

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
SUMMER MEETING AGENDA
Monday, August 19, 2019**

Note: Meeting will be held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Harrielle Bernard, Natalie St. Onge

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order

_____ (time)

B. Pledge of Allegiance

C. Adjustments None

D. Approval of Minutes

1. February 25, 2019, Regular Meeting, 7 pm (Attachment D.1.)
2. March 4, 2019, Regular Meeting, 6 pm (Attachment D.2.)
3. March 18, 2019, Regular Meeting, 6 pm (Attachment D.3.)
4. March 28, 2019, Executive Session, 4:30 pm (Attachment D.4.)
5. April 1, 2019, Regular Meeting, 6 pm (Attachment D.5.)
6. April 9, 2019, Executive Session, 4:45 pm (Attachment D.6.)
7. April 22, 2019, Executive Session, 4:45 pm (Attachment D.7.)
8. April 22, 2019, Executive Session, 5:15 pm (Attachment D.8.)
9. April 22, 2019, Regular Meeting, 6 pm (Attachment D.9.)
10. April 29, 2019, Workshop Session, 4:30 pm (Attachment D.10.)
11. May 2, 2019, Workshop Session, 5 pm (Attachment D.11.)
12. May 6, 2019, Workshop Session, 5 pm (Attachment D.12.)
13. May 6, 2019, Regular Meeting, 6 pm (Attachment D.13.)
14. May 13, 2019, Executive Session, 5:30 pm (Attachment D.14.)
15. May 20, 2019, Workshop Session, 5:45 pm (Attachment D.15.)
16. May 20, 2019, Regular Meeting, 6:30 pm (Attachment D.16.)
17. June 3, 2019, Regular Meeting, 6 pm (Attachment D.17.)
18. June 17, 2019, Executive Session, 5:15 pm (Attachment D.18.)
19. June 17, 2019, Executive session, 6 pm (Attachment D. 19.)
20. June 17, 2019, Regular Meeting, 6:45 pm (Attachment D.20)

Recommendation: To approve the minutes as presented.

E. Public Comments

Sanford School Committee Meeting Agenda

August 19, 2019

F. Communications

1. City of Sanford Beth Della Valle letter dated 6.27.19 (Attachment F.1.)
2. Thank you note from Emma Dubois (Attachment F.2.)
3. MELMAC Awards (Attachment F.3.)

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 - ii. Elementary Construction Projects

H. Superintendent's Report

I. Directors' Reports

1. Business Administrator Gwen Bedell
 - i. 2019/2020 School Meal Prices
 1. Breakfast, grades K-12 \$1.00; \$0 free/reduced
 2. Lunch, grades K-8 \$2.75; \$0 free/reduced
 3. Lunch, grades 9-12 \$3.00; \$0 free/reduced
 4. Adult breakfast \$1.40
 5. Adult lunch \$4.25
2. Assistant Superintendent Steve Bussiere
3. Curriculum Director Bernie Flynn – no report

J. New Business

1. Fee Schedule for Sanford Performing Arts Center – Matt Nelson (Attachment J.1.)
No motion necessary
2. School Bond Referendum– Matt Nelson (Attachment J.2.)
Recommendation: To approve the issuance of general obligation securities in an aggregate maximum principal amount of \$9,999,533; specifically, general obligation bonds for renovations at the Converted Middle School, Converted Elementary School and Carl J. Lamb School in the amount of \$8,605,246, as well as an application for School Revolving Renovation Loans for the Converted Elementary School and Converted Middle School in the amount of \$1,394,287.
3. Administrators Contract – Gwen Bedell
Recommendation: To approve an addendum to the Agreement between the Sanford School Committee and the Sanford School Administrators Association, July 1, 2018 – June 30, 2021, for the purposes of expressing the salary and benefits associated with the School-Year Administrator position, effective September 1, 2019.
4. May, 2019 Financials – Gwen Bedell
 - i. Expenses as of May 31, 2019 (Attachment J.4.i.)
Recommendation: To approve the 5.31.19 Expenses as presented.
 - ii. Reconciliation as of May 31, 2019 (Attachment J.4.ii)
Recommendation: To approve the 5.31.19 Reconciliation as presented.

K. Old Business None

Sanford School Committee Meeting Agenda

August 19, 2019

L. Resignations

1. Superintendent Nelson will announce the following resignation(s).

Donna	Benjamin	District	School Psychologist	Eff. 8/31/19
Jennifer	Bernazzani	SJHS	Ed Tech I, Special Ed	Eff. 8/31/19
Melissa	Blier	MCS	Ed Tech II	Eff. 8/31/19
Linda	Bolduc	Foodservice	CJL Kitchen Personnel	Eff. 6/19/19
Jane	Bougie	CJL	Kitchen Manager	Eff. 7/31/19
Maria	Cote	CJL	Grade 2 teacher	Eff. 8/31/19
James	Dumont	SHS Bridge	Ed Tech III	Eff. 8/31/19
Haleigh	Hudson	CJL	Grade 4 teacher	Eff. 8/31/19
Jen	Hunter	SHS	Spanish teacher	Eff. 8/31/19
Clarice	Kralovec	SHS	French teacher	Eff. 8/31/19
Amy	LaRoche	Willard	Grade 5 teacher	Eff. 8/31/19
Beth	Lavigne	CJL	Ed Tech II, Sp Ed	Eff. 8/31/19
Nicole	McAllister	Willard	Grade 4 teacher	Eff. 8/31/19
Melissa	Michaud	CJL	Grade 3 Teacher	Eff. TBD
Bridget	Morton	Willard	Grade 4 teacher	Eff. 8/31/19
Ashley	Ogden	SJHS	Special Ed teacher	Eff. 8/31/19
Tara	Omoigiade	CHK	Ed tech II special ed	Eff. 8/31/19
Gail	Roux	Foodservice	CJL Kitchen Personnel	Eff. 6/19/19
Rebecca	Test	SRTC	Computer/Network teacher	Eff. 8/31/19
Laurie	Turmel	SJHS	School Year Administrative Asst.	Eff. 7/31/19
Darrell	Works	SHS	School Year Administrative Asst.	Eff. 8/2/19

Sanford School Committee Meeting Agenda

August 19, 2019

M. Staff Appointments

1. Superintendent Nelson will announce the following appointment(s).

Mark	Boissonneault	Athletics	JV Girls Basketball Coach	Eff. November, 2019	Replacement
Nate	McLellan	Athletics	Asst. Varsity Football Coach	Eff. 8/1/19	Replacement
Beth	Huri	CJL	Special Education Ed Tech II	Eff. 9/1/19	replacement
Andrew	Auger	PAC	Theater Technician	Eff. 7//1/19	New
Jonathan	Vitale	PAC	Theater Technician	Eff. 7//1/19	New
Paige	Wilson	PAC	Theater Technician	Eff. 7//1/19	New
Kevin	Dumas	SJHS	Special Education Ed Tech II	Eff. 9/1/19	replacement
Barb	Dumont	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Shannon	Hebler	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Susan	Lincoln	Sp Ed ESY	Sub	Eff. 7/9/19	Annual appointment
Jeanne	Mace	Sp Ed ESY	Sub	Eff. 7/9/19	Annual appointment
Janis	Reed	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Sierra	Stillberger	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Gwynne	Tounge	Sp Ed ESY	Sub	Eff. 7/9/19	Annual appointment
Vicky	Treadwell	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Kim	Watson	Sp Ed ESY	Ed Tech	Eff.7/9/19	Annual appointment
Linda	Harvie	Title I Summer School	Ed Tech	Eff. 7/8/19	Annual appointment
Jodi	Lyles	Title I Summer School	Ed Tech	Eff. 7/8/19	Annual appointment
Ashley	Lavalley	SHS Athletics	JV Volleyball Coach	Eff. 8/19/19	Replacement
Jessica	Rice	SHS Student Success Ctr.	Ed Tech III	Eff. 8/28/19	New

Sanford School Committee Meeting Agenda

August 19, 2019

2. Superintendent Nelson will announce the following fall coaching appointments:

HS Head Football	Mike Fallon
HS Assistant Football	Zach Lemelin
HS Assistant Football	Richard Wilkins
HS Assistant Football	Nate McLellan
Freshman Football	Mark Boissonneault
Asst. Freshman Football	Bruce Lapham
HS Cross Country	Laken Kerrigan
HS Golf	Rossie Kearson
HS Head Field Hockey	Diana Walker
HS Assistant/JV Field Hockey	Nancy Neubert
HS First Team Field Hockey	Open
HS - Boys Head Soccer	Tim Fecteau
HS - Boys Asst/JV Soccer	Patrick Voter
HS First Team Boys Soccer	Open
HS - Girls Head Soccer	Ellie Agreste
HS - Girls Asst/JV Soccer	Kelly Foley
HS First Team Girls Soccer	Open
Fall HS Cheerleading	Kendra O'Connell
Head Girls Volleyball	Gerard Hill
JV Girls Volleyball	Ashley LaValley
7th Grade Head Field Hockey	Erin Fraser
8th Grade Head Field Hockey	Judy Martin
7th & 8th Gr. Cross Country	Diana Allen
7th Gr. Girls Soccer	Nathan Mann
8th Gr. Girls Soccer	Dave McCall
7th Gr. Boys Soccer	Ryan Camire
8th Gr. Boys Soccer	Josh Allen
JH Athletic Liaison	Nathan Mann

Sanford School Committee Meeting Agenda

August 19, 2019

N. Staff Transfers

1. Superintendent Nelson will announce the following transfer(s).

Lorraine	Adornette	From SJHS 3.75/hr kitchen personnel	To Central 5.0/hr kitchen personnel
Steven	Brown	From MCS Head Custodian	To Lafayette Head Custodian
Traci	Emory	From SHS Bridge special ed teacher	To SHS special ed teacher
Jeff	Enman	From Willard Special Ed Teacher	To SHS IEP Coordinator
Tyler	Flayhan	From Health/PE Teacher at SJHS	To Health/PE Teacher at SHS
Anne	Lantagne	From BRIDGE Ed Tech II	To BRIDGE Ed Tech III
Daniel	May	From SHS/SRTC 2 nd shift custodian	To SJHS 2 nd shift custodian
Debra	Mello	From CJL Kitchen Personnel 3.5/hr/day	To CJL Kitchen Personnel 6.5/hr/day
Eleanor	Merrick	From RTI Coordinator	To RTI/Title I Coordinator
Kim	Minchin	From CJL Resource Room teacher	To CJL/Lafayette Math Interventionist
John	Murphy	From MCS Custodian	To SHS/SRTC 2 nd shift custodian
Diane	Ramsdell	From 3.25 hr. Kitchen Personnel at SJHS/District	To 3.75 hr. Kitchen Personnel at SJHS/District
Chelsea	Selfridge	From Central temporary kitchen personnel	To Central/CJL 5.0/hr kitchen personnel
Jane	Supransky	From MCS Custodian	To SHS/SRTC 2 nd shift custodian
Angie	Taylor	From CJL Grade 3 Teacher	To Willard Math Interventionist
Ashley	Wakefield	From Central Kitchen 1 st Cook	To Central Kitchen, Kitchen Manager

Sanford School Committee Meeting Agenda

August 19, 2019

O. Staff Nominations

- Per School Committee vote on June 17, 2019 allowing the Superintendent to offer contracts to teachers to fill vacancies during the summer of 2019, contracts have been extended to the candidates listed below:

Josh	Allen	SJHS	Grade 5	Replacement
Emily	Belanger	Willard	Grade 4 Teacher	Replacement
Jason	Brown	SRTC	Automotive Collision Repair	Replacement
Megan	Brown	Willard	Grade 4 Teacher	Replacement
Daniel	Fernandez-Phelps	Willard	Grade 4 Teacher	Replacement
Fredric	Gluck	SRTC	Computer & Network Systems Instructor	Replacement
Spencer	Hodge-MacKenzie	SHS	Social Studies Teacher	Replacement
Jaime	Humber	CJL	Resource Room Teacher	Replacement
Tara	Omoigiade	CJL	Grade 2 Teacher	Replacement
Cindy	Phinney	SJHS	Special Ed Teacher	Replacement
Justin	Pietruch	SJHS	Music Teacher	Replacement
Jason	Richard	SRTC	Career Exploratory Instructor	New
Stephanie	Simpson	Willard	Grade 3	Replacement
Meaghan	Stewart	Willard	Music Teacher	Replacement
Robin	Tucker-Gahm	Gr. 8	Special Ed Teacher, 1 year, half time	New
Kimberlee	Watson	SHS	ELA Teacher	Replacement

- Superintendent Nelson will nominate the following professional staff for an administrative contract:

Michael Bailey	Assistant Principal	SJHS	Eff. 9/1/19	New
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Recommendation: To approve the nomination as presented.

P. Policies None

Q. Items for Future Agenda(s)

- 2019/2020 Substitute Pay Rates

R. Calendar Announcements

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Monday, September 9, 2019	Regular Meeting	6:00 pm	City Council Chambers
Monday, September 16, 2019	Regular Meeting	6:00 pm	City Council Chambers
Monday, October 7, 2019	Regular Meeting	6:00 pm	City Council Chambers
Monday, October 21, 2019	Regular Meeting	6:00 pm	City Council Chambers

Sanford School Committee Meeting Agenda

August 19, 2019

S. Adjournment

1. **Recommendation:** To adjourn at _____.

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, February 25, 2019 ~ 7:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director

A. Call to Order Time: 7:03 pm

B. Pledge of Allegiance Said

C. Adjustments None

D. Approval of Minutes

1. September 10, 2018 Regular Meeting 6:00 PM (Attachment D.1.)
2. September 24, 2018 Executive Session 5:00 PM (Attachment D.2.)
3. September 24, 2018 Executive Session 5:30 PM (Attachment D.3.)
4. September 24, 2018 Regular Meeting 6:00 PM (Attachment D.4.)
5. December 19, 2018 Executive Session 3:45 PM (Attachment D.5.)
6. December 19, 2018 Executive Session 4:15 PM (Attachment D.6.)
7. January 14, 2019 Executive Session 3:30 pm (Attachment D.7)

Motion by Mr. Sheppard: **To approve the minutes as presented.**
Motion seconded by Mrs. Williams. Motion carried 5 – 0.

