

VAN BUREN LOCAL SCHOOL  
ORGANIZATIONAL MEETING - 6:30 P.M.  
BOARD OF EDUCATION MEETING - 7:00 P.M.  
THURSDAY, JANUARY 10, 2013  
COMMUNITY ROOM

**ORGANIZATIONAL MEETING:**

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Roll Call: Mr. Matt Conkle \_\_\_\_\_  
Mrs. Karen Flanagan \_\_\_\_\_  
Mr. Ken Rowles \_\_\_\_\_  
Mr. Jeff Salisbury \_\_\_\_\_  
Mr. Edd Van Horn \_\_\_\_\_

V. Election of President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as President.  
(Nominations do not need seconds.)

Voting  
Roll  
Call

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the  
nominations.

Oath of Office administered by the Treasurer.

VI. Election of Vice President

Moved by \_\_\_\_\_ to nominate \_\_\_\_\_ as Vice President.

Voting  
Roll  
Call

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the  
nominations.

Oath of Office administered by the Treasurer.

Roll Call:	
Conkle	___
Flanagan	___
Rowles	___
Salisbury	___
Van Horn	___

Roll Call:	
Conkle	___
Flanagan	___
Rowles	___
Salisbury	___
Van Horn	___

  

Roll Call:	
Conkle	___
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Conkle	___
Flanagan	___
Rowles	___
Salisbury	___
Van Horn	___

**Consent Agenda - Organizational Meeting**

VII. Set Dates, Time, and Place for Regular Board meetings in 2013 as follows:

Dates: \_\_\_\_\_

Place: \_\_\_\_\_

Time: \_\_\_\_\_

VIII. Designate \_\_\_\_\_ as the official newspaper.

IX. Appoint Standing Committees as follows:

- Personnel and Finance -
- Transportation and Facilities -
- Public Relations -
- Athletics and Extra-Curricular -
- District and School Policies -
- Legislative Liaison -
- Student Achievement Liaison -

X. Appoint Superintendent, Mr. Tim Myers, as Purchasing Agent, to authorize employment of temporary personnel, and accept resignations through to the 2014 Organizational Meeting.

XI. Authorizations for Treasurer:

- a. Motion authorizing the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Board Members, Superintendent, Treasurer, and any other positions that warrant bonding as determined by the Treasurer.
- b. Motion authorizing the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hancock County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Motion authorizing the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Motion authorizing the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Motion authorizing the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 135.07; 135.14; 135.13 and 3313.051
- f. Motion authorizing the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08

- g. Motion authorizing the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
- h. Motion authorizing the Treasurer to convene meeting of the Records Commission as needed.
- i. Motion authorizing the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption goods received or services performed is acceptable.
- j. Motion authorizing the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.

XII. Set the following amounts for petty cash funds:

Athletic Officials/Fees	\$3,000
Postage	\$100

**REGULAR BOARD MEETING:**

XIII. Official Welcome from the Board President

XIV. Approve Board Minutes for December 13, 2012.

XV. Visitor's Comments  
1.

XVI. Informative Reports and Communications.

1. Elementary, Middle, and High School Principals' Reports
2. VBEA Highlights
3. Technology Report - new phone system
4. Maintenance/Transportation Report
5. Athletics
6. Superintendent Report

XVII. Adjustments to the Agenda

Roll Call:	
Conkle	___
Flanagan	___
Rowles	___
Salisbury	___
Van Horn	___

Roll Call:	
Conkle	___
Flanagan	___
Rowles	___
Salisbury	___
Van Horn	___

XVIII. OLD BUSINESS:

XIX. NEW BUSINESS:

Roll Call:  
 Conkle \_\_\_  
 Flanagan \_\_\_  
 Rowles \_\_\_  
 Salisbury \_\_\_  
 Van Horn \_\_\_

**A. Treasurer's Financial Report, Reconciliation, Investments, and Other Business as presented:**

1. Fiscal Year 2013 Tax Budget (as requested by the Hancock County Auditor). Hancock county auditor waives the provision of ORC 5705.30 (see below) for holding a tax budget hearing.

5705.30 Public inspection of budget - hearing - notice - submission to county auditor. This section does not apply to a subdivision for which the county budget commission has waived the requirement to adopt a tax budget under section 5705.281 of the Revised Code.

