

Shepherd Public Schools
Policy for Acceptable Use of Technology Equipment
Grades 9 - 12

It is expected that each individual will accept responsibility for his/her actions using district technology. District technology includes, but is not limited to, computers, disks, printers, scanners, network, cameras, photocopiers, telephones and other related resources. The following guidelines are provided pursuant to the federal Child Internet Protection Act (CIPA).

The signature(s) at the end of this document is (are) legally binding and indicate(s) the party who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Terms and Conditions

Users at Shepherd agree to the Terms and Conditions set forth in this document. Access to the Internet is a privilege and not a right. District technology users agree to engage in activity that is legal and non-disruptive to other users of technology. Specifically, they agree to the following:

Use of technology must be in support of education and research and be consistent with the curriculum objectives of the Shepherd Public Schools District. Any activity that fosters that purpose is encouraged. Any other activity is discouraged or, in some cases, prohibited. Any services accessed which require a monetary charge or financial commitment shall be the responsibility of the individual users.

District Technology Guidelines

Users are expected to abide by the generally accepted rules of district technology etiquette. At the present time, these include, but are not limited to, the following:

1. Be polite; do not be abusive in your messages to others.
2. Use appropriate language.
3. Do not reveal any personal information.
4. Gmail is to be used for all school communication. (Note that your electronic mail is not guaranteed to be private.)
5. Do not use technology in such a way that you would disrupt the use for other users.
6. Vandalism will result in the cancellation of all district technology privileges.
7. Do not use chat or social networking for personal purposes on the school network.
8. Follow these rules even when using personal equipment, such as laptops, cell phones or iPods.

Network Security

Security on any network computer is critical, especially when the system involves a variety of users.

1. Do not attempt to gain security codes, passwords, or other private information regarding another user or system.
2. Do not share your security codes or passwords.
3. Do not misrepresent yourself on the system in any way.
4. Unauthorized efforts to log on the network or Internet are prohibited and may result in cancellation of other district technology privileges.
5. Shepherd Public Schools reserve the right, at their sole discretion, to suspend or terminate a member's access upon any breach of terms. Revocation of privileges may range from a minimum of two weeks up to and including permanent loss of access.

Any action by any user that is deemed to be a threat to district technology will result in the loss of all privileges and could result in civil or criminal charges being filed.

Warranty

While Gratiot-Isabella RESD and Shepherd Public Schools make every effort to maintain a safe and error free system, they make absolutely no warranties of any kind, neither expressed nor implied for the service being provided. Gratiot-Isabella RESD or Shepherd will not be responsible for any damages suffered or caused by any user. This includes, but is not limited to, any loss of data by any means. Any and all use of any information obtained by the Internet is the user's own risk. Gratiot-Isabella RESD and Shepherd Public Schools specifically deny any responsibility for the accuracy and/or quality of any information obtained through their Internet services. The user (or parent/guardian, if applicable) agrees to indemnify

and hold harmless Gratiot-Isabella RESD or Shepherd Public Schools, its sponsors, individual board members, agents or employees from and against any claim, lawsuit, cause of action, damage judgment, or administrative complaint arising out of the use of district technology.

Shepherd High School

Acceptable Use of Technology

Contract

This contract must be returned to the high school office during the first week of school. Failure to return this contract form will result in the student being prohibited from using any district technology. Note: this may prevent students from completing some course requirements.

STUDENT

I understand and will abide by all Terms and Conditions for the use of Shepherd's district technology. I further understand that any violation of these regulations may result in the loss of some or all technology access privileges, school disciplinary action, and /or legal action.

Student Name (please print)

Student ID Number

Graduation Year

Student Signature

Date

PARENT OR GUARDIAN

As the parent or guardian of _____, I have read the Terms and Conditions. I understand that district technology access is designed for educational purposes. I also recognize it is impossible for Shepherd Public Schools to completely restrict access to all controversial materials, and I will not hold the district responsible for such materials accessed on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. **I hereby give my student permission to use district technology.**

Parent or Guardian's Name (please print)

Parent or Guardian Signature

Date