E. Public Comments None

F. Communications

1. MELMAC Education Foundation Grant Award (Attachment F.1.)

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Punchlist items: skylights, solar tubes, vapor barrier, gym floor, control systems, electrical costs
 - ii. Elementary Construction Projects
 1. MCS – steelwork continues
 2. Old SHS – demo complete, abatement ongoing

School Committee Meeting Minutes

February 25, 2019

H. Superintendent's Report

1. SHS Civil Rights Team Presentation – Heidi Whitney
 - i. Rejuvenated group, meeting weekly, numbers growing
 - ii. Positive response to Brandon Baldwin presentations on 2/6/19 for staff, students
 - iii. Advisors include Heidi Whitney, John Verzosa, Rebecca Laber-Smith, Chris Titone, Molly Kizer
2. Student Representatives' Reports
 - i. Noted students working together on Winter Carnival before February vacation
3. Field Trip Announcements – None
4. SRTC Recruitment and Open House on February 27, 2019 – 6 pm
5. Winter Sports Awards on February 28, 2019 at the new high school
6. Opioid Community Forum in SHS Agora on February 28, 2019
7. 8th Grade Career Exploration Day – guest speakers from four pathways
8. SCAE is offering a sub training class on March 12 and 14, 2019

I. Directors' Reports

1. Business Administrator Gwen Bedell
Ms. Bedell introduced New Business Items J.1.i and J.1.ii *out of order*

*J New Business

1. Financials – Gwen Bedell
 - i. Expenses as of January 31, 2019 ([Attachment J.1.i](#))
Motion by Mr. Jamison: **To approve the January 31, 2019 Expenses as presented.**
Motion seconded by Mr. Sheppard. Motion carried 5 – 0.
 - ii. Reconciliation as of January 31, 2019 ([Attachment J.1.ii](#))
Motion by Mr. Jamison: **To approve the January 31, 2019 Expenses and Reconciliation as presented.**
Motion seconded by Mr. Sheppard. Motion carried 5 – 0.

*I. Directors' Reports, cont'd.

2. Assistant Superintendent Steve Bussiere
 - i. Reviewing K-8 enrollment for teacher placement next year
 - ii. Promoting Kindergarten registration; registration packets will be sent out after April vacation
3. Director of Curriculum Bernie Flynn
 - i. Successful after school STEAM Program at SJHS
 - ii. District Art Show will take place at new high school on April 5-6 in conjunction with SHS presentation of Little Shop of Horrors in PAC

J. New Business

1. Financials – Gwen Bedell – *heard out of order*

K. Old Business None

L. Resignations None

School Committee Meeting Minutes

February 25, 2019

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Amy Politano	Coach, 7 th grade softball	SJHS	April, 2019	Replacement
Scott Sheppard	Coach, 8 th grade softball	SJHS	April, 2019	Replacement

N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Tiffani Bourque	From CJL Sp Ed ed tech I	To CJL Sp Ed ed tech II	Eff. 2/11/19
Mona Lamb	From 5 hr/day kitchen personnel at Central Kitchen	To 5 hr/day kitchen personnel at SHS	Eff. 2/4/19
Joelle Landry	From temporary 5 hr/day kitchen personnel at Central Kitchen	To permanent 5 hr/day kitchen personnel at Central Kitchen	Eff. 2/11/19
Michael Pepin	From 2 nd shift custodian at SHS/SRTC	To 1 st shift custodian at SHS/SRTC	Eff. 2/4/19

O. Staff Nominations None

P. Policies

1. First reading – Policy **JLCB**, Immunization of Students
2. First reading – Policy **JLCA**, Physical Examination of Students
3. First reading – Policy **JLCC**, Communicable/Infectious Diseases
4. First reading – Policy **JJIF**, Management of Concussions and Other Head Injuries

Mr. Jamison made a motion: **To accept the first reading of Policy JLCB-Immunization of Students, Policy JLCA-Physical Examination of Students, Policy JLCC-Communicable/Infectious Diseases, and Policy JJIF-Management of Concussions and Other Head Injuries as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

Q. Items for Future Agenda(s)

1. Vaping presentation
2. 2019/2020 School Calendar

School Committee Meeting Minutes

February 25, 2019

R. Calendar Announcements

Tuesday, February 26, 2019	Executive Session	Supt. Conference Room	3:30 pm
Tuesday, February 26, 2019	Executive Session	Supt. Conference Room	4:00 pm
Tuesday, February 26, 2019	Executive Session	Supt. Conference Room	4:30 pm
Thursday, February 28, 2019	Workshop (Budget)	Supt. Conference Room	3:00 pm
Monday, March 4, 2019	Regular Meeting	City Council Chambers	6:00 pm
Thursday, March 7, 2019	Overview of City and School budgets presented to Budget Committee	City Council Chambers	6:00 pm
Thursday, March 14, 2019	School budget discussed by Budget Committee	City Council Chambers	6:00 pm
Thursday, March 21, 2019	City budget discussed by Budget Committee AND public hearing	City Council Chambers	6:00 pm
Thursday, March 28, 2019	Approval of City AND School budgets by Budget Committee	City Council Chambers	6:00 pm

S. Adjournment

Mr. Sheppard made a motion **to adjourn at 7:56 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

 John Roux, School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, March 4, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order Time: 6:11 pm

B. Pledge of Allegiance Said

C. Adjustments None

D. Approval of Minutes None

E. Public Comments None

F. Communications None

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Reviewing utility costs – gas, electric
 - ii. Elementary Construction Projects
 1. MCS project – good shape
 2. Converted Middle School project – obstacles regarding codes and abatement
 3. General – weekly meetings initiated regarding impact, letter to go home with March report cards regarding student placements

H. Superintendent's Report

1. Vaping Presentation – Kristen Faucher of Partners for Healthier Communities
2. Student Representatives' Reports
 - i. Harrielle: SHS Peer Helpers assisted with recent Freshman Orientation
 - ii. Emma: Mourning Parents ACT presentation at SHS
3. Field Trip Announcements – None
4. Snow Day today - #6 – projected last day of school is 6/19/19
5. Core Building Committee #2 meeting this week
6. SJHS Has Talent Show (JMG) this week
7. Bandfest (grades 5-12) will take place 3/12/19 in Memorial Gym

School Committee Meeting Minutes

March 4, 2019

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. Proposed no cost tele-health pilot at Willard with York Hospital
 - ii. Communication: new website, new phone app and school Facebook page
 - iii. Transportation: Kevin Banfield, new Ledgemere manager
 - iv. Substitutes: there is always a need for subs; fresh posting on Schoolspring.com
3. Director of Curriculum Bernie Flynn – no report

J. New Business

1. 2019/2020 Budget – Gwen Bedell
Motion by Mr. Sheppard: **To approve the 2019/2020 School Department budget in the amount of \$54,055,927.00 as presented.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.

K. Old Business None

L. Resignations None

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Cruise Lizotte-Johnson	Coach, JV Boys Lacrosse	SHS	Eff. March 2019	New position
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N. Staff Transfers None

O. Staff Nominations None

P. Policies None

Q. Items for Future Agenda(s)

1. 2019/2020 School Calendar
2. Field Trip Policy

School Committee Meeting Minutes

March 4, 2019

R. Calendar Announcements

Thursday, March 7, 2019	Overview of City and School budgets presented to Budget Committee	City Council Chambers	6:00 pm
Thursday, March 21, 2019	School budget discussed by Budget Committee	City Council Chambers	6:00 pm
Thursday, March 14, 2019	City budget discussed by Budget Committee AND public hearing	City Council Chambers	6:00 pm
Thursday, March 28, 2019	Approval of City AND School budgets by Budget Committee	City Council Chambers	6:00 pm

S. Adjournment

Mrs. Williams made a motion **to adjourn at 7:18 pm.**
 Mr. Jamison seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

 John Roux, School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, March 18, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Director of Curriculum

A. Call to Order Time: 6:25 pm

B. Pledge of Allegiance Said

C. Adjustments

1. Motion by Mr. Nelson: **To appoint Kendra Williams as Acting School Committee Chair tonight, in the absence of (Chair) Mr. Roux and (Vice Chair) Mr. Sheppard.**
Motion seconded by Mr. Jamison. Motion carried 3 – 0.

D. Approval of Minutes None

E. Public Comments None

F. Communications

1. SMAA Award – Gordon Salls ([Attachment F.1.](#))

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Work continues on punch list items including refinishing gym floor, residing entrances (summer) and balancing mechanical system controls
 - ii. Elementary Construction Projects
 1. MCS project – Phase I site work completed, several minor changes under review
 2. Converted Middle School project – subcontractors pulled pending test results due to abatement issue
 - a. Potential timeline delay to address safety concerns
 3. Moving plan – letter outlining 2019/2020 and 2020/2021 elementary placements ([Added Attachment G.1.ii.3.](#))
 - a. Meetings with teachers re teacher placements for 19/20 and 20/21 based on enrollment numbers, teachers' experience/strengths, leadership capacity and teaching teams

School Committee Meeting Minutes

March 18, 2019

H. Superintendent's Report

1. Student Representatives' Reports
 - i. Natalie – junior meetings currently taking place; parents invited
 - ii. Emma – recent Sanford On Stage event, upcoming Spring Sing on March 20th for 6th, 7th, 8th and high school choruses
 - iii. Harrielle – Graduation – seniors voted on graduation song and commencement speaker today; National Honor Society holding auditions for variety show.
2. Maine School Board Association representatives visited last Wednesday to tour the district and meet with stakeholders including student reps
3. Congratulations to David Theoharides on the birth of his second grandson last week
4. 31st annual successful Bandfest was held last week – grades 5-12
5. Willard 5th graders recently held winter concert at PAC with a pirate theme
6. SRTC SkillsUSA students recently earned 24 medals in competition
7. Congratulations to SRTC Instructor Russ Clark who was selected as Skills Advisor of the Year for the State of Maine
8. Upcoming items:
 - i. Girls Go Cyber Challenge Competition begins this week with 14 SHS participants
 - ii. Financial Fitness Fair at SHS on Tuesday, April 9th– sponsored by Maine Credit Union League
 - iii. Math Literacy Night – Tuesday, April 2nd at Willard School
 - iv. Upcoming meeting with school personnel and PTA reps regarding new website and app
9. Field trips announced:
 - i. SHS JMG attending Career Development Conference at Thomas College on March 25-26, 2019
 - ii. SRTC Building Trades attending Journal of Light Construction Trade Show in Providence, RI on March 29, 2019
 - iii. SHS Key Club attending District Educational Conference in Springfield, MA on April 5-7, 2019

I. Directors' Reports

1. Business Administrator Gwen Bedell
 - i. Budget preparations continue for this week's meeting during which School Dept. and City will present budgets to City Council
2. Assistant Superintendent Steve Bussiere
 - i. Transportation meeting with Kevin Banfield of Ledgemere
 - a. Bus routes for next year
 - b. Athletic Dept. transportation needs
 - ii. Attendance meetings with Bob Reny and Mike Fallon
 - a. Follow up meetings with families
 - iii. Congratulations to SHS Winterguard for performance at recent competition

School Committee Meeting Minutes

March 18, 2019

3. Director of Curriculum Bernie Flynn
 - i. 14 SJHS students are published authors – Young Writers Competition with Lori Coleman
 - ii. MEA testing started this week, will run through April 11th
 - iii. District Art Show with new venue at SHS on April 5-6, 2019 in conjunction with SHS production of Little Shop of Horrors. There is a collaborative student created poster under design.

J. New Business None

K. Old Business None

L. Resignations None

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

SHS Coach	Varsity Baseball	Shane O'Connell
SHS Coach	JV Baseball	Ryan Camire
SHS Coach	Freshmen Baseball	Nate Mann
SHS Coach	Varsity Softball	Mike Bailey
SHS Coach	JV Softball	Lindsey Tibbetts
SHS Coach	Boys Track - Head	Kevin Way
SHS Coach	Boys Track - Assistant	Nate Smith
SHS Coach	Girls Track - Head	Steve Walker
SHS Coach	Girls Track - Assistant	Nicholas Ericson
SHS Coach	Boys Tennis	Rossie Kearson
SHS Coach	Girls Tennis	Lisa Velandry
SHS Coach	Girls Lacrosse	Diana Walker
SHS Coach	Girls JV Lacrosse	Ellie Arsenault
SHS Coach	Boys Lacrosse	Nate McLellan
SHS Coach	Boys JV Lacrosse	Cruise Lizotte
SJHS Coach	8th Grade Baseball	Jason Lamontagne
SJHS Coach	7th Grade Baseball	Tom Sevigny
SJHS Coach	8th Grade Softball	Scott Sheppard
SJHS Coach	7th Grade Softball	Amy Politano
SJHS Coach	JH Boys Track	Brock Sanborn
SJHS Coach	JH Girls Track	Diana Allen

N. Staff Transfers None

O. Staff Nominations None

School Committee Meeting Minutes

March 18, 2019

P. Policies

1. First reading – Policy **IICA**, Field Trips and Excursions
Ms. Sheffield made a motion: **To accept the first reading of Policy IICA – Field Trips and Excursions as presented.**
2. First reading – Policy **IICA-R** Field Trips and Excursions Administrative Procedures
Ms. Sheffield made a motion: **To accept the first reading of Policy IICA-R – Field Trips and Excursions Administrative Procedures as presented.**
Mr. Jamison seconded the motion. Motion carried 3 – 0.
3. Second reading – Policy **JLCB**, Immunization of Students
4. Second reading – Policy **JLCA**, Physical Examination of Students
5. Second reading – Policy **JLCC**, Communicable/Infectious Diseases
6. Second reading – Policy **JJIF**, Management of Concussions and Other Head Injuries
Mr. Jamison made a motion: **To adopt Policy JLCB-Immunization of Students, Policy JLCA-Physical Examination of Students, Policy JLCC-Communicable/Infectious Diseases, and Policy JJIF- Management of Concussions and Other Head Injuries as presented.**
Ms. Sheffield seconded the motion. Motion carried 3 – 0.

Q. Items for Future Agenda(s)

1. 2019/2020 School Calendar
2. Workshop for Moving Plan timeline
3. Workshop for Career Pathways

R. Calendar Announcements

Thursday, March 21, 2019	School budget discussed by Budget Committee	City Council Chambers	6:00 pm
Thursday, March 28, 2019	Approval of City AND School budgets by Budget Committee	City Council Chambers	6:00 pm
Monday, April 1, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm
Monday, April 22, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm

S. Adjournment

Mr. Jamison made a motion **to adjourn at 7:50 pm.**
Ms. Sheffield seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

Kendra Williams, Acting School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, March 28, 2019 ~ 4:30 pm**

Attachment D.4.

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Director of Curriculum

Guests present:

A. Call to Order Time: 4:36 pm

B. Executive Session Personnel Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider assignment of officials/appointees/employees pursuant to 1 MRSA § 405(6)(A) at 4:36 pm.**
Motion seconded by Ms. Sheffield. Motion carried 5 to 0.
2. Motion by Mrs. Williams: **To exit Executive Session at 5:56 pm.**
Motion seconded by Mr. Jamison. Motion carried 5 to 0.

C. Adjournment

Mrs. Williams made a motion **to adjourn at 5:56 pm.**
Ms. Sheffield seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, April 1, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: Scott Sheppard, Don Jamison, Emily Sheffield

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Director of Curriculum

A. Call to Order Time: 6:01 pm

B. Pledge of Allegiance Said

C. Adjustments

1. Motion by Mr. Sheppard: **To hear Item I.3.i. York County Regional Fine Arts presentation after Item F. Communications.**
Motion seconded by Mr. Jamison. Motion carried 3 – 0.

