

UNOFFICIAL PROCEEDINGS OF BOARD OF EDUCATION
GROTON AREA SCHOOL DISTRICT NO. 06-6

REGULAR MEETING

July 8, 2019

President Smith called the meeting to order at 7:00 p.m. in the High School Conference Room. Members present: Fjelstad, Gengerke, Harder, Pharis, Rix, Smith and Weismantel. Board Member-elect Tigh Fliehs was also present. Others present were Supt. J. Schwan, Principals B. Schwan and Sombke and Business Manager Weber.

Moved by Weismantel, second Pharis to approve the agenda as presented. Motion carried.

Pursuant to SDCL 23-3, there was no potential conflict disclosure reported.

Moved by Harder, second Fjelstad to approve the District minutes of June 10, 2019 and June 24, 2019 and late June 2019 bills. Motion carried.

LATE JUNE GENERAL FUND: Allied Climate Professionals – repairs, 3,575.52; Dependable Sanitation – garbage, 1,238.00; Brian Dolan – fees, 650.89; East River Plumbing – repairs, 1,184.81; Groton Chiropractic – DOT physicals (3), 285.00; Jill Helvig – meal, 15.00; Hillyard/Sioux Falls – hose drain, 32.00; Linda McInerney – background check, 43.25; MJ's Sinclair – gas, 6,260.12; Northeast Conference – dues, 150.00; NSU Boys Basketball – camp fee, 650.00; NSU WBB Camp – camp fee, 200.00; Petty Cash – postage, 198.90; SDSU Boys Basketball – camp fee, 500.00; Aberdeen TruGreen – lawn care, 314.48; Wells Fargo – credit card charges, 422.40. Total Late June General Fund - \$15,720.37.

LATE JUNE CAPITAL OUTLAY: Acme Tools – shop tools, 228.98; Dakota Supply – plumbing projects, 1,391.37. Total Late June Capital Outlay – \$1,620.35.

LATE JUNE SPECIAL ED: Avera St. Luke's – OT/PT, 6,328.00.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Moved by Rix, second Weismantel to approve June 2019 financials, agency accounts and investments. Motion carried.

Moved by Harder, second Rix to approve June 2019 School Lunch Report. Motion carried.

Moved by Fjelstad, second Pharis to approve June 2019 Transportation. Motion carried.

There were no committee reports given.

The following items were discussed in administrative reports: fall sports meeting, back-to-school picnic, summer custodial work, parent letter regarding home-schooled student extra-curricular participation, website/app going live in August, search the app at "Groton Area Tigers, SD".

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The board thanked departing board members Merle Harder and Clint Fjelstad for their years of service to the school district.

With no further old or continuing business remaining it was moved by Rix, second Weismantel to adjourn the final 2018-19 school board meeting at 7:45 pm. Motion carried.

At 7:46 pm, Weber convened the first meeting of school year 2019-20 and read the Oath of Office to install Tigh Fliehs and Deborah Gengerke for three-year terms as school board members.

Weber took nominations for 2019-20 School Board President. Moved by Weismantel, second Gengerke to nominate Smith, cease nominations and cast a unanimous ballot. Motion carried.

President Smith opened the floor for vice-president nominations. Moved by Rix, second Fliehs to nominate Weismantel, cease nominations and cast a unanimous ballot. Motion carried.

Smith appointed committee assignments for next year as follows: Building, Grounds and Transportation – Fliehs and Harder, Personnel, Policy & Curriculum – Gengerke and Pharis, and Negotiations – Rix, Smith and Weismantel.

Moved by Weismantel, second Gengerke to approve the agenda with the following changes: under New Business Item #11 – approve Dalton Locke as volunteer and under New Business Item #12 – approve open enrollment. Motion carried.

President Smith read a potential conflict disclosure statement from Superintendent Joe Schwan pursuant to SDCL 23-3. Mr. Schwan's wife serves as the Opportunity Room Counselor for the school district. Moved by Gengerke, second Pharis to authorize the waiver as the terms of the contract are fair, reasonable and not contrary to the public interest. Motion carried.

President Smith read a potential conflict disclosure statement from Business Manager Mike Weber pursuant to SDCL 23-3. Mr. Weber also serves as the Business Manager for the North Central Special Ed Coop and he and his wife are occasionally employed to work school ballgame and music events. Moved by Gengerke, second Weismantel to authorize the waiver as the terms of the contract are fair, reasonable and not contrary to the public interest. Motion carried.

