

**Cook County Schools ISD 166  
School Health and Related Programs Policy**

**Policy # HRP166**

**Adopted: 9-21-17**

**Introduction:**

For the purposes of this policy, the term “Cook County Schools” may be used interchangeably with Independent School District 166 or ISD 166. These titles refer to Sawtooth Mountain Elementary and Cook County Middle School and Cook County High School collectively.

This policy refers to services and programs that are provided during the school day. The definition of school day describes a student instructional day from the 8:07 a.m. until 3:15 p.m.

The school district is not responsible for providing medication or other health condition management or direct care for students on campus or off campus before or after the school day. This holds true regardless if the student activity is school affiliated.

This policy recognizes that there may be exceptions to rules and special considerations should the student have a 504 plan or Individual Education Plan that specifically lists needs or supports different or not addressed here in this policy. See page 6 under Medically Fragile Children for more information.

The school district recognizes that parents and guardians have a primary and fundamental role in promoting and protecting their children’s health and well-being.

**Purpose:**

ISD 166 is committed to supporting the health and well-being of our students and staff during the school day.

It is the policy of I.S.D. 166 to comply with all applicable laws related to school health programs.

## **Content:**

### **1. Vision and Hearing Screening:**

#### **Schedule as recommended by the Minnesota Department of Health**

*Vision Screening:* Vision screening is to be conducted annually for students in grades 1, 3, 5, 7 and 10 and is available to new students entering the district not previously screened. Students may also be screened upon parent or teacher request or by the district registered nurse when such assessment is appropriate.

*Hearing Screening:* Hearing screening is to be conducted annually for students in grades K, 1, 2, 3, 5, 8 and 11 and is available to new students entering the district that have not been previously screened. Students may also be screened upon parent or teacher request or by the district registered nurse when such assessment is appropriate.

### **2. Immunizations:**

#### **As per 2016 Minnesota Statute 121A.15 HEALTH STANDARDS; IMMUNIZATIONS; SCHOOL CHILDREN.**

No student may be enrolled or remain enrolled in any elementary or secondary school within District 166 until the student or the student's parent or guardian has submitted to the designated school district administrator one of the following statements:

1. A statement, from a parent, physician or a public clinic which provides immunizations, stating that the student received the immunizations indicating day, month and year as required by law, consistent with medically acceptable standards; or
2. A statement, from a physician or a public clinic which provides immunizations, stating that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the day, month and year each immunization was administered, consistent with medically acceptable standards.
3. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement required by this policy. If the student fails to do so within 30 days, the student will be excluded from school until the required statement and immunization documentation is provided.

It shall be the responsibility of the school principal to set up procedures to enforce this policy and to notify parents and students of the immunization requirements and the consequences for failure to provide the required documentation. The district shall review student health records to determine whether the required information has been provided.

#### Exemptions from immunizations:

1. If a person is at least 7 years old and has not been immunized against pertussis, the person must not be required to be immunized against pertussis.
2. If a person is at least 5 years old and has not been immunized against haemophilus influenza type b, the person is not required to be immunized against haemophilus influenza type b.
3. If a person is at least 18 years old and has not completed the polio series, the person may not be required to complete the series.
4. If a statement signed by a physician is submitted to the administrator or other person having general control and supervision of the school or child care facility stating that an immunization is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists, the immunization specified in the statement need not be required.
5. If a notarized statement signed by the minor child's parent or guardian or by the emancipated person is submitted to the administrator or other person having general control and supervision of the school or child care facility stating that the person has not been immunized because of the conscientiously held beliefs of the parent or guardian of the minor child or of the emancipated person, the immunizations specified in the statement shall not be required.
6. The parent or guardian of persons receiving instruction in a home school shall submit one of the required immunization statements to the superintendent of District 166 by October 1 of each year. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases.
7. The district will maintain a file containing the immunization records for each student in attendance at the school district for at least 5 years after the student attains the age of majority.

Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student without the consent of the student's parent or guardian. Under all other circumstances, immunization data is private data and disclosure of such data shall be governed by the district's data practices policy.

### **3. Health Records**

Each school is required by law to maintain a health record for every student. This record shows evidence of immunization and screening dates. It also may contain pertinent health data about a student. All health records are legally considered private data under Minnesota law.

Reference: Health records; children of school age. M.S. 144.29

## 5. Illness/Communicable Disease

It is the responsibility of the parent/guardian to notify the appropriate school staff of any medical condition that may impact the health and safety of their child during the school day or in school activities.

