned, seconded by Mrs. Farnham to approve Warrant # 25 of June 14th and Warrant # 26 of June 28, 2019.

Unanimous (5)

Item XI: Adjournment

Mrs. CoWallis motioned, seconded by Mr. Keith to adjourn the meeting at 7:38 p.m.

Accepted unless doubted.

Respectfully submitted,  
Gary J. Gonyar  
Superintendent of Schools