Moved by Rix, second Gengerke to approve the following consent agenda items: July 2019 District bills; Rodney Freeman, Jr. and his associates of Huron as official school attorney; designate Groton Independent as official newspaper; designate Weber as custodian of all district accounts; approve engagement letter for Eide Bailly to conduct FY2019 school district audit, authorize Weber to continue existing funds, establish new accounts and continue to invest and reinvest in local institutions which serve the greatest advantage to the District; authorize Weber to publish staff salaries; designate First State Bank–Groton as official bank depository; adopt Groton Area School District Policy Manual with such revisions as previously approved; adopt Special Education Comprehensive Plan; authorize office personnel to administer Agency funds and National School Lunch Program funds with oversight by Weber; authorize J. Schwan to administer or direct federal programs with Consolidated Applications for Title Programs and related ESSA compliance issues assigned to the building principals; appoint J. Schwan to act as Asbestos Compliance Officer;

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authorize J. Schwan or his designee to close school in emergency situations or inclement weather; authorize J. Schwan or designee to institute NSLP and School Breakfast Agreement; Adopt Food Safety Plan, HACCP-Based Standard Operating Procedures; authorize J. Schwan or designee to institute ASBSD school bus mutual assistance pact; authorize Weber to transfer petty cash and incident payment funds in accordance with SDCL 13-18-16 & 17; approve price quotes from Bimbo Bakery for 2019-20 bakery products; approve price quotes from Dean Foods for 2019-20 dairy products; and approve peripheral sports and other volunteer school workers such as chain gang, line judges, Booster Club/PAC workers, assistant coaches, volunteer coaches, volunteer drivers, school board members etc., to be included in the school's worker's compensation insurance coverage. Motion carried 5-0 with Weismantel abstaining.

GENERAL FUND: Net Salary – 426,711.67; FIT – 41,124.83; Medicare – 16,540.66; FICA – 70,725.22; American Funds Service Co. – 1,628.40; Washington National – 98.40; SD Retirement – 72,595.12; HSA Contribution – 300.00; Waddell & Reed – 3,070.00; Horace Mann – 2,534.83; Thrivent – 750.00; AFLAC – 7,724.28; Delta Dental – 9,419.36; SD Supplemental Retirement – 14,018.85; Breit Law Office Garnishment – 626.45; Groton School Lunch – 369.40; Wellmark – 143,304.00; Reliastar Life – 1,836.78; Avesis Vision – 670.24; Advance Auto Parts – supplies, 89.70; Amazon – file folders, 27.63; ASBSD – work comp insurance, 24,501.92; ASBSD – dues, 1,360.32; Blick – art supplies, 1,773.06; Cole Papers – repairs, 121.00; Crawford Trucks – supplies, 61.67; Dakota Brush – janitor supply, 59.00; Dakota Supply – supplies, 185.04; Follett – library renewal – 1,489.66; GDI – legal printing, 286.75; Hillyard/SF – janitor supply, 437.46; JW Pepper – music, 89.01; Jeff's District & Drain – repairs, 133.00; Locke Electric – repairs, 5,283.57; Mid-American – janitor supplies, 540.28; Northwestern Energy – utilities, 292.26; Riddell – equipment reconditioning, 1,804.46; S&S Lumber – supplies, 37.95; Roger Sannes – sewing machine repairs, 571.00; SASD – SASD Membership, 1,736.00; School Specialty – supplies, 3,420.61; SDACTE – conference fees, 629.00; Sewer Duck – line cleaning, 316.50; Teacher's Discovery – supplies, 163.50; TIE – dues, 1,530.00; US Postal Service – box rental, 208.00. Total General Fund – \$861,196.84.

CAPITAL OUTLAY: Aberdeen American News – subscription, 190.32; Amazon – books & shelf, 623.51; Apptegy – mobile app, 13,755.00; AVI Systems – smart learning suite, 738.56; Choice Financial Group – computer leases, 62,889.44; CommTech – mobile app, 1,095.00; High Plains Technology – LanSchool license, 489.00; JLG Architects – tuck pointing, 5,672.60; Junior Library Guild – books, 1,689.30; Pearson Education – textbooks, 43,834.00; S&S Lumber – sump pump, 131.59; School Specialty – sharpeners & calculators, 1,869.42; Software Unlimited – software, 5,850.00; Typing Agent – software, 575.00. Total Capital Outlay - \$139,402.74.