2. Approve the Non Union classified personnel scale as presented.
3. Approve the Assistant to the Treasurer job description as presented.
4. Approve amended certificate for FY '13 appropriations as presented.

AGENDA  
ADJUSTMENT

**B. Superintendent's Recommendations:**

1. Employ personnel for the 2012-2013 school year as follows:

Home Instructor (Tutor) Kelly Seger  
 (for Madeline Ellingsworth (9<sup>th</sup> grader) for 5 hrs/week at a rate of \$15/hr. effective August 22, 2012, through end of school year, May 29, 2013.)

2. Approve the increase of the following substitute rate effective November 1, 2012, as follows:

Monitor	\$7.25
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3. Approve the increase of the following substitute rates effective January 1, 2013, as follows:

Aide	\$7.85
Food Service Worker	\$7.85
Monitor	\$7.85

Roll Call:  
 Conkle \_\_\_  
 Flanagan \_\_\_  
 Rowles \_\_\_  
 Salisbury \_\_\_  
 Van Horn \_\_\_

4. Approve the high school course description guide for the 2013-2014 school year as presented.
  
5. Approve the following policies:
  - 1220 Employment of the Superintendent (Revised)
  - 1310 Employment of the Treasurer (Revised)
  - 1411 Whistleblower Protection (Revised)
  - 1422 Nondiscrimination and Equal Employment Opportunity (New)
  - 1520 Employment of Administrators (Revised)
  - 2260 Nondiscrimination and Access to Equal Educational Opportunity (Replacement)
  - 2340 Field and Other District-Sponsored Trips (Revised)
  - 2623 Student Assessment and Academic Intervention Services (Revised)
  - 2623.02 Third Grade Reading Guarantee (New)
    - 3120 Employment of Professional Staff (Revised)
  - 3120.04 Employment of Substitutes (Revised)
  - 3120.05 Employment of Personnel in Summer School Programs (Revised)
  - 3120.06 Selecting Student Teachers/Administrative Interns (Revised)
  - 3120.07 Employment of Casual Resource Personnel (Revised)
  - 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
    - 3122 Nondiscrimination and Equal Employment Opportunity (Replacement)
    - 3142 Non-Renewal of a Teacher Contract (Replacement)
    - 3211 Whistleblower Protection (Revised)
    - 4120 Employment of Classified Staff (Revised)
  - 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
    - 4122 Nondiscrimination and Equal Employment Opportunity (Replacement)
    - 4211 Whistleblower Protection (Revised)
    - 5112 Entrance Requirements (Revised)
    - 5136 Personal Communication Devices (Replacement)
  - 5136V1 Wireless Communication Devices (Delete)
  - 5136V2 Wireless Communication Devices (Delete)
    - 5410 Promotion, Academic Acceleration, Placement, and Retention (Revised)
  - 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (New)
  - 6320 Purchases (Revised)
  - 6440 Cooperative Purchasing (Revised)
  - 6450 Local Purchasing (Revised)
  - 6460 Vendor Relations (Revised)
  - 7300 Disposition of Real Property/Personal Property (Replacement)
  - 7530.01V1 Cell Phone Allowance (Replacement)
    - 7530.02 Staff Use of Personal Communication Devices (New)
      - 7542 Access to District Technology Resources from Personal Communication Devices (Replacement)
  - 8120 Declaration Regarding Material Assistance/Nonassistance to a Terrorist Organization (DMA) (Delete)
  - 8210 School Calendar (Revised)
  - 8800 Religious/Patriotic Ceremonies and Observances (Replacement)
  - 8900 Anti-Fraud (Revised)

**C. For the Board's Discussion:**

- 1. 2013-2014 school calendar

Roll Call:
Conkle _____
Flanagan _____
Rowles _____
Salisbury _____
Van Horn _____

**XX. EXECUTIVE SESSION**

- 1. Discuss the employment and compensation of personnel, and the purchase of property for public purposes or the sale of property at competitive bidding per ORC 121.22 (G) (1 & 2).

AGENDA ADJUSTMENT
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Roll Call:
Conkle _____
Flanagan _____
Rowles _____
Salisbury _____
Van Horn _____

**ADJOURNMENT**

Roll Call:
Conkle _____
Flanagan _____
Rowles _____
Salisbury _____
Van Horn _____

Roll Call:
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