The following will be the course of action if a student is suspected to be ill while at school or within the previous 24 hours:

- a. A student is identified by school staff as meeting guidelines for school exclusion due to illness by experiencing one or more of the following:
    - i. Upper respiratory/cold symptoms with frequent coughing and/or nasal drainage is distracting to the students own ability to participate in class activities
    - ii. Diarrhea, even as an isolated episode, regardless of suspected cause either while at school or within the previous 24 hours\*\*
    - iii. Vomiting, even as an isolated episode, regardless of suspected cause either while at school or within the previous 24 hours\*\*
    - iv. Fever of 100 degrees F or more without the assistance of fever reducing medications (such as Tylenol or Advil)
    - v. Itching, pain, stinging or drainage that (may or may not be consistent with bacterial Conjunctivitis that is treated or untreated) interferes with the students ability to concentrate on school activities
    - vi. A skin rash of unknown cause, which has not been assessed by a medical physician and cleared for school participation
    - vii. Anytime the student appears to have symptoms if illness that, in the opinion of trained health staff personnel, are significant enough to interfere with the students ability to participate and learn.
- \*This 24 hour consideration to illness (specifically fever, vomiting and diarrhea) means, for example, that if a student vomits at school and is dismissed home at 1:00 p.m., the student is not permitted to return to school until 1:00 p.m. the following school day.
- \*\* There may be exceptions to this rule upon assessment of the student, context and parent communication- this exception is to be determined by the trained health office staff.
- b. In the event of the above conditions, or any other suspected illness or communicable disease, the district staff shall refer to “Infectious Diseases in Childcare Settings and Schools Manual” as maintained by Hennepin County, Minnesota for direction on further action and/or recommendations for care and exclusion. The most recent publication can be found at <http://www.hennepin.us/ChildcareManual> If the district has specific direction for specific conditions or illness, the district has authority over language in said manual.
  - c. Once the student is identified as meeting the guideline for exclusion from school due to illness, a school staff person (most often front office staff, health office personnel, principal or teacher) will contact the first listed person on the students Campus school

profile. If this person is unavailable, the next person listed on the student profile will be attempted to be reached. This will continue as follows until all primary contacts have been attempted. If primary contacts cannot be reached, emergency contacts listed under the student profile will be attempted. When available, voicemail will be left by school staff requesting a call back. No further information can be left as per health privacy laws.

- i. The student Campus profile information is provided by the parent or guardian; if there are any changes to the contact information, emergency contact information, or specific instructions on the process for communication, it is the responsibility of the parent or guardian provide these updates to school personnel.
  - ii. A person who is not listed on the student Campus profile will not be permitted to dismiss the ill child, unless the primary or emergency contact can verify and give permission for this release.
- d. The student will remain in the health office or another suitable location until a primary or emergency contact is available to pick up the child from school to be dismissed.
  - e. If a primary contact or emergency contact is reached but unavailable to be transported by said person home, communication is had with that responsible party to made alternate arrangements for transportation to a safe location, likely home.
  - f. A student who vomits at school is not permitted to utilize the bus as transportation home.
  - g. If a child is determined ill while at school by district staff and dismissed home, the student is not permitted to return to school for attendance during that same school day.
  - h. In the event the illness is a reportable communicable disease as confirmed by a medical physician, the district will report as directed by the state and federal rules. Instruction and a list of Minnesota Department of Health reportable communicable diseases can be found at <http://www.hennepin.us/ChildcareManual#Sec4>

## **6. Accident and Injury**

When a student is injured while at school, district staff shall administer first aid according to guidelines set forth by the District and/or under the direction of the district registered nurse.

If, in the judgement of the Health Service staff, principal, or other school official acting in their stead, if the injury requires emergency medical attention, 911 will be called and the parent or guardian or listed emergency contact will be notified as soon as possible. The School District shall not honor requests to withhold emergency care.

If an injury is not identified as emergency but medical care by a physician is indicated, the parent/guardian or emergency contact will be notified as soon as possible for arrangements of student dismissal and transport for medical care.

Accident Report Forms: Form A-R 1

A student injured in school or on the school grounds should report to the health office. A School Accident Report may be completed by a student or staff person witnessing the accident when deemed appropriate. This shall be given to the district nurse and principal for review and filed in the health office room.

**7. Medications**

Students will not be given any medication without permission from parent or guardian or emergency contact as listed under Campus profile.

See Cook County Schools Policy M-1 for information on guidelines and rules for all considerations related to over the counter and prescription medications.

For medication to be administered to a student during overnight school field trips, see Forms F-1 Overnight Field Trip Authorization and Student Health History Form and form F-2 Medication Authorization for Overnight Field Trips.

**8. Medically Fragile Children**

Independent School District 166 supports inclusion of medically fragile students in conventional school settings. Efforts will be made to provide safe and healthy environments where students' health needs are met by licensed health professionals and trained support staff. If health care needs of students exceed that which can reasonably be met in a student's neighborhood school or other conventional settings, an alternative education program will be determined. Students' health needs and appropriate school setting will be determined by the building team, including the school's nurse.

**Policy approval and adoption signature**

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**ISD 166 Superintendent**

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**Date**

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**ISD 166 School Board Member**

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**Date**

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**ISD 166 School Board Member**

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