SPECIAL ED: Net Salary – 78,258.05; FIT – 6,479.42; Medicare – 2,914.92; FICA – 12,463.78; SD Retirement – 13,186.06; Waddell & Reed – 600.00; AFLAC – 2,324.04; Delta Dental – 2,122.02; SD Supplemental Retirement – 300.00; Wellmark – 30,285.00; Reliastar Life – 577.11; Avesis Vision – 201.93; ASBSD – work comp insurance, 5,705.94; Rebecca Erickson – Summer Grant service, 840.00; School Specialty – supplies, 291.44; Sydney Wilkinson – Summer Grant service, 840.00; Judy or Gene Williamson – mileage, 282.24. Total Special Ed – \$157,671.95.

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ENTERPRISE: Food Service Net Salary – 6,302.09; FIT – 327.50; Medicare – 222.56; FICA – 951.50; SD Retirement – 856.02; AFLAC – 317.60; Wellmark – 3,052.00; Reliastar Life – 7.68; Avesis Vision – 63.61; ASBSD – work comp insurance, 2,349.50. Total Food Service – \$14,450.06. OST Net Salary – 8,253.70; FIT – 665.66; Medicare – 296.84; FICA – 1,269.50; SD Retirement – 981.34; AFLAC – 491.79; Wellmark – 2,013.00; Reliastar Life – 50.76; ASBSD – work comp insurance, 335.64. Total OST - \$14,358.23. Total Enterprise Funds – \$28,808.29.

AGENCY FUND: Total – \$48,960.25.

RECEIPTS: Local Sources, Taxes – 873,357.99; Other Local Sources – 113,789.88; County Sources – 3,417.73; State Sources – 4,185.40; Federal Sources – 65,809.85; Other Sources – 1,394,626.59. Total Receipts – \$2,455,187.44.

Weber presented the 2019-20 District Budget. The board acknowledged review. No action was taken.

Moved by Weismantel, second Pharis to set time and date for regular school board meetings on the second Monday of each month and additionally on fourth Monday for the months of September, March, April and June only, except second Monday of April which will be held on Tuesday the 14th, to be held in GHS Conference Room at 7:00 pm, with consideration to reschedule other meeting dates, times and places when deemed necessary or appropriate. Motion carried.

Smith appointed Rix to serve as voting member of the North Central Special Education Governing Board for the 2019-20 school year.

Moved by Rix, second Pharis to set board member salaries at \$50 per meeting and board president salary at \$75 per meeting, with mileage if applicable. Motion carried.

Moved by Gengerke, second Weismantel to set substitute teacher pay at \$100/day. Motion carried.

Moved by Pharis, second Gengerke to set substitute bus drivers rate at \$65/day. Motion carried.

Moved by Weismantel, second Pharis to approve admission & lunch prices for 2019-20: Admission – Adults \$5, \$6 for doubleheader, \$45 for 10-punch ticket, \$75 for all-season pass, Grades 1 through 12, \$4; Activity Tickets – Grades 6 through 12, \$30, Grades 1 through 5, \$25; Breakfast – Adults, \$3.25, Grades 6 through 12, \$3.00, Grades JrK through 5, \$2.50; Lunch – Adults, \$4.50, Grades 6 through 12, \$3.75, Grades Jr. K through 5, \$3.25, 2nds – Grades 6 through 12, \$1.25, Grades JrK through 5, \$1.00. Motion carried.

Moved by Rix, second Gengerke to set OST rates at \$2.75/hour. Motion carried.

Moved by Weismantel, second Pharis to hire Trent Traphagen as 2019-20 Assistant Girls Basketball Coach. Motion carried.

Moved by Weismantel, second Gengerke to approve resignation from Kathy Harry, administrative assistant. Motion carried.

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Moved by Pharis, second Gengerke to approve Dalton Locke as volunteer assistant football coach.
Motion carried.

Moved by Rix, second Gengerke to approve open enrollment #20-07. Motion carried.

Moved by Weismantel, second Pharis to adjourn at 9:10 pm. Motion carried.

M. J. Weber, Business Manager

Steven R. Smith, President

The addition of signatures to this page verifies these minutes as official.

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