

## SPECIAL BOARD OF EDUCATION MEETING

**CLAYTON PUBLIC SCHOOL DISTRICT I010  
MONDAY, AUGUST 19, 2019  
BOARD OF EDUCATION ROOM/ADMINISTRATION BUILDING  
329 N. 1<sup>st</sup> STREET, CLAYTON, OKLAHOMA  
6:00 P.M.**

**NOTE:** The Board may discuss, vote to approve, vote to disapprove, or decide not to discuss any item on the Agenda. The word "ACTIONS" can result in voting to approve, disapprove, table or no action required.

### **A G E N D A**

- 1. CALL TO ORDER:**
  - 1.1 Call meeting to order
  - 1.2 Roll Call
  
- 2. Proposed Executive Session as authorized by Title 25 OKLA STAT Section 307 B.1 for the purpose of discussing:**
  - 2.1 Discuss and possible board action on Certified Personnel listed on Attachments A
  - 2.2 Discuss and possible board action on Support personnel listed on Attachment B
  - 2.3 Discuss and possible board action on certified personnel's regular contracts listed on Attachment C
  - 2.4 Discuss and possible board action on probationary certified personnel's regular contract listed on Attachment D
  - 2.5 Discuss and possible board action on support personnel's regular contracts listed on Attachment E
  - 2.6 Discuss and possible board action on extra duty contracts as listed on Attachment F

Vote to convene in Executive Session

  - a. Vote to acknowledge return to open session
  - b. Statement of Executive Session minutes

3. Recommendations, considerations and actions concerning results from Executive Session
  - 3.1 Discussion and possible board action to hire, not to hire or table employment of certified personnel listed on attachment A
  - 3.2 Discussion and possible board action to hire, not to hire or table employment of support personnel listed on attachment B
  - 3.3 Discussion and possible board action to approve, not to approve or table certified personnel's regular contracts listed on attachment C
  - 3.4 Discussion and possible board action to approve, not to approve or table probationary certified personnel's regular contracts listed on attachment D
  - 3.5 Discussion and possible board action to approve, not to approve or table support personnel's regular contracts listed on attachment E
  - 3.6 Discussion and possible board action to approve, not to approve or table extra duty contracts as listed on attachment F
4. Vote to Adjourn

**POSTED: THURSDAY, August 15, 2019 – 4:00 P. M.**  
**LOCATION: BOARD OF EDUCATION ROOM/ADMINISTRATION OFFICE**  
**FRONT ENTRANCE, 329 N. 1<sup>ST</sup> ST. CLAYTON, OKLAHOMA**



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**DONNA ROBERTS, MINUTES CLERK**

**ATTACHMENT “A”**

**SUPERINTENDENT:**

Kelly Bowen

**HIGH SCHOOL TEACHERS**

**CAREER:**

Penny Cravens  
Ramonía Davis  
Mona Dennis  
Diane Erwin  
Jonathan Freeman  
Lavada Morris  
Russell Shaw  
Sherri Walker

**PRINCIPAL:**

Stephen Haddox

**PROBATIONARY:**

Dana Counts  
Charles Durrence  
Chad Little  
Windał “Eddie” Muse  
Brady Palmer

**ELEMENTARY TEACHERS**

**CAREER:**

Telisa Addington  
Tamara Hahn  
Nita Hairrell, part-time  
Rhonda Little  
Melissa Robbins

**PRINCIPAL:**

Cynthia Buchanan

**PROBATIONARY:**

Riley Allen  
Jerri D. Dennis  
Jeanne Durrence  
Joseph “Skip” Gore  
Marsha Gore  
Lora Scarberry

Karen Smallwood

**ATTACHMENT "B"  
SUPPORT EMPLOYEES & POSITIONS**

**SECRETARIAL:**

Donna Roberts, Administrative Assistant  
Darlene Girtten, Superintendent's Secretary  
Vickie Heflin, High School Secretary  
Deborah Kozel, Middle School Secretary  
Melinda Jones, Elementary School Secretary