D. Approval of Minutes

1. Motion by Mr. Jamison: **To table the approval of minutes to the next meeting due to School Committee absences.**
Motion seconded by Ms. Sheffield. Motion carried 3 – 0.

E. Public Comments None

F. Communications

1. Sanford Backpack Program Note of Appreciation (**Attachment F.1.**)
\$34,000 was raised to fight hunger in Sanford

*I. Director's Reports

(addressed out of order)

3. Curriculum Director Bernie Flynn
 - i. York County Regional Fine Arts presentation – Lori Coleman
Mrs. Coleman gave an overview of the program and introduced three of this year's participants: Mia Cote in oil painting, Mariette Waterhouse in creative writing and Lindsay Brown in musical theater. The students were in agreement that there needs to be more awareness surrounding this type of outside program and noted that social media would be a good place to promote it.

School Committee Meeting Minutes

April 1, 2019

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Punch list has decreased from 6,000 to 600 items; some financial retainage has been released
 - ii. Elementary Construction Projects
 1. MCS expansion continues on schedule
 2. CMS (Converted Middle School) work is at a standstill. Final report received today regarding abatement. Parties are working cooperatively to determine scope and schedule. Mr. Jamison reiterated the need for a workshop to discuss phasing and moving options.

H. Superintendent's Report

1. Student Representatives' Reports
 - i. Natalie – SHS preseason for spring sports; addition of boys' lacrosse
 - ii. Harrielle – 2 weeks until vacation; science augmentation for juniors' tomorrow; SAT prep on Friday and SATs next Tuesday. Freshmen and sophomores will participate in career exploratory options and seniors will have some workshops re preparing for future.
 - iii. Emma – invited community to Little Shop of Horrors; students can attend for free
2. Field Trip Announcements
 - i. SRTC Electrical Wiring Program to Augusta Trade Show on April 3, 2019
3. Apptegy website – recent meeting to maximize information on our website and app to replace weekly newsletters
4. 2019/2020 Budget was approved by the Budget Committee last Thursday. Kudos to all who worked hard on the process. Budget will go to City Council tomorrow night.
5. SJHS 8th graders will participate in Junior Achievement for a Day this Thursday. Lessons will cover credit scores, determining potential careers, managing a budget and making smart spending choices to enhance the current personal financial literacy curriculum taught in social studies classes.

*J. New Business

(addressed out of order)

1. February, 2019 Financials – Gwen Bedell
 - i. Expenses as of February 28, 2019 ([Attachment J.1.i.](#))
 - ii. Reconciliation as of February 28, 2019 ([Attachment J.1.ii](#))

Motion by Mr. Jamison: **To approve the 2.28.19 Expenses and the 2.28.19 Reconciliation as presented**

Motion seconded by Ms. Sheffield. Motion carried 3 – 0.

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report

School Committee Meeting Minutes

April 1, 2019

2. Assistant Superintendent Steve Bussiere
 - i. Pre-K update, including information regarding registrations for next year
 - ii. District Safety Committee – representation across the district, SROs, Fire Marshall and Ed Antz; no lost time due to workplace injuries in 2019.
 - iii. Will give an update on truancy next month
3. Director of Curriculum Bernie Flynn
 - i. Kudos to Lori Coleman for bringing York County Regional Fine Arts participation back to Sanford; there is a need to educate staff and promote this and similar programs to students.
 - ii. Art Show being coordinated with Little Shop of Horrors this weekend in the new high school

J. New Business *addressed out of order*

K. Old Business None

L. Resignations None

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

William Vance	Ed Tech II – Special Education	CJL	Effective 3/14/19
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N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

John Foss	Transferring from 2 nd shift custodian at Anderson Learning Center	Transferring to 2 nd shift custodian at SHS/SRTC	Effective 4.1.19
Nathan Rancourt	Transferring from 2 nd shift custodian at SHS/SRTC	Transferring to 3 rd shift custodian at SHS/SRTC	Effective 3/31/19
Shaun Rowe	Transferring from 2 nd shift custodian at SHS/SRTC	Transferring to 3 rd shift custodian at SHS/SRTC	Effective 3/31/19

O. Staff Nominations None

School Committee Meeting Minutes

April 1, 2019

P. Policies

(Attachment P)

1. Second reading – Policy **IICA**, Field Trips and Excursions
Ms. Sheffield made a motion: **To adopt Policy IICA – Field Trips and Excursions as presented.**
Mr. Jamison seconded the motion. Motion carried 3 – 0.
2. Second reading – Policy **IICA-R** Field Trips and Excursions Administrative Procedures
Ms. Sheffield made a motion: **To adopt Policy IICA-R – Field Trips and Excursions Administrative Procedures as presented.**
Mr. Jamison seconded the motion. Motion carried 3 – 0.

Q. Items for Future Agenda(s)

1. 2019/2020 School Calendar
2. Workshop for Moving Plan timeline
3. Workshop for Career Pathways

R. Calendar Announcements

Monday, April 22, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm
Monday, May 6, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm
Monday, May 20, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm

S. Adjournment

Ms. Sheffield made a motion **to adjourn at 7:30 pm.**
Mr. Jamison seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

 Scott Sheppard, Acting School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.6.

Tuesday, April 9, 2019 ~ 4:45 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

Guests present: Dan Rose, DrummondWoodsum attorney via conference call

A. Call to Order Time: 4:46 pm (*Meeting was called to order by Superintendent Nelson.*)

B. Executive Session Legal Matter

1. Motion by Ms. Sheffield: **To enter Executive Session to for discussion of litigation, pending or contemplated, pursuant to 1 MRSA § 405(6)(E) at 4:47 pm.**

Motion seconded by Mr. Jamison. Motion carried 3 to 0.

Options, strengths and areas of concern were reviewed with Attorney Rose during a conference call to discuss an upcoming mediation case.

2. Motion by Mrs. Williams: **To exit Executive Session at 5:38 pm.**

Motion seconded by Mr. Jamison. Motion carried 3 to 0.

C. Adjournment

Mr. Jamison made a motion **to adjourn at 5:38 pm.**

Ms. Sheffield seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

Kendra Williams, Acting School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.7.

Monday, April 22, 2019 ~ 4:45 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order Time: 4:48 pm

B. Executive Session Legal Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to for discussion of litigation, pending or contemplated, pursuant to 1 MRSA § 405(6)(E) at 4:49 pm.**

Motion seconded by Mrs. Williams. Motion carried 5 to 0.

2. Motion by Mr. Sheppard: **To exit Executive Session at 5:15 pm.**

Motion seconded by Mrs. Williams. Motion carried 5 to 0.

Public Session:

1. Motion by Mr. Sheppard: **To approve proposed settlement terms in a mediation case with a former employee.**

Motion seconded by Mrs. Williams. Motion carried 5 to 0.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 5:15 pm.**

Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.8.

Monday, April 22, 2019 ~ 5:15 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Brent Coleman, SHS Outreach Worker

Guests present: Student
Parent

A. Call to Order Time: 5:24 pm

B. Executive Session Student Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider disciplinary action for a student at Sanford High School pursuant to 1 MRSA § 405(6)(B) at 5:25 pm.**
Motion seconded by Ms. Sheffield. Motion carried 5 to 0.
2. Motion by Mr. Sheppard: **To exit Executive Session at 6:08 pm.**
Motion seconded by Mrs. Williams. Motion carried 5 to 0.
- Public Session:**
3. Motion by Mr. Roux: **The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly and engaging in infractions of Sanford School Department's JICH Policy. The student's removal from school is necessary for the peace and usefulness of the school and as a result, the student will be expelled from Sanford High School indefinitely. As an expelled student, the student will not be permitted to attend school-sponsored events or to be otherwise present on school property. The student will be required to participate in the creation of a re-entry plan to establish satisfactory evidence that the behavior that resulted in the expulsion will not likely recur. Upon successful completion of the re-entry plan, the student may request a re-entry hearing with the School Committee to return to Sanford High School. The Superintendent will provide the student and parent with written notice of the School Committee's findings and conclusions.**
Motion seconded by Mr. Sheppard. Motion carried 5 to 0.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 6:12 pm.**
Ms. Sheffield seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, April 22, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order Time: 6:20 pm

B. Pledge of Allegiance Said

C. Adjustments None

D. Approval of Minutes

1. October 29, 2018 Workshop Session, 6 pm (Attachment D.1.)
2. February 28, 2019 Budget Workshop, 3 pm (Attachment D.2.)
3. March 4, 2019 Legacy Foundation Workshop, 5:30 pm (Attachment D.3.)
4. March 18, 2019 Executive Session, 4:30 pm (Attachment D.4.)
5. April 1, 2019 Executive Session, 4:30 pm (Attachment D.5.)
6. April 1, 2019 Executive Session, 5:15 pm (Attachment D.6.)

Motion by Mr. Sheppard: **To approve the minutes as presented.**

Motion seconded by Mr. Jamison. Motion carried 5 – 0.

E. Public Comments None

F. Communications None

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Work continued throughout April vacation; many punch list items and ADA compliance items were addressed.

School Committee Meeting Minutes

April 22, 2019

- ii. Elementary Construction Projects
 - 1. MCS project is on schedule.
 - a. Additional building reviews conducted during April vacation
 - b. Monthly meetings regarding status continue
 - 2. Converted Middle School (CMS) project is still in a holding pattern.
 - a. Additional asbestos/silica testing done – results expected today or tomorrow
 - b. Meetings are ongoing regarding all aspects of this project
 - c. Phasing options are being explored in case the CMS building is not ready to open in September, 2019.
 - d. Additional asbestos testing done at CMS during April vacation

H. Superintendent's Report

- 1. Career Expo Day Presentation – Matt Petermann and Samantha Brink
 - i. Scheduled for Freshmen, Sophomores and Seniors while Juniors are taking their SATs
 - ii. Created to build on Career Pathways, College/Career & Life Preparedness and Personal Learning Plans
 - iii. Community support is the key component; typical business feedback has been positive
 - iv. Hoping to expand this to include a fall event during PSATs next year
 - v. A grade 8 event was added this year
- 2. K-4 Math Coach Presentation – Jenna Daniels
 - i. Created a website for teachers
 - 1. Includes a multitude of resources as well as RTI support data which will be K-4 inclusive by end of year
 - ii. 3D printing introduced
 - iii. Coaching cycles offered
 - iv. ERD work including 5 practices template
 - v. MEA prep for Math
 - vi. Teachers are requesting additional professional development around instruction design
 - vii. Challenges: lack of time, gaps in teachers' training, getting teachers to implement
 - viii. Suggestion by Supt. Nelson – find a way to measure impact of position
- 3. Student Representatives' Reports
 - i. Emma – thank you to community for attendance at Little Shop of Horrors; announced May 13th Spring Concert for Chorus & Band
 - ii. Supt. Nelson noted Art Show held at the same time; kudos to Curriculum Director Bernie Flynn for her efforts
- 4. Field Trip Announcement
 - i. SJHS JMG Urban Adventure in Portland on April 26-27, 2019

School Committee Meeting Minutes

April 22, 2019

5. Participation in the Southern Maine Regional Service Center allowed bulk purchasing of food and custodial supplies which enabled Sanford to recoup over \$100k in EPS funding
6. Strategies for a Stronger Sanford 2019 High Five Awards Ceremony were held recently – SHS Counseling Department was recognized
7. Channel 13 story last week on 20-year anniversary of Columbine tragedy showcased technology and cultural changes over the years as exhibited in the new SHS building
8. Alertus Mass Notification System will be demonstrated tomorrow to administrators and SROs
9. Acton School Committee has requested a tour of the new SHS/SRTC

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. Summer school programming and facility use
 - a. Title I, Title I Jumpstart, ESY, Foodservice (7) sites, Sanford Parks & Rec programs
 - ii. Truancy update – numbers are high but have improved due to climate & culture goals, new SHS attendance officer
 - iii. Wellness Committee – 2nd annual Spring into Wellness Challenge
3. Director of Curriculum Bernie Flynn – no report

J. New Business

1. 2019/2020 School Calendar – Matt Nelson ([Attachment J.1.](#))
 - Shared with Teachers union leadership for consultation
 - Shared with A-Team for feedback
 - Due to all the moving in 2019/2020, it is deemed important to have a 2nd in-service day prior to the start of the school year

Motion by Mr. Sheppard: **To approve 2019/2020 school calendar as presented.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.
2. March, 2019 Financials – Gwen Bedell
 - i. Expenses as of March 31, 2019 ([Attachment J.2.i.](#))
 - ii. Reconciliation as of March 31, 2019 ([Attachment J.2.ii](#))

Motion by Ms. Sheffield: **To approve the 3.31.19 Expenses and the 3.31.19 Reconciliation as presented**
Motion seconded by Mr. Sheppard. Motion carried 5 – 0.
3. John Deere Equipment Bid – Gwen Bedell ([Attachment J.3.](#))
Motion by Mr. Jamison: **To accept a bid in the amount of \$101,444.64 from North Country tractor, Inc. for John Deere equipment as presented.**
Motion seconded by Mrs. Williams. Motion carried 5 – 0.

School Committee Meeting Minutes

April 22, 2019

K. Old Business

1. Revised 2019/2020 School Budget – Gwen Bedell (**Attachment K.1.**)
Motion by Mr. Jamison: **To approve revised 2019/2020 School Department budget in the amount of \$53,971,557.00.**
Motion seconded by Mrs. Williams. Motion carried 5 – 0.

Discussion regarding inadequacy of budget to address needs of all Sanford students

L. Resignations

1. Superintendent Nelson announced the following resignations:

Nicole Clark	ELA teacher	SHS	Eff. 4/22/19
Lien Fajardo	Accounts Payable Specialist	Central Office	Eff. 5/3/19
Tim Fecteau	JV Girls Basketball Coach	SHS Athletics	Eff. Immediately
Kristine Penney	Special Education Ed Tech II	Willard	Eff. 3/29/19
John Verzosa	Social Studies teacher	SHS	Eff. 8/31/19

M. Staff Appointments None

N. Staff Transfers None

O. Staff Nominations None

P. Policies (**Attachment P**)

1. First reading – Policy **ADC**, Tobacco Use and Possession
2. First reading – Policy **ADC-R** Tobacco use and Possession Administrative Procedures

Mr. Jamison made a motion: **To accept the first readings of Policy ADC and ADC-R Tobacco Use & Possession and Tobacco Use & Possession Administrative Procedures as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

Q. Items for Future Agenda(s)

1. Workshop for Moving Plan timeline – Monday, April 29, 2019
2. Workshop for Career Pathways – Thursday, May 2, 2019
3. Workshop for Naming Rights – TBD
4. Workshop for Marketing Plan for Budget Referendum – TBD
5. Advisory Committee (School Dept. and City) for WSSR-TV

School Committee Meeting Minutes

April 22, 2019

R. Calendar Announcements

Monday, May 6, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm
Monday, May 20, 2019	Regular School Committee Meeting	City Council Chambers	6:00 pm

S. Adjournment

Mr. Sheppard made a motion **To adjourn at 8:19 pm.**
 Ms. Sheffield seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

 John Roux, School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, April 29, 2019 ~ 4:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex

Members present: John Roux, Don Jamison, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director
Gwen Bedell, Business Administrator
Chuck Potter, MCS Principal
Susan Inman, Willard Principal
Pamela Lydon, SJHS Principal

A. Call to Order Time: 4:33 pm

B. Workshop Session Moving Plan – K-8 Construction Projects

Superintendent Nelson gave a construction update and reviewed district wide options if the CMS project is not ready for occupancy when the 2019/2020 school year begins.

