

NORTH OTTAWA COUNTY USD No. 239

716 E. 7th Street, PO Box 257
Minneapolis, Kansas 67467-0257

MINUTES OF REGULAR MEETING

July 8, 2019, 6:30 pm

Call to Order: President Nelson called the meeting to order at 6:30 pm.

I. Appointment of Board Clerk

Superintendent Vignery opened the floor for nominations for board clerk. Brigitte Nelson moved to appoint Kim Shafer as Clerk of the Board for the 2019-2020 school year. Motion seconded by Justin Abell. **Motion passed 5-0.**

II. Roll Call

Members Present: Justin Abell, Kendall Kirk, Dr. Bruce Labes, Brigitte Nelson, Tammy Shanks, and Sandra Tibbits

Members Absent: Becki Travis

Others Present: Chris Vignery, Superintendent, Kim Shafer, Board Clerk, and Principals: Patricia Anderson and Terry Moeckel. Others present: Shilo Nichols, Ruth Sanders, Keri Pratt, Mister Smith, Ava Pratt, Jason Parks, and Paige Robins.

III. Election of Board Officers – Resolution to Extend Term

After a short discussion, Tammy Shanks moved that the board adopt a Resolution to Extend Term of Board Officers. Motion seconded by Sandra Tibbits. **Motion passed 5-0.**

IV. Approval of the Agenda

Motion made by Kendall Kirk to adopt the Agenda as presented. Seconded by Justin Abell. **Motion passed 5-0.**

V. Reports and Comments of Principals, Committees, and Visitors

Visitors: First Grade Teachers, Ruth Sanders, Shilo Nichols, and Keri Pratt provided a Power Point presentation on their 2018-2019 Project Based Learning, Acorns to Oaks. Their plan is to continue with the program in 2019 – 2020, with a goal of securing more volunteers.

Principal Pat Anderson submitted and reviewed her written report.

Principal Terry Moeckel submitted and reviewed his written report. Mr. Moeckel also informed the board that around 4:00 pm, he and Pat Anderson had met with a few parents and had a general discussion regarding Summit being an option. Mr. Moeckel further indicated that he will be meeting with his staff at a summer retreat on Wednesday, and will listen to concerns and comments.

VI. Report of Superintendent.

Mr. Vignery will be attending the budget workshop on Wednesday of this week and KSDE has indicated that the budget software will be available on that date. Mr. Vignery reviewed with the board the 2018-19 School Nurse Services Summary provided by Tammy Schmidt.

At this point, Terry Moeckel interjected that Jerry Schmidt had attended the Regional NAAE conference in Louisiana earlier this month and won with his *Eggs for Everyone* project. He will be attending nationals in Anaheim, California, next. Also on the subject, Principal Anderson said that with the chickens producing so many eggs, some were served at Summer School as breakfast, which the attending students really enjoyed. Hayden Lott, MHS student, took the chickens home to care for over the summer

VII. Consent Agenda

Motion made by Justin Abell to approve the following Consent Agenda, Items A through O, as presented:

- Approval of minutes of previous meeting
- Approval of bills submitted
- Approval of Treasurer's Statement
- Appointment of Clark, Mize and Linville to serve as school attorney for the 2019-2020 fiscal year
- The *Minneapolis Messenger* approved as the official newspaper for USD 239 and that all news released be sent to both the Messenger and the Sun-Republican
- The Citizens State Bank and Trust and The Bennington State Bank declared the official depositories for USD 239
- Adopted a Resolution to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting for the 2019-2020 fiscal year
- Adopted a Resolution to Establish Regular Meeting Dates of the board meeting schedule for August 2019 through January 2020 with meetings to be held on the second Monday of the month commencing at 6:30 pm, with the August budget hearing scheduled at 6:20 pm:
 - August 12, 2019 ➤ November 11, 2019
 - September 9, 2019 ➤ December 9, 2019
 - October 14, 2019 ➤ January 13, 2020
- Adoption of the 1,116 hour system for the 2019-2020 school year
- Adopted a Resolution pursuant to KSA 72-1629 for the destruction of the financial records for 2013-2014
- Adopted a Resolution for Rescinding Policy Statements Found in Board Minutes prior to July 8, 2019, be rescinded, and the board adopted the policy manual as presented and recommended by the superintendent of schools to govern this school district during the 2019-2020 school year subject to periodic review, amendment and revision by the board of education, along with the Resolution to Adopt New Board Policies effective July 8, 2019
- Adopted Resolutions Establishing building Activity Funds
- Adopted Resolutions Establishing building petty cash limits for each building
- Approved the Early Payment Request policy pursuant to KSA 72-1138
- Established designated snow days: March 16, 2015, March 17, 2015, March 18, 2015

