

VAN BUREN LOCAL SCHOOL  
 ORGANIZATIONAL/BUDGET MEETING - 6:30 P.M.  
 BOARD OF EDUCATION MEETING - 7:00 P.M.  
 THURSDAY, JANUARY 8, 2015  
 COMMUNITY ROOM

**ORGANIZATIONAL MEETING:**

- I. Call to Order
  
- II. Official Welcome from the president pro-tem
  
- III. Roll Call: Mrs. Gina Campbell \_\_\_\_\_  
 Mrs. Karen Flanagan \_\_\_\_\_  
 Mr. Michael Leifheit \_\_\_\_\_  
 Mr. Ken Rowles \_\_\_\_\_  
 Mr. Edd Van Horn \_\_\_\_\_

IV. Invocation and Pledge of Allegiance by Mr. Ken Rowles

V. Election of President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as President.  
 (Nominations do not need seconds.)

Voting Roll Call Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the nominations.

Oath of Office administered by the Treasurer.

VI. Election of Vice President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as Vice President.

Voting Roll Call Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the nominations.

Oath of Office administered by the Treasurer.

Roll Call:
Campbell _____
Flanagan _____
Leifheit _____
Rowles _____
Van Horn _____

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Campbell _____
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Roll Call:
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Van Horn _____

**Consent Agenda - Organizational Meeting**

Roll Call:
Campbell _____
Flanagan _____
Leifheit _____
Rowles _____
Van Horn _____

Roll Call:
Campbell _____
Flanagan _____
Leifheit _____
Rowles _____
Van Horn _____

Roll Call:
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VII. Set Dates, Time, and Place for Regular Board meetings in 2015 as follows:

Dates: \_\_\_\_\_

Place: \_\_\_\_\_

Time: \_\_\_\_\_

VIII. Designate \_\_\_\_\_ as the official newspaper.

IX. Appoint Standing Committees as follows:

- Personnel -
- Audit and Finance -
- Transportation and Facilities -
- Public Relations -
- Athletics and Extra-Curricular -
- District and School Policies -
- Legislative Liaison -
- Student Achievement Liaison -

X. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2016 Organizational Meeting.

XI. Authorizations for Treasurer:

- a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
- b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051

- f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08
- g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
- h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.
- i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
- j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

Roll Call:	
Campbell	___
Flanagan	___
Leifheit	___
Rowles	___
Van Horn	___

XII.	Set the following amounts for petty cash funds:	
	Athletic Officials/Fees	\$3,000
	Postage	\$100

### **REGULAR BOARD MEETING:**

- XIII. Official Welcome from the Board President
- XIV. Approve Board Minutes for December 11, 2014.
- XV. Visitor's Comments
  - 1.
- XVI. Informative Reports and Communications.
  - 1. Elementary, Middle, and High School Principals' Reports
  - 2. VBEA Highlights
  - 3. Technology Report
  - 4. Maintenance/Transportation Report
  - 5. Athletics
  - 6. Superintendent Report
  - 7. Strategic Plan

Roll Call:  
 Campbell \_\_\_  
 Flanagan \_\_\_  
 Leifheit \_\_\_  
 Rowles \_\_\_  
 Van Horn \_\_\_

XVII. Adjustments to the Agenda

XVIII. OLD BUSINESS:

XIX. NEW BUSINESS:

**A. Treasurer's Financial Report, Reconciliation, Investments, and Other Business as presented:**

1. Approve the Fiscal Year 2015 Tax Budget (as requested by the Hancock County Auditor). Hancock County Auditor waives the provision of ORC 5705.30 (see below) for holding a tax budget hearing.

5705.30 Public inspection of budget - hearing - notice - submission to county auditor. This section does not apply to a subdivision for which the county budget commission has waived the requirement to adopt a tax budget under section 5705.281 of the Revised Code.

2. Approve appropriation resolution and accept amended certificate to file with county auditor.

**B. Superintendent's Recommendations:**

1. Employ personnel for the 2014-2015 school year as follows:

Custodian Jeremiah McDougale  
 (effective December 22, 2014, through June 30, 2015,  
 at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement)

Elementary Secretary Pam Stumpp  
 (effective January 5, 2015, at Step 0  
 of the O.A.P.S.E. Collective Bargaining Agreement  
 for the remainder of the 2014-2015 school year.)

Substitute Custodian (effective December 15, 2014) **Mary Jo Rivest**  
 (effective December 22, 2014) **Trent Whetsel**

Substitute Secretary Lisa Oestrich  
 (pending medicine training)

3. Accept a donation from Mike Leifheit in the amount of \$600 to the general fund.

Roll Call:  
 Campbell \_\_\_  
 Flanagan \_\_\_  
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 Van Horn \_\_\_

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 Van Horn \_\_\_

4. Approve the resolution Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program effective January 1, 2015, for one year at a cost of \$100.
5. Approve quotes from Campbell, Inc. for winterizing the HVAC systems at a cost of \$58,650 for the high school, and at a cost of \$37,250 for the elementary school as an emergency per resolution as presented.
6. Approve the high school course description guide for the 2015-2016 school year as presented.

AGENDA  
ADJUSTMENT**C. For the Board's Discussion:**

1. Second reading of the following policies:
- 1530 Evaluation of Principals and Other Administrators (Revised)
  - 2210 Curriculum Development (Revised)
  - 2430 District-Sponsored Clubs and Activities (Revised)
  - 2510 Adoption of Textbooks (Revised)
  - 2520 Selection of Instructional Materials and Equipment (Revised)
  - 5330 Use of Medications (Revised)
  - 5336 Care of Students with Diabetes (New)
  - 5830 Student Fund-Raising (Revised)
  - 6144 Investments (Revised)
  - 7540.02 District Web Page (Revised)
  - 7540.04 Staff Education Technology Acceptable Use and Safety (Replacement)
  - 8325 Receiving Legal Documents (New)
  - 8330 Student Records (Revised)
  - 8400 School Safety (Replacement)
  - 8500 Food Services (Revised)
  - 8510 Wellness (Revised)
  - 8540 Vending Machines (Revised)
  - 855 Competitive Food Sales (Revised)
  - 8660 Incidental Transportation of Students by Private Vehicle (Revised)
  - 9211 District Support Organizations (Revised)

AGENDA  
ADJUSTMEN

2. School Facilities Discussion

AGENDA  
ADJUSTMEN

3. 2015- 2016 school year calendar

AGENDA  
ADJUSTMENT

4. Chinese Education Program



Roll Call:
Campbell _____
Flanagan _____
Leifheit _____
Rowles _____
Van Horn _____

**XX. EXECUTIVE SESSION**

AGENDA  
ADJUSTMENT

1. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of personnel or official; and matters required to be kept confidential by federal law or regulations or state statutes per ORC 121.22 (G) (1 & 5).

**ADJOURNMENT**

Roll Call:
Campbell _____
Flanagan _____
Leifheit _____
Rowles _____
Van Horn _____

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