C. Adjournment

Mr. Jamison made a motion **to adjourn at 6:25 pm.**
Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Thursday, May 2, 2019 ~ 5:00 pm**

Note: Meeting was held in SRTC Conference Room, 100 Alumni Boulevard, Sanford

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director
Kathy Sargent, SRTC Director
Michael Redmond, SRTC Assistant Director
Matt Petermann, SHS Principal
Beth Lambert, SHS Assistant Principal
Troy Watts, SHS Assistant Principal
Aaron Tremblay, SHS Assistant Principal
Samantha Brink, Career Exploration Counselor
Beth Letourneau, SHS Guidance Director
Deanna Farrell, SRTC Guidance Counselor

A. Call to Order Time: 5:08 pm

B. Workshop Session Career Pathways

SHS Principal Matt Petermann presented information regarding Sanford's Career Pathways Program – where it has been, where it is now and where it is headed in the future.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 7:04 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, May 6, 2019 ~ 5:00 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex

Members present: John Roux, Don Jamison, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order Time: 5:23 pm

B. Workshop Session Legacy Foundation and Naming Rights at SHS/SRTC

Naming rights for 29 areas in the new SHS/SRTC were discussed.
(Added Attachment B.)

C. Adjournment

Mr. Jamison made a motion **to adjourn at 6:15 pm.**
Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, May 6, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Harrielle Bernard

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director

A. Call to Order Time: 6:22 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mr. Jamison: **To move Item I.3 Directors' Reports, Curriculum Director Bernie Flynn, Literacy Coaches forward to be heard next and to add an Item entitled Naming Rights under New Business.**
Motion seconded by Mrs. Williams. Motion carried 4 – 0.

*I. Directors' Reports (*addressed out of order*)

3. Curriculum Director Bernie Flynn
 - a. Literacy Coaches Presentation – Deb Andrews, Marie Sclafani

D. Approval of Minutes None

E. Public Comments

1. This Is Us event, sponsored by SHS Peer Helpers – Paige Abrams
May 24, 2019 from 7:15 am to 8:00 am

F. Communications

1. Maine School Boards Association Letter of Appreciation dated April 9, 2019 (**Attachment F.1.**)

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Continued progress on punch list
 2. Retainage – hope to have some unspent money to return to Sanford School Department and State
 - ii. Elementary Construction Projects
 1. MCS project continues on schedule.
 - a. Next scheduled meeting next Tuesday
 2. Converted Middle School (CMS) project is still in a holding pattern; construction has stopped for safety reasons.
 - a. Building needs to be cleaned before action resumes; working collaboratively to determine responsibility for same

School Committee Meeting Minutes

April 22, 2019

- b. Sanford has applied to the State for a waiver of the competitive bid process for cleaning due to unusual circumstances.
- c. With safety in mind, there have been ongoing consultations with our attorneys regarding potential risks and liability surrounding this project
- d. Meetings are ongoing – CBC, phasing plans, planning meetings, and moving meetings

H. Superintendent's Report

1. Student Report(s):
 - i. Harrielle – SAT scores available, AP testing has begun, Maine Supreme Court will conduct court in PAC tomorrow, historical event tomorrow for first home track meet in 15 years will take place at Alumni Stadium
2. Field Trip Announcement
 - i. SRTC Digital Design class to New England Institute of Technology in East Greenwich, RI on May 24, 2019
3. Acton School Committee was impressed with their tour of new SHS last week
4. Thank you to School Committee members, administrators, Sam Brink, Deanna Farrell and Beth Letourneau for participation in last week's Career Pathways Workshop
5. Thank you to all teachers, staff and PTA's following Administrator Appreciation Week last week and Teacher Appreciation Week this week
6. Pay It Forward at SJHS will occur this Thursday at 9:00 am
7. SRTC Advisory will happen this Thursday; lunch will be provided by culinary arts students
8. Community discussion on use of electronic nicotine delivery systems scheduled for Tuesday, May 14th in the SHS Agora at 4:00 pm
9. Retired Teachers Social – Thursday, May 16th in the cafeteria at 3:30 pm
10. Plants Plus open until 6:00 pm on Thursday, May 16th

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. Transportation update
 - a. sports scheduling has been challenging due to weather
 - b. Traffic issues, bus stops
 - c. Sidewalks this summer
 - ii. Safety Committee meeting today
 - a. 1 student incident, 3 staff incidents
 - b. No work lost time injuries
 - c. Will address safe packing, lifting as we approach moving plans
 - iii. Kindergarten and pre-K registration under way
3. Director of Curriculum Bernie Flynn – no report

School Committee Meeting Minutes

April 22, 2019

J. New Business (*added item*)

1. Naming Rights – Gwen Bedell (**Added Attachment J.1.**)
Sanford Schools Legacy Committee
Motion by Mr. Jamison: **To accept the Naming Rights as presented.**
Motion seconded by Ms. Sheppard. Motion carried 4 – 0.

K. Old Business None

L. Resignations

1. Superintendent Nelson announced the following resignations:

Paul Dugas	Collision Repair Instructor	SRTC	Eff. 8/31/19
Joshua Champagne	Band Director	SHS	Eff. 8/31/19
Christopher Titone	Science Teacher	SHS	Eff. 8/31/19
Rebecca Pope	Science Teacher	SHS	Eff. 8/31/19
Arlyn Boulard	Grade 2 Teacher	Willard	Eff. 8/31/19

M. Staff Appointments None

N. Staff Transfers None

O. Staff Nominations

1. Superintendent Nelson nominated the following professional staff for a first year probationary contract:

Name
Flayhan, Tyler – SJHS Health/PE teacher

Motion by Mrs. Williams: **To approve the nomination as presented.**
Motion seconded by Mr. Jamison. Motion carried 4 – 0

School Committee Meeting Minutes

April 22, 2019

2. Superintendent Nelson nominated the following professional staff for second year probationary contracts:

Name
Barry, Ellen
Brickett, Kyleann
Brown, Jennifer
Carter, Janet
Curtis, Kristan
Dompkouski, Susanne
Dunlap, Amos
Eaton, Brittany
Emerson-Holm, Diane
Foley, Kelly
Greene Lamb, Amy
Gouin, Ethan
Hartley, Amanda
Humphrey, Amy (.6 FTE)
Jeney, Christopher
Laroche, Amy
McLellan, Nathan
Morton, Lindsey
O'Connor, Kristen
Ogden, Ashley
Orchard, Samantha
Perreault, Katie
Politano, Amy
Santamore, Paul
Sinnott, Susan
Slobeda, Ashley
Strait, Katie
Suratt, Christen
Thomson, Devyn
Tomlinson, Alaina
Webber, Theresa
Welch, Alex
Wyman, Ashley

Motion by Mr. Jamison: **To approve the nominations as presented.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

School Committee Meeting Minutes

April 22, 2019

3. Superintendent Nelson nominated the following professional staff for third year probationary contracts:

Name
Adams, Samantha
Arsenault, Elizabeth
Agreste, Ellie
Benjamin, Donna (.5 FTE)
Benham, Erik
Boivin, Tricia
Breton, Nicole
Camire, Ryan
*Clement, Joshua (pending Latin certification)
Denault (Canario), Allyson
Ethridge, William
Garabedian, Devon
Hilt, Samantha
Hudson, Haleigh
Johnson, Michelle
Kizer, Molly
Lewin-Grover, Rachel
Paye, David
Pyle, Stanley
Quarles, Sally
Quarto, Nicole
Roy, Amanda
Roy, Michelle
Russell, "Jed"
Sawyer, Kayla
Test, Rebecca
Toothaker, Deb

Motion by Mr. Jamison: **To approve the nominations as presented.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

School Committee Meeting Minutes

April 22, 2019

4. Superintendent Nelson nominated the following professional staff for first year continuing contracts:

Name
Brunelle, Kaitlin
Cole, Andrea
Dionne Fabrizio, Mary Louise
Dow, Dale
Enman, Jeffrey
Foley, Matthew
Giberti, Leanne
Greene, Luba
Hally, Kathy
Harmon, James II
Hartford, Adam
Hastings, Heather
Lamoreau, Lauren
Levesque, Miranda
Levy, Michelle
Malone, Gail
Quartararo, Colleen
Schoepp, Carla
Signore, Lynn

Motion by Mr. Jamison: **To approve the nominations as presented.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

School Committee Meeting Minutes

April 22, 2019

5. Superintendent Nelson nominated the following professional staff for administrative contracts:

Name	Assignment
Bissell, Stacey	Special Ed Director
Baron, Sherri	Carl J. Lamb School Principal
Davis, Kathy	*Willard School Assistant Principal (pending administrative certification)
Delaney, Tammy	Assistant Special Ed Director
Flynn, Bernadette	Curriculum Director
Inman, Susan	Willard School Principal
Lambert, Beth	Sanford High School Assistant Principal
Lampert, Allen	Sanford Community Adult Education Director
Leet, Patricia	Carl J. Lamb School Assistant Principal
Lydon, Pam	Sanford Junior High School Principal
Mastraccio, Joe	Sanford Junior High School Assistant Principal
Petermann, Matt	Sanford High School Principal
Potter, Chuck	TBD
Redmond, Michael	Sanford Regional Technical Center Asst. Director
Remick, Sharon	*Lafayette School Principal .5 (pending administrative certification)
Salls, Gordon	Athletic Director
Sargent, Kathy	Sanford Regional Technical Center Director
Tremblay, Aaron	Sanford High School Assistant Principal
Watts, Troy	Sanford High School Assistant Principal

Motion by Mr. Jamison: **To approve the nominations as presented.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

P. Policies

(Attachment P) Steve Bussiere

1. Second reading – Policy **ADC**, Tobacco Use and Possession
2. Second reading – Policy **ADC-R** Tobacco use and Possession Administrative Procedures

Mr. Jamison made a motion: **To adopt Policy ADC and Policy ADC-R Tobacco Use & Possession and Tobacco Use & Possession Administrative Procedures as presented.**

Mrs. Williams seconded the motion. Motion carried 4 – 0.

Q. Items for Future Agenda(s)

None

School Committee Meeting Minutes

April 22, 2019

R. Calendar Announcements

Monday, May 20, 2019	Regular Meeting	6:00 pm	City Council Chambers
Thursday, May 23, 2019	SRTC Recognition Night	5:30 pm	SHS Performing Arts Center
Friday, May 24, 2019	This Is Us event	7:15 am	SHS
Monday, June 3, 2019	Regular Meeting	6:00 pm	City Council Chambers
Monday, June 17, 2019	Regular Meeting	6:00 pm	City Council Chambers

S. Adjournment

Mr. Jamison made a motion **to adjourn at 7:30 pm.**
 Ms. Sheffield seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

 John Roux, School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.14

Monday, May 13, 2019 ~ 5:30 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Kendra Williams (late), Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

Guests present: DrummondWoodsum: William Stockmeyer, Esq.
DrummondWoodsum: Jerrol Crouter, Esq.
Building Committee: Steve Buck
Building Committee: Maura Herlihy
Building Committee: Ayn Hanselmann
Building Committee: Jess Winchester
Building Committee: Anne Marie Mastraccio
Building Committee: Pamela Lydon
Building Committee: Chuck Potter

A. Call to Order Time: 5:36 pm

B. Executive Session Legal Matter

1. Motion by Mr. Jamison: **To enter Executive Session to for discussion of legal rights and duties of the school unit, pursuant to 1 MRSA § 405(6)(E) at 5:36 pm.**

Motion seconded by Ms. Sheffield. Motion carried 3 to 0.

2. Motion by Mr. Roux: **To exit Executive Session at 6:44 pm.**

Motion seconded by Ms. Sheffield. Motion carried 4 to 0.

Public Session:

3. Motion by Mrs. Williams: **To authorize the Superintendent to enter into a contract with NTC for design and administration of clean-up work at the converted middle school.**

Motion seconded by Ms. Sheffield. Motion carried 4 to 0.

4. Motion by Mrs. Williams: **To authorize the Superintendent to select and enter into contracts with contractors for performance of clean-up work at the converted middle school and to authorize contract pricing in consultation with School Committee Chair Roux.**

Motion seconded by Ms. Sheffield. Motion carried 4 to 0.

C. Adjournment

Ms. Sheffield made a motion **to adjourn at 6:53 pm.**

Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, May 20, 2019 ~ 5:45 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director
Stacey Bissell, Special Education Director

A. Call to Order Time: 5:54 pm

B. Workshop Session Special Education – Outside Placements

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 6:35 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, May 20, 2019 ~ 6:30 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator

A. Call to Order Time: 6:41 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mr. Sheppard: **To move Item J.1. New Business SVPP School Violence Prevention Program Grant Proposal (Joan Wright) and Item J.2. New Business Summer Foodservice Program Update (Holly Hartley) forward.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.

D. Approval of Minutes

1. January 7, 2019 Regular Meeting at 6 pm ([Attachment D.1.](#))
2. January 28, 2019 Budget Workshop at 5 pm ([Attachment D.2.](#))
3. January 28, 2019 Regular Meeting at 7 pm ([Attachment D.3.](#))
4. February 4, 2019 Budget Workshop at 5 pm ([Attachment D.4.](#))
5. February 4, 2019 Regular Meeting at 7 pm ([Attachment D.5.](#))
6. February 11, 2019 Budget Workshop at 5 pm ([Attachment D.6.](#))
7. February 25, 2019 Budget Workshop at 5 pm ([Attachment D.7.](#))
8. February 26, 2019 Executive Session at 3:30 pm ([Attachment D.8.](#))
9. February 26, 2019 Executive Session at 4:00 pm ([Attachment D.9.](#))
10. February 26, 2019 Executive Session at 4:30 pm ([Attachment D.10.](#))
11. March 18, 2019 Executive Session at 3:45 pm ([Attachment D.11.](#))
12. March 18, 2019 Executive session at 5:15 pm ([Attachment D.12.](#))

Motion by Mr. Jamison: **To approve the minutes as presented.**
Motion seconded by Ms. Sheffield. Motion carried 5 – 0.

E. Public Comments None

F. Communications None

School Committee Meeting Minutes

May 20, 2019

*J. New Business (*addressed out of order*)

1. SVPP – School Violence Prevention Program Grant Proposal – Joan Wright (**Attachment J.1.**)
 - i. Federal Grant through Dept. of Justice – Community Oriented Policing Services up to \$500,000 for technology to support school safety
 - ii. Seeking School Committee support for this proposal
 - iii. Assessments and quotes in process

Motion by Mrs. Williams: **To approve the proposal for the SVPP grant as presented.**

Motion seconded by Mr. Jamison. Motion carried 5 – 0.

