

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

August 26, 2015

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus High School, Harrington, Maine, on Wednesday, August 26, 2015, at 7:00 p.m. to consider and act upon the following items of business:

Board Members Present: Angela Alley, Everett Grant, Ronald Kennedy, Brandi Lovejoy, Debra Murphy, Charles Peterson, Jr, Michael W. Strout, Sarah Willson, and Mark Wright

Board Members Absent: Beth Hartford, Drusilla Ray, Sally Thompson

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Susan Meserve, Maria White, Lucille Willey, John Daley, Alfred Moore, Sr., Mary Moore, Lori Mathews, Ron Green, Kandi Robertson, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Everett Grant.**

2. **RE: APPROVAL OF MINUTES OF JULY 29, 2015**

ACTION: Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (590-yes, 97-abstentions) to approve the minutes of the July 29, 2015 meeting as printed. (Strout abstained.)

3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**

INFORMATION: Supt. Ramsay reported that most of the summer projects have been completed. A few minor details to finish up, and we will be ready for opening of school. The custodial staff has worked very hard to accommodate all the changes for the new school year. It has been a very busy summer with all of the vacancies we had. Administrators have been interviewing off and on all summer, and hopefully are about done since school opens next week. If the board hires tonight, we will have all positions filled.

He reported that he attended the Superintendent's Leadership Conference in San Francisco, in July. It was a great experience with 40 other superintendents attending. The size of districts ranged from 80 to 55,000 students! From the discussions there he learned that our problems are similar everywhere in school districts, but we are fortunate that we don't have the issue most prevalent in some of these districts with gang violence.

He also noted that the auditors have been in working on the fiscal year-end audit for 2014-2015. They hope to have a draft report ready next month for the board. \$90,000 was transferred from the Regular and Special Education Instruction cost centers (\$45,000 each) to cover the overage in the Maintenance cost center. This was from the summer projects the board approved doing. We were still able to end the year with the \$400,000 balance forward we wanted. We also will have more coming in subsidy because of the legislative change made after our budget was final. We can't spend the additional \$129,000 right now as it was not included in our regular budget. We may look at setting up a designated account later this fall.

4. RE: SUBCOMMITTEE REPORTS INFORMATION:

- Athletics/Student Activities—Debra Murphy noted that this committee met earlier and has recommendations later on the agenda for coaching positions.
- Curriculum & Instruction—no meetings
- Negotiations & Grievance—no meetings
- Policy & By-laws—no meetings
- Facilities, Maintenance, Safety, & Transportation—no meetings

5. RE: ADMINISTRATORS' REPORTS INCLUDING NCLB/ESEA

INFORMATION: Lucille Willey reported that the high school is expecting around 300 students next week with the 7th & 8th grade moving up. Scheduling is finished except for minor adjustments due to conflicts. Forty-two students are taking early college classes and had an orientation yesterday. Three students are attending HCTC and two are attending the Machias Culinary Arts program. The numbers look good for fall sports and practices have begun. The Rakers' Center ran for three weeks and things went well. She commended the custodial staff for working hard to get things ready.

Maria White reported that Milbridge is expecting approximately 106 students next week. Child and Family Opportunities helped with pre-K enrollment today. A new bathroom was installed in the PreK room this summer. Painting has been completed in several areas of the building. Teachers have been in getting ready. With all the upcoming changes, it has been a busy summer for staff.

Susan Meserve noted that Harrington hosted the Migrant Summer School for the last three weeks. Teachers have been in getting ready for the 120 students expected next week, including nine for PreK. New scoreboards have been put up. Cosmetic work has been done outside removing bushes. The staff is ready to go.

Lorna Greene reported that all classrooms at DW Merritt moved, except for two. Staff have been in a lot setting things up. The painting around the school looks nice. A new door was installed in the Special Education area, allowing all three areas to now be connected. Janitors have done a wonderful job and are finishing up. PreK has 15 signed up, with a total school enrollment of 128 expected. The Leadership Team will meet on September 9th. Seven training sessions for Best Practices have been scheduled. The 2014-2015 NCLB Performance Report and 2015-2016 NCLB Application have been accepted by the state. The Gifted/Talented Committee will meet on September 14th to work on the application, and to plan instruction and activities for G/T students.

Denise Vose noted that she is excited for the new year. She has attended several meetings already. A site review from the state will require work this fall. There are several new faces in Special Ed staffing this year.

6. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Michael W. Strout, second by Mark Wright, and voted (unanimously) to approve adjusting the agenda to include Article 5 under Old Business to hire a substitute teacher.

B. OLD BUSINESS

1. RE: HIRING KINDERGARTEN TEACHER AT MILBRIDGE

ACTION: Motion by Debra Murphy, second by Ronald Kennedy, and voted (unanimously) to ratify the hiring of Patricia Wilbur as Kindergarten Teacher at Milbridge, as recommended by the Superintendent.

