



Lebanon Public Schools

Chromebook Insurance Policy
District Self-Insured

Note: If you purchased insurance a previous year, you are not covered this year. Insurance for Chromebooks is on a year by year basis.

Revised August, 2023

INTRODUCTION

Care of all instructional materials, including Chromebooks, distributed by LEBANON PUBLIC SCHOOLS is the responsibility of the student to which they are assigned and his/her parent/guardian. This includes costs associated with damages and loss or theft. The purpose of this policy to protect LEBANON PUBLIC SCHOOLS families from accumulating debt due to accidental damage or theft (see definitions below) of school-issued Chromebooks.

POLICY TERM

- Policies run from August 1 to the end of the following June.
- Policies purchased at any time between those dates will terminate at the end the school year based on the board adopted school year calendar.
- Students who are issued devices at the beginning of the regular school year may purchase insurance until the end of the 3rd week of school based on the board adopted calendar without having the device inspected. After the end of the 3rd week of school the device and charger must be inspected by site IT staff before coverage can be purchased. If devices are not issued during the first 2 weeks of school the grace period may be extended at the discretion of the site administration for up to 3 weeks after device distribution.
- Students attending summer school or using Chromebooks for summer work who purchase coverage are insured under the same standard policy.
- Devices issued during summer school must be inspected by site IT staff before coverage can be purchased during the following school year.

COST

Chromebook insurance coverage for the 2023-2024 school year costs is \$25. Policies purchased mid-year will not be prorated.

REFUNDS

There will be no refunds. If a student drops from the school, and then returns later in the school year, the policy will still be in effect until the expiration date of the original policy. If a student leaves in the middle of a school year, their coverage will not be refunded at a prorated amount.

DEDUCTIBLES (per school year)

- First covered repair- \$0 deductible
- Second covered repair- \$20 deductible
- Third covered repair - \$40 deductible
- Fourth covered repair- \$60 deductible
- After 4 repairs/replacements the policy is void for the remainder of the term and parent/guardian is responsible for all damage to the device

SETTLEMENT OPTIONS

LEBANON PUBLIC SCHOOLS will pay for the cost of repair of the insured device to include parts and labor. If the device cannot be repaired, an equivalent replacement of LEBANON PUBLIC SCHOOLS' choosing will be provided. If a replacement device is provided, this coverage will transfer to the replacement device for the duration of the policy. While a student's device is being repaired the student will be issued a loaner device of LEBANON PUBLIC SCHOOLS' choosing. The policy will cover the loaner device until the student's original device is returned or a permanent replacement device is issued.

FRAUD, CONCEALMENT, AND MISREPRESENTATION

Coverage may be denied if the student willfully defrauds, conceals, and/or misrepresents any material information about the cause of damage or loss of the device.

DETAIL OF COVERAGE

- Accidental damage, drops, liquid spills, and submersion
- Theft, burglary, robbery (requires official police report)
- Vandalism (requires official police report or school administrator incident report)
- Fire, flood, natural disaster
- Power surge
- Mechanical failure or defect

DETAIL OF EXCLUSIONS OF COVERAGE

- Corrosion and rust
- Cosmetic damage
- **Dishonest and/or intentional acts**
- **Unexplained loss or mysterious disappearance**
- Government seizure
- Loss or damage to accessories, software and data
- **Tampering with or unauthorized attempts to repair device.**

POLICY PORTABILITY

If a student transfers to another LEBANON PUBLIC SCHOOLS site during the policy term the coverage will transfer to the new site and remain in effect until the end of the term. If a student transfers to a site outside of LEBANON PUBLIC SCHOOLS, the coverage does not transfer to the new district/school and device must be returned to site. However, if the student transfers back to a LEBANON PUBLIC SCHOOLS site before the end of the term, the coverage will remain in effect until the end of the term.

YOUR DUTIES IN THE EVENT OF LOSS OR DAMAGE

Report the loss or damage to the school administration and/or IT staff within 30 days. In the event that school is not in session, you must notify the Information Technology Director by email.

BUILDING	IT STAFF	SCHOOL ADMIN
CENTRAL OFFICE	JACQUES DULAC – DIRECTOR OF IT JACQUES.DULAC@LEBANONCT.ORG (860) 642-5747	ANDREW GONZALEZ – SUPERINTENDENT ANDREW.GONZALEZ@LEBANONCT.ORG (860) 642-5633
LES/LMS	AUSTON DION AUSTIN.DION@LEBANONCT.ORG (860) 642-5797	CHAD JOHNSON – PRINCIPAL CHAD.JOHNSON@LEBANONCT.ORG (860) 642-5625
LMS/LMHS	JONATHAN AGUILAR JONATHAN.AGUILAR@LEBANONCT.ORG (860) 642-5712	JAMES APICELLI – PRINCIPAL JAMES.APICELLI@LEBANONCT.ORG (860) 642-3547

CHROMEBOOK PAYMENT

Payment can be made by cash or check. Checks should be made payable to “Lebanon Public Schools”. Unfortunately, the schools cannot accept credit cards at this time. Payment should be brought to the main office of the participating school.

UNINSURED COSTS

If you and your student choose to not purchase insurance, you are still obligated to pay for repairs in the event damage is caused to the district-issued device when the student is at fault. Below are the costs associated with the most frequent repairs.

Chromebook Part	Associated Cost
Entire Device	\$250
Screen	\$50
Keyboard	\$90
Enclosure	\$45
System Board	\$79 - \$199
LCD Bezel	\$25
LCD Hinges	\$20

Lebanon Public Schools

Chromebook Insurance Policy

Chromebook - \$25 (per device)

Name:

Student Name(s):

School(s):

Asset Tag # or Serial Number:

Check _____ Cash _____

Amount _____

Please return this form with payment