2. Summer Foodservice Program update – Holly Hartley
 - i. Open June 24, 2019
 - ii. Serving to kids/teens up to 18 years old; meals only consumed on site
 - iii. No residency or other requirements
 - iv. 7 sites
 - v. Over 31,000 meals were served last year (33% increase)

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Architectural punch list approximately 1000 items
 2. Working with Maine DOE to move process along
 3. 'Lessons Learned' meeting scheduled for later this week
 - ii. Elementary Construction Projects
 1. MCS project continues on schedule.
 2. Converted Middle School (CMS) project was in a holding pattern; construction had stopped for safety reasons.
 - a. CBC and School Committee met with attorneys; decision made for owner to perform necessary cleaning
 - b. Contracts & coordination developed; cleaning began today
 - c. Too early to develop a final timeline for occupation
 - d. Cleaning will probably take a minimum of 12 weeks
 - e. Phasing plans under consideration
 - i. Possible plan for grade 8 students to move to new SHS temporarily
 - ii. Parent meeting scheduled for this Wednesday at 5 pm in SJHS cafeteria to discuss options
 - iii. Will provide tours of new SHS to incoming 8th graders/parents
 - iv. Plan for all 4th graders to move to Willard School; all MCS kindergarten students to move to CJL; and all 5th graders to SJHS

School Committee Meeting Minutes

May 20, 2019

H. Superintendent's Report

1. Student Report:
 - i. Emma – final stretch of school year, Top Ten announced, events for first graduating class at new SHS, voting registration opportunity for seniors, This is Us invitation for this Friday
2. Fallen Veterans Ceremony is scheduled for tomorrow at PAC (9:15 am and 7:00 pm)
3. School/budget update at Trafton Center tomorrow
4. Sanford/Springvale Rotary Club scholarships last week
5. Retirees Tea at SHS last week
6. Elementary concerts this week
7. SRTC Awards Ceremony scheduled for later this week in Sanford
8. Field Trip Announcements
 - i. SHS US Government & Politics Class to Maine State House with Senator Woodsome and Representative Mastraccio on May 21st/23rd/30th, 2019
 - ii. SHS Chorus to All State Honors Festival in Orono on May 15-18, 2019
 - iii. Lori Coleman's students to Olympia Snowe Women's Leadership Institute Program at Bates College on May 30, 2019

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. Summer programming finalized
 - a. Title I Summer School – Willard School
 - b. Title I Jumpstart – Carl J. Lamb School
 - c. ESY – Carl J. Lamb School
 - d. Sanford Parks & Rec – CJL & Lafayette for K-3, Memorial Gym for grades 4-6
 - ii. Elementary student placement is ongoing
 - iii. Recently attended DrummondWoodsum seminar on Employment Law

*P. Policies (*addressed out of order*)**(Attachment P)** Steve Bussiere

1. First reading – Policy **JLCD**, Administration of Medication to Students
2. First reading – Policy **JLCDA**, Administering Medical Marijuana in Schools

Mr. Sheppard made a motion: **To accept the first readings of Policy JLCD Administration of Medication to Students and Policy JLCDA Administering Medical Marijuana in Schools as presented.**

Mr. Jamison seconded the motion. Motion carried 5 – 0.

*I. Directors' Reports (*resumed*)

3. Director of Curriculum Bernie Flynn
 - i. Recently attended Maine DOE training for ESEA
 1. Applications in process for Title I, Title IIA, Title IV, Title V

School Committee Meeting Minutes

May 20, 2019

J. New Business (*addressed out of order*)

K. Old Business None

L. Resignations

1. Superintendent Nelson announced the following resignations:

Mary Gannaway	Music Teacher	District	Eff. 8/31/19
Michael Kane	Freshmen Football Coach	SHS	immediately
Jeffrey Lane	Custodian	Lafayette	Eff. 8/?/19

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Matthew Foley	ESY Director	Special Ed.	Summer
Kristin Daly	ESY teacher	Special Ed.	Summer
Ann Pelchat-Savoie	ESY teacher	Special Ed.	Summer
Christen Suratt	ESY teacher	Special Ed.	Summer
Amy Williams	ESY teacher	Special Ed.	Summer
Jennifer Bernazzani	ESY Ed Tech	Special Ed	Summer
Amy Beyea	ESY Ed Tech	Special Ed	Summer
Melissa Blier	ESY Ed Tech	Special Ed	Summer
Erin Campbell	ESY Ed Tech	Special Ed	Summer
Patricia Hammerle	ESY Ed Tech	Special Ed	Summer
Cynthia Magill	ESY Ed Tech	Special Ed	Summer
Jeffrey Magill	ESY Ed Tech	Special Ed	Summer
Gerard Hill	Volleyball Coach	SHS	August, 2019

N. Staff Transfers None

O. Staff Nominations None

P. Policies (*addressed out of order*)

Q. Items for Future Agenda(s)

1. Brett Williams – Update re Performing Arts Center

R. Calendar Announcements

Tuesday, May 21, 2019	Public Hearing on City and School Budgets	6:00 pm	City Council Chambers
Monday, June 3, 2019	Regular Meeting	6:00 pm	City Council Chambers
Tuesday, June 11, 2019	Budget Validation Referendum	All day	Sanford Polls
Monday, June 17, 2019	Regular Meeting	6:00 pm	City Council Chambers

School Committee Meeting Minutes

May 20, 2019

S. Adjournment

Mr. Jamison made a motion **to adjourn at 7:59 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, June 3, 2019 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director

A. Call to Order Time: 6:10 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mr. Roux: **To move Item I.3.i Directors' Reports, Curriculum Director Bernie Flynn – SJHS STEAM Program presentation forward to be heard next.**
Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

*I. Directors' Reports (addressed out of order)

3. Curriculum Director Bernie Flynn

i. SJHS STEAM Program presentation – Julie Williams, Andrea Cole and students

1. Tuesdays & Thursdays after school

2. 6 to 20 participants

a. Code Playground & Cubelets

b. TinkerCAD, 3-D printing

c. Hue Animation – stop motion animation

d. Scratch programming

e. Turing Tumble

f. Lego robotics

g. K'Nex

h. Digital drawing with Wacom tablets & Sketchbook

i. Sphero robots

D. Approval of Minutes None

E. Public Comments None

F. Communications None

School Committee Meeting Minutes

June 3, 2019

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Target date for completion of punch list items has been set for mid-July, 2019
 2. Contractor Hutter is pursuing mediation with sub-contractor Griffin based on delays
 3. Recent 'Lessons Learned' workshop with Maine Dept. of Education, Harriman and former Supt. David Theoharides
 4. Working on street crossing at Alumni Drive with regard to ADA compliance with Sanford Public Works and Maine DOT.
 - ii. Elementary Construction Projects
 1. MCS project continues on schedule.
 - a. Staff getting ready for temporary move for 2019/2020 school year
 2. Converted Middle School (CMS) project
 - a. Finished 2nd week of 'gross' cleaning; up to 40 people working on site daily
 - b. Testing clearances still to be determined

H. Superintendent's Report

1. Student Reports:
 - i. Harrielle – This Is Us event successful – special thanks to Beth Letourneau and Brett Williams; spring sports are ending; end of school year is almost here; Harrielle is the new secretary of National Honor Society
 - ii. Emma – Graduation approaches; will give a more detailed report next meeting
2. Performing Arts Center Update: Brett Williams
 - i. Grand opening 12/17/18 – SHS musical holiday performance
 - ii. 70 events including 9 school concerts, Sophomore Awareness events, dance performances, a Fallen Veterans Ceremony, the Sanford On-Stage talent night, a high school musical, Maine State Supreme Court oral arguments, a Nashville show, a Seaglass Chorale performance, a Strafford Wind Symphony performance, and the Night Show with Danny Cashman (and Patrick Dempsey)
 - iii. 530 sponsored seats purchased through "Have a Seat" Campaign; plaques have been installed; more seats available
3. Field trip announcements – none
4. Successful SRTC Recognition Night occurred 5/23/19
 - i. SRTC Step Up Day tomorrow
 - ii. 8th graders will visit next week
5. Congratulations to Julie Allen, SHS Senior – State Champion, Javelin

School Committee Meeting Minutes

June 3, 2019

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. Attendance update – chronic absentees who miss 10% of school year or more will be helped next year by Sue Liebermann and the Count Me In Program which is funded partially by United Way to support school attendance at the elementary level.
 - ii. Safestop app will not be available this summer; will resume in fall with improved service
 - iii. Pre K students will enjoy step up activities for kindergarten next week
 - iv. Pre K and Headstart are filling up rapidly
3. Curriculum Director Bernie Flynn (*addressed out of order*)

J. New Business

1. 2019/2020 Budget Validation Referendum – Matt Nelson
 - i. Please vote on Tuesday, June 11, 2019 between 8 am to 8 pm
 - ii. School budget items are the sole items on the ballot
 - iii. Continuance of Budget Referendum Process will be on the ballot
2. Moving Plan – Matt Nelson
 - i. Assumption that the CMS (Converted Middle School) will not be ready to open in September
 - ii. Options included Anderson Learning Center, additional portables and 8th graders to SHS
 - iii. Community meeting on Wednesday, 5/22/19 at SJHS
 - iv. Best plan: most MCS 1st, 2nd and 3rd graders to Willard, all kindergarten students to CJL and Lafayette, all 4th graders to Willard, all 5th graders to SJHS, and all 8th graders to SHS

Motion by Mrs. Williams: **To adopt the Moving Plan as presented with the understanding that it may be reviewed/revised based on any new timelines that arise surrounding the CMS project.**

Motion seconded by Mr. Jamison. Motion carried 4 – 0.

3. School Photography Contract Renewal – Matt Nelson

Motion by Mr. Jamison: **To extend the current Studio By The Pond student portraits contract and the current Don Twombly Photography sports photography contract through the 2019/2020 and 2020/2021 school years.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

K. Old Business

None

School Committee Meeting Minutes

June 3, 2019

L. Resignations

1. Superintendent Nelson announced the following resignations:

Sue Coveney	ELA Dept. Chair	SJHS	Eff. 8/31/19
Rachana Morin	Ed Tech II	SJHS	Eff. 8/31/19
Jen White (Michaels)	Ed Tech II	SJHS	Eff. 8/31/19
Allen Lampert	Director	SCAE	Eff. 6/30/19

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Lisa Miller	ESY Teacher	Eff. 7/5/19
Sandra Thompson	ESY Teacher	Eff. 7/8/19
Lisa Caldwell	ESY Teacher	Eff. 7/8/19
Rita Pender	ESY Ed Tech	Eff. 7/8/19
Stephanie Monahan	ESY Ed Tech	Eff. 7/9/19
Jennifer Varney	Accounts Payable Specialist	Eff. 5/21/19

N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Joelle Landry	From Central Kitchen-kitchen personnel 5 hr./day	To Central Kitchen-temporary Second Cook 6.5 hr./day	Effective 5/20/19
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O. Staff Nominations

None

P. Policies

(Attachment P) Steve Bussiere

1. Second reading – Policy **JLCD**, Administration of Medication to Students
Motion by Mrs. Williams: **To adopt Policy JLCD as presented**
Motion seconded by Ms. Sheffield. Motion carried 4 – 0.
2. Second reading – Policy **JLCDA**, Administering Medical Marijuana in Schools
Motion by Mrs. Williams: **To adopt Policy JLCDA as presented.**
Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

Q. Items for Future Agenda(s)

None

School Committee Meeting Minutes

June 3, 2019

R. Calendar Announcements

Tuesday, June 4, 2019	CNA Pinning Ceremony	6:00 pm	SHS Agora
Wednesday, June 5, 2019	JMG End of Year Ceremony	5:00 pm	SJHS
Wednesday, June 5, 2019	SCAE Graduation	7:00 pm	Performing Arts Center
Friday, June 7, 2019	SJHS Theater Performance	7:00 pm	Performing Arts Center
Tuesday, June 11, 2019	Budget Validation Referendum	All day	Sanford Polls
Wednesday, June 12, 2019	SHS Graduation	6:00 pm	Alumni Stadium
Monday, June 17, 2019	Regular Meeting	6:00 pm	City Council Chambers

S. Adjournment

Motion by Mrs. Sheffield **to adjourn at 7:40 pm.**
 Motion seconded by Mr. Jamison. Motion carried 4 - 0.

Respectfully submitted,

 John Roux, School Committee Chair

 Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.18.

Monday, June 17, 2019 ~ 5:15 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Aaron Tremblay, SHS Assistant Principal
Brent Coleman, SHS Outreach Worker
Jackie St. Pierre, MBH Counselor

Guests present: Student
Parent

A. Call to Order Time: 5:16 pm

B. Executive Session Student Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider disciplinary action for a student at Sanford High School pursuant to 1 MRSA § 405(6)(B) at 5:17 pm.**
Motion seconded by Mr. Jamison Motion carried 5 to 0.
2. Motion by Mr. Sheppard: **To exit Executive Session at 5:47 pm.**
Motion seconded by Mrs. Williams. Motion carried 5 to 0.
Public Session:
3. Motion by Mr. Roux: **The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly and engaging in infractions of Sanford School Department's JICH Policy. The student's removal from school is necessary for the peace and usefulness of the school and as a result, the student will be expelled from Sanford High School indefinitely. As an expelled student, the student will not be permitted to attend school-sponsored events or to be otherwise present on school property. The student will be required to participate in the creation of a re-entry plan to establish satisfactory evidence that the behavior that resulted in the expulsion will not likely recur. Upon successful completion of the re-entry plan, the student may request a re-entry hearing with the School Committee to return to Sanford High School. The Superintendent will provide the student and parent with written notice of the School Committee's findings and conclusions.**
Motion seconded by Mr. Sheppard Motion carried 5 to 0.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 5:48 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Attachment D.19.

Monday, June 17, 2019 ~ 6:00 pm

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Kendra Williams, Don Jamison, Emily Sheffield

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Aaron Tremblay, SHS Assistant Principal
Brent Coleman, SHS Outreach Worker

Guests present: Student
Parent

A. Call to Order Time: 6:07 pm

B. Executive Session Student Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider disciplinary action for a student at Sanford High School pursuant to 1 MRSA § 405(6)(B) at 6:07 pm.**

Motion seconded by Mrs. Williams. Motion carried 5 to 0.

2. Motion by Mr. Sheppard: **To exit Executive Session at 6:37 pm.**

Motion seconded by Ms. Sheffield. Motion carried 5 to 0.

