

# *Department of Pupil Services*

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Dear Families:

I hope that you are all enjoying a relaxing, fun-filled summer! In the Department of Pupil Services, we have been busy getting ready for the new school year. Our biggest task was the transition to CT-SEDS (Connecticut Special Education Data System). As we revise IEPs, they will be in a new format. Parents will also have access to a Parent Portal. We will have an information session on **Wednesday, September 21, 2022 in the Lebanon Middle School Library at 6pm**. We will also post information on the website. While this is very exciting, everything is new so please bear with us as we learn this new platform.

Looking ahead to the new school year, you will have the option of having your child's PPT either in-person or virtually. This is your choice based on what best meets your family's needs. Fran Fox, Administrative Assistant, will contact you at least four weeks prior to the meeting whenever possible. Please know that as a parent, you can request a PPT if you have concerns regarding your child's programming.

Each year, we share the following documents with you:

Procedural Rights and Safeguards

<https://portal.ct.gov/-/media/SDE/Special-Education/Prosaf.pdf>

Restraint and Seclusion

[https://portal.ct.gov/-/media/SDE/Special-Education/2018\\_parental\\_notification\\_of\\_the\\_laws\\_relating\\_to\\_seclusion\\_and\\_restraint\\_in\\_the\\_public\\_schools.pdf](https://portal.ct.gov/-/media/SDE/Special-Education/2018_parental_notification_of_the_laws_relating_to_seclusion_and_restraint_in_the_public_schools.pdf)

These documents, along with others, are on our school website under Department of Pupil Services, Special Education Documents. If you would like a hard copy, please contact the office.

<https://www.lebanonct.org/page/department-of-pupil-services>

I look forward to working with you and the special education staff to provide an enjoyable, productive school year for your child! Please reach out at any time with questions or concerns.

Best regards,

Dawn DeLia  
Director of Pupil Services