Motion seconded by Tammy Shanks. **Motion passed 5-0.**

VIII. Old Business

- a. Budget Closeout Update. The 2018-2019 budget closeout was finished today around 5:00 pm. Mr. Vignery projected onscreen his carryover budgets from 2013-14 through 2019-2020 for board review. Getting to \$40,000 on the salary schedule base is a board goal. Accordingly, the increase to the base this year is the largest salary increase that has been given. Also, today NOCTA voted 39-0 on the negotiated agreement proposed by the board.

IX. New Business

- a. 2019 – 2020 District Representatives.

Sandra Tibbits moved that the USD 239 District Representatives for 2019-2020 will be as follows:

Board Clerk	Kim Shafer
Deputy Board Clerk	Ilene Mullen
Food Service Representative	Ilene Mullen
Board Treasurer	Holly Nelson
Hearing Officer for Free/Reduced Meals	Chris Vignery
Vocational Education Representative	Terry Moeckel
Title Coordinator	Patricia Anderson
KPERS Representative	Holly Nelson
Truancy Reporting Officers	Patricia Anderson
	Terry Moeckel
Homeless Children Coordinator	Patricia Anderson
POC for Child Welfare-Foster Care Students	Patricia Anderson
Federal Anti-Discrimination Laws Compliance Coordinator	Chris Vignery

Kendall Kirk seconded the motion. **Motion passed 5-0.**

Dr. Bruce Labes entered the meeting at 7:08 pm.

- b. After a short discussion, motion made by Sandra Tibbits, seconded by Justin Abell to appoint Tammy Shanks as the governmental relations representative. **Motion passed 6-0.**
- c. Motion made by Justin Abell that the 2019-2020 Negotiations Committee members be Becki Travis, Tammy Shanks, with Dr. Bruce Labes, as alternate. Motion seconded by Kendall Kirk. **Motion passed 6-0.**
- d. Home Rule Resolution. Motion made by Dr. Bruce Labes, seconded by Sandra Tibbits to adopt the Resolution to Establish Home Rule. **Motion passed 6-0.**
- e. 2019 – 2020 Budget Update. Assessed valuations received were up again, higher than last year, which will allow the board to keep the mill levy steady. With the budget software coming out on Wednesday, the board will be able to review the budget at the August meeting. However, initial predictions indicate that the mill levy will stay the same.
- f. Executive Session: Negotiations. None.
- g. Executive Session: Non-Elected Personnel. At 7:14 pm, Sandra Tibbits made the following motion: Madame President, I move that we go into executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed under KOMA, and that we return to open session in this room at 7:25 pm. Motion seconded by Justin Abell. **Motion passed 6-0.** Superintendent Vignery and Administrators Anderson and Moeckel were excused from the meeting.

The board returned to open session at 7:25 pm.

- h. 2019 – 2020 Salary Considerations for Classified Employees and Administrators. After a short discussion, motion made by Dr. Bruce Labes, seconded by Sandra Tibbits that classified staff receive an \$0.80/hour raise, and administration receive an 3.5% raise. **Motion passed 6-0.**
- i. Federal Mileage Reimbursement Rate. After a short discussion, motion made by Justin Abell that the mileage reimbursement rate for certified staff be increased to \$.58 per mile, not including substitutes. Motion amended by Dr. Bruce Labes that the mileage reimbursement rate for certified staff, not to include substitutes, be at the Federal mileage reimbursement rate as published. **Motion passed 6-0.**
- j. Approve the 2019 – 2020 Negotiated Agreement. Motion made by Tammy Shanks, seconded by Sandra Tibbits, to ratify the 2019 – 2020 Negotiated Agreement as presented. **Motion passed 6-0.**