

VAN BUREN LOCAL SCHOOL  
ORGANIZATIONAL/BUDGET MEETING - 6:30 P.M.  
BOARD OF EDUCATION MEETING - 7:00 P.M.  
THURSDAY, JANUARY 12, 2017  
COMMUNITY ROOM

**ORGANIZATIONAL MEETING:**

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance by Mr. Jim Griffith.
- IV. Roll Call: Mr. Jim Griffith \_\_\_\_\_  
Mr. Michael Leifheit \_\_\_\_\_  
Mr. Ken Rowles \_\_\_\_\_  
Mr. Jeff Salisbury \_\_\_\_\_  
Mrs. Kim Thomas \_\_\_\_\_

VI. Election of President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as President.  
(Nominations do not need seconds.)

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the nominations.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ for Voting Roll Call.

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

Oath of Office administered by the Treasurer.

VII. Election of Vice President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as Vice President.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the nominations.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ for Voting Roll Call.

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

Oath of Office administered by the Treasurer.

**Consent Agenda - Organizational Meeting**

VIII. Set Dates, Time, and Place for Regular Board meetings in 2017 as follows:

Dates: \_\_\_\_\_

Place: \_\_\_\_\_

Time: \_\_\_\_\_

IX. Designate \_\_\_\_\_ as the official newspaper.

X. Appoint Standing Committees as follows:

Personnel -

Audit and Finance -

Transportation and Facilities -

Public Relations -

Athletics and Extra-Curricular -

District and School Policies -

Legislative Liaison -

Student Achievement Liaison -

Curriculum -

XI. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2018 Organizational Meeting.

## XII. Authorizations for Treasurer:

- a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
- b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051
- f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08
- g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
- h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.
- i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
- j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

## XIII. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

## REGULAR BOARD MEETING:

XIV. Official Welcome from the Board President

XV. Approve Board Minutes for December 8, 2016.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

XVI. Visitor's Comments

1.

XVII. Informative Reports and Communications.

1. Elementary, Middle, and High School Principals' Reports
2. VBEA Highlights
3. Technology Report
4. Maintenance/Transportation Report
5. Athletics
6. Treasurer Report
7. Superintendent Report
8. Strategic Plan

XVII. Adjustments to the Agenda

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

XVIII. OLD BUSINESS:

XIX. NEW BUSINESS:

**A. Treasurer's Financial Report, Reconciliation, Investments, and Other Business as presented:**

1. Approve the Fiscal Year 2017 Tax Budget (as requested by the Hancock County Auditor).
2. Approve the Permanent Appropriations and Certificate of Estimated Revenue for FY '17 as presented.

3. Approve adjustments to Budget and Objectives for Student Council as presented.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

### B. Superintendent's Recommendations:

1. Employ personnel for the 2017-2018 school year as follows:

AGENDA  
ADJUSTMENT

Custodian (effective January 17, 2017) Amy Ring

Football, Head Coach **John (J.T.) Bates**

AGENDA  
ADJUSTMENT

Substitute Bus Driver (effective January 17, 2017) Amy Ring

2. Effective February 1, 2017, increase the following food service worker's daily hours:

<u>Name</u>	<u>Increase Hours Per Day</u>	<u>Total Hours Per Day</u>
Lora Lenhart	1/4 hour	3 hours

3. Approve wrestling tournament worker rates effective the 2016-2017 school year as follows:

#### HS Van Buren Invitational:

Table Worker - Friday and Saturday	\$130
Table Worker - Friday Only	\$40
Announcer - Friday and Saturday	\$200
Computer Scoring/Operations	\$300
Weight Room Monitor	\$20/shift
Weight Board Scorer	\$50
Asst. Coord./Site Supervisor	\$250
Asst. Coord./Site Supervisor	\$150

4. Approve the 2017-2018 school year calendar as presented.

AGENDA  
ADJUSTMENT

5. Accept the resignations of Amy Ring as Bus Driver effective January 16, 2017, and Marlene Barrett (for purpose of retirement) as Teacher Aide effective May 31, 2017.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

**C. For the Board's Discussion:**

AGENDA ADJUSTMENT
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## 1. First reading of the following policies:

- 0100 Definitions (Revised)
- 0160 Meetings (Revised)
- 1530 Evaluation of Principals and Other Administrators (Revised)
- 1619 Group Health Plans (New)
- 1619.01 Privacy Protections of Self-Funded Group Health Plans (Revised)
- 1619.03 Patient Protection and Affordable Care Act (New)
- 2460 Special Education (Revised)
- 3419 Group Health Plans (New)
- 3419.01 Privacy Protections of Self-Funded Group Health Plans (Revised)
- 3419.03 Patient Protection and Affordable Care Act (New)
- 3420 Administrative Benefits (Delete)
- 4419 Group Health Plans (New)
- 4419.01 Privacy Protections of Self-Funded Group Health Plans (Revised)
- 4419.03 Patient Protection and Affordable Care Act (New)
- 5830 Student Fund Raising (Revised)
- 6605 Crowdfunding (New)
- 7540 Technology (Replacement)
- 7540.01 Technology Privacy (Replacement)
- 7540.02 Web Content, Services and Apps (Replacement)
- 8330 Student Records (Revised)
- 9700 Relations with Special Interest Groups (Revised)

**XX. EXECUTIVE SESSION:**

## 1. Discuss employment and compensation of personnel per ORC 121.22 (G) (1).

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_

Time in \_\_\_\_\_

Time out \_\_\_\_\_

**ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Griffith \_\_\_\_\_ Leifheit \_\_\_\_\_ Salisbury \_\_\_\_\_ Rowles \_\_\_\_\_ Thomas \_\_\_\_\_