**LUMPKIN COUNTY EDUCATION FOUNDATION GRANT 2019**

**CALL FOR SUBMISSIONS**

**SUBMISSIONS OPEN:** August 5th, 2019

**DEADLINE FOR SUBMISSIONS:** August 30th, 2019

**ABOUT LCEF**

The Lumpkin County Education Foundation (LCEF) is a private, non-profit charitable organization dedicated to enriching our children’s public school educational opportunities. LCEF serves two functions:

1. LCEF is **building an endowment** for the Lumpkin County School System for the long term success and support of our community’s children.
2. LCEF also provides **grants** on an annual basis to those broad-based enrichment projects, activities, or trips (referred to here as “projects”) that are dreamed up by our educators for our children.

For the 2019/2020 school year, the Foundation anticipates $7,500.00 dollars to disburse for grants. This is nearly 1/3 more than the amount disbursed in 2018!

**Eligibility**

* Applicants must identify as educators in the Lumpkin County School System (LCSS) and provide a means of verifying same for the selection committee.
* Projects must serve students of LCSS in broad groups, such as an individual class, the classes for a grade level, or some other cross-section of students.
* Grants are NOT intended to fund employee salaries, routine school supplies, or other normal expenses typically funded by the school system.
* Grants are NOT intended for individual scholarships or athletic activities.
* Projects must be accomplished during the 2019-2020 school year.

A panel of retired educators will score and rank-order applications. Scoring will be generally based on how broad a benefit the project will serve; the feasibility of the proposed project; and how the project will contribute to our students’ zeal for learning. Individual scoring will not be released. Notice of grant awards will be announced via email on Monday, September 23rd, 2019, with public announcement at the Lumpkin-Dawson football game on Friday, September 27th, 2019. (Recipients are encouraged to attend!)

**Additional Information**

Grant recipients should provide to LCEF a short paragraph reviewing their projects within one (1) month of completing the projects. In addition, grant recipients should provide a minimum of two (2) photos of their projects. These photos and reviews may be used by LCEF on its website and as part of its continued fundraising for our students. If photos contain images of identifiable students, plan to complete a parent photo release form.

**Submission Guidelines**

**Submit a cover letter** expressing interest in a 2019 LCEF Grant. The cover letter must include:

* + Project Title
	+ Educator’s Name
	+ E-mail address
	+ Phone number
	+ School
	+ School Administration Approval (name and initials)
	+ Amount of Funds Requested
	+ Student Population Served (class, grade, activity, etc.)
	+ Approximate Number of Students Benefitting
	+ Estimated Date(s) of Project
	+ Describe the project. Please include the academic standards this

 project supports. Attach additional pages as needed.

**Where to Send:** You MUST send your completed application to:

Lumpkin County Education Foundation. Accepted methods of submission include:

EMAIL: lumpkineducationfoundation@gmail.com –AND/OR—

MAIL: Lumpkin County Education Foundation, P.O. Box 262, Dahlonega, GA 30533.

**Please Note:** If you are sending by email, all of the above must be submitted as a single PDF document. The applicant’s name [last name, first name] must be included in the header on each page. If you are sending a hard copy by mail, ensure that each page includes a header with the applicant’s name [last name, first name].

**Any submission received that does not meet these requirements will be purged without being read.**

**The deadline for applications is August 30th, 2019 at 11:59PM**.

Any applications received after this date and time will not be eligible.

FOR MAILED APPLICATIONS, the applications must be received by this deadline.

**Factors considered in awarding grants:**

Selections will be made by a group of retired educators from LCSS, who will take into account funding available; how broad a benefit the project will serve; the feasibility of the proposed project; and how the project will contribute to our students’ zeal for learning.

We look forward to your submissions! For additional information please direct any questions to lumpkineducationfoundation@gmail.com.

Board of Trustees

Lumpkin County Education Foundation

www.lcedfoundation.com