Public Session:

3. Motion by Mr. Roux: **The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly and engaging in infractions of Sanford School Department's JIC Policy. The student's removal from school is necessary for the peace and usefulness of the school and as a result, the student will be expelled from Sanford High School indefinitely. As an expelled student, the student will not be permitted to attend school-sponsored events or to be otherwise present on school property. The student will be required to participate in the creation of a re-entry plan to establish satisfactory evidence that the behavior that resulted in the expulsion will not likely recur. Upon successful completion of the re-entry plan, the student may request a re-entry hearing with the School Committee to return to Sanford High School. The Superintendent will provide the student and parent with written notice of the School Committee's findings and conclusions.**

Motion seconded by Mr. Sheppard Motion carried 5 to 0.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 6:41 pm.**

Ms. Sheffield seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, June 17, 2019 ~ 6:45 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard

Staff present: Matt Nelson, Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director
Gwen Bedell, Business Administrator

A. Call to Order Time: 6:52 pm

B. Pledge of Allegiance Said

C. Adjustments None

D. Approval of Minutes

1. May 20, 2019 Executive Session at 5:00 pm (Attachment D.1.)
 2. June 3, 2019 Executive Session at 5:15 pm (Attachment D.2.)
- Motion by Mr. Sheppard: **To approve the minutes as presented.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.

E. Public Comments

1. Mr. Roux commented on what a special graduation SHS experienced on June 12th; great weather and venue.

F. Communications None

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 1. Contractor will address all corrective actions on architects' punch list starting June 24th; target end date is 7/15/19.
 - ii. Elementary Construction Projects
 1. MCS project continues on schedule.; addition is approximately 40% complete
 - a. Start date for work on Phase III (existing building) TBD
 - b. Contractor raised issue of tariffs potentially affecting project
 2. CMS – Converted Middle School currently still being cleaned; approximately 60-70 people are on site daily
 - a. Potential completion in October or November, 2019
 3. Final plan has been communicated to K-8 community (see added Attachment G.3.). Teachers are aware of their new placements.

School Committee Meeting Minutes

June 17, 2019

H. Superintendent's Report

1. Recognition of Senior Student Representative Emma Dubois
2. Student Reports:
 - i. Harrielle – Two days left of school year; finals at SHS; field trips at kindergarten level
 - ii. Emma – Thank you for school committee experience; recap of wonderful senior events
3. Field trip announcements
 - i. SJHS Musical Theater Company trip to Prescott Park in Portsmouth, NH on 7/26/19
4. Busy time of the school year
 - i. SRTC Step Up Day
 - ii. SRTC CNA Pinning Ceremony
 - iii. Tara Houle & SJHS JMG End of Year Celebration
 - iv. Thank you to Sanford community for validating budget; budget validation referendums will continue for 3 years
 - v. Thank you to Rick Stanley & Chamber Talk for helping get the word out about the budget
5. District Climate & Culture Report (see added Attachment H.5.)
 - i. Upcoming administrative meeting re restorative practices and comprehensive needs – data will be used to determine 2019/2020 goals

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Steve Bussiere
 - i. ELL – English Language Learning Program
 1. Theresa Webber – provided direct or monitored instruction for 42 students in 2018/2019 school year
 2. 8 different languages represented
 3. ACCESS test in January involved speaking, listening, reading, writing
 - a. Great growth – 5 students exited from direct service
 4. Currently 33 students targeted for ELL next year
 - ii. PEPG Teacher Evaluation System
 1. Formal and informal evaluations
 2. Goal setting
 3. Per legislature: Student growth data will be eliminated in 2021 and Union (AFT) will be involved in PEPG selection
3. Curriculum Director Bernie Flynn
 - i. Title IA, 2A, IV and V funding
 1. Preliminary funding awarded; awaiting Maine Dept. of Education final approval
 2. Title IA – used for academically at risk students including 9 teachers/coaches in 2018/2019. Will be using IA to add full time math interventionist in 19/20. Will be adding READ 180 for Grade 8 Title I students. Homeless transportation and supplies also come from IA.

School Committee Meeting Minutes

June 17, 2019

3. Title 2A – used to prepare/train/recruit school leaders. Will add 3 assistant math coaches. Peter DeWitt training scheduled this summer for administrators. Ongoing professional development scheduled, including Google certification
4. Title IV – used to provide support & academic enrichment; i.e. STEAM at SJHS last year; also adding math interventionist in 19/20
5. Title V – “rural education” – also adding math interventionist in 19/20

J. New Business

1. Disposition of retired MCS Kitchen Equipment - Gwen Bedell ([Attachment J.1.](#))
Motion by Mr. Jamison: **To approve the donation of retired MCS kitchen equipment to the York County Shelter Program, in accordance with School Committee Policy DN – School Properties Disposition.**
Motion seconded by Mrs. Williams. Motion carried 5 – 0.
2. School Committee Meeting Schedule for 2019/2020 – Matt Nelson ([Attachment J.2.](#))
Motion by Mrs. Williams: **To approve the 2019/2020 School Committee Meeting Schedule as presented.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.
3. Summer Nominations – Matt Nelson
Motion by Mr. Sheppard: **To allow the Superintendent to offer teaching contracts during June, July and August, 2019 for unfilled positions for the 2019/2020 school year.**
Motion seconded by Mr. Jamison. Motion carried 5 – 0.

K. Old Business

None

L. Resignations

1. Superintendent Nelson announced the following resignations:

Jeremy Basile	2 nd Shift Custodian	SJHS	Eff. 5/28/19
Mark Boissoneault	7 th Grade Girls Basketball Coach	SJHS	Eff. 5/31/19
Heidi Butler	IEP/504 Coordinator	SHS	Eff. 8/31/19
Roisin McGuckin	3 rd Grade Teacher	Willard	Eff. 8/31/19
Jacob Mills	JV Boys Basketball Coach	SHS	Eff. 5/30/19
Allen Lampert	Director	SCAE	Eff. 6/30/19

School Committee Meeting Minutes

June 17, 2019

M. Staff Appointments

1. Superintendent Nelson announced the following appointments:

Lindsey Cumbea	ESY Teacher	Special Ed	Eff. 7/8/19
Heather Cunningham	ESY Teacher	Special Ed	Eff. 7/8/19
Nicholas Hilton	ESY Teacher	Special Ed	Eff. 7/8/19
Hannah Burgess	ESY Ed Tech	Special Ed	Eff. 7/9/19
Heather Henderson	ESY Ed Tech	Special Ed	Eff. 7/9/19
Carol Camire-Lantagne	ESY Ed Tech	Special Ed	Eff. 7/9/19
Gordon Frohloff	ESY Sub	Special Ed	Eff. 7/9/19
Penny Lindsey	ESY Sub	Special Ed	Eff. 7/9/19
Marilyn Weltin	ESY Sub	Special Ed	Eff. 7/9/19
Valerie Sullivan	Summer School Teacher	Title I	Eff. 7/8/19
Kim Oaks	Summer School Teacher	Title I	Eff. 7/8/19
Marie Sclafani	Summer School Teacher	Title I	Eff. 7/8/19
Sara Deschambault	Summer School Teacher	Title I	Eff. 7/8/19
Karen Kantolak	Summer School Teacher	Title I	Eff. 7/8/19
Melissa Michaud	Summer School Teacher	Title I	Eff. 7/8/19
Jason Stone	Summer School Teacher	Title I	Eff. 7/8/19
Kathy Hally	Summer School Teacher	Title I	Eff. 7/8/19
Nicole McAllister	Summer School Teacher	Title I	Eff. 7/8/19
Nancy Kerr	Summer School Teacher	Title I	Eff. 7/8/19
Sue Gagnon	Summer School Teacher	Title I	Eff. 7/8/19
Pamela Potter	Summer School Teacher	Title I	Eff. 7/8/19
Sarah Mills	Summer School Teacher	Title I	Eff. 7/8/19
Jamie Lovejoy	Summer School Teacher	Title I	Eff. 7/8/19
Karla L'Heureux	Summer School Ed Tech	Title I	Eff. 7/8/19
Donna Hodgdon	Summer School Ed Tech	Title I	Eff. 7/8/19
Deidre Walsh	Summer School Ed Tech	Title I	Eff. 7/8/19
Cynthia Smith	Summer School Ed Tech	Title I	Eff. 7/8/19
Lisa Bernier	Summer School Ed Tech	Title I	Eff. 7/8/19
Jennifer McLendon	Summer School Ed Tech	Title I	Eff. 7/8/19
Scott House	Summer School Ed Tech	Title I	Eff. 7/8/19
Danielle Perrin	Jump Start Coordinator	Title I	Eff. 7/8/19
Megan Nadeau	Jump Start Coordinator	Title I	Eff. 7/8/19
Kathleen Spencer	Jump Start Ed Tech	Title I	Eff. 7/8/19
Tracy Enking	Jump Start Ed Tech	Title I	Eff. 7/8/19
Kaitlin Brunelle	Jump Start Teacher	Title I	Eff. 7/8/19
Kristin O'Connor	Jump Start Teacher	Title I	Eff. 7/8/19
Jacob Mills	Varsity Boys Basket Coach	SHS	Eff. 11/1/19
Mathew Foley	Special Ed Dept. Chair	SJHS	Eff. 9/1/19

School Committee Meeting Minutes

June 17, 2019

N. Staff Transfers

1. Superintendent Nelson announced the following transfers:

Mark Boissonneault	From JV Football Coach at SHS	To Freshmen Football Coach at SHS	Eff. 8/1/19
Katie Perreault	From Grade 6 Resource Room Teacher at SJHS	To Life Skills Program Teacher at SJHS	Eff. 9/1/19
Sherryl Tracy	From 1.0 FTE nurse at CJL	To .6 FTE nurse at CJL	Eff. 9/1/19
Amy Humphrey	From .6 FTE nurse	To 1.0 FTE nurse	Eff. 9/1/19

O. Staff Nominations

1. Superintendent Nelson nominated the following professional staff for probationary contracts:

Darcie Drew	Social Studies Teacher	SHS	Replacement	Eff. 9/1/19
Erica Scarano	Band Director	SHS	Replacement	Eff. 9/1/19
Lindsay Strout	Science Teacher	SHS	Replacement	Eff. 9/1/19

Motion by Mr. Jamison: **To approve the nominations as presented.**

Motion seconded by Mr. Sheppard. Motion carried 5 – 0.

P. Policies None

Q. Items for Future Agenda(s)
None

R. Calendar Announcements

S. Adjournment

Motion by Mr. Jamison: **To adjourn at 8:02 pm.**

Motion seconded by Mr. Sheppard. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair_____
Matt Nelson, Superintendent



City of Sanford, Maine
Planning Department

919 MAIN STREET, SANFORD, MAINE 04073
TEL (207) 324-9150 FAX (207) 324-9166



June 27, 2019

Matt Nelson, Superintendent
Sanford School Department
919 Main Street
Sanford, ME 04073

sanford
RECEIVED

JUL 12 2019

Dear Matt:

The City of Sanford and the Lafayette Neighborhood Initiative want to thank you, Sharon Remick, your teachers, and students for your involvement in the "Lafayette Students Speak" art exhibit and volunteer time painting "Children's Crosswalks" on Bridge and Thompson's Street next to the Lafayette School on Friday, June 14th and Monday, June 17th.

The Art Opening, Children's Crosswalk, and soon to be placed East Side street signs have been a great effort to engage residents in planning for a neighborhood that rarely gets positive attention in the City. Because of your involvement, donations from a number of local businesses and City Departments, and the time of so many volunteers, not least of which were the budding artists and authors who currently attend the Lafayette Elementary School, the events have gone off smoothly. The children, who participated in painting the crosswalk, seemed to enjoy themselves which makes us very happy.

These projects could not have happened without your generous support. Thank you.

Attached are a few pictures from the event and a copy of the newspaper articles which appeared in the Journal Tribune and York County Coastal Star.

If you have any questions or want to contact me for any reason, please, do not hesitate to do so.

Sincerely

Beth Della Valle

Elizabeth A. Della Valle, Director of Planning & Development

Attch.

Cc: Dianne Connolly

School Department

JOURNAL TRIBUNE

journaltribune.com

Breaking News:

Alleged drug trafficker apprehended in Lebanon

Crosswalks, painted by Sanford's Lafayette School students, brighten the way

'It's cool, it's fun,' pupils said of the project

June 18, 2019

By TAMMY WELLS
Senior Staff Writer



Hannalise Pedone and Ronnie Soucy, both first-grade students at Lafayette School in Sanford, apply paint to the crosswalk, one of two that students painted on Monday. TAMMY WELLS/Journal Tribune

SANFORD – Youngsters dipped their paint rollers into trays of bright yellow, red, blue and other primary colors, and rolled them carefully onto the taped off sections of the crosswalks outside Lafayette School.

It was Monday morning and the sun was shining – a perfect day near the end of the school year for the project.

It was designed, said Sanford's City Planning Director Beth Della Valle, as a way to make a positive investment in the community in Sanford that lies east of the Mousam River.

And of course, it was fun – and not as messy as it could have been, because the youngsters all sported painting “smocks” (read big T-shirts), and protective gloves.

“They’ve been so excited about doing this,” said Lafayette School Principal Sharon Remick as she watched the youngsters, in groups of eight, take turns painting a section of crosswalk.



Easton Hensel, a student at Lafayette School in Sanford, smooths blue paint on a section of crosswalk on Monday morning. TAMMY WELLS/Journal Tribune

In all, two crosswalks, one at Thompson Street and one at Brook Street were painted, one section at a time.

“It’s cool,” said painter Gracie O’Brien. “It’s fun,” said painter Thomas Anamateros. Both students are in the first grade.

The project is one of two that are part of the GrowSmart Maine “Making Headway” program. The second will bring special street signs to the area, designating them as part of Sanford’s East Side.

The East Side neighborhood has been described by those who live there as a tight-knit, caring community.

Eventually, Lafayette School, built in 1939, will close, when all of Sanford’s elementary and middle school renovation projects are complete. Once the building is no longer a functioning school, it will revert to the municipality. Ultimately, the Sanford City Council will decide on next steps, but there has been an effort to look at ways the building that has been a part of the community for many years might be repurposed.

During the winter, residents gathered and talked about the neighborhood and possible future uses for the school building.

While it remains a neighborhood school at least in the short-term, those who thought of the painting plan at Lafayette said “why not?”



Gracie O'Brien, a student at Sanford's Lafayette School, smooths red paint on a crosswalk at the school on Monday. TAMMY WELLS/Journal Tribune

“Other communities were doing it, and I liked it,” said Planning Board member Dianne Connolly. “I’ve seen it in other communities, so why not do it here? I wanted (the students) to have something of their own.”

Della Valle said she’s seen similar crosswalks at Ocean Avenue School and another Portland school.

Once the project is complete, the city’s Public Works Department will brighten up the white portion of the crosswalk with fresh paint.

“This is a expression of the neighborhood’s ‘can do’ spirit,” said Della Valle.

The painting was a true community effort – complete with donations

of paint and supplies from Sherwin-Williams, a \$1,000 grant from GrowSmart Maine, painting supplies from Cabana Auto Body, Deering Lumber, and discounted supplies from Springvale Hardware, bottles of water from Circle K, ice from Getchell Brothers, labor from Learning Works who helped guide students as they painted, and ice pops from resident Stacey Hensel.

