**Manse PBIS Matrix**

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|  | Be Safe | Be Responsible | Be Respectful | Safety Procedures |
| Classroom | -Walk  -Use materials appropriately  -Body and objects to self | -Be prepared  -Active listening  -Follow directions | -Use polite words and manners  -Use appropriate language  -Use appropriate tone  -Resolve conflicts peacefully | LOCKDOWN: Move to classroom Safe Zone, sit down and stay quiet  FIRE: Exit classroom quickly, push and go through doors and get to designated area, stand quietly in line, wait for adult direction |
| Restrooms | -Walk  -Keep water and soap in sink | -Go, flush, wash, dry  -Do business and return promptly  -Use facilities appropriately | -Stalls are for privacy  -Voice Level 1  -Eyes to yourself  -Keep the facilities clean | LOCKDOWN: Go into a stall, sit on toilet with feet up and stay quiet  FIRE: Leave restroom immediately, go outside through nearest exit and find an adult |
| Lunchroom | -Walk  -Follow adult direction  -Clean up your area | -Clean up your area  -Raise your hand before getting up  -Eat your food  -Put extra food on share table | -Resolve conflicts peacefully  -Use table manners  -Follow adult direction  -Voice level 2 | LOCKDOWN: Drop down to ground, lie flat and freeze.  FIRE: Leave lunchroom immediately, exit through side doors to outside Safe Zone |
| Hallways | -Walk on the second square  (from right wall)  -Body and objects to self  -Eyes forward | -Go straight to your destination  -Have a pass | -Voice level 1  -Admire with eyes only  -Resolve conflicts peacefully | LOCKDOWN: Find nearest room, if door locked-hide in nearest corner  FIRE: Exit immediately through nearest door to outside Safe Zone or follow adult direction |
| Recess/  Playground | -Body and objects to self  -Listen for whistles  -Walk to line up  -Respect personal space  -Stay where adults can see you | -Use equipment appropriately  -Keep playground clean and neat  -Eat in designated area only  -Keep track of yourself and belongings | -Take turns  -Resolve conflicts peacefully | LOCKDOWN: Drop down to ground, lie flat and freeze.  FIRE: Big playground go straight to outside Safe Zone. Little playground follow adult direction |
| Arrival/  Dismissal | -Walk  -Body and objects to self  -Follow adult direction  -Use crosswalk appropriately | -Arrive at school 8:55-9:05 AM  -Go directly to class/bus/pickup area  -Follow the routine for dismissal  -Keep track of yourself and belongings  -Watch for your ride/bus | -Resolve conflicts peacefully  -Follow adult direction | LOCKDOWN: Drop down to ground, lie flat and freeze.  FIRE: Bus lines-go straight to outside Safe Zone. Pick up/Drop off- find safe location away from the building, go to nearest adult |