**MINUTES CLERK/TREASURER/ENCUMBRANCE CLERK:**

Donna Roberts, Minutes Clerk/Treasurer  
Darlene Girtten, Encumbrance Clerk

**CAFETERIA WORKERS:**

Leah Davis, Cook                      Camile Keehn, Cook  
Misti Lee, Head Cook                Ramonia Davis, Cafeteria Manager

**TECHNOLOGY TECHNICIAN/COORDINATOR:**

**TEACHER ASSISTANTS/PARA'S:**

Robin Peters                              Teresa Dunham  
Hali Harp                                    Megan Holley  
April Wright                                Treasure Johns  
Maggie Hamilton                         Larissa Freeman

**BUS DRIVERS:**

Patricia Howze                            Danny Addington  
Chet Endres                                Matthew McKosky

**MAINTENANCE WORKERS:**

Jerry Alexander  
Terry Hollingsworth  
Chet Endres

**CUSTODIANS:**

Diannia Eaton  
Matthew McKosky

**DAYCARE WORKERS:**

Joylea Meeks  
Ashley Breymaier, Part-time  
Clarion Tanner, Part-time  
Skyler Jackson, Part-time

**ATTACHMENT “C”**  
**HIGH SCHOOL TEACHERS**

**CAREER:**

Penny Cravens  
Ramonía Davis  
Mona Dennis  
Diane Erwin  
Jonathan Freeman  
Lavada Morris  
Russell Shaw  
Sherri Walker

**ELEMENTARY TEACHERS**

**CAREER:**

Telisa Addington  
Tamara Hahn  
Nita Hairrell, part-time  
Rhonda Little  
Melissa Robbins

## **ATTACHMENT “D”**

### **HIGH SCHOOL TEACHERS**

#### **PROBATIONARY:**

Dana Counts  
Charles Durrence  
Chad Little  
Winald “Eddie” Muse  
Brady Palmer

### **ELEMENTARY TEACHERS**

#### **PROBATIONARY:**

Riley Allen  
Jerri D. Dennis  
Jeanne Durrence  
Joseph “Skip” Gore  
Marsha Gore  
Lora Scarberry  
Karen Smallwood

## **ATTACHMENT “E”**

## SUPPORT EMPLOYEES & POSITIONS

### **SECRETARIAL:**

Donna Roberts, Administrative Assistant  
Darlene Girtten, Superintendent's Secretary  
Vickie Heflin, High School Secretary  
Deborah Kozel, Middle School Secretary  
Melinda Jones, Elementary School Secretary

### **MINUTES CLERK/TREASURER/ENCUMBRANCE CLERK:**

Donna Roberts, Minutes Clerk/Treasurer  
Darlene Girtten, Encumbrance Clerk

### **CAFETERIA WORKERS:**

Leah Davis, Cook                      Camile Keehn, Cook  
Misti Lee, Head Cook                Ramonia Davis, Cafeteria Manager

### **TECHNOLOGY TECHNICIAN/COORDINATOR:**

### **TEACHER ASSISTANTS/PARA'S:**

Robin Peters                              Teresa Dunham  
Hali Harp                                    Megan Holley  
April Wright                                Treasure Johns  
Maggie Hamilton                         Larissa Freeman

### **BUS DRIVERS:**

Patricia Howze                            Danny Addington  
Chet Endres                                Matthew McKosky

### **MAINTENANCE WORKERS:**

Jerry Alexander  
Terry Hollingsworth  
Chet Endres

### **CUSTODIANS:**

Diannia Eaton  
Matthew McKosky

### **DAYCARE WORKERS:**

Joylea Meeks  
Ashley Breymaier, Part-time  
Clarion Tanner, Part-time  
Skyler Jackson, Part-time