As the students painted, Hensel, who has two children at Lafayette School, said small projects like the crosswalk painting can have a ripple effect.

“It’s wonderful,” she said, of the project. “It is exactly what Sanford needs. Sanford is going in a direction that has been needed for quite a while.”

— Senior Staff Writer Tammy Wells can be contacted at 780-9016 or twells@journaltribune.com.



Joselyn Hamilton paints yellow on a crosswalk outside Lafayette School in Sanford on Monday, while Kaitlyn Oddy of Learning Works dispenses some painting advice. TAMMY WELLS/Journal Tribune

'Can-do spirit' on Sanford's East Side

By York County Coast Star

Posted Jun 20, 2019 at 3:40 PM

Updated Jun 20, 2019 at 3:40 PM

SANFORD -- Students at Lafayette Elementary School had a unique opportunity on Monday, June 17. They were allowed to play in the road -- and it was all in the name of improving safety in the neighborhood.

Under adult supervision, and in an area closed off to motorists, students painted bright colors in between the white strips of the crosswalks at the intersection of Brook and Thompson streets, right outside their school.

"This is pretty fun," said Austin Kirkland, a second-grader at the school, as he worked alongside an adult to paint a bright blue strip.

Three crews of eight kids -- all wearing oversized white T-shirts doubling as smocks -- spent the late morning and early afternoon painting the crosswalks the colors of the rainbow. Afterwards, they were rewarded with popsicles, the perfect treat for the kind of hot and sunny day it was.

The crosswalk-painting is one of three projects currently under way for the children and families of the East Side, a neighborhood that includes Lafayette School and its surrounding blocks. The other two projects include an art show, called "Lafayette Students Speak," which is currently on display at Sanford City Hall, and the installation of new street signs designed to declare the East Side neighborhood with a sense of its history and pride.

The projects all fall under the Lafayette Neighborhood Initiative, which the City of Sanford started earlier this year. According to Sanford Planning Director Beth Della Valle, the goals of the initiative are to build trust among neighborhood residents, municipal leaders, community organizations, and citizens throughout the community, and to build the capacity of East Side residents to engage with

the city and to have a powerful voice in planning their future. The city started the process by soliciting ideas for projects from the residents and by asking them to complete a questionnaire during a community supper.

The initiative has three objectives: to accomplish a small-scale project by matching resources from GrowSmart Maine with East Side assets; to engage residents in considering ways that Lafayette School can be reused after it closes at the end of the next academic year; and to enlist residents in developing a neighborhood plan that presents a vision for the East Side that can be worked into the Sanford Comprehensive Plan.

The crosswalk-painting earlier this week was the second of the three projects, according to Della Valle -- on Friday, June 14, the Lafayette School students took a field trip to City Hall for the unveiling of their art exhibit. The exhibit, which is set up outside the planning office for all to see, focuses on what the students are most proud about when it comes to their school.

At the crosswalk project, Della Valle said the city and the East Side are hoping to take the art exhibit on the road after its initial run at City Hall.

"We're hoping to march this across the city over the summer," she said.

As she watched the children paint, Della Valle called the morning a pleasure, an opportunity to celebrate the end of the school year.

"This is so much fun," she said. "The kids have been a blast. This is an expression of the neighborhood's can-do spirit."

Residents Stacey Hensel and Dianne Connolly worked together to help secure the GrowSmart Maine grant that made the crosswalk and sign projects possible. Hensel, who lives in the East Side, has two children, Easton and June, who attend Lafayette School.

Hensel said that it is nice that the GrowSmart funds -- \$1,000, in all -- were enough that the city and neighborhood are able to do both projects, the painting of the crosswalks and the installation of the street signs.

"For me, it's a small thing that's going to make a huge ripple effect in the city," she said.

Hensel added that she grew up in the south, where such historic street signs are commonplace and show the pride and ownership that people feel towards their neighborhood.

Connolly said she got involved in the project for the children.

“How many times does a kid get to say, ‘I get to paint in the road?’” she asked. “I would have loved to have done this as a kid.”

The crosswalk project drew a number of donors and sponsors, according to Della Valle. Sherwin-Williams, the top sponsor, provided the paint and related supplies. Cabana Autobody donated the plastic covers for the painting area. Circle K donated bottles of water. Deering Lumber provided rags for cleaning up. Getchell Bros. provided the ice. Springvale Hardware offered a discount on tape. Learning Works, an area nonprofit organization, supplied volunteers for labor. Hensel donated those popsicles.

According to Della Valle, the decorative signs will consist of the words “East Side” and a dome on top. Six of these signs are expected to be installed in the neighborhood in the coming month. Following the installation of the signs, there will be a neighborhood celebration, to which the public is invited.

Many organizations are involved in the Lafayette Neighborhood Initiative: in addition to the Sanford Planning Department and GrowSmart Maine, the list includes representatives of Strategies for a Stronger Sanford, the CCPC-Opportunity Alliance, the Sanford Police Department, Partners for Healthier Communities, Sanford Schools, York County Community Action Corporation, St. George’s Episcopal Church, the Sanford Fire Department, Sea Grant, Sanford General Assistance Office, the Department of Health and Human Services, the Sanford Housing Authority, the Sanford School Department, the Sanford Parks and Recreation Department, St. Therese of Lisieux Parish, the Sanford Unitarian-Universalist Church, New Beginnings Church, and Calvary Baptist Church.

To get involved in the Lafayette Neighborhood Initiative, please contact Beth Della Valle at 207-324-9150 or bdellavalle@sanfordmaine.org, or Nichole Ivey, of Strategies for a Stronger Sanford, at nivey@strongersanford.org.

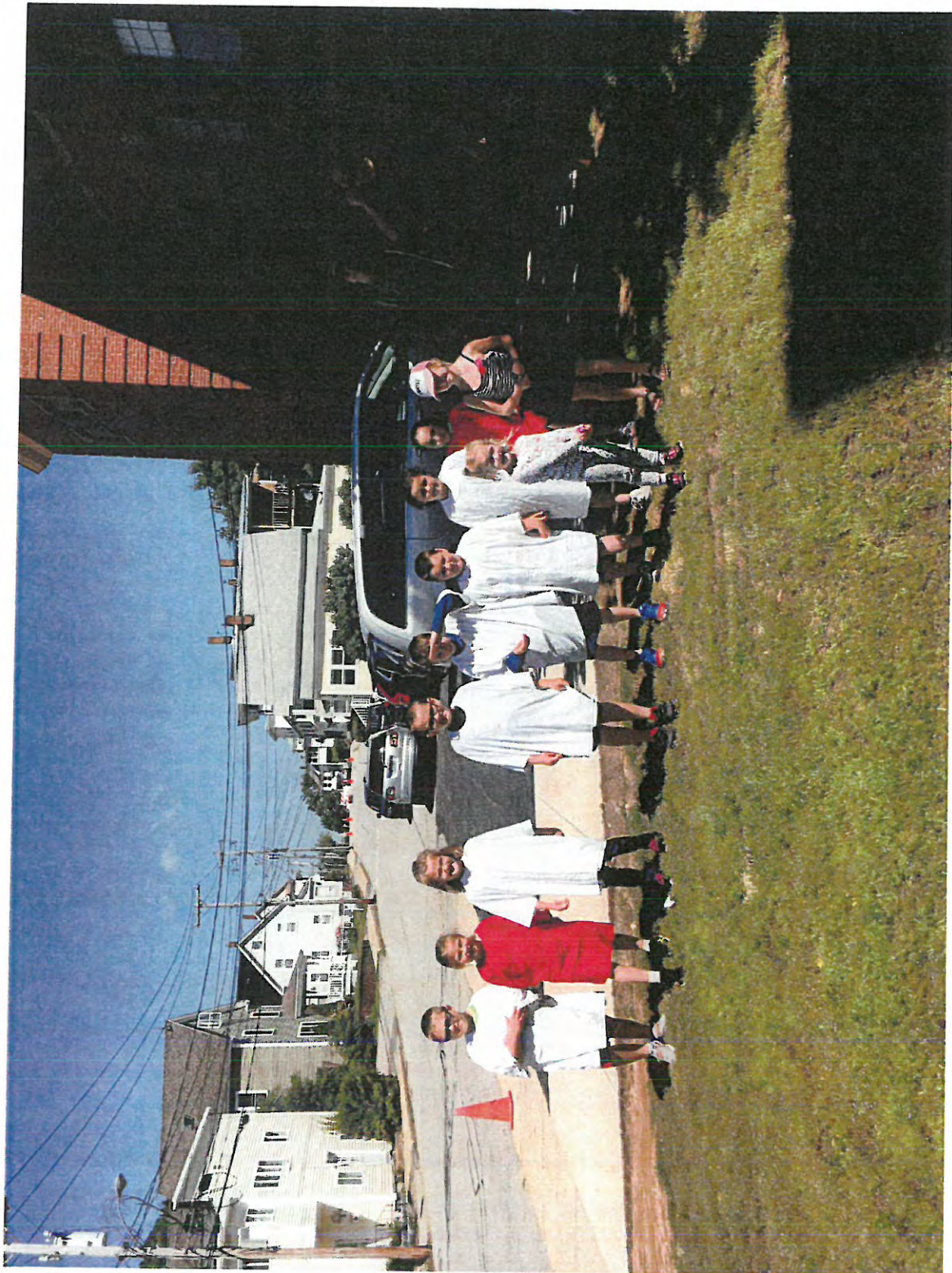












Attachment F.1.

Attachment F.2.

I wanted to start off by thanking you all for your kind words. It has truly been an honor working with such an amazing group of people. Through the school committee I was able to accomplish things I never thought I would. I am also thankful for the gift you gave me as it will help me as I work towards my future. Thanks again and I hope to see you all at a meeting at somepoint during this coming year.

Sincerely,

Emma D ☺

MELMAC
EDUCATION FOUNDATION

188 Whitten Road
Augusta, Maine 04330
(207) 622-3066 • Toll Free 866-622-3066 • Fax (207) 622-3053
info@melmacfoundation.org

July 30, 2019

Kathy Sargent
Sanford Regional Technical Center
52 Sanford High Blvd.
Sanford, ME 04073

Dear Kathy:

I hope you are enjoying summer!

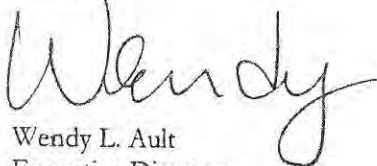
Enclosed you will find two checks. The first is a partial distribution in the amount of **\$9,000.00** for the ***Boosting Career and College Readiness*** Grant awarded to Sanford Regional Technical Center in 2018. For your records, the total award for this grant for the 2019/2020 school year is **\$18,000.00**. The second disbursement will be issued in January 2020 following successful completion and review of the 2018/2019 Annual Report which you will submit in October. The second check enclosed represents the total 2019/2020 ***Systems Innovations*** grant award in the amount of **\$20,000.00**.

Please remember that, as with all grants funded by the MELMAC Education Foundation, there is no guarantee that subsequent grant awards will be made by MELMAC to the grantee if the grantee does not meet all of the requirements of this grant. The Foundation requires regular review of grant funds with the grant coach and the College Access Team, and expects that grantees will accurately account for all grant related expenditures. Discrepancies or deficiencies in reporting use of grant funds may cause a delay in, or cancellation of, future disbursements.

As you know, requirements of these grants include submission of the 2018/2019 Annual Report by October 18, 2019 and the 2019 Fall Survey Report by December 31, 2019. Instructions for accessing the online Annual Report form will soon be sent to you by e-mail.

It is a pleasure to work with you. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Wendy L. Ault
Executive Director

Enc: 2 checks
Cc: John Marcigliano

PERFORMING ARTS CENTER	18/19 Local Non-Profit Groups	19/20 Local Non-Profit Groups	18/19 Other Non-Profit Groups	19/20 Other Non-Profit Groups	18/19 For Profit & Commercial Groups	19/20 For Profit & Commercial Groups
Performance Rental (up to 12 Hours)	\$300 per day	\$350 per day	\$500 per day	\$600 per day	\$700 per day	\$900 per day
Rehearsal Rental (<i>up to 8 Hours</i>)	\$125 per day	\$145 per day	\$200 per day	\$240 per day	\$300 per day	\$400 per day
Follow Spot	\$15 per performance	\$15 per performance	\$20 per performance	\$20 per performance	\$25 per performance	\$25 per performance
Projector	\$20 per performance	\$20 per performance	\$30 per performance	\$30 per performance	\$40 per performance	\$40 per performance
Lighting / Sound / Stage Techs*	\$15 per hour	\$18 per hour	\$15 per hour	\$18 per hour	\$15 per hour	\$18 per hour
Marley Floor Rental / Install	- - -	\$100	- - -	\$150	- - -	\$200
Lighting Design	\$100	\$100	\$200	\$200	\$300	\$300
Ticket Surcharge (<i>Equipment Replacement Fund</i>)	\$0	\$0	75¢ per ticket sold	75¢ per ticket sold	\$1 per ticket sold	\$1 per ticket sold
House Manager	\$50 per performance	\$50 per performance	\$50 per performance	\$50 per performance	\$50 per performance	\$50 per performance
Box Office Staff	- - -	\$18 per hour	- - -	\$18 per hour	- - -	\$18 per hour
Custodian / Maintenance Fee	\$47 per hour	\$53 per hour	\$47 per hour	\$53 per hour	\$47 per hour	\$53 per hour

School Bond Question

Question ##: Shall the City authorize the Treasurer and Mayor to issue bonds of the City of Sanford and notes in anticipation thereof in an aggregate principal amount of up to \$9,999,533 (the “Bonds”) to construct and equip renovations and improvements to the Converted Middle School, the Converted Elementary School, and the Carl J. Lamb School, all as described below (the “Project”), at a cost not to exceed \$9,999,553; and to accept State Debt Assistance of up to \$1,394,287 as described below; and to delegate to the Treasurer and the Mayor the discretion to fix the date(s), maturity(ies), interest rate(s), denomination(s), call features, place(s) of payment, premium, form, and other details of the Bonds?

State Debt Assistance:

It is anticipated that up to \$1,394,287 of the Bonds will be issued through the State’s School Revolving Renovation Fund program (the “SRRF Loan”), and that 65.74% (up to \$916,604) of the SRRF Loan will be forgiven and considered a grant, with the remaining 34.26% (up to \$477,683) of the SRRF Loan to be repaid by the City at zero percent (0%) interest.

City Council Recommendation:

Budget Committee Recommendation:

School Committee Recommendation:

Project Description: The Project budget includes the following:

Converted Elementary School: Roof replacement, additional asbestos abatement, natural gas boilers, playground equipment, school-wide painting, technology network upgrades, and safety and security improvements.

Converted Middle School: LED lighting upgrades, HVAC controls, new windows, additional asbestos abatement, technology network upgrades, school-wide painting, removal of lockers, new flooring, playground equipment, gym bleachers, and new exterior doors.