2. RE: HIRING JV BOYS' BASKETBALL COACH AT NHS

ACTION: Motion by Michael W. Strout, second by Mark Wright, and voted (635-yes, 52-abstentions) to ratify the hiring of Vincent MacLean, Jr. as JV Boys' Basketball Coach at NHS, as recommended by the Superintendent. (Lovejoy abstained.)

3. RE: HIRING JV VOLLEYBALL COACH AT NHS

ACTION: Lucille Willey reported that they would like to hire Haley Toppins as JV Volleyball Coach; however, she is only available for about 60% of the season due to college classes. The Varsity Coach has agreed to cover for the remaining 40% of the schedule. Her stipend would be prorated to 60% if the board approves hiring her.

Motion by Ronald Kennedy, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Haley Toppins as JV Volleyball Coach at NHS.

4. RE: HIRING SUBSTITUTE BUS DRIVER/CUSTODIAN

ACTION: Motion by Debra Murphy, second by Ronald Kennedy, and voted (unanimously) to approve the hiring of Sheldon Fessett as substitute bus driver/substitute custodian, as recommended by the Superintendent.

Agenda Adjustment:

5. RE: HIRING SUBSTITUTE TEACHER

ACTION: Motion by Charles Peterson, Jr., second by Michael W. Strout, and voted (unanimously) to approve Stephanie Moores as a substitute teacher in the district as recommended by the Superintendent.

C. NEW BUSINESS

1. RE: HIRING ENGLISH TEACHER AT NHS

ACTION: Motion by Ronald Kennedy, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Caroline Foote as English Teacher at NHS, as recommended by the Superintendent.

2. RE: HIRING SPECIAL EDUCATION TEACHER FOR RESOURCE ROOM AT NHS

ACTION: Motion by Michael W. Strout, second by Ronald Kennedy, and voted (unanimously) to ratify the hiring of Joanna Eaton as Special Education Teacher at NHS, as recommended by the Superintendent.

3. RE: HIRING TITLE IA ED TECH AT MILBRIDGE

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to ratify the hiring of Katherine Pilloni as Title IA Ed Tech at Milbridge, as recommended by the Superintendent.

4. RE: HIRING SPECIAL EDUCATION ED TECH AT NHS

ACTION: Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to ratify the hiring of Amber Morse as Special Education Ed Tech at NHS, as recommended by the Superintendent.

5. RE: HIRING CUSTODIAN AT MILBRIDGE

ACTION: Motion by Michael W. Strout, second by Mark Wright, and voted (unanimously) to ratify the hiring of Kipp Latzko as evening custodian at Milbridge, as recommended by the Superintendent.

6. RE: HIRING JR. HIGH SOCCER COACHES

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve the following Junior High Soccer Coaches, as recommended by the Superintendent:

DW Merritt—Daniel Kane and Keith Newman; **Harrington**—Tyler Tenney; **Milbridge**—Galen Elliott

7. RE: HIRING ELEMENTARY CROSS COUNTRY COACHES

ACTION: Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (unanimously) to approve the following Elementary Cross-Country Coaches, as recommended by the Superintendent:

DW Merritt—Debra Lovejoy; **Harrington**—Kandi Robertson and Ashley Cirone; **Milbridge**—Donald Parker and Richard Parker

8. RE: ADJOURNMENT

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Ronald C. Ramsay

Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY—August 26, 2015

A. INTRODUCTORY BUSINESS

2. APPROVED the minutes of the 7/29/15 regular meeting;
6. APPROVED agenda adjustment;

B. OLD BUSINESS

1. HIRED Patricia Wilbur as Kindergarten Teacher at Milbridge;
2. HIRED Vincent MacLean, Jr., as JV boys basketball coach;
3. HIRED Haley Toppins as JV Volleyball Coach;
4. HIRED Sheldon Fessett as sub driver/sub custodian;
5. AGENDA ADJUSTMENT—HIRED Stephanie Moores as sub teacher;

C. NEW BUSINESS

1. HIRED Caroline Foote as English Teacher at NHS;
2. HIRED Joanna Eaton as Special Education RR Teacher at NHS;
3. HIRED Katherine Piloni as Title IA Ed Tech at Milbridge;
4. HIRED Amber Morse as Special Education Ed Tech at NHS;
5. HIRED Kipp Latzko as evening custodian at Milbridge;
6. HIRED Jr. High Soccer Coaches-DWM-D. Kane/K. Newman; HN-T. Tenney; and ML-G. Elliott;
7. HIRED Elem. Cross Country Coaches-DWM-D. Lovejoy; HN-K. Robertson/A. Cirone; ML-D. Parker/R. Parker