## Attachment "F"

### Extra Duty Assignments for 2019/2020

<b><u>Riley Allen</u></b>	JH Boys Basketball	\$2,000.00
	5 <sup>th</sup> - 6 <sup>th</sup> Boys Basketball	\$1,250.00
	HS Baseball (FALL)	\$2,100.00 (with \$100 tenure incentive)
	HS Baseball (SPRING)	\$2,100.00 (with \$100 tenure incentive)
	JH Baseball Fall/Spring	\$2,000.00
	5 <sup>th</sup> - 6 <sup>th</sup> Baseball Fall/Spring	\$1,250.00
<b><u>Cindy Buchanan</u></b>	Gifted & Talented Coordinator	\$ 500.00
<b><u>Penny Cravens</u></b>	Band/Music Director	\$5,000.00
<b><u>Mona Dennis</u></b>	HS Academic Team	\$1,500.00
	JH Academic Team	\$1,500.00
<b><u>Teresa Dunham</u></b>	Asst. AD	\$2,000.00
	Cheerleading	\$2,500.00
<b><u>Charles Durrence</u></b>	Asst. HS Boys Basketball	\$2,000.00
	Asst. HS Girls Basketball	\$2,000.00
	JH Girls Basketball	\$2,000.00
	HS Fast Pitch	\$2,100.00 (with \$100 tenure incentive)
	HS Slow Pitch	\$2,100.00 (with \$100 tenure incentive)
	JH Softball Fast/Slow	\$2,000.00
<b><u>Stephen Haddox</u></b>	HS Boys Basketball	\$4,200.00 (with \$100 tenure incentive x2)



	JV Boys Basketball	\$1,250.00
<b><u>Debbie Kozel</u></b>	Student Accounting Director	\$1,200.00
<b><u>Lavada Morris</u></b>	Stu-Co Sponsor	\$ 500.00
	Elementary Counselor	\$ 625.00
	HS Counselor	5% of base salary
	Testing Coordinator	\$1,500.00
<b><u>Eddie Muse</u></b>	Athletic Director	\$3,000.00
	HS Girls Basketball	\$4,100.00 (with \$100 tenure incentive)
	JV Girls Basketball	\$1,250.00
	Track/Cross Country	\$2,000.00
<b><u>Brady Palmer</u></b>	4-H Sponsor	\$ 500.00
	Skeet/Archery/Fishing Sponsor	\$4,200.00
<b><u>Sherri Walker</u></b>	Speech	\$1,000.00
	Drama	\$1,000.00
	Yearbook Sponsor	\$1,000.00
<b><u>April Wright</u></b>	5 <sup>th</sup> - 6 <sup>th</sup> Girls Basketball	\$1,250.00
	3 <sup>rd</sup> - 4 <sup>th</sup> Boys Basketball	\$1,000.00
	3 <sup>rd</sup> - 4 <sup>th</sup> Girls Basketball	\$1,000.00
	Little Dribblers K-2 <sup>nd</sup>	\$1,250.00
	5 <sup>th</sup> - 6 <sup>th</sup> Softball Fast/Slow	\$1,250.00
	Asst. HS Softball	\$1,500.00
<b><u>Danny Addington</u></b>	Part-time custodial/ Maintenance	\$12.00 per hr. as needed

<b><u>Chet Endres</u></b>	Bus Driver	\$9,013.00
<b><u>Matthew McKosky</u></b>	Bus Driver	\$9,013.00
<b><u>Jerry Alexander</u></b>	Transportation Supervisor	\$7,221.00
<b><u>Sharon Wren</u></b>	Part- time Acct/Fed Prg.	\$10.00 per hr. as needed
<b><u>Misti Lee</u></b>	Head Cook Extra Duty	\$ 500.00
<b><u>Camile Keehn</u></b>	Part-time custodial (middle school)	\$8.50 per hr.
<b><u>Ramonia Davis</u></b>	Cafeteria Manager	\$1,497.82
	Cafeteria Manager Bookwork	\$1,000.00