Carl J. Lamb School: Roof replacement and HVAC controls.

City of Sanford Financial Statement – Question

The issuance of bonds by the City of Sanford (the “City”) is one of the ways in which the City borrows money for certain purposes. The following is a summary of the bonded indebtedness of the City as of this Referendum:

Bonds Now Outstanding and Unpaid		\$147,240,761
Interest to be Repaid on Outstanding Bonds		<u>\$ 49,433,888</u>
Total to be Repaid on Bonds Issued		\$196,674,649
	Without Any State Debt Assistance	With Full State Debt Assistance
Bonds Authorized But Not Yet Issued	\$ - 0 -	\$ - 0 -
Question ## Bonds to be Issued if Approved by Voters	\$ 9,999,533	\$ 9,082,929
Estimate of Question ## Bonds Interest	<u>\$ 3,907,690</u>	<u>\$ 3,362,821</u>
Total Principal and Estimated Interest	\$ 13,907,223	\$ 12,445,750

When money is borrowed by issuing bonds, the City must repay not only the principal amount of the bonds but also any interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the estimates made of the total debt service involved.

Paula E. Simpson, Treasurer

Sanford School Department
 November 2019 Bond Referendum - Local Construction Project Costs
As of August 1, 2019

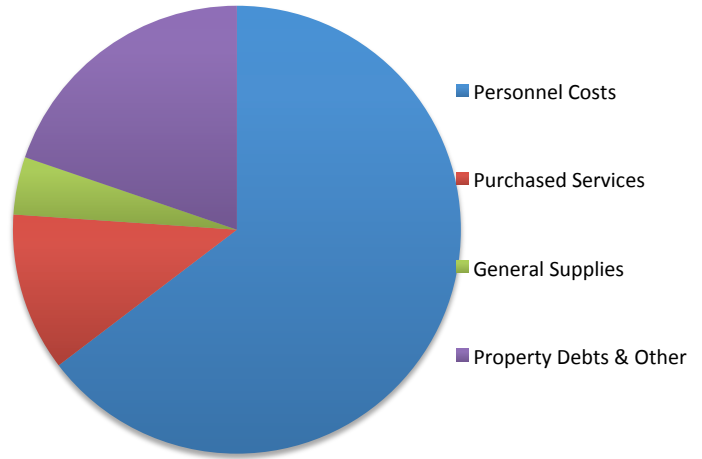
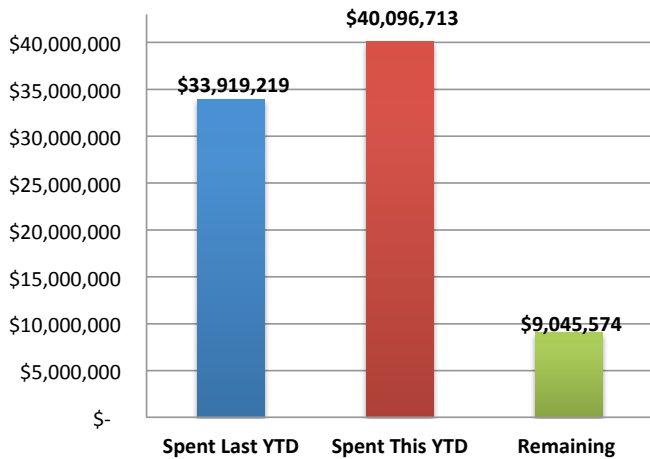
Description	Estimated Cost
Converted Elementary School	
Roof Replacement	\$1,298,868
Boilers with Natural Gas Fuel Supply	\$465,042
Playground Equipment including Drainage and Fencing	\$204,225
Schoolwide Painting	\$188,016
Technology Network Upgrade including Access Points and Equipment	\$197,258
Intrusion Detection	\$66,068
Safety & Security	\$54,969
Converted Elementary School Total	\$2,474,445
Converted Middle School	
New LED lights throughout	\$894,028
New HVAC Controls	\$683,790
New Windows	\$667,944
Technology Network Upgrade including Access Points and Equipment	\$411,794
Schoolwide Painting	\$314,391
Removal of Orange Lockers	\$447,000
Peach Tile Removal	\$168,728
Playground Equipment including Drainage and Fencing	\$96,250
Gym Bleachers	\$126,875
New Exterior Doors	\$220,000
Converted Middle School Total	\$4,030,800
Carl J. Lamb School	
Roof Replacement	\$1,602,175
Pneumatic HVAC Controls	\$497,825
Carl J. Lamb Total	\$2,100,000
COMBINED ELEMENTARY BOND TOTAL	\$8,605,246
SCHOOL REVOLVING RENOVATION FUND PROJECTS	
CES New Flooring @ Café, Hallways, and Kitchen	\$382,743
CES Asbestos Abatement	\$500,000
CMS Asbestos Abatement	\$511,544
COMBINED SRRF BOND TOTAL	\$1,394,287
School Bond Proposed Total	\$9,999,533

SANFORD SCHOOL DEPARTMENT

Attachment J.4.i.

SUMMARY OF GENERAL FUND EXPENSES by FUNCTION and WARRANT ARTICLE
For the Year-to-Date and Month Ending May 31, 2019

Account Group	Jul 17 - May 18 Actual	Jul 18 - May 19 Actual		2018/19 Revised Budget		Amount Remaining Revised Budget - Actual	
51000 Personal Services - Sal/Wages&Stip.	\$ 17,073,451	\$ 18,595,204	46%	\$ 23,714,130	48%	\$ 5,118,927	22%
52000 Personal Services - Payroll Tax&Bene.	\$ 6,669,348	\$ 7,324,741	18%	\$ 9,431,140	19%	\$ 2,106,398	22%
<i>Subtotal - Personal Services</i>	\$ 23,742,798	\$ 25,919,945	65%	\$ 33,145,270	67%	\$ 7,225,325	22%
53000 Purchased Prof. & Tech. Services	\$ 1,591,444	\$ 1,732,671	4%	\$ 2,045,120	4%	\$ 312,449	15%
54000 Purchased Property Services	\$ 535,442	\$ 448,533	1%	\$ 591,546	1%	\$ 143,013	24%
55000 Other Purchased Services	\$ 2,286,370	\$ 2,405,831	6%	\$ 2,863,403	6%	\$ 457,572	16%
56000 General Supplies	\$ 1,166,362	\$ 1,670,007	4%	\$ 1,698,479	3%	\$ 28,472	2%
57000 Property Maint & Repair	\$ 283,610	\$ 161,671	0%	\$ 342,003	1%	\$ 180,333	53%
58000 Debt, Dues/Fees & Miscellaneous	\$ 4,313,193	\$ 7,758,054	19%	\$ 8,456,470	17%	\$ 698,416	8%
59000 Other & Rounding	\$ -	\$ -	0%	\$ (5)	0%	\$ (5)	0%
Total	\$ 33,919,219	\$ 40,096,713	100%	\$ 49,142,287	100%	\$ 9,045,574	18%



Warrant Article Cost Center	Jul 17 - May 18 Actual	Jul 18 - May 19 Actual		2018/2019 Revised Budget		Amount Remaining	
1. Regular Instruction	\$ 11,483,738	\$ 11,914,174	30%	\$ 15,799,491	32%	\$ 3,885,317	25%
2. Special Education	\$ 5,834,878	\$ 6,450,949	16%	\$ 8,206,816	17%	\$ 1,755,866	21%
3. Career / Technical Education	\$ 1,828,647	\$ 2,551,584	6%	\$ 2,969,621	6%	\$ 418,037	14%
4. Other Instruction	\$ 813,790	\$ 695,557	2%	\$ 943,570	2%	\$ 248,013	26%
5. Student & Staff Support	\$ 2,690,505	\$ 2,946,465	7%	\$ 3,937,212	8%	\$ 990,748	25%
6. System Administration	\$ 753,749	\$ 833,173	2%	\$ 976,046	2%	\$ 142,873	15%
7. School Administration	\$ 1,837,032	\$ 2,017,131	5%	\$ 2,173,655	4%	\$ 156,524	7%
8. Transportation & Buses	\$ 1,493,733	\$ 1,494,998	4%	\$ 1,942,784	4%	\$ 447,785	23%
9. Facilities Maintenance	\$ 3,166,274	\$ 3,724,670	9%	\$ 4,064,884	8%	\$ 340,214	8%
10. Debt Service	\$ 3,994,813	\$ 7,426,925	19%	\$ 8,095,134	16%	\$ 668,209	0%
11. All Other Expenditures & Rounding	\$ 22,059	\$ 41,087	0%	\$ 33,075	0%	\$ (8,012)	0%
Subtotal	\$ 33,919,219	\$ 40,096,713	100%	\$ 49,142,287	100%	\$ 9,045,574	18%
Adult Education - Academic	\$ 601,234	\$ 515,255	69%	\$ 748,462		\$ 233,207	31%
Total	\$ 34,520,453	\$ 40,611,967	81%	\$ 49,890,749	100%	\$ 9,278,782	19%

RECONCILIATION OF ACCOUNTS
BETWEEN SANFORD SCHOOL DEPARTMENT & THE CITY OF SANFORD
For the Year-to-Date and Month Ending May 31, 2019

Attachment J.4.ii.

Fund			Year to Date Revenues			Year to Date Expenses			Year to Date Net (Rev - Exp)		
City	Schl	Name	School	City	Variance	School	City	Variance	School	City	Variance
GENERAL FUND											
16-210	1000-1200	General Education	(31,304,419)	(31,304,419)	-	40,096,713	40,096,713	-	8,792,294	8,792,294	-
16-235	1500	Adult Education	(180,316)	(180,316)	-	515,255	515,255	-	334,939	334,939	-
Total			(31,484,735)	(31,484,735)	-	40,611,967	40,611,967	-	9,127,233	9,127,233	-
SPECIAL REVENUE FUNDS											
2201	2001	Wellness Team	(500)	(500)	-	378	378	-	(122)	(122)	-
2202	2002	Erate	(35,555)	(35,555)	-	2,547	2,547	-	(33,008)	(33,008)	-
2203	2003	Tech Tuition	-	-	-	1,041	1,041	-	1,041	1,041	-
2204	2011	MelMac	(38,000)	(38,000)	-	27,688	27,688	-	(10,312)	(10,312)	-
2205	2005	Lucy Emery	(1,280)	(1,280)	-	-	-	-	(1,280)	(1,280)	-
2206	2006	EcoMaine	(504)	(504)	-	311	311	-	(193)	(193)	-
2207	2215	Momentum	(28,279)	(28,279)	-	23,011	23,011	-	(5,268)	(5,268)	-
2209	2009	SRTC Genest Auto	-	-	-	4,289	4,289	-	4,289	4,289	-
2211	2014	William Oscar Emery	(6,208)	(6,208)	-	-	-	-	(6,208)	(6,208)	-
2217	2051	ING Heros JH	-	-	-	137	137	-	137	137	-
2218	2052	Local JH	-	-	-	806	806	-	806	806	-
2219	2069	Genest/SRTC Bldg	(8,250)	(8,250)	-	3,650	3,650	-	(4,600)	(4,600)	-
2224	2200	MDOE Srtc Equip	(100,000)	(100,000)	-	59,885	59,885	-	(40,115)	(40,115)	-
2228	2240	PAL Maine Arts Comr	(1,560)	(1,560)	-	700	700	-	(860)	(860)	-
2238	2215	College Transitions	(28,872)	(28,872)	-	31,479	31,479	-	2,607	2,607	-
2239	2300	Title 1	(768,440)	(768,440)	-	944,073	944,073	-	175,633	175,633	-
2249	2460	MaineCare	(126,927)	(126,927)	-	129,104	129,104	-	2,177	2,177	-
2252	2470	Idea Local Entitlemt.	(791,242)	(791,242)	-	852,712	852,712	-	61,470	61,470	-
2253	2510	Early Child/PreSchl.	(24,670)	(24,670)	-	17,848	17,848	-	(6,821)	(6,821)	-
2255	2400	Title 4	(20,697)	(20,697)	-	15,744	15,744	-	(4,953)	(4,953)	-
2259	2670	Title 5	(59,777)	(59,777)	-	71,352	71,352	-	11,574	11,574	-
2262	2700	Title 2A	(148,381)	(148,381)	-	151,340	151,340	-	2,959	2,959	-
2268	2860	Carl Perkins	(117,536)	(117,536)	-	147,428	147,428	-	29,892	29,892	-
2269	2950	Aefla/Abe	(32,168)	(32,168)	-	39,526	39,526	-	7,358	7,358	-
2272	2012	Corning	(3,000)	(3,000)	-	1,077	1,077	-	(1,923)	(1,923)	-
2273	2013	HS Student iPads	(19,875)	(19,875)	-	7,509	7,509	-	(12,366)	(12,366)	-
2275	2232	Transtn Profic. Dipl.	-	-	-	1,300	1,300	-	1,300	1,300	-
2282	2870	Perkins Alignment	-	-	-	6,721	6,721	-	6,721	6,721	-
2285	2007	Adult Ed Hub 9	(2,146)	(2,146)	-	-	-	-	(2,146)	(2,146)	-
2288	2081	SRTC/Intntl Film Fest	(3,000)	(3,000)	-	3,000	3,000	-	-	-	-
2289	2004	Crayola Grant	-	-	-	158	158	-	158	158	-
2290	2237	MLTI Block Grant	(24,000)	(24,000)	-	24,000	24,000	-	-	-	-
Total			(2,390,867)	(2,390,867)	-	2,568,815	2,568,815	-	177,948	177,948	-
CAPITAL IMPROVEMENT FUNDS											
4047	3015	HS Const Project	(246,998)	(246,998)	-	11,776,523	11,776,523	-	11,529,526	11,529,526	-
4054	3020	Elem Const Project	(44,796,848)	(44,696,849)	(99,999)	14,273,688	14,273,688	-	(30,523,160)	(30,423,161)	(99,999)
Total			(45,043,845)	(44,943,846)	(99,999)	26,050,211	26,050,211	-	(18,993,634)	(18,893,635)	(99,999)
ENTERPRISE FUNDS											
<i>*7/18 Deposit Recorded by City FYE18</i>											
5000	6000	School Café	(1,321,860)	(1,321,860)	-	1,434,345	1,434,345	-	112,485	112,485	-
5200	6150	Adult Ed Enrichment	(43,578)	(43,578)	-	83,026	83,026	-	39,448	39,448	-
Total			(1,365,438)	(1,365,438)	-	1,517,371	1,517,371	-	151,933	151,933	-
TRUST FUNDS											
7013	8015	Trust Funds	(87,630)	(87,630)	-	71,262	71,262	-	(16,368)	(16,368)	-
Total			(87,630)	(87,630)	-	71,262	71,262	-	(16,368)	(16,368)	-

Date: _____ For the School by: _____
 Matthew Nelson, Superintendent

_____ Gwen R. Bedell Gadbois, Business Admin.

Date: _____ For the City by: _____
 Steven R. Buck, City Manager

_____ Ronni L. Champlin, Finance Director